

## YORK TOWNSHIP TRUSTEES

Organizational Meeting

January 2, 2013

Chairman Pro Temp Colene Conley called the organizational meeting to order at 5:00 p.m. She led the pledge of allegiance.

### **RESOLUTION #13-01-01 – Elect Chairman**

**Moved** by Conley, second by Monroe to elect William Pavlick as Chairman for 2013. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

### **RESOLUTION #13-01-02 – Elect Vice Chairman**

**Moved** by Conley, second by Pavlick to elect Richard Monroe as Vice Chairman for 2013. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Bill Pavlick took over as chairman.

### **RESOLUTION #13-01-03 – Set Business Hours**

**Moved** by Monroe, second by Conley that the business hours would be as follows:

Office: Mon. - Thurs. 8:00 - 4:30; lunch 12:30 - 1:30; office closed to the public on Wednesday

Zoning - until 7:00 p.m.; Fiscal Officer - by appointment

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

### **RESOLUTION #13-01-04 – Road Assignments**

**Moved** by Monroe, second by Conley to approve the following road assignments:

Colene Conley: Bent Oak (.10), Cemetery (.12 – inactive), Heather Glen (.20), Pilgrim Dr. (.09), Pioneer Way (.43), Seven Bridges (.29), Spieth (2.46), Stillwater (.41) and Wolff (4.30) – approx. 8.40 miles

Rick Monroe: Beck (.89), Erhart (1.11), Hastings (.31), Haury (.10), Indoe (.05), Lampson (.11), Lester (.98), Province (.06), Royal Brook (.36), Spellman (.08), Stone (3.65) and Water (.13) – approx. 7.83 miles

Bill Pavlick: Bachtell (.46), Branch (2.73), East (.16), Emerald Run (.38), Gayer (.27), Hunters Trail (.40), Lake Dawn (.16), Livia Lane (.37), Sapphire (.16), Station (1.70) and Steigler (.44) – approx. 7.23 miles

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

### **RESOLUTION #13-01-05 – Mileage Reimbursement**

**Moved** by Monroe, second by Conley to set mileage reimbursement at .48 per mile, same as the Medina County Commissioners. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

### **RESOLUTION #13-01-06 – Set Meeting Dates and Time**

**Moved** by Monroe, second by Conley to set the meetings for the 4<sup>th</sup> Tuesday at 6:30 p.m. from as follows with special meetings considered as needed: Bills are due on the Thursday prior. May through December meetings will be addressed at a later date.

January 22<sup>nd</sup>      February 26<sup>th</sup>      March 26<sup>th</sup>      April 23<sup>rd</sup>

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

### **RESOLUTION #13-01-07 – Establish Pay Dates**

**Moved** by Monroe, second by Conley to establish the fourth Thursday of the month as payday for consistency with the employees. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

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**RESOLUTION #13-01-08 – Payment of Utilities Online**

**Moved** by Conley, second by Monroe to pay any utilities (phone, electric, gas, trash pickup) if possible, online before the due date. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**RESOLUTION #13-01-09 – Hold Special Meetings as Necessary**

**Moved** by Conley, second by Monroe to hold emergency (special) meetings as deemed necessary and make the notification as required by law. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**RESOLUTION #13-01-10 – Zoning Fee Schedule**

**Moved** by Monroe, second by Conley to adopt the following fee schedule:

Zoning:

Residential, new home	\$250 + .02 per sq. ft.
Ancillary Residential permit	75 + .02 per sq. ft.
Commercial & Industrial	300 + .02 per sq. ft.
Pools	50
Ponds, Lakes	100
Signs	100
Home Occupation (Type 2)	100
Home Occupation (w/conditional permit)	400
Each additional request	50
Lot Splits (per lot)	50 + review fees if applicable
Variance	400
Each additional request	50
Site Plan Review with change of use	300
Conditional Use Permit	400
Each additional request	50
Zoning Resolution Amendment	500
Each additional request	100
Late Fee – Zoning Violation (same builder)	
First	250
Second	500
Third	1,000
Appeal	400

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #13-01-11 – Town Hall Fee Schedule**

**Moved** by Monroe, second by Conley to approve the following fee schedule:

Town Hall:

Private party (returnable \$100 security deposit)	\$100 + security deposit
Wedding or anniversary (returnable \$150 security deposit)	200 + security deposit

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #13-01-12 – Cemetery Fee Schedule**

