

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

Richard Monroe

William Pavlick
April 24, 2012

The regular meeting was called to order by Chairman Colene Conley at 6:30 p.m. She led the pledge of allegiance.

RESOLUTION #12-04-02 – Approval of Minutes

Moved by Monroe, second by Pavlick to approve the minutes of the March 27, 2012 regular meeting and April 11 2012 special meeting. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Fire Department:

- Guy Roach gave the report in Chief Barrett's absence. He gave the trustees a copy of the last month's activity. There were no runs where LST transported.
- Training included geriatrics, hose strains, pipeline training, etc.
- Activities: May 2nd is the pre-prom presentation. It is the 3rd installment with a wrap up. The first installment was the accident, then the trial and now the wrap up. It will be from 9:00 – 11:00 followed by a luncheon for our dignitaries.
- #56-1 had a damaged light and windshield from the Steigler Road fire. We are obtaining quotes to file with the insurance company.
- Driver releases have been given to the trustees as well as the fire department.
- The craft show netted approximately \$1,900 for the Relay for Life team.
- Patches & Smokey have been making their rounds and are booked through much of the summer.
- There is a resignation letter from Vic Lenarth due to personal reasons. The Chief has invited him back if he is ever able.

RESOLUTION #12-04-03 – Resignation of Vic Lenarth

Moved by Pavlick, second by Monroe to accept the resignation of Vic Lenarth. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

- Ryan McDonnell has donated over 90 hours of his time working on the technology refresh at the fire department. Before this started, there were only 2 computers that were networked with each other with the information housed on the Chief's computer. A server has been installed in the Chief's office to house the information. Ryan has donated some of the software to the department. Device licenses were obtained instead of user licenses. Now, each department member can log in with their own usernames instead of everyone using "radio room" as they were. Crash Plan copies the data every 15 minutes. It is stored off site. That company can't access our data without a court order due to the privacy issues. They have Office 2010 and have used McAfee for the anti-virus software. All the printers are networked at this time. There is another firewall installed. Wireless access is also installed. Filtering has been done to block porno, social networking sites, etc.

Visitors:

- John Millward from Buckeye Schools was present to ask permission to hang sponsor banners on the home run fence. The students sell the banners to help offset their pay to participate fees.

RESOLUTION #12-04-04 – Approve Banners for 2012 Baseball Season

Moved by Monroe, second by Pavlick to approve the banners for the 2012 baseball season. They will be up approximately 6 months. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

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Zoning:

- Buckeye Youth Football Association has brought in maps of proposed football fields. Dorothy saw some solvable issues and went to the Prosecutor's Office with her concerns. Schools have certain rights through the State of Ohio, but are to try to follow the zoning regulations as much as possible. The football association doesn't have the same rights and must go through the regular zoning process with the Commission and Board of Appeals. This property is in R-1 and would require these football fields to be considered as a conditional use which requires 100' from a property line. The school owns this property, but there is more than one parcel. The school is getting grindings donated from the SR 252 project which will be coming around June 10th. There was then discussion regarding a 4' x 8' sign they have already had made which is larger than the code allows. Since they will be coming back as the school for this project, the school will show a "need" for the sign so it can be used. It will also be in back of the school and not really be seen by the road.
- Dorothy gave the trustee handouts from the Shelley Co. with the scheduling for the SR 57 project. They will be contacting Mr. Jaram to see if they can park their equipment at the old school property. They also need to put up an EEO sign.
- Dorothy gave the trustees their zoning report for the past month. (Item A attached.)
- I have 26 violations to be working on and will be going to the Prosecutor's Office on Thursday for one of them.
- Colene gave Dorothy a list of items the trustees saw while on their road review with the Co. Engineer.
- Dorothy went with ODOT to SR 57 and Spieth Road last Friday to measure the equipment from the road right-of-way. It is not in the right-of-way.

Trustees:

Bill Pavlick:

- The new sign has been put up in the Cemetery.
- I thought the issue with the old school property was taken care of. Norm Hinman has called and said he would need an additional insurance to be able to mow so he is not going to do it. I talked to Bob Adamsky to see if he would take care of at least the front. He is going to contact Mr. Jaram and will get back with Bill.
- I picked up the minnows today and have released them into the pond. The lady suggested we buy fish food if we wanted them to grow faster. It was decided not to at this time because they will still grow.
- We are set up with a liter crew for township cleanup. I've asked for 5 or 6 so we'll see how many we can get. We will have to re-think our process to eliminate the traffic back up. We need to fill the largest dumpster first so C. Martin can get it emptied for us and returned to fill in the afternoon.

