

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

Richard Monroe

William Pavlick
June 23, 2011

Vice Chairman Colene Conley called the regular meeting to order at 6:30 p.m. She led the pledge of allegiance. (Chairman Rick Monroe was absent due to work.)

RESOLUTION #11-06-01 – Approve Minutes

Moved by Pavlick, second by Conley to approve the minutes of the May 26, 2011 regular meeting. Roll: Pavlick, yes; Conley, yes.

Visitors:

- Ben Cavey, Shale Creek – Ben and his dad were present to provide information on the new clubhouse plans. There are 17,250 sq. ft. in the building with an outside covered patio. They are looking to add approximately 11 full time employees plus several part time workers. Chief Ken Barrett relayed a concern for a sprinkler system and/or fire alarm system. Ben will get Ken a copy of the pages that have the sprinkler system. There will be a Zoning Commission meeting to review it next Thursday, June 30th. The company is ready to continue to move forward. They need to work on getting their permits and hope to have them all in place at the beginning of August so they can begin work the day after Labor Day to be ready for opening in April 2012. They anticipate the restaurant to be similar to Applebee's. There was general discussion regarding various items at the golf course and the clubhouse.
- Lisa Nichols from County Auditor's Office – The 5th Annual Great Rinky Dink Extreme Putt-Putt fundraiser for Akron Children's Hospital will be this Saturday, June 25th from 10 – 3.
- Bob Jenne, 3580 Abbeyville Road – Recently a water and gas connection was made for a new home on my property. I'm having a problem with getting them to complete their work on my property. Parrot Builders of Amherst, Ohio is the contractor. I've talked to him wanting him to finish it off since the dirt has sunk. I've spoken with people at the Sanitary Engineer's Office and Columbia Gas and gotten nowhere. Colene told him the road right-of-way belongs to the Medina County Engineer's Department.
- Mike Dziac and John Axford – He wants to know what he needs to do for a permit to sell vegetables on my property at the corner of Wolff and Columbia Road. He has been working with Dorothy. The code says they have to grow 51% of the produce they sell at the stand.

REPORTS:

Zoning:

- Dorothy gave the trustees a folder of info from a resident who purchased property at 6533 Norwalk Road. She's also a realtor for Keller Williams and has a business named Advocate Property Services that goes in to do repairs and get a foreclosed home ready for resale. This will also go to zoning so she can have her business.
- Dorothy then reviewed the copier companies that Bev & I have spoken with for replacing our current copier. Our copier is not made any more so it is getting harder and harder to get parts for repairs. We've had such good service with Diamond Business that we would like to have that.
- I will give you the list of permits next month.

Fire Department:

- Chief Barrett was absent due to work. He left his report (Item A) for the trustees which Bill Pavlick read.

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RESOLUTION #11-06-02 – Accept Resignation of Michelle Seymore

Moved by Conley, second by Pavlick to accept the resignation of Michelle Seymore from the fire department, effective June 1, 2011. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-03 – Accept Resignation of Jeremy Betsa as Captain

Moved by Conley, second by Pavlick to accept the resignation of Jeremy Betsa as Captain, effective June 1, 2011. He will remain on the department as a Firefighter/Paramedic. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-04 – Promote Ed Szoke to Captain

Moved by Conley, second by Pavlick to promote Ed Szoke to Captain, effective immediately. Roll: Conley, yes; Pavlick, yes.

Trustees:

Bill Pavlick:

- I received a call from the Sheriff's Office regarding flooding on Branch Road. We received almost 3" of rain in a short time. The water was up to the bottom of the bridge deck. I stayed a while and the flooding receded from the road and informed the Sheriff's Office.
- Roadside mowing is completely done for Round 1. There were a couple of areas that needed mowed a second time because of all the rain. They look good.
- I've gone to the new owner at the York Service Station regarding maintenance on some of the smaller equipment and purchasing of fuel. This should help us out with convenience.
- A couple of the panels have been replaced on the bay doors that were damaged. We'll need to contact the guy that painted them to come paint the replacement panels.
- I picked up some tires from the side of the road and took them to the County Central Processing Plant.
- A couple of the doors on the cabinets have cracked. Mr. Huttinger made a replacement for one of them. He also repaired one of the cracked ones and it looked great. I would suggest that we just have him repair them and get a humidifier added to the furnace.

