

Chairman Colene Conley called the special meeting to order at 11:00 a.m. She led the pledge of allegiance.

SNOW REMOVAL BID OPENING

Colene opened the bids from Croston Construction and Fabrizi Trucking She made copies for each trustee to review.

RESOLUTION #12-09-02 – Hire Fabrizi Trucking for Snow Removal

Moved by Monroe, second by Pavlick to hire Fabrizi for the 2012-2013 season.

Discussion: One reason was for a checks and balances on contractors. Rick asked both contractors if they would need one or two loads of salt to cover the township per round. Fabrizi stated they would need one tandem load of salt to cover the township on one round while Croston stated he would need two loads. Fabrizi representatives stated they run with the county. Tom stated he would be out at Midnight, 1:00 or 2:00 checking the roads to see if and when they would need to plow depending on the weather and what was being called for. Both contractors would continue to purchase the salt from the county. Norm Hinman asked about the tons of salt that would be hauled by each of the companies and stated that it would be putting a lot of weight on our roads. Tom Croston stated that it would be better to use two trucks and have less weight on the roads. Colene then read the bids aloud.

<u>Croston Construction</u>	<u>1 Year</u>	<u>3 Year</u>	<u>Fabrizi Trucking</u>	<u>1 Year</u>
Single Axle w/10' plow	\$55.00/hr.	\$50.00/hr.	Single Axle	\$58.00/hr.
Single Axle w/11' plow	\$55.00/hr.	\$50.00/hr.	Tandum	\$65.00/hr.
Single Axle w/12' plow	\$55.00/hr.	\$50.00/hr.	Backhoe	\$95.00/hr.
1 Ton Dump	\$55.00/hr.	\$50.00/hr.	Road Grader	\$115.00/hr.
¾ Ton Pickup	\$50.00/hr.	\$45.00/hr.	Loader	\$130.00/hr.
Pickup w/8' plow	\$50.00/hr.	\$45.00/hr.	Pickup Truck	\$54.00/hr.
Backhoe/loader	\$85.00/hr.	\$80.00/hr.	Manual Labor	\$42.00/hr.

Roll: Monroe, yes; Pavlick, yes; Conley, no.

RESOLUTION #12-09-03 – Approve Minutes

Moved by Pavlick, second by Monroe to approve the minutes of the August 22, 2012 and September 5, 2012 special meetings. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

Fiscal Officer:

RESOLUTION #12-09-04 – Approve Financial Statements

Moved by Pavlick, second by Monroe to approve and accept the financial statements for August – appropriation status, revenue status and fund summary. Roll: Pavlick, yes; Monroe, yes, Conley, yes.

RESOLUTION #12-09-05 – Approve Appropriation Amendments

Moved by Monroe, second by Pavlick to amend appropriations as follows

Zoning Fund: Fringe Benefits	(\$217.52)	
Purch. Svcs.	<u>217.52</u>	-0-

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FEMA Grant 2011: Capital Outlay

\$13,866.00

Total:

\$13,866.00

Roll: Monroe, yes; Pavlick, yes, Conley, yes.

RESOLUTION #12-09-06 – Transfer \$3,000 from General Fund to Cemetery Fund

Moved by Pavlick, second by Monroe to transfer \$3,000 from the General Fund to the Cemetery Fund. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

Correspondence:

Medina Co. SWD – Conversation Notes Summer 2012

Medina Co. Auditor – FY13 Tax Budget

ODOT – Culvert Repair SR 57

ODOT – SR 57 and SR 252 Intersection Improvement

Akron Regional Air Qlty. Mgmt. – The Air You Breathe August Newsletter

Auditor of State – Regional Council of Gov'ts

Medina Co. SWCD/Farm Bureau/ODNR – Forestry Field Day

RESOLUTION #12-09-07 – Approve PO's/BC's, Payment of Bills and Payroll

Moved by Monroe, second by Pavlick to approve the PO's/BC's, payment of the payroll and bills as attached. (Item A). Roll: Monroe, yes; Pavlick, yes, Conley, yes.

Visitors:

- Ted from PSI Construction Fabrics, Inc. was present to discuss the survey done on our concrete roads. There were some minor issues that could wait until next year. Ted stated the roads overall were in good shape for this area of the country. There are some issues with the parking lot here though. Ted explained how they take care of the joints for sealing the concrete to keep the water and debris out of them. The concrete can still be salvaged. Rick asked how late in the year they work and Ted stated that the temperature needs to be above freezing. The price did not include the two areas that are spalling. There are approximately 60' of bad areas to be repaired at approximately \$28/foot. Tim stated the job could be done for \$10,000.00. Tim was asked about a warranty – it is guaranteed for 1 year.

