

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

Richard Monroe

William Pavlick
February 26, 2013

Chairman Bill Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #13-02-03 – Approval of Minutes

Moved by Conley, second by Monroe to approve the minutes of the January 22, 2013 regular meeting. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Fiscal Officer:

RESOLUTION #13-02-04 – Approve Financial Reports for January

Moved by Monroe, second by Conley to approve the financial reports as of January 31, 2013 as provided: appropriation status, revenue status and fund summary. Roll: Monroe, yes, Conley, yes; Pavlick, yes.

RESOLUTION #13-02-05 – Approve 2013 Communication Services

Moved by Monroe, second by Conley to approve the 2013 Communications Services fee of \$9,249.00 (\$2,236.00-fire; \$7,013.00-EMS). Last year was \$7,636.00 (\$1,632-fire; \$6,004-EMS). Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #13-02-06 – Approve Transfer from General Fund to Cemetery and Zoning Funds

Moved by Conley, second by Monroe to transfer \$3,000.00 from the General Fund to the Cemetery Fund and \$5,000.00 from the General Fund to the Zoning Fund. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #13-02-07 – Approve Appropriation Amendments

Moved by Monroe, second by Conley to approve the appropriation amendments as follows:

Cemetery Fund: Purch. Svcs. \$837.00

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Correspondence:

Armstrong – Rate Adjustment Info
OPERS – Clarification on Membership Forms
Medina Co. Soil & Water – Project Info Update
Medical Mutual – Summary of Benefits
Medina Co. Commissioners – Sheriff Communications Services
Osborne Medina, Inc. – Price Increase Info
N.E.O. Snow & Ice –May Workshop
Columbia Gas Transmission – Lawson Property Info

FYI:

- BWC has a Lapse-free discount and Go-green discount which saved us \$177.41 from our premium for 2012 leaving a total of \$8,737.43.
- Medina LST is finalizing the contract to return our overpayment. Gene Sulzener called asking for a W-9 which has been sent in.
- Medina Co. Auditor, Mike Kovack, has announced this is the reappraisal year for tax duplicates in 2014. He has also stated that indications are showing that we will see most values trend downward again, approximately 5%.

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RESOLUTION #13-02-08 – Approve PO’s, BC’s, Payroll and A/P

Moved by Monroe, second by Conley to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Monroe, yes, Conley, yes; Pavlick, yes.

REPORTS:

Cemetery/Zoning):

- It is time to re-appoint Nevada Johnson on the Zoning Commission and Ron Fabich on the Board of Appeals for a new 5-year term effective January 1, 2013.

RESOLUTION #13-02-09 – Re-Appoint Nevada Johnson to the Zoning Commission and Ron Fabich to the Zoning Board of Appeals

Moved by Conley, second by Monroe to re-appoint Nevada Johnson to the Zoning Commission Board and Ron Fabich to the Zoning Board of Appeals for another 5-year term effective January 1, 2013. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- The Bd. of Appeals has a hearing on March 14th for the complex across the street where the gift shop was and someone is interested in opening an office in the same area. The trustees were good with the proposal.
- We have a status hearing on the McGreer property in March. The hearing has not been set yet for the Kerns property.
- Rick reminded Dorothy that if nothing is going on during June, July and August that both zoning boards not meet. Dave Hull said they were looking at the sign code. The trustees were ok with that and Dorothy will let them know at their meetings.
- The Comprehensive Plan has been approved by the trustees in July. There were some updates with maps needed. Kathy Gibbons wants to now have an index put in and has been in contact with George Smerigan as well as wanting some changes on a map. The remaining of the board has decided that the index could be put in at the next round of changes. The trustees agreed that the index will be done at a later date.
- A gentleman wants to put a headstone on some lady’s grave that died 88 years ago. He is not a relative and has no right to put the stone in. The family must approve putting a headstone on the grave.
- Dorothy wants to call Eric regarding the photo reader not working since the last update.
- Dorothy asked about possibly changing the gas station and store from multi-use district to C-1. Colene stated that we should check with George Smerigan regarding the reasoning behind the establishment of the Multi-Use District. Dorothy will check with George.
- There was then discussion regarding Ron Pfaff’s building and how we become aware of change of tenants and what the use of the building is. There is the potential for a tenant to get a firearms license, but not clear as to what he will be doing. He will need to apply for a site review. Dorothy became aware of it because the man from the firearms department asking for info before granting the FFL. Ken Barrett stated that depending on the use, the building may need a sprinkler system. Currently, the man wants to make gun parts and custom barrels. Dorothy will speak with Mike Thrasher from the ATF tomorrow.
- Dorothy asked about having our township maps updated since none of the Shale Creek streets are on it as well as some others. Dorothy will call George Smerigan.
- Dorothy has had her computer turned off twice within the last two weeks. It does not appear to be a power failure since Bev and the fire department’s computers have not