Rick Monroe:

- We are getting a Verizon cell tower behind the old Moto Motion building.
- The part came in for the child's swing in the park since it was under warranty still and I've installed it.
- We put 3 picnic tables under the pavilion for the winter and would like to put them back under the trees.
- Treemasters has completed their work. The cemetery work looks nice. The high winds blew down some limbs when I went thru yesterday. I'll take care of them.
- The Medina Co. Treasurer's Office is again doing the Fix-It Fund Program if the requirements are met.

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- We are getting a “round about”. I got a call from ODOT regarding Spieth and SR 252. They are doing a study. They have made some changes and are still working on it. It will be a “circle” intersection. I’ll contact them again to see if we will be able to give any input.
- I received a call regarding the Spieth/Abbeyville led light stop sign from a resident. I was out there and saw that 2 of the led’s were hanging there so I just put them back in place even though it’s the county’s sign.
- Karvo will be doing the SR 252 paving beginning at Sprague Road down to Spieth Road. I spoke with Andy Blazik from ODOT who is overseeing both paving projects (Shelley will be doing the SR 57 project). I asked what they would be doing with the grindings since I was interested in some for the Historical Society’s and the park’s parking lot. A certain amount must go back to the main yard. Some will be used for berming. I’ll keep trying.
- SR 57 is going to be closed for 5 days because they will be doing a culvert replacement, new headwalls and extensions on other culverts.
- I’ve been asked about fishing in our pond. We are still working on the “catch and release” for fishing so we aren’t fished out. We don’t people fishing just yet while they are still so small.
- 4731 Erhart Road – drainage issue; The issue is not affecting the berm by making it soft or our road. Since it is not affecting our road or berm, it is my opinion that we not do any of the work. Colene will give Rick the owner’s name to speak with since it is not our issue. It is the property owner’s issue.
- We still have the donation project to work on from Mr. Silk. We need to discuss what we’d like. I’ll speak with the Silk’s again to see what they had in mind. The donation is from Valley City Builders Supply in memory of Frank Ehrman.
- Rick attended the evening pipeline training which had lots of good information.

Colene Conley:

- Ray Bessemer, Carl’s son, came to see if he could make a donation for no parking signs for the fire department. He gave us \$32 for the cost of the two signs. The signs are here for installation.
- We got some signs that can be bolted to the bottom of the main ones for no fishing at this time until the fish get large enough.
- There is a new business in the old mulch area. When the old one left, they did a good job of cleaning up.
- I spoke with Mike Kline at the County regarding our park rules signs. Since they are so long, it would not be feasible to make up multiple signs.
- Mr. & Mrs. Davies let Treemasters park on their property on Branch Road so they didn’t have to cross the road with the brush. They have an indentation (from before) that needs repaired which will be done when Mr. Dobson comes back in town.
- We have a few areas that need berming repairs from when we did our road review. We have 4 areas that need some asphalt work so I’ll get quotes from a couple of companies. We also need to speak with the Engineer’s Office regarding Stone Road.
- As your representative on the Brownfield Project, I turned in some areas that may qualify for clean up grants in the future.
- One of the residents in Shale Creek has commented that people are parking on both sides of the roads. I will have the County put up no parking signs.
- I received an application from the Commissioners for the 2013 Community Block Grant. Is everyone ok with applying for replacing/repairing the ramp at the Town Hall? That

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sounded like a good idea and Colene will make application. Guy Roach suggested she add to the application that it is a voting place.

- Colene brought up the Life Force monthly listing regarding “old” outstanding balances. We will review that with Andrea at Life Force. There was also discussion regarding writing off balances for residents only since they pay property taxes.
- The Farm Bureau sent us an invitation for a breakfast meeting for policy development. I can attend so if there is anything you would like me to bring up, let me know.
- I’d like to thank Bev and Dorothy for going to the Safety Council meetings. We had no loss time or injuries for 2011.
- I’ve been speaking with Jim Troike at the Sanitary Engineer’s Office regarding our septic system. He stated that since we’ve been inspected by the Health Department, not to worry about it at this time.
- Guy Roach asked Colene to ask the Farm Bureau about the farm safety program they did a couple of years ago that had stickers on the equipment so safety forces would know how to shut off vehicles before removing an entrapped person.