RESOLUTION #12-09-08 – Hire PSI Construct Fabrics for Parking Lot

Moved by Conley, second by Pavlick to hire PSI Construction Fabrics, Inc. to seal and repair the spalling areas of the parking lot here at the complex at a cost of \$10,000. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

REPORTS:

Zoning:

RESOLUTION #12-09-09 – Set Halloween Party for October 31st

Moved by Monroe, second by Pavlick to set the Halloween Party for October 31st from 6:00 – 8:00 p.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- The Buckeye Library would like to put an inflatable strawberry in their yard for 1 to 2 weeks. They are doing a cooking thing. They could not do it on their roof. No one has an objection as long as it does not obstruct view and is out of the right-of-way.
- We have carpet stains here in the meeting room. We will have Mr. Dash clean it after Halloween.
- I have not heard anything from the school regarding the mylars combining the parcels. Dorothy was told to contact Mr. Williams.

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- The Baker property butts up to Keswick. Mr. Baker cleaned his stream and Smith Brothers has cleaned theirs. Keswick has not cleaned their section. Keswick told Mr. Baker that the township told them they have to leave it natural. Dorothy instructed the Keswick representative that the township has no problem with them cleaning the stream or mowing.
- Mr. Caudill had come before the Board in 2003. The review was held then and two buildings were approved. He didn't do the one building. He will be coming before the Zoning Commission again to get building 5 approved again.

RESOLUTION #12-09-10 – Approve New Storage Unit at DanCal's Storage

Moved by Monroe, second by Pavlick to approve a new storage unit at DanCal's Storage Units on Norwalk Road. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- The lot on the southwest corner of Spieth and Abbeyville has been split and a house will be built there.
- Dorothy reviewed her report as attached (Item B).
- Dorothy will be on vacation October 1st. The rest of my vacation will be used when my granddaughter comes.
- Norm asked if the trucking company at the old mulch area came in for his permits. Dorothy said everything was completed that needed to be.
- Colene commented on Dorothy getting a new computer since the old one crashed.

Fire Dept.:

- Ken gave the monthly reports to the trustees.
- Trainings included hose line advancements, pump, responding to electrical emergencies and reviewing the drug box.
- I've attended another incident management course. It was held at the EMA office of the sheriff's department.
- We have a new paramedic – Patrick Barrett has passed and is waiting for his state card. Adam Fetter has two months left in his coursework.
- Last month, there were two incidents where LST responded. One was where the truck didn't even start up and roll, but we'll probably be billed.
- All the hydrants have been flushed and tested. Hose testing will begin shortly.
- All the radios have been narrow banded as required by SEC by January 1st. George and Mike Pasipanki donated their time from Rapid Radio to do the narrow banding and were here about 4 hours. One company had a quote for the county at \$105.00 per hour.
- I've received a resignation from Cody Muhek. We've had his equipment for a few months.

RESOLUTION #12-09-11 – Approve Cody Muhek's Resignation

Moved by Monroe, second by Pavlick to approve Cody Muhek's resignation from the fire department. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- I received a call regarding the clubhouse at Shale Creek. They don't need a vault for the change of the waterline. Mr. Troike, Sanitary Engineer, wanted me to sign off on that for the fire line. I will be asking them to move the fire hook up to the other side of the building.
- The Tunnel to the Towers race was one of four in the state.

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- I attended the Blue Coat dinner last evening which is a group to support the families of fallen members from fire and police departments. It is an organization of businesses in Medina County.
- We had 4 trucks at the Library for Touch a Truck and Patches. It was a well attended event.
- Tomorrow night is the parade and bonfire for Homecoming.
- Fire prevention training will be at the elementaries during fire prevention week.
- The swiss steak dinner will be on Saturday, October 13th from 4:00 – 8:00 p.m.
- #51-A: old engine at the cemetery. There was no interest from within the fire association. They will be putting it on e-bay the Wednesday prior to the swiss steak dinner until the Wednesday after. There will be a \$500 reserve.
- We have an Exothermic Torch that only 2 people know how to operate. I would like to donate it to the Medina County All Hazards Team. It is a very specialized piece of equipment. It is 8 years old and needs a new battery.