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been turned off. The computer needs to stay on so the automatic backups can be performed at night.

- Cemetery cleanup is the second week of March. We don't have a maintenance man to do it. Ken Barrett suggested that a group do it as a community service project such as the Boy Scouts. Prior to Memorial Day, the new graves need tilled and seeded. Jim Harrison asked about what the job entailed. There was also discussion for advertising for someone for the long term.
- Dorothy spoke with Ken regarding a possible drive problem for emergency vehicles. Ken will have Jason Creamer check into it and get with Dorothy to finalize it.
- I have several violations that I am working on.
- In order to get a spring newsletter out, the information needs to be Dorothy by March 15th.
- Colene asked about setting a rate for cemetery maintenance with and without equipment. The person needs access to a rototiller. Touching up the mulch was also talked about.

Fire:

- Ken has two recommendations for employment: Ron Eckart and Samuel Martin.

RESOLUTION #13-02-10 – Employ Samuel Martin and Ron Eckart

Moved by Conley, second by Monroe to employ Samuel Martin and Ron Eckart for the fire department. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- Ken then asked for a short recess for refreshments.
- Chief Barrett gave the trustees a copy of the last month's run report
- Ken also reviewed the types of training that have been done the last month. Last night was fire fighter jeopardy which is a fun learning exercise.
- The ice rescue class was on February 16th. It was the best class as far as ice conditions we've had for training as far as realistic training. A few days later the department was called out for an ice rescue for a dog. The dog got out prior to us arriving.
- I've not heard anything from Sutphen yet regarding a pre-build meeting of the truck.
- We have a couple of youth groups come thru for a tour of the station.
- We are looking to upgrading our computer system. I've given the PO to you.
- I've not heard anything from the grant for 21 new SCBA's and a new pumper. I've submitted for a reimbursement grant for Jason Creamer's inspector course as well as a couple of other grants. We are also going to submit a grant for tablets for our inspectors. The fire inspectors have come to me to get a grant submitted to Fire House Subs for some of the fire prevention materials.
- Rick and I are going to the auto show on Thursday for training on new vehicles.
- Guy Roach has coordinated with Metro Health to come to do an EMS training.
- The inspectors have gone to the schools for re-inspection and completed the buildings. There are some issues that have been written up for years and not taken care of. We will be speaking with the Superintendent.

Trustees:

- Don Weiland has resigned his position as a maintenance person for the township.

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RESOLUTION #13-02-11 – Accept Resignation of Don Weiland

Moved by Conley, second by Monroe to accept the resignation of Don Weiland effective February 12, 2013. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Rick Monroe:

- I'd like to thank the township for allowing me to attend the Winter Convention. I attended several sessions on fire/EMS, cemeteries and roads. There were several fire chiefs at the sessions. I'd like to have Ken attend next year.
- I've been in touch with Federal Signal again regarding our narrow banding to finish the work for us. They are still waiting for the other township to get their power up so he can do both jobs. Ken stated that some of the other areas in the county are having clarity problems with the narrow banding. The communications service is beginning to start the process of addressing that issue.
- Rick asked about the LST contract. Ken will send a letter to dispatch on March 9th regarding the tones.
- Rick was asked about the handicapped spot in front of the fire station. Ken will speak with the firefighters to not park in the spot in front.
- A resident on Beck Road asked about a culvert north of 4137 that is concrete. I didn't see any bowing of the concrete walls. The County Engineer's office also checked it and said it is in very good shape and we won't need to replace it for a long time. It is ours.
- The County Engineer's office has received a quote for the tree removal and fence removal for the Spellman/Indoe project.

