

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

Chairman Pro Temp Rick Monroe called the organizational meeting to order at 4:30 p.m. He led the pledge of allegiance.

RESOLUTION #12-01-01 – Elect Chairman

Moved by Monroe, second by Pavlick to elect Colene Conley as Chairman for 2012. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-02 – Elect Vice Chairman

Moved by Monroe, second by Conley to elect William Pavlick as Vice Chairman. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #12-01-03 – Set Business Hours

Moved by Conley, second by Pavlick that the business hours would be as follows:

Office: Mon. - Thurs. 8:00 - 4:30; lunch 12:30 - 1:30; office closed to the public on Wednesday

Zoning - until 7:00 p.m.; Fiscal Officer - by appointment

Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #12-01-04 – Road Assignments

Moved by Monroe, second by Pavlick to approve the following road assignments:

Colene Conley: Bent Oak (.10), Cemetery (.12 – inactive), Heather Glen (.20), Pilgrim Dr. (.09), Pioneer Way (.43), Seven Bridges (.29), Spieth (2.46), Stillwater (.41) and Wolff (4.30) – approx. 8.40 miles

Rick Monroe: Beck (.89), Erhart (1.11), Hastings (.31), Haury (.10), Indoe (.05), Lampson (.11), Lester (.98), Province (.06), Royal Brook (.36), Spellman (.08), Stone (3.65) and Water (.13) – approx. 7.83 miles

Bill Pavlick: Bachtell (.46), Branch (2.73), East (.16), Emerald Run (.38), Gayer (.27), Hunters Trail (.40), Lake Dawn (.16), Livia Lane (.37), Sapphire (.16), Station (1.70) and Steigler (.44) – approx. 7.23 miles

Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-05 – Mileage Reimbursement

Moved by Conley, second by Pavlick to set mileage reimbursement at .47 per mile, same as the Medina County Commissioners. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #12-01-06 – Set Meeting Dates and Time

Moved by Monroe, second by Pavlick to set the meetings as follows with special meetings considered as needed:

- Fourth Tuesday of the month at 6:30 p.m. for

January 24th
March 27th

February 28th
April 24th

- Fourth Thursday of the month at 6:30 p.m. for (exception is November)

May 24th
July 26th
September 27th
November 15th

June 28th
August 23rd
October 25th
December 27th

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-07 – Establish Pay Dates

Moved by Monroe, second by Pavlick to establish the fourth Thursday of the month as payday for consistency with the employees. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-08 – Payment of Utilities Online

Moved by Monroe, second by Pavlick to pay any utilities (phone, electric, gas, trash pickup) if possible, online before the due date. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-09 – Hold Special Meetings as Necessary

Moved by Monroe, second by Pavlick to hold emergency (special) meetings as deemed necessary and make the notification as required by law. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-10 – Zoning Fee Schedule

Moved by Pavlick, second by Monroe to adopt the following fee schedule:

Zoning:

Residential, new home	\$250 + .02 per sq. ft.
Ancillary Residential permit	75 + .02 per sq. ft.
Commercial & Industrial	300 + .02 per sq. ft.
Pools	50
Ponds, Lakes	100
Signs	100
Home Occupation (Type 2)	100
Home Occupation (w/conditional permit)	400
Each additional request	50
Lot Splits (per lot)	50 + review fees if applicable
Variance	400
Each additional request	50
Site Plan Review with change of use	300
Conditional Use Permit	400
Each additional request	50
Zoning Resolution Amendment	500
Each additional request	100
Late Fee – Zoning Violation (same builder)	
First	250
Second	500
Third	1,000
Appeal	400

Roll: Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #12-01-11 – Town Hall Fee Schedule

Moved by Pavlick, second by Monroe to approve the following fee schedule:

Town Hall:

Private party (returnable \$100 security deposit)	\$100 + security deposit
Wedding or anniversary (returnable \$150 security deposit)	200 + security deposit

Roll: Pavlick, yes; Monroe, yes; Conley, yes.

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

RESOLUTION #12-01-12 – Cemetery Fee Schedule

Moved by Conley, second by Monroe to approve the following fee schedule:

Gravesite Purchase:

Resident Taxpayer	\$350 each
Non-resident Taxpayer	400 each
Non-resident	1,000 each

Interments:	<u>Mon.-Fri.</u>	<u>Sat.</u>	<u>Sun.</u>
Ashes	\$250 each	\$325	\$400
Baby Coffin	350 each	475	600
Adult Coffin	550 each	775	1,000

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Visitors:

- Colene asked Jim Miller to be the alternate on the Zoning Commission Board again.