RESOLUTION #12-09-12 – Donate Exothermic Torch to Medina Co. All Hazards Team Moved by Monroe, second by Pavlick to donate the Exothermic Torch to the Medina Co. All Hazards Team. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- Ken asked about where we stand with the purchase of a new pumper. Colene asked if Bill Thorne has spoken with the company. Ken spoke with Mr. Erb from Sutphin and explained that the money is held in escrow with none of the money going to Sutphin until delivery. There is a 6 – 7 month delivery time. Colene stated that she will ask Bill Thorne to speak with Sutphin to clear up any questions that are remaining. Bill wasn't happy with the generic contract that was sent.

Trustees:

Bill Pavlick:

- Roadside mowing is complete.
- I've spoke with Curtis at C. Martin Trucking. They will be placing the dumpsters by October 1st.
- We've had our first theft at the park. A sheriff's deputy found that someone used the person's credit card at a gas station at Wellington. The cards had already been cancelled.
- I'd like to thank the fire department for sending a crew out on Branch Road for removing a fallen tree.
- Colene and I went to the annual meeting at the County Engineer's Office. The salt will be decreasing in price about 10 – 20%.
- Norm called me regarding his great-grandson getting off the bus with the berm being very narrow. Muhek enclosed his ditch up to the water valve. Mr. Muhek needs to speak with Sanitary Engineer regarding the valve. Norm believes when the county comes in to do work in the township, we need to keep a better eye on them. Sanitary has removed most of the berm when they put in a water line. There was much discussion regarding the waterline. Rick stated the Commissioners hoped to get 2,000 people sign up for the reduced rate to tie into their water and only 350 took advantage.

Bill Pavlick:

- I got the contract back from Columbia Gas. As long as the 20 people who have said they would tie in, it will be a go. The residents need to pay for it. It is at a cost of \$68,000 to be divided.

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- I picked up a “ripe” deer.

Rick Monroe:

- Zywiec Roofing has completed the roof repairs on the Town Hall and fire station.
- We received official word from the state that we’ve been granted the extension on the grant for the Spellman/Indoe project.
- I’ve received a call from a young couple on Wolff Road that came across road signs. There were 14 township signs with the posts in the high grass. The couple had just purchased the house and had a contractor doing work when they found the signs.
- We received a complaint regarding Lester Road repair. I would like to hold off until next spring/summer so we can combine all of our repairs and hopefully get a better repair price.
- I met with Jay from Treemasters last week. It seems like things grew back pretty heavily. Jay mentioned they are working with Litchfield Township on a road that will be \$8,000 worth of work. If we had a maintenance person with a pole pruner, we could address some of the items. We will probably have to do something again next year.
- The Fix-It Loans are still available through the end of the month.
- Kargo Paving update – were way behind. They got a \$1,300 a day fine for the paving portion of the delay. They made an over \$100,000 mistake by Sprague Road they will be fixing.
- I received a quote from Federal Signal to have our sirens updated to narrow banding at \$190 each of the 5 sirens. I also asked for two-way communication which would cost approximately \$6,572.

RESOLUTION #12-09-13 – Hire Federal Signal to Narrow Band our Sirens

Moved by Monroe, second by Pavlick to hire Federal Signal to narrow band all 5 sirens in the township for a total of \$950. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- We met with Kirk Cedaka regarding putting trees around the park. A township resident has offered his services to haul the trees and dig the trees that Kirk is going to donate. Dave and Debbie Hull will donate their time and equipment to pick up and plant the trees.
- The County’s fall recycling day will be Saturday, October 13th. They will be collecting at the fairgrounds and Brunswick service garage at 303 and 130th.

Colene Conley:

- Township newsletter should be in our mailboxes today.
- A resident on Wolff Road called regarding a drainage ditch from the school to Wolff Road. Mr. Dobson has looked at it. It would be approximately \$300 for him to clean it. We would need a work agreement since it is our ditch on private property. Colene will have the homeowner and Don Dobson meet together.
- The food drive collected 202# of food Saturday, September 22nd for the Feed Medina County. Thank everyone for their help.
- October 12th will be a meeting for the Medina Co. Bypass Review Committee. We’ll see what needs to be done next.
- Matt DeTemple, OTA President attended the County Engineer dinner. He explained some of the things going on in Columbus as well as the funding that has been taken away from us. Heidi from OTA has sent out a survey regarding services by the various departments.

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- This will be our third year for providing Citizens of the Year Award at the Christmas party. I'd like to nominate Dorothy and William Crouch. They are always here and very helpful. They've been with us over 20 years.