RESOLUTION #13-02-12 – Hire Treemasters and Medina Fence

Moved by Monroe, second by Conley to hire Treemasters for the tree trimming work at a cost of \$2,000 and hire Medina Fence for the fence work at a cost of \$1,696. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

- Rick will be having a meeting with the residents. Fred Boreman will also be present.
- The wind has taken a toll on our Town Hall roof. It is missing several shingles. It was discussed about having someone check out the roof and it possibly being an insurance claim.
- Do we want to get Fred Dash out to clean the carpets? Rick will contact him.
- The water and sewer rates will be increasing.
- ODOT will be having a meeting here on March 19th at 6:00 regarding the roundabout.
- The York United Methodist Church is having a fundraiser this Saturday, "Six Ages of Women" beginning at 7:00 p.m.

Bill Pavlick:

- I have everything set up for the spring cleanup with Dobson, C. Martin and the inmates.
- We've had an issue with the porta-john. It was blown over last week with the high winds. I've thought about getting stakes to help hold it down. Rick and Bill will look into getting it staked down.
- Last month, Jack Chambers was here from Shale Creek. They want to be able to legally run their golf carts on the streets. I spoke with the Prosecutor's Office and Lin Scott at the Sheriff's Department. The Prosecutor's Office said we don't have the authority to pass the resolution that Lin Scott had requested. It is being worked on.

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Colene Conley:

- I'd also like to thank the township for allowing me to go to the Winter Convention. I went to a session on Obamacare and how the employees are counted. Mr. Cox spoke at the luncheon on Friday and reported on his survey of townships in that townships spend less than other local governments. There were some good zoning workshops.
- In January, I received phone calls from Bent Oak. They were concerned about the placement of a newer home built by Ryan Homes blocking view for the established homes. It was moved about 8' back.
- Snow plowing has been going well. There has been a mailbox taken down which was replaced.
- Colene asked about the length of time left for roadside mowing and lawn maintenance. It will be looked in to.
- Colene will also contact Fabrizi regarding a rate for general maintenance and check with surrounding townships for general maintenance.
- Federal Signal sent a copy of their invoice to my house regarding payment. I was reminded that we were holding the check for completion of the work
- We sent Mr. Orbas a letter regarding tearing down his garage through the Ohio grant which was ignored. We will go forward with the normal procedure.
- The old schoolhouse person is a problem too since he doesn't keep his property mowed. Bill will call him.

RESOLUTION #13-02-13 – Adjourn

Moved by Monroe, second by Conley to adjourn the meeting at 8:24 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

