

## YORK TOWNSHIP TRUSTEES

Colene Conley  
Regular Meeting

Richard Monroe

William Pavlick  
August 25, 2011

Chairman Rick Monroe called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

### **RESOLUTION #11-08-04 – Approve Minutes**

**Moved** by Conley, second by Pavlick to approve the minutes of the July 28, 2011 regular meeting and the special meeting of August 15, 2011. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

#### **Visitors:**

- Lisa Nichols from the County Auditor's Office was present to update everyone on the 2013 re-appraisal. We are beginning to use social media sites to update residents with important upcoming dates. They are currently using Twitter and Facebook. An employment link has been added to the website for openings within the county. They currently have an opening for an appraisal data person. Mike Kovack has finished filming a foreclosure preventive service announcement which will be shown on the local cable station.
- Matt Martin from the County Engineer's Office was present to discuss the sidewalk plans for the Community Block Grant funds. He showed the set of plans to the trustees for them to review. The County Commissioner's still need to put the project out to bid.
- Jim Miller commented on the good dedication of the park on Sunday, August 21<sup>st</sup>.

#### **REPORTS:**

##### **Zoning:**

- Dorothy is out due to illness so Colene gave the zoning report. There were 2 accessory building permits issued – one on Wolff Road and one on Fenn Road. There is another Ryan Home going up on Seven Bridges; pergola on Heather Glenn; built in swimming pool on Erhart Road; and another home in Emerald Woods.
- There was one burial this month. Someone wanted to put a headstone up for someone who died in 1925, but she is part of the group of people that are not located.

##### **Fire Dept:**

- Chief Barrett left a copy of his report for the trustees. He was absent due to his work schedule. (Item A attached.)
- He also left two letters of resignation from members, Erin Bonnallie and Chris Stellato.

### **RESOLUTION #11-08-05 – Accept Resignations of Bonnallie and Stellato**

**Moved** by Pavlick, second by Conley to accept the resignation of the following members:

Erin Bonnallie, effective 8/1/11

Chris Stellato, effective 8/2/11

Roll: Pavlick, yes; Conley, yes; Monroe, yes.

#### **Trustees:**

##### **Richard Monroe:**

- We had Don Dobson out to do work with the ditches along Stone Road which is complete. There were a few issues with some homeowners, but it was taken care of.
- We were able to move 3 of the picnic tables from the front that weren't used to the wooded area of the park.
- I received a call from a Station Road resident that was getting run off from his neighbor's barn which was doubled in size. The neighbor contacted the County Engineer's Office who went out to review it. The report is not back yet. It will be out of

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our hands since it appears to be a private matter. There is controversy over whether it is a natural swale or manmade swale.

- I'll be meeting with one of the Grafton Township trustees to discuss a street light out at SR 57 and Erhart Road. The pole is on Grafton's side, but they believe it should be ours.
- The parking lot light has been adjusted properly and appears to light up the lot now.
- Litchfield Township would like to chip seal Erhart Road next year. They would like us to consider doing our section also. It was thought we should have some meetings to discuss it.
- The County received a grant to upgrade their road signs. They have put up some of the stop signs with LED's. There is one at Spieth and Abbeyville.
- We need to set up some rules for the parks and then put up a sign with the rules. We have some people with their dogs NOT cleaning up after them. We need to order the "doggy bags".
- We talked about getting cameras for inside the three offices. I have given you some quotes. Bill asked if the companies could come explain how they are set up and work. Rick will have the low bidder, FBN come out.
- Ryan McDonnell and Ken asked me at a training recently asking about another cable modem for the fire department for the reports to the state. We'll wait for Ken to explain it further next month.
- The HS varsity football team's Touchdown Club, would like to know if we could advertise their home games on our sign out front. There was discussion regarding what would be done if there are conflicts with township items. The home games will be put on the sign.
- Rick thanked everyone for their work on making the park dedication go well.
- The NE Ohio Live Steamers are having an open house from 12:30 – 4:30 on September 17<sup>th</sup> with free train rides.

