

**YORK TOWNSHIP TRUSTEES**

**Colene Conley**  
Special Meeting

**Richard Monroe**

**William Pavlick**  
August 14, 2012

The special meeting was called to order by Chairman Colene Conley at 9:00 a.m. Present: Colene Conley, Rick Monroe, Bill Pavlick, Bill Thorne, Guy Roach and Bev Fry.

Colene stated that she asked Bill Thorne, Asst. Co. Prosecutor to come since this was our first time for a lease/purchase. She gave the documents from Sutphen to Bill for review.

Ken Barrett arrived at 9:02 a.m.

Bill Thorne asked if the truck was from the state plan. Ken told him yes. Bill said we could do a lease/purchase. He also stated that as long as the truck was from the state plan, their office would not need to pre-approve the specs. If structural changes were made that are not on the state bid list, then it couldn't be purchased. The document from Sutphen is a quote, not a contract. Bill would like to review the contract prior to purchase. There was discussion then on how much of a down payment to make and how long to go with the lease. There was also discussion on the status of the other department vehicles. Bill stated the next step was for Bev to certify the funding. Bev stated she was only comfortable certifying a "0" down, 10-year lease. A resolution will have to be passed dedicating the cash flow. He also stated that the trustees would need to decide which is more important – a new rescue vehicle or pumper truck when determining a change of use of the EMS funds. Currently the EMS funds are being saved for when the next squad would to be replaced. They could be used for EMS salaries, training, etc. to gain more money in the fire fund for the new truck payments. There was a review of the equipment. Ken stated that the pumper, #51-1, is the priority for the next ten years to be replaced.

As a recap, Ken will get a copy of the resolution and contract from Sutphen for Bill Thorne to review prior to entering into the lease/purchase.

Ken then brought up the question of members on the roster that have not done anything for a year or more, have turned in their gear, but have not resigned. Bill stated that technically to remove a member, we would need to go through a hearing. However, he suggested that a letter be sent to those who have not participated in a long time stating that we take their non-participation as a voluntary resignation. That could save on the hearing process.

Bill Thorne left at 9:50 a.m.

Ken asked for permission to participate with Medina City Fire Department who is sponsoring a Tunnel to Tower Run. Medina would like our aerial truck to help hold a flag at the end of the race with their aerial.

**RESOLUTION #12-08-01 – Allow Aerial Truck to go to Tunnel to Tower Run in Medina Moved** by Conley, second by Pavlick to allow the aerial truck go to the Tunnel to Tower Run. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Colene asked Ken about the fire truck in the cemetery building. Ken said it will be auctioned at the next Association meeting. He will also contact some of the former members to see if they might be interested.

Colene commented on the lack of maintenance at the old school yard property. She would like to send a letter to start the process to maintain the property.

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The County has a grant for tearing down distressed buildings. Colene asked that the trustees check their roads for possible qualifying areas. The owners have to agree to the tear down as a part of the grant.

Colene has obtained 2 of the 3 work agreements for the Columbia Road sidewalk.

Andy Conrad arrived at 10:13 a.m.

Colene introduced Andy to give an update on the Spellman & Indoe project. There was a mis-communication on the township portion of the project. The grant application was for approximately \$149,000 with a 26% match from the township. The total project is more than the \$149,000 and the amount above that is the township's responsibility. Andy reviewed a couple of areas that would likely come in lower when it goes to bid. The trustees agreed to have it go to bid next spring since we're coming in on bad weather. Andy thought we should get some good bids in the spring as opposed to now when the contractors have their jobs lined up and working to finish them before bad weather. Andy did tell us that the Engineer's Office has agreed to waive the \$17,000 engineering services fee in the project to save the township money there. He thought there were possibly a couple of areas that could be bid as an option to see if we wanted to go forward with it at bid time. The updated revised total for the project is approximately \$157,000 with the grant being for approximately \$110,000 leaving the balance as the township's responsibility.

Ken Barrett and Guy Roach left at 10:30 a.m.

This project should go to bid in February or March with the work beginning when the weather breaks. The project should take 4 – 5 weeks to complete. The trustees thanked the Engineer's Office for waiving the fee for their services. To recap what needs to be done next, Andy said a letter needs to be sent to Lou Mascari at OPWC asking for an extension to next year due to the lateness of the award and impending bad weather. Andy will send us a sample of that letter along with a dollar figure for motor paving instead of concrete. There was discussion regarding negotiations that is needed with some of the homeowners. Colene also stated they would fax a copy of OPWC grant agreement to Bill Thorne for review.

**RESOLUTION #12-08-02 – Go Forward with Spellman/Indoe Road Project**

**Moved** by Pavlick, second by Monroe to go forward with the Spellman/Indoe project per the Engineer's plan with the OPWC funding. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

Andy Conrad left at 11:10 a.m.

Colene reported that someone had the dumpster hauler move the Shale Creek dumpsters in question.

**RESOLUTION #12-08-03 – Adjourn**

**Moved** by Monroe, second by Pavlick to adjourn the meeting at 11:16 a.m. Roll: Monroe, yes; Pavlick, yes; Conley.