

YORK TOWNSHIP TRUSTEES

Colene Conley, Rick Monroe, Bill Pavlick

Regular Meeting

November 17, 2011

Chairman Rick Monroe called the regular meeting to order at 6:00 p.m. He led the pledge of allegiance.

RESOLUTION #11-11-03 – Approve Minutes

Moved by Conley, second by Pavlik to approve the minutes of the October 27, 2011 regular meeting and November 3, 2011 special meeting. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Visitors:

- Pat Rakosi from Shale Creek was here for approval for the Enclave Part 2. Colene asked about the setback on two of the lots. Pat had investigated with the owners of Shale Creek and they stated they would go forward as submitted.

RESOLUTION #11-11-04 – Approval of Shale Creek Subdivision Enclave Plat, Part 2

Moved by Conley, second by Pavlick to approve the Shale Creek Subdivision Enclave Plat, Part 2 creating sublots 41 – 43; 45 – 52; and 54 – 84; blocks N, O, P, Q, R, S, T and U. It is also a re-plat of small lots 51 and 52 of the Abbeyville plat. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

REPORTS:

Zoning:

- Dorothy Crouch was absent and there was no report.

Fire Department:

- Ken Barrett was absent due to work. Report is attached. (Item A)
- Ken has made the recommendation to employ Shane Styfurak as a Firefighter/EMT.

RESOLUTION #11-11-05 – Employ Shane Styfurak

Moved by Conley, second by Pavlick to employ Shane Styfurak as a Firefighter/EMT effective immediately. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Trustees:

Colene Conley:

- We were awarded \$30,800 for the sidewalks on Norwalk Road next year.
- The county has installed stop signs at all intersections in Shale Creek.
- Greg Dobson has completed the ditching at 6265 and 6235 Wolff Road and removed the tall weeds.
- I attended Commissioner Frederick's fracking meeting yesterday. There will be a concerned citizens meeting this Saturday at the Library at 3:00 p.m.
- I've contacted Fred Boreman for the final surveys for the Mallet Creek Cemetery. He will also be finalizing the Branch Road Cemetery work.
- I sent a picture of the Park sign to Mike at the County Highway Sign Shop who will try to match it for the park rules signs.
- I spoke with T. J. Denes of Denes Concrete and they will begin the sidewalks on Monday, November 21, 2011.
- I would like to purchase orange delineators for Hastings area and the cemetery area and have Tom Croston install them.

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Visitor's cont'd:

- Sue Doraty from the Auditor's Office was present. The data collectors are still working for the next couple of weeks on the reappraisal. Medina County Auditor's Office received the Auditor of State Award with Distinction and is one of 3 counties in the state to receive it.

Rick Monroe:

- I received a call from Andy Conrad of the Engineer's Office regarding our Issue I application for Spellman and Indoe. We didn't make the list. We were two away. There may be some money left from those projects that were awarded and may get some help once those bids have been awarded. Andy submitted an application for Small Government Awards and think we may do well there.
- I spoke with Greg Dobson regarding work on Stone Road with a drainage issue. I also gave him the drawings for Erhart Road. He's been very busy and hasn't gotten back yet.
- I got an e-mail from the Buckeye Superintendent, Brian Williams regarding sharing services. The other two trustees received the same e-mail. He would like to meet to see what ideas could come up.
- I met with Jean Height, Grafton Township trustee, at Erhart and SR 57 to show her what is going on. The light will be placed on the Grafton Township side. Jane will turn it over to their service department.
- I received a letter from the Emergency Management Office regarding any equipment we would have available in case of an emergency. I met with Ken Barrett and we only have some chain saws. I'll turn the list back in.
- ODOT finally has done some patching work on SR 57. It is better with the larger pot holes filled in.
- I want to thank Bev for typing the park rules. Rick will laminate them for Mary to put on display.

Bill Pavlick:

- I'd like to thank the voters for giving me another 4 years.
- I received a called Tuesday evening regarding the work being done here at the SR 252 and 18 intersection. The Sanitary Engineer was repairing water valves. With all the rain, it caused septic water to go into some of the nearby homes. The state needs to do something with the catch basins since the water was running down the sidewalks. Jim Troike, Sanitary Engineer will be taking care of what needs to be done for any damages.
- Justice Co. came in to re-set the granite top on the podium. We just made it under one year from installation for the adjustment to be free.
- I've picked up the park sign and spoke with Ken Neumeyer. Ken suggested we not go with cedar for the posts. He's going to do a drawing for us to review before he installs it the first week of December. The cemetery sign is also done. I asked for a price on a wrought iron post which was \$1,000. Rick will contact another person for a price quote. I'll open a PO at Carter for \$300 for the wood.