RESOLUTION #12-09-14 – Nominate Dorothy and William Crouch for Citizens of the Year Award

Moved by Conley, second by Pavlick to nominate Dorothy and William Crouch for our Citizens of the Year Award this year. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- In the spring, Chris Jakab told me they didn't do roofs when I applied for a Community Block Grant. Brunswick got money for their Historical Society's roof and other repairs. I called Chris to tell him I'd be back next year. I asked Mr. Zywiec for an estimate on the old schoolhouse which was about \$5,400. Norm Hinman asked for monetary help with the old schoolhouse. The trustees asked him to get with the Historical group for their ideas on how they would be able to raise some money also. There were lots of ideas for fundraising ideas for the Historical Society.
- The dumpster on Seven Bridges is finally gone. Someone bought the house.
- Don Weiland has cleaned several signs on Station and Spieth Roads.
- I spoke with a person at CSX at the R/R in Lester and the graffiti is on their list to be cleaned.
- The sidewalk bids have been awarded for the Columbia Road section. Community Block Grant Funds will cover that. The must be completed by the end of the year.
- The Planning Commission is finalizing the contract for a grant to tear down old structures. This procedure would also take care of the lien search.
- Again, we want to thank the fire association for sponsoring the Halloween party and Dorothy for coordinating.

Comments/Concerns:

- Bev asked the trustees what they desired to do with two of the LifeForce claims that have not been able to be located, bad address and/or disconnected phone. The trustees agreed to have Bev let LifeForce know to write them off.
- Dave Hull asked about the Zoning Board relaxing the code for signs to be 10' from the right-of-way. Wherever you look, signs are not normally 10' from the right-of-way and usually in the right-of-way. Zoning Commission will be "tweaking" a couple of other areas.
- Dorothy brought up Medina Tractor Sales and the number of signs they have at their building. Colene brought up Wolff Brothers pictures on the side of their building. Dorothy is referring to the light up signs. It was agreed that Dorothy would send a letter stating they shouldn't add any other signs due to the code.
- Colene wants to bring her power trimmer to do the bushes but she needs help. Rick stated we need to speak with Adamsky.
- Dave Hull commented about the good roadside mowing job done on Branch Road.

RESOLUTION #12-09-15 – Adjourn

Moved by Monroe, second by Pavlick to adjourn at 1:56 p.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

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Colene Conley, Chairman

Beverly Fry, Fiscal Officer**ITEM A**

WARRANT NUMBER	DATE	VENDOR	AMOUNT
107-2012	9/4/2012	FMB - REPO fee	0.67
108-2012	9/6/2012	Verizon Wireless	76.64
109-2012	9/11/2012	Columbia Gas	45.97
110-2012	9/11/2012	LMRE	11.47
111-2012	9/12/2012	Allied Waste	59.65
112-2012	9/17/2012	Ohio Edison	1,463.26
113-2012	9/17/2012	FMB - August analysis	28.99
114-2012	9/19/2012	Powernet Global	9.40
115-2012	9/24/2012	Frontier	276.09
116-2012	9/27/2012	Payroll	7,601.93
117-2012	9/27/2012	Payroll	3,667.62
118-2012	9/28/2012	Armstrong	38.95
E01223	9/27/2012	Kenneth Barrett	668.20
E01224	9/27/2012	Colene S. Conley	812.24
E01225	9/27/2012	Dorothy A. Crouch	2,578.35
E01226	9/27/2012	William J. Crouch	245.64
E01227	9/27/2012	Beverly E. Fry	1,127.67
E01228	9/27/2012	Mary E. Lenarth	413.39
E01229	9/27/2012	Richard M. Monroe	812.24
E01230	9/27/2012	William Edward Pavlick	812.24
E01231	9/27/2012	Donald J. Weiland	131.96
W00081	9/27/2012	Ohio Department of Taxation	225.61
W00082	9/27/2012	Public Employers Retirement System	2,353.39
W00083	9/27/2012	FirstMerit Bank	1,088.62
17245	9/26/2012	Timothy J. Kettler dba	156.00
17246	9/26/2012	Adamsky Lawn Service	2,317.14
17247	9/26/2012	Akron, Health, Environmental & Computing	1,269.00
17248	9/26/2012	Armstrong	59.95
17249	9/26/2012	Channing Bete	99.95
17250	9/26/2012	Croston, Tom DBA	11,275.75
17251	9/26/2012	Diamond Business Machines	131.41
17252	9/26/2012	Dobson, Don Excavating	375.00
17253	9/26/2012	Federal Signal Corporation	583.91
17254	9/26/2012	Fire Service, Inc.	741.00
17255	9/26/2012	FirstMerit Bank	178.76
17256	9/26/2012	Harrison, Jim	78.21
17257	9/26/2012	Home Depot Credit Services	10.97
17258	9/26/2012	Life Force Management, Inc.	524.92
17259	9/26/2012	Medical Mutual of Ohio	6,997.47