Fiscal Officer:

RESOLUTION #12-04-05 – Approve Financial Reports

Moved by Pavlick, second by Monroe to approve financial reports as presented for March – fund summary, revenue status and appropriation status and bank statement. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #12-04-06 – Approve Appropriation Amendments

Moved by Monroe, second by Pavlick to amend appropriations as follows:

General Fund:		
Park: Purch. Svcs.	\$4,250.00	
Capital Outlay	(4,250.00)	-0-
Cemetery Fund:		
Purchased Services		<u>\$6,700.00</u>
Total:		<u>\$6,700.00</u>

Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Correspondence:

- Medina Co. Sanitary Engineer – Township/Village Clean-Up
- Auditor of State – Fraud Hotline Bulletin
- Reminger Attorneys – Liability of Landfills Info
- Granger Paving – General Info
- Medina Co. Treasurer – Fix-It Fund Program
- Farm Bureau – Policy Development Breakfast Meeting
- Ohio Public Entity Consortium – Thank You for Participation
- LBG Land Service – Purchase of Bulk Water
- Reminger Attorneys – New EEOC Rule
- Medina Co. Safety Council – 2011 100% Safety Award
- Action Septic Service – Treatment Plant Info

RESOLUTION #12-04-07 – Approve PO’s, BC’s, Payment of Bills and Payroll

Moved by Pavlick, second by Monroe to approve the purchase orders, payment of the payroll and bills (Item B attached). Roll: Pavlick, yes; Monroe, yes; Conley, yes.

FYI:

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- Recovery Asset Network’s claims for uncashed checks for us didn’t end up being us.
- Election dates were given to the trustees.
- I am working on a newsletter to give to all employees that will review various personnel items – address changes, bank changes, purchasing procedures, Ethics Law and the Fraud-Reporting requirements. When it is complete, I’ll give to trustees to see what going to all employees.

Comments/Concerns:

- Jim Miller asked how the change to a township department the fire department is working out. The trustees stated that it has been working out good.

RESOLUTION #12-04-08 – Adjourn

Moved by Monroe, second by Pavlick to adjourn the meeting at 8:46 p.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Colene Conley, Chairman

Beverly Fry, Fiscal Officer

ITEM A

FYI and VIOLATIONS

Julie Adams House Sober Living Environment 4325 Erhart Rd.	Property owner Mr. Hadick has taken the property back in his possession. The Julie Adams house has left the Township. He is going to rework the garage or make the barn compliant. He has had some medical issues and we will be working on this first of May 2012.
K & D Bessemer, Resident 3994 Beck Road	Mr. Bessemer has passed away his son is now the power of attorney and is aware of the car that still needs to be removed.
Bryon/Kim Foster 3995 Lampson	Junk vehicles and misc. junk on property. Re-occurring violation. Letter sent 12/1/11. Spoke to Mrs. Foster 12/24/11. They are working on the matter and will take care of it quickly. Site visit 12/26/11. Trucks were loaded ready to leave property. Trucks gone; still junk around property. 1/24/12.
Robert Elwin 6496 Norwalk Road	They have removed some of the junk and still have the truck in front to move, boards have been pulled out to try to get it out of the yard. The property sale is pending removal of the junk.
Nicholas Wilson	Granted a type 2 home occupation for his hobby / racing

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5353 Spieth Rd.	
James Mossburger 3546 Marks Rd.	Granted a Type 2 Home Occupation / paperwork for his business: teaching right to carry firearms training on off site locations.
Mike & Payty Otterbacher 5938 Fenn Rd.	Letter sent for junk on property / Brought into compliance.