### **Colene Conley:**

- We received grant money for the Columbia Road sidewalks for next year along with the grant money for this year. I'll ask for Matt Martin to be able to work on it also since he did it this year.
- We've received our contracts to send out to Strawser Construction for the Branch Road paving project.
- There was a guy who repairs cars returning someone's car back that went flying down Branch Road while the road was closed and ended up with 2 flat tires and a bumper taken off. A sheriff's report was filed.
- Colene also thanked everyone who helped make the park dedication such a success. The Wayne Co. Park Director also came and has been speaking with Ken Neumeyer for a building for them.
- The Gerspacher twins asked me to thank Croston for the roadside mowing.
- I received a call from Mr. Kuhn stating they would be bringing the equipment out yet this week to tear down the house on Norwalk Road. It will be hauled away.
- Wolff Road has been completed.
- Dura Mark will be starting after Labor Day to stripe our roads. I asked them to put a stop bar over at Lager Heads.
- I've noticed that the local fruit stand on Wolff Road has not been hoeing. It's been the weather.

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- I received a call regarding a dark stretch on Marks Road between Fenn and Reagan Parkway. I'll contact Ohio Edison to review. One of the Medina Township trustees has stated they would be willing to pay for one of them.
- Andy Conrad from County Engineer's Office has contacted us about the cul de sac road off Spieth Road. The contractor didn't do it properly and now wants to give us a 3-year bond and then it be ours. Ribar was left out of about 96' of it when concreted. Bill and Rick want the contractor to take it out.

### **RESOLUTION #11-08-06 – Tear Out Concrete on Crosswinds Court**

**Moved** by Monroe, second by Pavlick to have the contractor tear up the concrete on Crosswinds Court and put it in properly. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

#### **Bill Pavlick:**

- The repair work on Branch Road has been completed by Granger Paving. The County Engineer's Office told us the road was 5" thick but when they got to doing the work, it was 9" thick along. Therefore the cost was about double the original quote. The culvert work has been completed also. I picked up the contracts from the Prosecutor's Office today. Strawser Construction will bring their equipment up on Tuesday. They will have to meet from both ends at the bridge on Branch since their equipment is more than double the weight it will handle.
- We also had work done on Bachtell Road.
- A couple of weeks ago Colene and I met at Home Appliance in Brunswick to get a new refrigerator since the one in the Town Hall died.
- Bill also thanked everyone for the park dedication. I've had several residents tell me that they would like to have a DJ on an annual basis and would like to have the DJ at the Memorial Day festivities.

### **RESOLUTION #11-08-07 – Continue a DJ Celebration at Memorial Day**

**Moved** by Pavlick, second by Conley to continue on with a celebration with a DJ on Memorial Day. There was much discussion regarding spending of taxpayer money on this. Roll: Pavlick, yes; Conley, yes; Monroe, no.

- Bob Huttinger and I hung the old cabinet door in the meeting room.
- I'll get the shed stained when the weather cooperates.
- I've spoke with Tom James of the Park District regarding a permanent restroom in the park. We're talking about a concrete building vs. a fiberglass one.
- I've also spoken with Soil & Water regarding stocking the pond with fish. He gave me a list of fish and quantities needed for it. He also suggested throwing in some pallets or pine trees for the smaller fish to hide from the predators. The cost would be about \$300.
- I received a call from Colene regarding the naming of the park and that Rick said that Mrs. Stone had changed her mind about the naming of the park. I then called Mrs. Stone. Mrs. Stone told both Bill and Colene that the conversation never took place. I showed her a preliminary sign with the name of "Orth-Stone Homestead Park". Rick said Mrs. Stone told him that Bill showed her the sign for the name of the park. Rick talked to her about not many of the older people being around anymore to know who Orth-Stone was. A call was placed to Mrs. Orth-Stone to discuss the park name. A message was left. I've worked with Northcoast the last couple of months for a mock-up of a sign for the park. The cost of the sign is \$1,400. Installation from them would be \$360. Ken Neumeyer said he would install it and we would also need to get the posts.

Northcoast also installed the sign at Medina Township. It is made out of composite. Since the company has not dealt with us before, they would require a 50% deposit. Rick asked if there was a guarantee on the sign. Bill will check on that.

