

YORK TOWNSHIP TRUSTEES		
Colene Conley	Richard Monroe	William Pavlick
Regular Meeting		December 30, 2010

Chairman Bill Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #10-12-07 – Approve Minutes

Moved by Conley, second by Monroe to approve the November 18, 2010 regular meeting minutes and November 24, 2010, December 2, 2010 and December 17, 2010 special meeting minutes. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Visitors:

- Richard Hill gave the trustees an estimate of no more than \$300 for putting in an additional electrical outlet in the meeting room.

REPORTS:

Fire Department:

- Due to Chief Barrett’s work schedule, he submitted his report as attached (Item A).

RESOLUTION #10-12-08 – Employ Michelle Seymore

Moved by Monroe, second by Conley to employ Michelle Seymore to the fire department. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #10-12-09 – Appointment of Fire Department Officers

Moved by Monroe, second by Conley to appoint the following fire department officers for the 2011 year:

Assistant Chief	John Creamer
Captain	Jason Creamer
Captain	Jeremy Betsa
Lieutenant	Ryan McDonnell
Lieutenant	Pat Villeneuve
Engineer	John Kollar
Inspector	Pat Villeneuve

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #10-12-10 – Approve Pay Schedule for 2011

Moved by Monroe, second by Conley to approve the 2011 pay schedule for the fire department as attached (Item B). Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Fiscal Officer:

RESOLUTION #10-12-11 – Approve Financial Reports

Moved by Conley, second by Monroe to approve the November financial reports as presented – appropriation status, revenue status and fund status. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-12 – Set Organizational Meeting

Moved by Conley, second by Monroe to set the organizational meeting for January 6, 2011 at 6:30 p.m. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-13 – Confirm Trustees Paid at Maximum Amount by Law

Moved by Monroe, second by Conley to confirm the trustees will continue to be paid the maximum amount allowed by law. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #10-12-14 – Continue Purchase of Health/Dental Insurance,
§125 Plan for Elected Officials**

Moved by Conley, second by Monroe to continue with the following resolution:

WHEREAS, York Township has, and continues to provide full health and dental coverage for their elected officials as provided for in Ohio Revised Code §505.60, and;
 WHEREAS, York Township Board of Trustees has agreed to offer cash in lieu of a benefits plan as set forth in Ohio Revised Code §505.603 through a cafeteria plan that meets the requirements of §125 of the “Internal Revenue Code of 1986”, and;
 WHEREAS, York Township Board of Trustees will reimburse those who are not eligible, or who pay for other insurance up to \$100 per month per family unit and \$50 per month per single unit, providing it is for the same type of coverage, and;
 WHEREAS, such cash payment in lieu of benefits will only be paid pursuant to this plan if the elected official signs a statement affirming that the elected official is covered under another health insurance or health care policy, contract or plan, and;
 THEREFORE BE IT RESOLVED that the York Township Board of Trustees hereby adopts a cafeteria plan that meets the requirements of §125 of the Internal Revenue Code and authorizes any qualifying elected official a cash payment in lieu of a benefits plan as set forth in the Ohio Revised Code §505.603, and
 FURTHER, BE IT RESOLVED that the qualifying elected official shall sign a statement affirming coverage under another health insurance or health care policy, contract or plan to receive either \$100 per month per family unit or \$50 per month per single unit, providing it is for the same type of coverage.

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-15 – Confirm Township Funds May Be Spent for Refreshments

Moved by Monroe, second by Conley to confirm that township funds may be expended to purchase coffee, meals, refreshments or other amenities for the trustees, fiscal officer, employees or other persons the trustees deem necessary. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #10-12-16 – Authorize Fiscal Officer to make Year End Adjustments

Moved by Monroe, second by Conley to authorize the fiscal officer to make any and all adjustments necessary to close out the year with adjustments to be presented at the meeting following the closing of the books. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #10-12-17 – Approve 2011 Township Dues

Moved by Conley, second by Monroe to approve the 2011 Township Dues of \$215. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-18 – Approve Transfer of Funds

Moved by Conley, second by Monroe to approve a transfer of \$8,000 from the General Fund to the Zoning Fund. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-19 – Approve Appropriation Amendments

Moved by Conley, second by Monroe to approve the appropriation amendments as follows:

General Fund: Admin.:	Personal Svcs.	\$.12
	Fringe Benefits	(1,541.12)