ITEM B

WARRANT NUMBER	DATE	VENDOR	AMOUNT
41-2012	4/2/2012	FMB - loan payment	11.04
42-2012	4/12/2012	Allied Waste	161.56
43-2012	4/12/2012	Columbia Gas	151.10
44-2012	4/13/2012	FMB - March analysis fee	32.37
45-2012	4/13/2012	Frontier (fire dept.)	107.55
46-2012	4/13/2012	Verizon Wireless (squad modem)	11.49
47-2012	4/16/2012	Ohio Edison	1,351.24
48-2012	4/16/2012	Verizon Wireless (squad cells)	65.68
49-2012	4/17/2012	LMRE	11.47
50-2012	4/20/2012	Powernet Global	9.10
51-2012	4/26/2012	Payroll	15,537.23
52-2012	4/26/2012	Payroll	5,517.07
53-2012	4/27/2012	Frontier (twp. ofc.)	149.97
54-2012	4/30/2012	Armstrong	38.92
E01136	4/26/2012	Kenneth Barrett	992.67
E01137	4/26/2012	Patrick K. Barrett	371.88
E01138	4/26/2012	Matthew M. Behner	451.30
E01139	4/26/2012	Christopher A. Blair	68.29
E01140	4/26/2012	Colene S. Conley	812.24
E01141	4/26/2012	Jason D. Creamer	348.23
E01142	4/26/2012	John Dean Creamer	535.11
E01143	4/26/2012	Dorothy A. Crouch	2,598.97
E01144	4/26/2012	William J. Crouch	245.64
E01145	4/26/2012	Kayla Ann Eisenbrown	61.33
E01146	4/26/2012	Adam G. Fetter	256.27
E01147	4/26/2012	Richard Michael Folkman	366.42
E01148	4/26/2012	Beverly E. Fry	1,127.67
E01149	4/26/2012	Adrienne J. Holliday	256.17
E01150	4/26/2012	John Kollar	283.05
E01151	4/26/2012	Mary E. Lenarth	374.02
E01152	4/26/2012	Monica D. Lenarth	136.55
E01153	4/26/2012	Ryan J. McDonnell	681.51
E01154	4/26/2012	Anthony S. Melillo	103.08
E01155	4/26/2012	Amantha LouAnne Missler	63.87
E01156	4/26/2012	Richard M. Monroe	812.24
E01157	4/26/2012	William Edward Pavlick	812.24
E01158	4/26/2012	Kristen Ann Piatt	740.04
E01159	4/26/2012	Guy M. Roach	1,162.89

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E01160	4/26/2012	Daniel C. Sparks	474.29
E01161	4/26/2012	Shelly A. Stauffer	88.55
E01162	4/26/2012	Shane M. Styfurak	56.23
E01163	4/26/2012	Edward S. Szoke	422.11
E01164	4/26/2012	Patrick J. Villeneuve	176.80
E01165	4/26/2012	Donald J. Weiland	112.17
E01166	4/26/2012	Jesse R. Yount	210.85
E01167	4/26/2012	Floyd E. Echle	334.55
W00062	4/26/2012	FirstMerit Bank	1,818.62
W00063	4/26/2012	Ohio Department of Taxation	281.71
W00064	4/26/2012	Public Employers Retirement System	1,024.22
W00065	4/26/2012	Public Employers Retirement System	2,342.76
W00066	4/26/2012	FirstMerit Bank	47.48
W00067	4/26/2012	Ohio Department of Taxation	2.28
17078	4/10/2012	Medina Co. Soil & Water Conservation	60.00
17079	4/24/2012	Timothy J. Kettler dba	171.50
17080	4/24/2012	Adamsky Lawn Service	2,317.14
17081	4/24/2012	Albright Security	95.00
17082	4/24/2012	Armstrong	63.85
17083	4/24/2012	Creative Product Source, Inc.	207.37
17084	4/24/2012	Croston, Tom DBA	450.00
17085	4/24/2012	Darley	4,370.94
17086	4/24/2012	FirstMerit Bank	30.50
17087	4/24/2012	Highway Products, Inc.	1,599.95
17088	4/24/2012	Home Depot Credit Services	199.00
17089	4/24/2012	Life Force Management, Inc.	260.21
17090	4/24/2012	Linde Gas North America LLC	115.31
17091	4/24/2012	Masimo	4,292.00
17092	4/24/2012	Medical Mutual of Ohio	6,828.09
17093	4/24/2012	Medina Co. Engineer	1,495.51
17094	4/24/2012	Medina Co. Sanitary Engineer	41.65
17095	4/24/2012	Melillo, Anthony	140.65
17096	4/24/2012	Miller & Company	128.25
17097	4/24/2012	NAPA	68.82
17098	4/24/2012	Ohio Public Entity Consortium	259.50
17099	4/24/2012	Pallotta Ford	1,082.37
17100	4/24/2012	Rapid 2-Way, Inc.	337.50
17101	4/24/2012	Reassure America Life Insurance co.	156.00
17102	4/24/2012	Reinhardt Supply Co.	7.25
17103	4/24/2012	Schaefer, Inc. Plumbing, Heating/Cooling	75.00
17104	4/24/2012	Spectra Associates, Inc.	238.20
17105	4/24/2012	Stonewall Uniform	85.00
17106	4/24/2012	Swingle Plumbing, Heating & Cooling	113.00
17107	4/24/2012	Treemasters Tree Service, Inc.	17,100.00
17108	4/23/2012	Ray Bessemer	100.00
17109	4/23/2012	Fran Koenig	100.00
17110	4/23/2012	Paul Peyton	100.00
17111	4/24/2012	Treasurer, State of Ohio	795.00
Total:			<u>87,694.65</u>