Colene Conley:

- Mr. Monroe is in Chicago for work this evening.
- Colene reviewed the road inspection report from the April run. Branch Road needs to have work done on it. We could either micro seal or chip seal. Micro seal should last around 10 years.
- I mentioned to Ken Barrett regarding what Richard Hill got for us to use when we took down the siren from here. Brunswick doesn't have the truck we used earlier. Ken is going to check into this for us. They believe we have a mechanical issue with the siren.
- The cemetery tree is in and looks good. Don Weiland waters it as needed.
- The new gentleman that mulched the property did a good job.
- I'd like Bev to send a thank you letter to Fran Koenig for trimming the bushes for free.
- ODOT fixed the big holes by the church prior to the Memorial Day Parade.
- Lowell Wolff called me to his house on Wolff Road to show me where the water is taking off part of the roadside. Don Dobson said we should put in a catch basin.
- We've lost the side of the road on Wolff Road by George Wolff's home. Don Dobson has also checked it. He would like to pour a headwall around the two concrete pipes and then fill with stone (cost estimate of \$850) to take care of that problem.

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- On Pioneer Way, there is a pipe that goes nowhere. Don says we need to dig along the corner lot and reset the drains and seeding (cost of \$700).
- Rick sent me to the superintendent interviews. It was good – they were all excellent candidates. The trust is lost in this community and the one man appears to be able to work on that.
- We need to move forward with the Ohio Public Works Grant for Spellman and Indoe. The County Engineer will apply for us.
- I've got a sign catalog that I'll leave here for Bill and Rick to look at for a sign at the park. What do you think about a "Blossom" type night to dedicate the park? Bill agrees that we should do something before year end.
- I've also completed the Block Grant application to finish the sidewalks and submitted it.

Fiscal Officer:

RESOLUTION #11-06-05 – Request Tax Advances

Moved by Pavlick, second by Conley to request any and all available tax advances from the County Auditor. Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-06 – Resolution Proposing the Levy of a Renewal Tax Pursuant to Section 5705.34 of the Ohio Revised Code, And Submitting the Question of a Renewal Tax Levy For the Fire/Rescue Services of York Township

Moved by Pavlick, second by Conley to adopt the following resolution:

WHEREAS, on May 19, 2011, the **Board of Trustees of York Township** adopted a **Resolution** declaring the necessity to levy a renewal tax in excess of the ten-mill limitation for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters or firefighting companies to operate the same, including the payment of the firefighter's employer's contribution required under Section 742.34 of the Revised Code or to purchase ambulance equipment or to provide ambulance or emergency medical service operated by a fire department or firefighting company in the amount of three (3) mills for five (5) years effective January 2012, collection beginning January 2013, and

WHEREAS, the County Auditor, Medina County, Ohio has certified to the **York Township Trustees** that an annual levy of three (3) mills will produce an annual amount of approximately \$282,300 and that the Township's total valuation is \$101,312,240.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the **Board of Trustees of York Township** desires to proceed with the submission to the electors of **York Township** the question of a renewal tax levy of three (3) mills for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters or firefighting companies to operate the same, including the payment of the firefighter's employer's contribution required under Section 742.34 of the Revised Code or to purchase ambulance equipment or to provide ambulance or emergency medical service operated by a fire department or firefighting company expenses of York Township.

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BE IT FURTHER RESOLVED, that the purpose for which the tax is to be imposed shall be for providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters or firefighting companies to operate the same, including the payment of the firefighter's employer's contribution required under Section 742.34 of the Revised Code or to purchase ambulance equipment or to provide ambulance or emergency medical service operated by a fire department or firefighting company expenses of **York Township**; that the rate of the tax shall be three (3) mills for each one dollar of valuation which is thirty cents (\$.30) for each one hundred dollars of valuation and shall be in effect for a period of five (5) years, which is the rate set forth in the County Auditor's certification.