**Moved** by Conley, second by Monroe to approve the following fee schedule:

Gravesite Purchase:

Resident Taxpayer	\$350 each
Non-resident Taxpayer	400 each

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Non-resident 1,000 each

Interments:	<u>Mon.-Fri.</u>	<u>Sat.</u>	<u>Sun.</u>
Ashes	\$250 each	\$325	\$400
Baby Coffin	350 each	475	600
Adult Coffin	550 each	775	1,000

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**RESOLUTION #13-01-13 – Request Any and All Tax Advances**

**Moved** by Monroe, second by Conley to request any and all tax advances for the 2013 year from the County Auditor. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #13-01-14 – Adopt FY13 Appropriations**

**Moved** by Conley, second by Monroe to adopt the FY13 appropriations effective January 1, 2013 as attached in the amount of \$975,554.00. Roll: Conley, yes; Monroe, yes; Pavlick, yes. (Item A)

**RESOLUTION #13-01-15 – Approve Blanket Certificates to Remain Open All Year**

**Moved** by Monroe, second by Conley to approve blanket certificates to remain open until December 31<sup>st</sup> each year instead of expiring every 90 days. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #13-01-16 – Continue to Participate in the OPEC Funding Plan**

**Moved** by Conley, second by Monroe to continue to participate in the OPEC Funding Plan for the 2013 renewal period. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**Crouch:** There is a question regarding a monument in the cemetery without a son’s name on it. When the weather breaks, I’ll take a picture to send to the owner of the lot.

**Fire Department:**

- #51-A is now gone so the cemetery building is empty.
- Ken stated he will not be present at the January meeting due to work. Can we set the hearing for the 6 employees in question for the February meeting?
- Colene stated she had spoke with Gene Sulzner from LST on receipt of our contract termination letter.

**RESOLUTION #13-01-17 – Set Hearing for Fire Department Employees**

**Moved** by Monroe, second by Conley to set the hearing at 6:00 p.m. on February 26, 2013 for the fire department employees. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #13-01-18 – Adjourn**

**Moved** by Monroe, second by Conley to adjourn the meeting at 5:22 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

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William Pavlick, Chairman

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Beverly Fry, Fiscal Officer

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**Item A**

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION**  
Rev. Code, Sec. 5705.38

The Board of Trustees of York Township, Medina County, Ohio, met in regular session on the 2nd day of January, 2013 at the office of York Township with the following members present:

Mrs. Conley, Mr. Monroe, Mr. Pavlick

Mrs. Conley moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of York Township, Medina County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mr. Monroe seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Conley	yes
Monroe	yes
Pavlick	yes

Adopted January 2, 2013

\_\_\_\_\_  
Fiscal Officer, Board of Township  
Trustees

**THE STATE OF OHIO, MEDINA COUNTY,**  
SS:

I, Beverly Fry, Fiscal Officer of the Board of Trustees of York Township, Medina County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing **Annual Appropriation Resolution** is taken and copied from the original Resolution now on file with said Board,

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that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

**WITNESS** my signature, this 2nd day of January, 2013.

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Township Fiscal Officer

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**ANNUAL APPROPRIATION RESOLUTION  
BOARD OF TOWNSHIP TRUSTEES**

York Township,  
Medina County, Ohio.

For the Fiscal Year Ending  
December 31, 2013

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Filed \_\_\_\_\_, 20\_\_

Michael E. Kovack  
County Auditor

By \_\_\_\_\_  
Deputy

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**TOWNSHIP ANNUAL APPROPRIATIONS**  
**GENERAL FUND**

That there be appropriated for GENERAL GOVERNMENT:

**General Government**  
*Administrative*

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Personal Services	36,787.00
Employee Fringe Benefits	98,730.00
Purchased Services	35,825.00
Supplies and materials	1,450.00
Other	450.00

*Townhalls, Memorial Buildings and Grounds*

Personal Services	21,000.00
Employee Fringe Benefits	5,000.00
Purchased Services	28,750.00
Supplies and materials	4,500.00
Other	0.00

**TOTAL GENERAL GOVERNMENT**

232,492.00

That there be appropriated for ZONING

*Zoning*

Purchased Services	0.00
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**TOTAL ZONING**

0.00

That there be appropriated for PUBLIC WORKS:

*Lighting*

Purchased Services	0.00
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**TOTAL PUBLIC WORKS**

0.00

That there be appropriated for HEALTH:

*Health Districts*

Purchased Services	1,200.00
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**TOTAL HEALTH**

1,200.00

That there be appropriated for PARKS:

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*Parks:*

Purchased Services	7,250.00	
Supplies	2,500.00	
<b>TOTAL PARKS</b>		9,750.00

That there be appropriated for CAPITAL  
OUTLAY:

*Capital Outlay*

Improvement of Sites	1,500.00	
Equipment - Administration	1,500.00	
Other Capital Outlay	1,500.00	
<b>TOTAL CAPITAL OUTLAY</b>		4,500.00

That there be appropriated for OTHER  
FINANCING USES:

*Other Debt Service*

Other Debt Service	-	
<i>Operating Transfers Out</i>		
Transfers out	30,000.00	
<b>TOTAL OTHER FINANCING USES</b>		30,000.00

**TOTAL GENERAL FUND** 277,942.00

**MOTOR VEHICLE FUND**

That there be appropriated for PUBLIC  
WORKS:

*Highways*

Purchased Services	0.00	
Supplies and Materials	12,000.00	
<b>TOTAL MOTOR VEHICLE FUND</b>		<u>12,000.00</u>

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**GASOLINE FUND**

That there be appropriated for PUBLIC WORKS:

*Highways*

Purchased Services	60,000.00
Supplies and Materials	25,000.00

**TOTAL GASOLINE FUND**

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85,000.00

**ROAD AND BRIDGE FUND**

That there be appropriated for PUBLIC WORKS:

*Highways*

Personal Services	17,977.00
Fringe Benefits	3,100.00
Purchased Services	143,550.00
Supplies and Materials	25,000.00

**TOTAL ROAD AND BRIDGE FUND**

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189,627.00

**CEMETERY FUND**

That there be appropriated for HEALTH:

*Cemeteries*

Personal Services	700.00
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Fringe Benefits	125.00
Purchased Services	6,300.00
Supplies and Materials	200.00
Other	0.00
Capital Outlay	0.00

**TOTAL CEMETERY FUND**

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7,325.00

**ZONING FUND**

That there be appropriated for GENERAL GOVERNMENT:

*Zoning*

Personal Services	5,930.00
Fringe Benefits	3,825.00
Purchased Services	6,520.00
Supplies and Materials	800.00
Other	0.00

**TOTAL ZONING FUND**

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17,075.00

**FIRE AND RESCUE FUND**

That there be appropriated for PUBLIC SAFETY:

*Fire Protection*

Personal Services	30,000.00
Fringe Benefits	8,700.00
Purchased Services	80,835.00
Supplies	20,000.00
Other	550.00

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*Emergency Medical Services*

Personal Services	20,000.00
Fringe Benefits	6,400.00
Purchased Services	63,100.00
Supplies	7,500.00
Other	500.00

**TOTAL PUBLIC SAFETY** 237,585.00

That there be appropriated for CAPITAL OUTLAY:

*Capital Outlay*

Machinery, Equipment and Furniture	55,000.00
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**TOTAL CAPITAL OUTLAY** 55,000.00

That there be appropriated for OTHER FINANCING USES:

*Other Debt Service*

Other Debt Service	-
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**TOTAL OTHER USES** -

**TOTAL FIRE AND RESCUE FUND** 292,585.00

**PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND**

That there be appropriated for PUBLIC WORKS:

*Highways*

Purchased Services	20,000.00
Supplies and Materials	20,000.00

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**TOTAL PERMISSIVE MOTOR VEHICLE  
FUND**

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40,000.00

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**EMERGENCY MEDICAL SERVICES (2281)**

That there be appropriated for PUBLIC  
SAFETY:

*Emergency Medical Services*

Purchased Services 4,000.00

Capital Outlay 50,000.00

**TOTAL EMERGENCY MEDICAL SERVICES  
FUND**

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54,000.00

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**RECAPITULATION OF FUNDS**

General Fund 277,942.00

Motor Vehicle Fund 12,000.00

Gas Fund 85,000.00

Road and Bridge Fund 189,627.00

Cemetery Fund 7,325.00

Zoning Fund 17,075.00

Fire and Rescue Fund 292,585.00

Permissive Motor Vehicle License Tax Fund 40,000.00

Emergency Medical Services Fund 54,000.00

**TOTAL ANNUAL APPROPRIATIONS - ALL  
FUNDS**

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975,554.00

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