William Pavlick, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

3/4/2013 3:03:11 PM

Payment Listing

UAN v2013.1

February 2013

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|---|-------------|--------|
| 101-2013 | 02/08/2013 | 02/13/2013 | CH | Bureau of Workers Compensation | \$8,737.43 | C |
| 102-2013 | 02/08/2013 | 02/13/2013 | CH | Verizon Wireless | \$11.47 | C |
| 103-2013 | 02/12/2013 | 02/13/2013 | CH | Columbia Gas | \$296.76 | C |
| 104-2013 | 02/14/2013 | 02/19/2013 | CH | Lorain-Medina Rural Electric Coop, Inc. | \$12.47 | C |
| 105-2013 | 02/14/2013 | 02/19/2013 | CH | FirstMerit Bank | \$43.30 | C |
| 106-2013 | 02/15/2013 | 02/19/2013 | CH | PowerNet Global Communications | \$12.07 | C |
| 107-2013 | 02/19/2013 | 02/19/2013 | CH | Ohio Edison Co. | \$1,281.84 | C |
| 108-2013 | 02/22/2013 | 02/25/2013 | CH | Frontier (Verizon North) | \$111.87 | C |
| 109-2013 | 02/25/2013 | 02/25/2013 | CH | Frontier (Verizon North) | \$169.13 | C |
| 110-2013 | 02/28/2013 | 02/25/2013 | EP | Kenneth Barrett | \$721.09 | C |
| 111-2013 | 02/28/2013 | 02/25/2013 | EP | Colene S Conley | \$813.52 | C |
| 112-2013 | 02/28/2013 | 02/25/2013 | EP | Jason D Creamer | \$193.89 | C |
| 113-2013 | 02/28/2013 | 02/25/2013 | EP | Dorothy A Crouch | \$2,574.70 | C |
| 114-2013 | 02/28/2013 | 02/25/2013 | EP | William J Crouch | \$245.64 | C |
| 115-2013 | 02/28/2013 | 02/25/2013 | EP | Beverly E Fry | \$1,128.47 | C |
| 116-2013 | 02/28/2013 | 02/25/2013 | EP | Mary E Lenarth | \$382.37 | C |
| 117-2013 | 02/28/2013 | 02/25/2013 | EP | Richard M Monroe | \$813.52 | C |
| 118-2013 | 02/28/2013 | 02/25/2013 | EP | William Edward Pavlick | \$813.52 | C |
| 119-2013 | 02/28/2013 | 02/25/2013 | EP | Patrick J Villeneuve | \$214.34 | C |
| 121-2013 | 02/28/2013 | 02/25/2013 | EW | FirstMerit Bank | \$1,027.91 | C |
| 122-2013 | 02/28/2013 | 02/25/2013 | EW | Ohio Department of Taxation | \$239.35 | C |
| 123-2013 | 02/28/2013 | 02/25/2013 | EW | Public Employers Retirement System | \$2,419.53 | C |
| 124-2013 | 02/26/2013 | 02/26/2013 | CH | Armstrong | \$59.95 | C |
| 125-2013 | 02/28/2013 | 03/04/2013 | CH | Armstrong | \$38.95 | C |
| 126-2013 | 02/28/2013 | 03/04/2013 | CH | Ohio Edison Co. | \$0.80 | V |
| 126-2013 | 02/28/2013 | 03/04/2013 | CH | Ohio Edison Co. | -\$0.80 | V |
| 127-2013 | 02/28/2013 | 03/04/2013 | CH | Ohio Edison Co. | \$0.60 | C |
| 17414 | 02/26/2013 | 02/21/2013 | AW | Timothy J. Kettler dba | \$133.00 | O |
| 17415 | 02/26/2013 | 02/21/2013 | AW | Bender, Mark | \$250.00 | O |
| 17416 | 02/26/2013 | 02/21/2013 | AW | Carroll, Richard | \$172.97 | O |
| 17417 | 02/26/2013 | 02/21/2013 | AW | Company Health Care | \$462.50 | O |
| 17418 | 02/26/2013 | 02/21/2013 | AW | Conley, Colene | \$105.60 | O |
| 17419 | 02/26/2013 | 02/21/2013 | AW | Crowne Plaza Columbus North | \$220.00 | O |
| 17420 | 02/26/2013 | 02/21/2013 | AW | Fabrizi Trucking & Paving Co., Inc. | \$17,148.00 | C |
| 17421 | 02/26/2013 | 02/21/2013 | AW | Fire Companies.com | \$389.97 | O |
| 17422 | 02/26/2013 | 02/21/2013 | AW | Firehouse | \$49.95 | O |
| 17423 | 02/26/2013 | 02/21/2013 | AW | FirstMerit Bank | \$181.36 | C |
| 17424 | 02/26/2013 | 02/21/2013 | AW | Fry, Beverly | \$52.80 | C |
| 17425 | 02/26/2013 | 02/21/2013 | AW | Home Depot Credit Services | \$115.54 | O |
| 17426 | 02/26/2013 | 02/21/2013 | AW | Homestead Insurance Agency, Inc. | \$100.00 | O |
| 17427 | 02/26/2013 | 02/21/2013 | AW | Integrity Verifications | \$164.00 | C |
| 17428 | 02/26/2013 | 02/21/2013 | AW | ITLS Ohio | \$310.00 | O |
| 17429 | 02/26/2013 | 02/21/2013 | AW | Lanham, Justin | \$70.00 | C |
| 17430 | 02/26/2013 | 02/21/2013 | AW | Life Force Management, Inc. | \$337.92 | O |
| 17431 | 02/26/2013 | 02/21/2013 | AW | C. Martin Trucking | \$96.60 | O |
| 17432 | 02/26/2013 | 02/21/2013 | AW | Medical Mutual of Ohio | \$6,797.12 | O |