BE IT FURTHER RESOLVED, that the Fiscal Officer of the Board of Trustees certify to the Medina County Board of Elections a copy of the **Resolution** of May 19, 2011, and a copy of this **Resolution**, not later than ninety days prior to the election at which the question will appear on the ballot.

BE IT FURTHER RESOLVED, that the Medina County Board of Elections is requested to submit the question of levying a renewal tax, as provided herein and in the **Resolution** of May 19, 2011, to the electors of **York Township** at the time of the Election, November 8, 2011, and to make all necessary arrangements for submission of the question to the voters of the township at that time, and that said levy be placed on the tax list and duplicate for 2012 if approved by a majority of the electors voting thereon.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this **Board of Trustees** concerning and relating to the adoption of this **Resolution** were conducted in an open meeting of the **Board of Trustees** and that all deliberations of the **Board of Trustees** that resulted in such formal action were in meetings open to the public in compliance with all the legal requirements of the Ohio Revised Code, including Section 121.22 of the Ohio Revised Code.

Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-07 – Approve Public Officials' Liability Insurance

Moved by Pavlick, second by Conley to approve the public officials' liability insurance at a cost of \$3,001.00, (2010 - \$2,927; 2009 - \$2,925.00). Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-08 – Approve FY12 Tax Budget

Moved by Pavlick, second by Conley to approve the FY12 tax budget as presented at the hearing held at 6:15 p.m. Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-09 – Approve Financial Reports for May

Moved by Pavlick, second by Conley to approve the financial reports for May including revenue, appropriation and fund status. Roll: Pavlick, yes; Conley, yes.

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RESOLUTION #11-06-10 – Transfer from General Fund to Cemetery and Zoning Fund
Moved by Pavlick, second by Conley to transfer \$10,000.00 from the General Fund with \$5,000.00 to the Cemetery Fund and \$5,000.00 to the Zoning Fund. Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-11 – Approve Appropriation Amendments
Moved by Pavlick, second by Conley to approve the following appropriation amendments:

General Fund: Parks Purch. Svcs.	\$2,000.00	
Capital Outlay	<u>2,670.00</u>	\$4,670.00
Zoning Fund: Personnel Svcs.		7,500.00
Fire Fund: Capital Outlay	(\$4,000.00)	
EMS Purch. Svcs.	<u>4,000.00</u>	<u>-0-</u>
Total:		<u>\$12,170.00</u>

Roll: Pavlick, yes; Conley, yes.

Correspondence:

- Medina Chamber of Commerce – Candidate Academy in June
- Action Septic Service – Note on Needed Repair
- Medina Co. Treasurer – Fix-It Loans
- OPERS Employer Notice – Conversion Plan Reminder
- Akron Regional Air Qlty – May Newsletter
- Grassroots Clippings – June Newsletter
- CCAOSC Energy Solutions – Electric Aggregation Program
- Homestead Insurance Agency – Public Officials Liability Renewal Info
- Lorain Co. Engineer – OPWC District 9 Round 26 Applications
- Medina Co. Health Dept. – 2012 Fee Revisions
- Tinl & Deliman – Stone Road Property
- Medina Co. Emergency Mgmt. – Mitigation Plan Update
- Don Dobson – Various Quotes
- LMRE – Annual Meeting
- NEOTA – June 30th Meeting
- Lorain Co. Engineer – OPWC District 9 Round 26 Forms
- USDA – General Information
- Medina Co. Sanitary Engineer – Water Quality Report

RESOLUTION #11-06-12 – Approve PO’s/BC’s, Payroll and Bills
Moved by Pavlick, second by Conley to approve the purchase orders, blanket certificates and the payment of the payroll and bills (Item B). Roll: Pavlick, yes; Conley, yes.

RESOLUTION #11-06-13 – Approve Shale Creek Clubhouse and Golf Cart Addition
Moved by Conley, second by Pavlick to approve the Shale Creek Clubhouse and golf cart addition. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-14 – Approve Purchase of New Copier (\$5,079.20)
Moved by Conley, second by Pavlick to approve purchasing a new copier from Diamond Business Machines at a cost of \$5,079.20. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-15 – Approval to Bid for Branch Road Micro Seal
Moved by Conley, second by Pavlick to approve the County Engineer’s Office putting out a bid for Branch Road micro seal. Roll: Conley, yes; Pavlick, yes.