Fire Chief:

- Chief Barrett will be contacting Armstrong for the second cable line.

RESOLUTION #12-01-13 – Continue to Participate in the OPEC Funding Plan

Moved by Pavlick, second by Conley to continue to participate in the OPEC Funding Plan for the 2012 renewal period. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

Fiscal Officer:

RESOLUTION #12-01-14 – Request Any and All Tax Advances

Moved by Monroe, second by Pavlick to request any and all tax advances from the County Auditor. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-15 – Adopt FY12 Appropriations

Moved by Pavlick, second by Monroe to adopt the FY12 appropriations as attached in the amount of \$1,074,045.45. Roll: Pavlick, yes; Monroe, yes; Conley, yes. (Item A)

RESOLUTION #12-01-16 – Approve Blanket Certificates to Remain Open All Year

Moved by Pavlick, second by Monroe to approve blanket certificates to remain open until December 31st each year instead of expiring every 90 days. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #12-01-17 – Approve Township Association Winter Convention Expenses

Moved by Monroe, second by Pavlick to approve the Township Association Winter Convention expenses for trustees, fiscal officer and Dorothy Crouch. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #12-01-18 – Accept Richard Hill's Resignation from Zoning Commission

Moved by Conley, second by Monroe to accept Richard Hill's resignation from the Zoning Commission Board. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

RESOLUTION #12-01-19 – Appoint Marilyn Pendolino to Zoning Board of Appeals and Richard Hill as Alternate

Moved by Conley, second by Monroe to appoint Marilyn Pendolino to the Zoning Board of Appeals and Richard Hill to the alternate position. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #12-01-20 – Adjourn

Moved by Conley, second by Pavlick to adjourn the meeting at 4:48 p.m. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Colene Conley, Chairman

Beverly Fry, Fiscal Officer

Item A

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
Rev. Code, Sec. 5705.38

The Board of Trustees of York Township, Medina County, Ohio, met in regular session on the 5th day of January, 2012 at the office of York Township with the following members present:

Mrs. Conley, Mr. Monroe, Mr. Pavlick

Mr. Pavlick moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of York Township, Medina County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mr. Monroe seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

Pavlick yes
Monroe yes
Conley yes

Adopted January 5, 2012

Fiscal Officer, Board of Township
Trustees

**THE STATE OF OHIO, MEDINA
COUNTY, ss:**

I, Beverly Fry, Fiscal Officer of the Board of Trustees of York Township, Medina County,
Ohio,
and in whose custody the Files, Journals and Records of said Board are required by the
laws

of the State of Ohio to be kept, do hereby certify that the foregoing **Annual Appropriation
Resolution** is taken and copied from the original Resolution now on file with said Board,
that the foregoing Resolution has been compared by me with the said original and that the
same is a true and correct copy thereof.

WITNESS my signature, this 5th day of
January, 2012.

Township Fiscal Officer

**ANNUAL APPROPRIATION
RESOLUTION
BOARD OF TOWNSHIP TRUSTEES**

York Township,
Medina County, Ohio.

For the Fiscal Year Ending
December 31, 2012

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

Filed _____, 20____

Michael E. Kovack
County Auditor

By _____
Deputy

TOWNSHIP ANNUAL APPROPRIATIONS
GENERAL FUND

That there be appropriated for
GENERAL GOVERNMENT:

General Government

Administrative

Personal Services	36,787.00
Employee Fringe Benefits	98,980.00
Purchased Services	32,825.00
Supplies and materials	1,450.00
Other	450.00

*Townhalls, Memorial Buildings and
Grounds*

Personal Services	21,000.00
Employee Fringe Benefits	5,200.00
Purchased Services	28,650.00
Supplies and materials	4,500.00
Other	0.00

TOTAL GENERAL GOVERNMENT

229,842.00

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

That there be appropriated for ZONING

Zoning

Purchased Services	1,700.00	
TOTAL ZONING		1,700.00

That there be appropriated for PUBLIC WORKS:

Lighting

Purchased Services	0.00	
TOTAL PUBLIC WORKS		0.00

That there be appropriated for HEALTH:

Health Districts

Purchased Services	100.00	
TOTAL HEALTH		100.00

That there be appropriated for PARKS:

Parks:

Purchased Services	6,000.00	
Supplies	3,000.00	
TOTAL PARKS		9,000.00

That there be appropriated for CAPITAL OUTLAY:

Capital Outlay

Improvement of Sites	5,000.00	
Equipment - Administration	1,000.00	
Other Capital Outlay	3,000.00	
TOTAL CAPITAL OUTLAY		9,000.00

That there be appropriated for OTHER FINANCING USES:

Other Debt Service

Other Debt Service

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

	8,469.45	
<i>Operating Transfers Out</i>		
Transfers out	30,000.00	
TOTAL OTHER FINANCING USES		38,469.45
TOTAL GENERAL FUND		<u>288,111.45</u>

MOTOR VEHICLE FUND

That there be appropriated for PUBLIC WORKS:

<i>Highways</i>		
Purchased Services	15,000.00	
Supplies and Materials	20,000.00	
TOTAL MOTOR VEHICLE FUND		<u>35,000.00</u>

GASOLINE FUND

That there be appropriated for PUBLIC WORKS:

<i>Highways</i>		
Purchased Services	60,000.00	
Supplies and Materials	25,000.00	
TOTAL GASOLINE FUND		<u>85,000.00</u>

ROAD AND BRIDGE FUND

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

That there be appropriated for PUBLIC WORKS:

Highways

Personal Services	17,977.00
Fringe Benefits	3,100.00
Purchased Services	268,500.00
Supplies and Materials	25,000.00

TOTAL ROAD AND BRIDGE FUND

314,577.00

CEMETERY FUND

That there be appropriated for HEALTH:

Cemeteries

Personal Services	1,700.00
Fringe Benefits	225.00
Purchased Services	5,925.00
Supplies and Materials	150.00
Other	0.00
Capital Outlay	0.00

TOTAL CEMETERY FUND

8,000.00

ZONING FUND

That there be appropriated for GENERAL GOVERNMENT:

Zoning

Personal Services	5,930.00
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YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

Fringe Benefits	3,825.00	
Purchased Services	6,145.00	
Supplies and Materials	1,100.00	
Other	0.00	
TOTAL ZONING FUND		<u>17,000.00</u>

FIRE AND RESCUE FUND

That there be appropriated for PUBLIC SAFETY:

Fire Protection

Personal Services	24,500.00	
Fringe Benefits	7,925.00	
Purchased Services	83,335.00	
Supplies	20,000.00	
Other	550.00	

Emergency Medical Services

Personal Services	13,500.00	
Fringe Benefits	5,300.00	
Purchased Services	78,600.00	
Supplies	7,500.00	
Other	500.00	

TOTAL PUBLIC SAFETY 241,710.00

That there be appropriated for CAPITAL OUTLAY:

Capital Outlay

Machinery, Equipment and Furniture	55,000.00	
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TOTAL CAPITAL OUTLAY 55,000.00

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Organizational Meeting

January 5, 2012

That there be appropriated for OTHER
FINANCING USES:

Other Debt Service

Other Debt Service 5,647.00

TOTAL OTHER USES 5,647.00

TOTAL FIRE AND RESCUE FUND 302,357.00

PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated for PUBLIC
WORKS:

Highways

Purchased Services 10,000.00

Supplies and Materials 10,000.00

**TOTAL PERMISSIVE MOTOR
VEHICLE FUND** 20,000.00

EMERGENCY MEDICAL SERVICES (2281)

That there be appropriated for PUBLIC
SAFETY:

Emergency Medical Services

Purchased Services 4,000.00

**TOTAL EMERGENCY MEDICAL
SERVICES FUND** 4,000.00

RECAPITULATION OF FUNDS

YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 5, 2012

General Fund	288,111.45
Motor Vehicle Fund	35,000.00
Gas Fund	85,000.00
Road and Bridge Fund	314,577.00
Cemetery Fund	8,000.00
Zoning Fund	17,000.00
Fire and Rescue Fund	302,357.00
Permissive Motor Vehicle License Tax Fund	20,000.00
Emergency Medical Services Fund	4,000.00
<u>TOTAL ANNUAL APPROPRIATIONS</u> <u>- ALL FUNDS</u>	<hr/> <u>1,074,045.45</u>