Fiscal Officer:

RESOLUTION #11-11-06 – Approve Financial Reports

Moved by Conley, second by Pavlick to approve the financial reports for October – appropriation status, revenue status and fund summary. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #11-11-07 – Appropriation Amendments

Moved by Pavlick, second by Conley to approve the following changes in appropriations:

General Fund: Park	Purchased Services		\$1,422.00
Gasoline Fund:	Purchased Services		24,995.00
Cemetery Fund:	Purchased Services		2,569.00
Fire Dept.: Fire	Purchased Services	\$500.00	
	Capital Outlay	<u>11,875.00</u>	<u>12,375.00</u>
	Total:		<u>\$41,361.00</u>

Roll: Pavlick, yes; Conley, yes; Monroe, yes.

Moved by Monroe, second by Conley to approve the following:

RESOLUTION #11-11-08 – AUTHORIZATION FOR FUNDING FOR A COUNTYWIDE EMERGENCY NOTIFICATION SYSTEM

There is an existing need for the capability for emergency and administrative notification to residents of Medina County in the event of the potential from either weather related or human caused incidents as well as additional community notification needs. It is necessary to insure that those notifications be made in a timely manner to protect the public order, health, safety and general welfare, and to preserve the lives and property of the residents of Medina County and each community; and

Each political subdivision agrees to have the Medina County Emergency Management Agency and the Medina County Emergency Management Agency Executive Board coordinate and enter into a contract to provide that service to each community; and

The Countywide Emergency Management Agency will invoice each political subdivision for the related costs through a yearly assessment, and that said assessment would be held in a special fund established for the purpose of providing the emergency notification system; and

The Medina County Emergency Management Agency Executive board will annually approve a budget for the emergency notification system, each community's assessment rate will be based upon community population (Sample assessment Attachment A); and

The Medina County Emergency Management Agency Executive Committee has determined that a review of the assessment and financial status of the special fund for the emergency notification system to be done annually, and that necessary adjustments be made to insure the system will be available when needed; and

NOW, we, the **Board of Trustees of York Township**, confirm that the resolution to provide an emergency notification system capability to the County and its subdivisions shall remain in force; and we hereby authorize the Executive Board of the Medina County Emergency Management Agency to act in our behalf in providing the emergency notification system.

This agreement may be terminated at any time by mutual agreement of the parties hereto, and may be terminated by any party at the end of any calendar year by action of its legislative authority and service of written notice thereof on the Executive Board of the

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Medina County Emergency Management Agency not less than ninety (90) days prior to the end of said calendar year.

For the reasons stated in the preamble hereto, which is hereby made a part hereof, this Resolution shall take effect and be in force from and after its passage by the Commissioners of Medina County, and its adoption by the respective legislative bodies of the other political subdivisions.

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Correspondence:

- ODOT – Building a Better Mousetrap Competition Info
- ODOT – LTAP Quarterly
- Grassroots Clippings – November 2010 Newsletter
- Girl Scouts – Certificate of Appreciation
- Delta Dental – Retroactive Eligibility Changes
- Medina Co. Auditor – Market Appraisal
- Medina Co. Sanitary Engineer – Resident Letter re: Waterline
- Medina Co. Planning – Shale Creek Subdivision Revised Plan
- Medical Mutual – Grandfathering Info

RESOLUTION #11-11-09 – Approve PO’s/BC’s, Payroll and Bills

Moved by Conley, second by Pavlick to approve the purchase orders and payment of the payroll and bills (Item B). Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Comments/Concerns:

- Jim Miller attended a Comprehensive Plan meeting last night that was very good. He wished he would have had some of that information available to him when we did ours.
- Jim asked a question regarding the Gasoline Tax Fund.

RESOLUTION #11-11-10 – Adjourn

Moved by Conley, second by Monroe to adjourn at 6:50 p.m. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

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Township Trustees,

I regret to inform you that I am unable to attend the monthly Trustee meeting in November due to my work obligations. In my absence, I am submitting this monthly report.

Run Response:

This month's runs are shown in the run report attached. There were 3 Rescue & Emergency calls and 2 Good Intent calls.

Training:

Monday night trainings included: Tanker Shuttle Operations, Drafting Pump Operations and Carbon Monoxide response.