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RESOLUTION #11-06-16 – Approve Don Dobson Excavating (\$760.00)

Moved by Conley, second by Pavlick to approve the catch basin work and ditch enclosure work on Wolff Road near Lowell Wolff's property by Don Dobson Excavating at a cost of \$850.00. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-17 – Approve Don Dobson Excavating (\$700.00)

Moved by Conley, second by Pavlick to hire Don Dobson Excavating to fix the culvert pipe and seeding at Pioneer Way for \$700.00. Roll: Conley, yes; Pavlick, yes.

RESOLUTION #11-06-18 – Approve Don Dobson Excavating (\$850.00)

Moved by Conley, second by Pavlick to hire Don Dobson Excavating to make a concrete headwall around the twin pipes by George Wolff's property on Wolff Road at a cost of \$850.00. Roll: Conley, yes; Pavlick, yes.

Comments/Concerns:

- Jim Miller asked about the Station Road drainage issue. Bill explained we had an outside engineer review the problem. The engineer stated that we could put a pipe in 2-1/2 times that size and it won't fix the problem. We will have Don Dobson do some ditching.

RESOLUTION #11-06-19 – Adjourn

Moved by Conley, second by Pavlick to adjourn the meeting at 8:27 p.m. Roll: Conley, yes; Pavlick, yes.

Colene Conley, Vice Chairman

Beverly Fry, Fiscal Officer

ITEM A

**ERHART/YORK TWP.
FIRE DEPARTMENT**

June 23, 2011

Township Trustees:

Run Response:

This month's runs are shown in the monthly run report attached. We responded to one structure fire in Lafayette.

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Training:

Monday night trainings included: Driver Operation classroom portion with hands on portion Saturday the 25th; Medina Hospital training over new protocol updates and changes and tanker operation review.

Activities:

This past month our Department has participated in multiple appearances of Smokey and Patches. The annual Memorial Day Parade and Open House were well attended by the community. We participated in the Relay for Life at the fairgrounds on the 12th. We were invited and participated in a World Trade Center memorabilia procession through the county enroute to Fulton County near Toledo. Safety Town was held at the Buckeye School Campus that we helped at Wednesday the 22nd.

Administration:

I have received a denial response to our application for the 2010 AFG FEMA Vehicle Grant. We will resubmit for 2011. For the 2011 AFG FEMA Operations Grant we will be requesting replacement of our breathing apparatus that are over 13 years old and for individual SCBA Masks for each firefighter. I will be out of town on vacation from Saturday the 25th through Saturday July 2nd. I will be available by cell phone if necessary.

In reviewing the Shale Creek Clubhouse plans, I found no reference to the building having a sprinkler system and/or fire alarm system. It is my recommendation to require these to ensure compliance with the Ohio Fire and Building Codes. An additional fire hydrant may be required depending on location of the fire department sprinkler connection. We are willing to work with the property owners to assist with compliance issues.

Personnel:

I have received a letter of resignation from Michelle Seymore. I recommend accepting her resignation. I also received a letter from Jeremy Betsa resigning from his Captain position with the department. He still wants to remain with the department as a Firefighter/Paramedic. I recommend accepting his resignation from the Captain position and remaining with the department as a Firefighter/Paramedic. With this opening in the Captain position I spoke with the Lieutenants. Lt. Ed Szoke is interested in the position. I recommend Ed Szoke be promoted to the rank of Captain.

This last month we also lost two of our former members of the fire department, Dan Geneaux and Retired Chief Dave Sullivan. May these brothers rest in peace.

Again, I apologize for not being in attendance and I thank you for the opportunity to work with, and lead, this department today and into the future. Especially for all the support the Township Trustee Board gives to our Fire Department. Please contact me with any questions or concerns regarding these matters.