- Roadside mowing is 99% complete. All that is left is Emerald Woods which will be done in the morning. It is ok to release his check for the mowing since it will be complete.
- After speaking with Bill Thorne today, the original property owner on Stone Road diverted water into a pond. The resident on Stone Road is claiming their trees are dying because of excessive water. The ditch was redone by the homeowner between 1970 and 1975. Bill Thorne met with Mike Salay at the site. There is nothing that can be done with the ditch per Mike Salay. Bill Thorne's suggestion was to do nothing. If the resident wants to hire an engineer, they can, but the township would have to approve the work being done. Colene thought the resident should probably clean out their swale.

**Colene cont'd:**

- There were also two lot splits that came in that I will sign off on – one on Branch Road and one on Fenn Road.

**Fiscal Officer:**

**RESOLUTION #11-08-08 – Approve Financial Statements**

**Moved** by Monroe, second by Pavlick to approve and accept the financial statements for July – appropriation status, revenue status and fund summary. Roll: Monroe, yes; Pavlick, yes; Conley, yes

**RESOLUTION #11-08-09 – Approve Appropriation Amendments**

**Moved** by Monroe, second by Pavlick to approve the following appropriation amendments:

General Fund:			
Admin.:	Purch. Svcs.	(\$985.00)	
Parks:	Purch. Svcs.	35.00	
	Supplies	<u>1,000.00</u>	\$ 50.00
Road & Bridge:	Purch. Svcs.		135,000.00
Fire & Rescue:			
Fire:	Purch.Svcs.	6,500.00	
	Supplies	(7,000.00)	
	Capital Outlay	<u>5,000.00</u>	<u>4,500.00</u>
	Total:		<u>\$139,550.00</u>

Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Correspondence:**

- Ohio LTAP – July-August Newsletter
- Lorain Co. Engineer – OPWC District 9 Meeting
- Medina Co. Commissioners – FY11 Block Grant for Sidewalk
- Medina Co. Engineer – Annual Meeting
- Medina Co. Planning – Shale Creek, Ph V Approval
- Reminger Attorneys at Law – Reminger Report (Physician)
- Reminger Attorneys at Law – Reminger Report (Tort Reform)
- Grassroots Clippings – August Newsletter

**RESOLUTION #11-08-10 – Approve PO's/BC's, Payment of Bills and Payroll**

**Moved** by Pavlick, second by Conley to approve purchase orders, the payment of the payroll and bills (Item B attached). Roll: Pavlick, yes; Conley, yes; Monroe, yes.

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**Comments/Concerns:**

- I've spoken with Dorothy regarding the Halloween party and to have it on Sunday, October 30<sup>th</sup>.

**RESOLUTION #11-08-11 – Set Halloween Party for Sunday, October 30<sup>th</sup>**

**Moved** by Conley, second by Pavlick to have the Halloween party on Sunday, October 30<sup>th</sup>.  
Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- I've spoken with the guy in Columbus to see if he would be willing to take care of our website again at no cost. They received grant money and will be able to do that.

**RESOLUTION #11-08-11 – Adjourn**

**Moved** by Conley, second by Pavlick to adjourn at 8:11 p.m. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

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Richard Monroe, Chairman

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Beverly Fry, Fiscal Officer

**Item A**

Township Trustees,

I am unable to attend the Trustee Meeting on August 25, 2011 due to a work conflict. The following is my monthly report:

1. RESPONSES: There were 14 calls this last month.
2. TRAINING:
  - a. Started a 36-hr. firefighter program for 3 members to obtain FF certification
  - b. Review of Personal Protective equipment (PPE)
  - c. Review of SCBA operations and use
  - d. Driver training
  - e. Incident command coordination training
3. OLD BUSINESS:
  - a. New turnout gear sizing has begun with a final sizing date of August 29<sup>th</sup>. Then the gear will be ordered.
  - b. 56-1 aerial truck will be going to Finley Fire in Twinsburg for repairs on August 29<sup>th</sup> for one week.

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- c. Smokey and Patches continue to be very busy throughout the county making appearances.
4. NEW BUSINESS:
- a. We will once again be attending home varsity football games at Buckeye High School, along with our neighboring departments.
- b. Received resignation letters from Erin Bonnallie and Chris Stellato.