Activities:

This past month our Department provided CPR training to Ms. Cullin's Health class at Buckeye High School (approx. 90 students), with cooperation of Valley City FD. The Community Halloween Party at the Fire station was well attended by our residents, thanks to Dorothy for her coordination efforts.

Administration:

The washer/extractor and drying cabinet from the grant award have been ordered and are expected to be delivered within two weeks. Pfaff Electric came and upgraded the breaker panel on the west wall of the truck bay, and will return to wire new power supplies for the new washer and dryer cabinet after they are installed.

Personnel:

I would like to recommend hiring Shane Styfurak as a Firefighter/EMT. Shane graduated last year from Buckeye and is in his second year (post-graduate) of the Public Safety Program at the Career Center, to complete his Firefighter 2 and EMT-Basic training. We can perform his swearing in at the December meeting.

Again, I apologize for not being in attendance and I thank you for the opportunity to work with, and lead, this department today and into the future. Especially for all the support the Township Trustee Board gives to our Fire Department. Please contact me with any questions or concerns regarding these matters.

Respectfully submitted,

Ken Barrett, Fire Chief

Item B

WARRANT NUMBER	DATE	VENDOR	AMOUNT
122-2011	11/2/2011	FMB - loan payment	4,708.14
123-2011	11/14/2011	LMRE - Emerald Woods street light	11.47

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124-2011	11/14/2011	Verizon Wireless - squad phones	64.56
125-2011	11/15/2011	Allied Waste Services	144.75
126-2011	11/15/2011	Columbia Gas	94.60
127-2011	11/15/2011	FMB - Oct. analysis fee	18.71
128-2011	11/15/2011	Frontier	256.38
129-2011	11/15/2011	Ohio Edison	1,378.55
130-2011	11/15/2011	PowerNet Global	8.73
131-2011	11/23/2011	Payroll	7,183.29
132-2011	11/23/2011	Payroll	3,469.25
133-2011	11/29/2011	Armstrong	38.92
16875	11/3/2011	Northcoast Signworks	1,422.00
16876	11/17/2011	Timothy J. Kettler dba	396.00
16877	11/17/2011	Albright Security	100.00
16878	11/17/2011	Bound Tree Medical LLC	305.93
16879	11/17/2011	Crouch, Dorothy	63.29
16880	11/17/2011	Delta Dental	207.51
16881	11/17/2011	Dobson, Don Excavating	575.00
16882	11/17/2011	Dura Mark	21,159.80
16883	11/17/2011	Fire Service, Inc.	92.60
16884	11/17/2011	FirstMerit Bank	1.48
16885	11/17/2011	Howell Rescue Systems, Inc.	705.00
16886	11/17/2011	Integrity Verifications	82.00
16887	11/17/2011	John's Stone Service	277.54
16888	11/17/2011	Life Force Management, Inc.	304.08
16889	11/17/2011	Linde Gas North America LLC	80.01
16890	11/17/2011	Medical Mutual of Ohio	5,982.83
16891	11/17/2011	Medina Co. Sanitary Engineer	29.75
16892	11/17/2011	Ohio Public Entity Consortium	28.00
16893	11/17/2011	Oxbow Engineering, Inc.	135.00
16894	11/17/2011	RNB Interiors	2,133.60
16895	11/17/2011	Treasurer, State of Ohio	150.00
16896	11/17/2011	Warren Fire Equipment	1,889.75
16897	11/17/2011	York Service	41.62
16898	11/17/2011	United States Postmaster	44.00
16899	11/17/2011	Croston, Tom DBA	2,450.00
16900	11/17/2011	Oxbow Engineering, Inc.	315.00
16901	11/16/2011	Janelle Kemp	150.00
E01055	11/23/2011	Kenneth Barrett	667.75
E01056	11/23/2011	Colene S. Conley	810.44
E01057	11/23/2011	Dorothy A. Crouch	2,259.96
E01058	11/23/2011	William J. Crouch	245.64
E01059	11/23/2011	Beverly E. Fry	1,125.87
E01060	11/23/2011	Mary E. Lenarth	373.57
E01061	11/23/2011	Richard M. Monroe	810.44
E01062	11/23/2011	William Edward Pavlick	810.44
E01063	11/23/2011	Donald J. Weiland	79.18
W00043	11/23/2011	FirstMerit Bank	1,035.37
W00044	11/23/2011	Ohio Department of Taxation	210.05
W00045	11/23/2011	Public Employers Retirement System	2,223.83
			Total: <u>67,151.68</u>