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17260	9/26/2012	Medina Co. Career Center	800.00
17261	9/26/2012	Medina Co. Sanitary Engineer	53.55
17262	9/26/2012	Miller & Company	129.25
17263	9/26/2012	NAPA	49.97
17264	9/26/2012	Ohio Dept. of Job & Family Services	1.76
17265	9/26/2012	Ohio Public Entity Consortium	629.00
17266	9/26/2012	Physio-Control, Inc.	2,598.96
17267	9/26/2012	Stop'n Go	277.26
17268	9/26/2012	Sweet Lawns	1,190.00
17269	9/26/2012	The Gazette	78.98
17270	9/26/2012	Tractor Supply Co. #311	31.99
17271	9/26/2012	Treasurer, State of Ohio	795.00
17272	9/26/2012	York Service	50.00
17273	9/26/2012	Zywiec Roofing Service	725.00
17274	9/25/2012	Debora Pak	100.00
17275	9/25/2012	Carol Diesch	100.00
17276	9/25/2012	Kim Sturgess	100.00
Total:			<u>57,060.35</u>

ITEM B

FYI and VIOLATIONS

Dennis Hadik 4325 Erhart Rd.	Sent Mr. Hadik another notice. 08/15/12 (gave more time due to medical issue) If he does not respond it will go to prosecutors office. 8/20/12 Spoke to property owner, Mr. Hadik will make a decision on whether to use the barn or replace the garage doors. I stressed communication is important between the property owner and the twp Mr. Hadik stopped in and left a message he will be working on the property..He stopped in on 9/25/12, He has ordered a new door for his garage and is working on the cleanup.
*Betty Jane Carlisle 6280 Branch Rd.	Junk and junk vehicles on property. Letter of violation sent 4/30/12 No Response 2cd letter sent 5/16/12 Ms. Carlisle phoned 5/24/12 needs more time to take care of it all, New compliance date is 7/7/12. Site visit 6/27/12 working on property improvement seen. Property visit 8/15/12. The majority of the junk was removed and the vehicles are gone. I will visit again to take photos and make sure . Walked property 8/20/12 looks good from road but there is still junk / vehicles behind the barn that need taken care of.
Raynmond & Kathleen Arona 5791 Wolff Rd.	Pool installed without permit letter sent 08/15/12 Pool permit applied for to bring into compliance..
Prosecutors Office	
Mitch Cecilich Columbia Rd	Proper drive not installed for home being built. Tom Karris Asst. Prosc. is overseeing the matter. Mr. Cecelich phoned to say he had put in a drive. The drive was not in compliance and only half on the property and half on the property he owns next door. I am sending a letter to let him know it is not acceptable. Copy also to Tom Karris 6/26/12 Property visit 08/15/12 drive not in compliance. Property not divided as required to accommodate the drive as put in. Advised Tom Karris of situation 08/15/12 Spoke to Mr Cecelich and he

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	statedhe has the paperwork and I told him to drop it off, as of 8/21/12 he has not. I advised Mr. Karris to move forward.Mr cecelich has dropped off the lot split and has not picked it up,I sent a letter requesting him to pick up and finish bringing the situation into compliance. Left message for Tom Karris.
Enzo Maddelena Speith Rd.	Junk and junk vehicle on property. Not in compliance with his home occupation. Tom Karris Asst Prosecutor is also overseeing this matter, 6/27/12 Site visit red pick up is gone some junk removed, still needs more work Site visit 08/15/12 Informed Tom Karris some scrap removed, equipment still not put away, and stacks of tires still on property. Site visit 8/21/12 Tires and almost all of the junk has been removed, the large piece of equipment is no longer visible (either gone or in barn)and the smaller is between the barns. Advised Mr. Karris. (There is still a boat and some small junk to get rid of.) 9/10/12There is a single pile of debris /possibly dirt I will call Mr. Maddelena and question it .
*Shawn McGreer 7100 Elyria Rd.	Junk, junk vehicles, not in compliance with site plan, & needs landscaped by road. Violation sent 5/17/12 Eric Coyne came in and Shawn M. had sent him they are beginning to clean and I will meet with him Tuesday 5/29/12 to see if there is progress. If there is no progress made and it continues until in compliance it will be sent to the Prosecutors Office with out question. No other notice will be sent. Due to past history. Site visit 6/25/1 . Sent to Prosecutors Office for further assistance after site visit on 9/4/12 Notified Mr. McGreer .