Any questions regarding the above information, please feel free to contact me on my cell phone at (330) 416-5248.

Respectfully submitted,

Kenneth Barrett, Fire Chief

**ITEM B**

<b>WARRANT NUMBER</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
86-2011	8/2/2011	FMB - loan payment	4,708.14
87-2011	8/12/2011	FMB - July bank fee	3.70
88-2011	8/16/2011	Ohio Edison	1,350.82
89-2011	8/25/2011	Payroll	7,035.91
90-2011	8/25/2011	Payroll	3,767.54
91-2011	8/26/2011	Lorain-Medina Rural Electric	11.47
92-2011	8/26/2011	Allied Waste	144.75
93-2011	8/26/2011	Columbia Gas	45.61
94-2011	8/26/2011	PowerNet Global	9.94
95-2011	8/26/2011	Frontier	254.85
96-2011	8/30/2011	Armstrong	38.92
E01008	8/25/2011	Kenneth Barrett	667.75
E01009	8/25/2011	Colene S. Conley	560.44
E01010	8/25/2011	Dorothy A. Crouch	2,253.08
E01011	8/25/2011	William J. Crouch	245.64
E01012	8/25/2011	Beverly E. Fry	1,125.87
E01013	8/25/2011	Mary E. Lenarth	405.10
E01014	8/25/2011	Richard M. Monroe	810.44
E01015	8/25/2011	William Edward Pavlick	810.44
E01016	8/25/2011	Patrick J. Villeneuve	157.15
W00033	8/25/2011	FirstMerit Bank	1,041.78
W00034	8/25/2011	Ohio Department of Taxation	220.59
W00035	8/25/2011	Public Employers Retirement System	2,505.16
16754	8/23/2011	Skipped Warrants 16754 to 16754	-
16755	8/25/2011	Timothy J. Kettler dba	162.00
16756	8/25/2011	Adamsky Lawn Service	2,317.14
16757	8/25/2011	By Request Music Services	200.00
16758	8/25/2011	Croston, Tom DBA	16,257.25
16759	8/25/2011	Delta Dental	207.51
16760	8/25/2011	Dobson, Don Excavating	2,900.00

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16761	8/25/2011	Dobson Excavating, Greg	1,500.00
16762	8/25/2011	Finley Fire Equipment Co., Inc.	2,977.60
16763	8/25/2011	Fire Companies.com	389.97
16764	8/25/2011	FirstMerit Bank	528.58
16765	8/25/2011	FSP Books & Videos	477.80
16766	8/25/2011	Granger Asphalt & Concrete Paving	24,000.00
16767	8/25/2011	Home Appliance	518.95
16768	8/25/2011	Idville	30.50
16769	8/25/2011	Life Force Management, Inc.	452.84
16770	8/25/2011	Medical Mutual of Ohio	5,694.98
16771	8/25/2011	Medina Co. Sanitary Engineer	939.76
16772	8/25/2011	Medina Hardware	19.80
16773	8/25/2011	NAPA	105.62
16774	8/25/2011	Ohio Public Entity Consortium	28.00
16775	8/25/2011	Pallotta Ford	1,119.25
16776	8/25/2011	Staples	55.76
16777	8/25/2011	Stop'n Go	816.33
16778	8/25/2011	Sweet Lawns	925.00
16779	8/25/2011	The Gazette	132.44
16780	8/25/2011	Treasurer, State of Ohio	155.44
16781	8/25/2011	United States Postmaster	132.00
16782	8/25/2011	Verizon Wireless	54.70
16783	8/25/2011	York Service	42.68
16784	8/25/2011	Granger Asphalt & Concrete Paving	11,175.00
16785	8/25/2011	Kokosing Materials	295,057.20
16786	8/25/2011	LEK Internet Services	46.50
16787	8/25/2011	Miller & Company	116.25
16788	8/25/2011	Repro Depot	45.00
16789	8/24/2011	Margaret Gall	100.00
16790	8/25/2011	Gall, Margaret	57.68
16791	8/24/2011	Larry McDivitt	100.00
16792	8/24/2011	Karen Meyers	100.00
16793	8/24/2011	Pamela Moore	200.00
Total:			<u>398,314.62</u>