Respectfully submitted,

Ken Barrett
Ken Barrett, Fire Chief

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WARRANT NUMBER	DATE	VENDOR	AMOUNT
61-2011	6/2/2011	FMB - loan payment	4,708.14
62-2011	6/8/2011	Verizon Wireless	64.45
63-2011	6/13/2011	Columbia Gas	120.24
64-2011	6/14/2011	Allied Waste Services	144.75
65-2011	6/14/2011	FMB - May analysis fee	27.26
66-2011	6/15/2011	LMRE	11.47
67-2011	6/15/2011	Ohio Edison	1,209.15
68-2011	6/16/2011	Frontier	265.94
69-2011	6/16/2011	PowerNet Global	15.91
70-2011	6/23/2011	Payroll	6,916.39
71-2011	6/23/2011	Payroll	3,725.72
72-2011	6/28/2011	Armstrong	38.92
E00966	6/23/2011	Kenneth Barrett	667.75
E00967	6/23/2011	Colene S. Conley	560.44
E00968	6/23/2011	Dorothy A. Crouch	2,282.87
E00969	6/23/2011	William J. Crouch	245.64
E00970	6/23/2011	Beverly E. Fry	1,125.87
E00971	6/23/2011	Mary E. Lenarth	412.94
E00972	6/23/2011	Richard M. Monroe	810.44
E00973	6/23/2011	William Edward Pavlick	810.44
W00023	6/23/2011	FirstMerit Bank	1,042.94
W00024	6/23/2011	Ohio Department of Taxation	211.03
W00025	6/23/2011	Public Employers Retirement System	2,471.75
16683	6/23/2011	Timothy J. Kettler dba	145.00
16684	6/23/2011	Adamsky Lawn Service	2,317.14
16685	6/23/2011	Harold Archer & Sons, Inc.	6,059.89
16686	6/23/2011	Company Health Care	477.00
16687	6/23/2011	Croston, Tom DBA	10,725.75
16688	6/23/2011	Davis Tree Farm & Nursery, Inc.	65.00
16689	6/23/2011	Delta Dental	207.51
16690	6/23/2011	Dobson, Don Excavating	18,936.00
16691	6/23/2011	FirstMerit Bank	135.44
16692	6/23/2011	Gatchell Grant Resources, LLC	600.00
16693	6/23/2011	Home Depot Credit Services	37.60
16694	6/23/2011	Homestead Insurance Agency, Inc.	3,001.00
16695	6/23/2011	Hopko Services LLC	360.00
16696	6/23/2011	Howell Rescue Systems, Inc.	36.00
16697	6/23/2011	Hudak Overhead Door Co.	984.00
16698	6/23/2011	Hull, Debbie	12.48
16699	6/23/2011	J.A.C.S. Maintenance Svcs., Inc.	103.50
16700	6/23/2011	Linde Gas North America LLC	149.41
16701	6/23/2011	C. Martin Trucking	1,296.00
16702	6/23/2011	Medina Co Township Association	404.00
16703	6/23/2011	MCI Comm Service	32.27
16704	6/23/2011	Medical Mutual of Ohio	5,694.98
16705	6/23/2011	Medina Co. Sanitary Engineer	35.70

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16706	6/23/2011	Medina General Hospital	3,626.59
16707	6/23/2011	Miller & Company	116.25
16708	6/23/2011	NAPA	77.55
16709	6/23/2011	Ken Neumeyer	2,200.00
16710	6/23/2011	Parma Health Education Center	3,850.00
16711	6/22/2011	Reassure America Life Insurance co.	210.00
16712	6/22/2011	Schaefer, Inc. Plumbing, Heating/Cooling	75.00
16713	6/22/2011	Stonewall Uniform	1,346.00
16714	6/22/2011	Stop'n Go	298.35
16715	6/22/2011	Sweet Lawns	465.00
16716	6/22/2011	The Gazette	12.58
16717	6/22/2011	Treasurer, State of Ohio	1,431.27
16718	6/22/2011	Treasurer, State of Ohio	795.00
16719	6/22/2011	Treemasters Tree Service, Inc.	150.00
16720	6/22/2011	United States Postmaster	44.00
16721	6/23/2011	Zywiec Roofing Service	475.00
16722	6/23/2011	Miller & Company	117.99
16723	6/23/2011	Ohio Public Entity Consortium	28.00

Total: 95,024.70