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	Purchased Svcs.	(7,000.00)	
Town Hall:	Fringe Benefits	(74.00)	
	Purchased Svcs.	74.00	
	Supplies/Mat'ls	947.00	
	Capital Outlay	594.00	
	Other Uses	<u>7,000.00</u>	\$ 0.00
Road & Bridge:	Personal Svcs.	\$.12	
	Fringe Benefits	(.12)	0.00
Cemetery:	Fringe Benefits	\$ (41.52)	
	Purchased Svcs.	50.00	
	Supplies/Mat'ls	(8.48)	0.00
Zoning:	Personal Services	\$ 3,014.72	
	Purchased Svcs.	(13.53)	
	Supplies/Mat'ls	<u>96.36</u>	3,097.55
Fire & Rescue:			
Fire:	Personal Svcs.	\$ 714.86	
	Purchased Svcs.	16,413.14	
	Supplies/Mat'ls	1,900.00	
EMS:	Purchased Svcs.	<u>(2,000.00)</u>	17,028.00
	Total:		<u>\$20,125.55</u>

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Correspondence:

- Medina Co. Prosecutor – Availability of State Term Schedule
- Medins SWCD – Fall Notes Newsletter
- Akron Regional Air Quality District – November Newsletter
- Grassroots Clippings – December Newsletter
- Reminger Attorneys at Law – Governmental Immunity Denied
- Medina Co. Planning Commission – Shale Creek Modifications Approved
- Medina Co. Farm Bureau – December 17th Meeting
- Bill Schultz – Resignation from Board of Appeals
- Lewis Land Professionals – Sidewalk Replacement Services
- Medical Mutual – Annual Notification of Women's Health Act
- Ohio Insurance Services Agency – 2011 Dental Rates
- Reminger Attorneys at Law – The Report for Immunity Issues
- Kokosing Materials – Plant Hours
- Medina Co. Sanitary Engineer – Tree Disposal
- Consumers Life Insurance Company – Life Insurance Info
- Richard Hill – Zoning Commission Appointment Consideration
- Medina Co. Prosecutor – Internet Cafes, Phone Card Dealers and Private Gaming Clubs
- Medina Co. Prosecutor – State Term Contracts
- Medina Co. Recorder – Zoning Amendment Filing Requirement

RESOLUTION #10-12-20 – Approve PO's/BC's, Payroll and Bills

Moved by Conley, second by Monroe to approve the payment of the payroll, bills and purchase orders. (Item C) Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #10-12-21 – Adjourn

Moved by Monroe, second by Conley to adjourn at 7:14 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

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William Pavlick
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William Pavlick, Chairman

Beverly Fry, Fiscal Officer

Item A

December 30, 2010

Township Trustees,

**ERHART/ YORK TWP
FIRE DEPARTMENT**



I regret to inform you that I am unable to attend the monthly Trustee meeting in December. In my absence I am submitting this monthly report.

Run Response:

This month's runs are shown in the monthly run report attached. We responded to two structure fires in Litchfield. I have also attached the Year to Date report.

Training:

Monday night trainings included: Firefighter Vital Signs/Rehab Operations, Mutual Aid Box Alarm System (MABAS), and Communications. I attended a Fire Instructor update course at CCC. We sent one Firefighter to a live burn training to assess its value. He reported a very worthwhile educational experience and highly recommended it. I will be utilizing this in the future for others to gain some live fire experience. We have an Ice Rescue course set up for January 29th through Dive Rescue International.

Activities:

This past month our Department delivered Santa at the Historical Society. The annual Holiday Parties for our Township and Fire Department were a great success, thanks to all for their coordination and organization of the events, and to all who came out to gather outside the work environment.

Administration:

I have received a response on our applications for the 2010 AFG FEMA Grants. Congressman Sherrod Brown's Office contacted us to congratulate us on receiving a FEMA AFG Grant. This was for new turnout gear, a washer, and a dryer. Total award was approximately \$64,000. At this time I have not heard an official award from FEMA. I will be applying for an Equipment Grant and a Training Grant from the State of Ohio Fire Marshall's Office. I will also be applying for a small government loan, as we spoke, through the State Fire Marshall's Office. I will be requesting \$100,000 to be used toward replacement of Engine 51-1. This would be a 10 year loan at 0%. There is only \$300,000 available statewide.

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Personnel:

I have spoken with Mike Stricker recently and was notified he has moved to Brooklyn Hts and would no longer be able to function with the department. I asked him to send me a resignation letter and make arrangements to return department equipment.

I have spoken with Dick Hill regarding his status with the department. He would like to be covered by the department to be a member of the County Fire Investigation Unit. I let him know it should not be a problem, except that I have an inquiry in to the State Fire Marshall's Office to clarify if you must have a Firefighter certificate or not to function as a Fire Investigator in the State. Dick's Firefighter certifications expired in 2009. Once I have clarification back from the State, I will establish a job description for Fire Investigator for the department.

I have a new employee recommendation, Michelle Seymore, for your discussion and approval. She has completed the EMT-Basic course and has had a background check and medical evaluation. She also has current NIMS training and CPR. She was unable to attend this evening due to visiting her son in the Coast Guard in North Carolina. We could perform her swearing in at a later date.

I have attached an Officer Recommendation Letter and Reimbursement Schedule for 2011 for your approval.

Again, I apologize for not being in attendance and I thank you for the opportunity to work with, and lead, this department today and into the future. Especially for all the support the Township Trustee Board gives to our Fire Department. Please contact me with any questions or concerns regarding these matters.

Respectfully submitted,
Ken Barrett, Fire Chief

Item B

**ERHART/YORK TWP
FIRE DEPARTMENT
REIMBURSEMENT SCHEDULE
2011**

Department Form 102

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Reimbursement for participating on run responses, in accordance with department SOG's, will be based on certification levels in the following manner:

CERTIFICATION LEVEL	REIMBURSEMENT CLASS	HOURLY RATE
Probationary	0	\$0.00
36 Hr Firefighter	1	\$3.50
EMT-B	1	
36 Hour FF/EMT-B	2	\$4.25
Firefighter I	2	
EMT-I	2	
36 Hour FF/EMT-I	3	\$5.00
FF I/EMT-B	3	
FF II	3	
EMT-P	3	
36 Hour FF/EMT-P	4	\$5.85
FF I/EMT-I	4	
FF II/EMT-B	4	
FF I/EMT-P	5	\$6.75
FF II/EMT-I	5	
FF II/EMT-P	6	\$7.50

Officer Annual Per-Diem/For each month as an Officer, paid quarterly:

RANK	ANNUAL RATE	QUARTERLY RATE	MONTHLY RATE
Asst. Chief	\$1,200.00	\$300.00	\$100.00
Captain	\$750.00	\$187.50	\$62.50
Lieutenant	\$500.00	\$125.00	\$41.66
Fire Inspector		Paid Monthly	\$10.00/HR
Engineer		\$300.00	\$100.00

Stipend for attendance and participation in Weekly Scheduled training will be as follows:

Full Participation Only	Each Training	\$10.00
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WARRANT NUMBER	DATE	VENDOR	AMOUNT
119-2010	12/2/2010	FMB - loan payment	2,258.98
120-2010	12/2/2010	FMB - loan payment	2,449.16
121-2010	12/7/2010	Allied Waste Services	129.08
122-2010	12/10/2010	Columbia Gas	167.54
123-2010	12/10/2010	Ohio Edison	1,730.06
124-2010	12/10/2010	Frontier (Verizon North)	282.79
125-2010	12/13/2010	Verizon Wireless	64.12
126-2010	12/14/2010	FMB - Nov. analysis fee	32.07
127-2010	12/15/2010	Powernet Global	14.48
E00850	12/23/2010	Christine Barnes	167.96
E00851	12/23/2010	Kenneth Barrett	701.88
E00852	12/23/2010	Colene S. Conley	827.16
E00853	12/23/2010	Dorothy A. Crouch	2,370.55
E00854	12/23/2010	William J. Crouch	245.64
E00855	12/23/2010	Beverly E. Fry	1,176.39
E00856	12/23/2010	Kathleen M. Gibbons	305.25
E00857	12/23/2010	Richard E. Hill	125.98
E00858	12/23/2010	David R. Hull	275.29
E00859	12/23/2010	C. Nevada Johnson	234.83
E00860	12/23/2010	Mary E. Lenarth	351.90
E00861	12/23/2010	James T. Miller	242.64
E00862	12/23/2010	Roger J. Mittler	172.64
E00863	12/23/2010	Richard M. Monroe	827.16
E00864	12/23/2010	William Edward Pavlick	827.16
E00865	12/23/2010	William L. Schultz	173.77
E00866	12/23/2010	Eric D. Squire	117.42
E00867	12/23/2010	William Todd Supeck	173.77
E00868	12/23/2010	Lowell E. Wolff	197.25
E00869	12/23/2010	Ronald W. Fabich	150.29
16422	12/23/2010	FirstMerit Bank	909.02
16423	12/23/2010	Ohio Department of Taxation	218.60
16424	12/23/2010	Public Employers Retirement System	2,805.01
16425	12/23/2010	Public Employers Retirement System	40.73
16426	12/23/2010	FirstMerit Bank	4.92
16427	12/30/2010	Timothy J. Kettler dba	100.00
16428	12/30/2010	Armstrong	39.95
16429	12/30/2010	B & B Trophy & Awards	70.00
16430	12/30/2010	Beriswill Insurance Agency	13,947.00
16431	12/30/2010	Boyert's Greenhouse	199.63
16432	12/30/2010	Business Office Equip. Co.	201.00
16433	12/30/2010	Carrot-Top Industries, Inc.	581.19
16434	12/30/2010	Carter Lumber	95.06
16435	12/30/2010	Company Health Care	415.50
16436	12/30/2010	Croston, Tom DBA	17,740.00
16437	12/30/2010	Cuyahoga Community College	55.00
16438	12/30/2010	Delta Dental	210.30
16439	12/30/2010	EMP, Inc.	43.77

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16440	12/30/2010	Finley Fire Equipment Co., Inc.	680.78
16441	12/30/2010	Fire Engineering	29.00
16442	12/30/2010	Firehouse	19.95
16443	12/30/2010	FirstMerit Bank	185.48
16444	12/30/2010	Fry, Beverly	5.73
16445	12/30/2010	The Gazette	28.50
16446	12/30/2010	Hansen Inc.	2,030.10
16447	12/30/2010	Heiman Fire Equipment	19.06
16448	12/30/2010	Integrity Verifications	82.00
16449	12/30/2010	J.A.C.S. Maintenance Svcs., Inc.	183.50
16450	12/30/2010	Lewis Land Professionals	813.11
16451	12/30/2010	Life Force Management, Inc.	60.68
16452	12/30/2010	Linde Gas North America LLC	9.33
16453	12/30/2010	Lorain-Medina Rural Electric Coop, Inc.	224.30
16454	12/30/2010	Martin Public Seating, Inc.	1,412.30
16455	12/30/2010	McDonnell, Ryan	33.01
16456	12/30/2010	MCI Comm Service	50.64
16457	12/30/2010	Medical Mutual of Ohio	4,225.11
16458	12/30/2010	Medina General Hospital	8,876.46
16459	12/30/2010	Medina Co. Recorder	36.00
16460	12/30/2010	Medina Co. Sanitary Engineer	11.20
16461	12/30/2010	Medina Co Township Association	215.00
16462	12/30/2010	NAPA	106.17
16463	12/30/2010	National Fire Codes Subscription Service	832.50
16464	12/30/2010	NFPA	150.00
16465	12/30/2010	Northern Tool & Equipment	155.42
16466	12/30/2010	Ohio Public Entity Consortium	21.00
16467	12/30/2010	Ohio State Firefighters Association	75.00
16468	12/30/2010	Old Schoolhouse Catering	255.00
16469	12/30/2010	Oxbow Engineering, Inc.	360.00
16470	12/30/2010	Repro Depot	375.89
16471	12/30/2010	Schaefer, Inc. Plumbing, Heating/Cooling	695.00
16472	12/30/2010	Staples	179.89
16473	12/30/2010	Stonewall Uniform	198.50
16474	12/30/2010	Stop'n Go	247.27
16475	12/30/2010	VFIS of Ohio/Ohio Public Risk Ins.	3,309.00
16476	12/30/2010	Wolff Brothers	205.30
16477	12/30/2010	Youth Safety Company	646.05
16478	12/29/2010	Louella Falge	100.00
16479	12/29/2010	Corrine Gray	100.00
16480	12/29/2010	Eva Chapman	<u>100.00</u>

Total: 81,813.12