

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

Richard Monroe

William Pavlick
March 26, 2013

Chairman Bill Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #13-03-01 – Approve Minutes

Moved by Conley, second by Monroe to approve the minutes of the February 28, 2013 special and regular meetings. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Fiscal Officer:

RESOLUTION #13-03-02 – Approve Financial Reports

Moved by Monroe, second by Conley to approve the financial reports as presented for February 2013 – fund summary, revenue status and appropriation status. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #13-03-03 – Approve Appropriation Amendments

Moved by Monroe, second by Conley to amend appropriations, as follows:

Zoning Fund: Personal Services \$6,000.00

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Correspondence:

Tompkins – Columbia Gas Transmission Info
Medina Co. SWCD – Spring Newsletter
Medina Co. Engineer – Mileage Certification and Subdivision Fund Info
Medina Co. Engineer – Spellman/Indoe Project
ODOT – Roundabout meeting March 19th
ODOT – Workshop Information
Ohio EPA – Pickup e-check
The Post – Legal for “Legals”
OUPS – Pipeline Meeting April 4th
ODOT – STIP Open House
Zywiec Roofing – Estimate
Westfield Insurance – Roofing Claim Info
Medina Co. Sanitary – Backflow Prevention Test
ODOT – Thank You

RESOLUTION #13-03-04 – Approve PO’s, BC’s, Payment of Bills and Payroll

Moved by Conley, second by Monroe to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Conley, yes; Monroe, yes; Pavlick, yes.

Visitors:

- Denise Jocke from Co. Auditor’s Office will be attending our meetings. The last day to file with the Board of Revision is April 1st. Family A-Fair will be held at the Community Center on April 27th.
- Dean Smith from Lawn Enforcement was present.
- Donna Mittler was present to discuss with the trustees the possibility of putting a gazebo in the Mallet Creek Cemetery. Dorothy Crouch and I priced a 12’ and 14’ gazebo. She provided 4 quotes for the trustees. There would be 3 benches built in. They can be built on site or built and shipped. She priced vinyl for low maintenance. As for funding, Donna went to the Cleveland Foundation to see if there were any grants available. Pledge letters could be sent to businesses for donations as well as to people who have gravesites there. Donna asked for permission from the trustees to pursue the

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venture. Another option would be to have the Boy Scouts that are trying for their Eagle Scout help out or speak with Bill Schnurr at the Career Center. The trustees told Donna to go forward with investigating to see if she can get a gazebo built without township funds. The trustees also told her to send the pledge letters from the York Township Cemetery Committee.

- Norm Hinman stated the Historical Society will have their Spring Fling at the Town Hall on April 5th at 6:00 p.m. Norm called Bill regarding the siren not going off on Tornado Day which was March 6th. Ken Barrett said he believes there was a glitch at dispatch. There is no berm on Beck Road. Is anything going to be done? If you go off the road, you'll be in the ditch. The culvert problem is getting worse also. Rick stated the Co. Engineer's Office was out and said there is not a problem. Rick said he will ride the road with Fred Boreman to see what can be done and will get back to Norm.
- An Erhart Road resident was present regarding the roundabout. She doesn't understand why we would do this as opposed to a traffic light. The trustees told her that ODOT is doing it with federal funds for safety improvements. It was chosen since this was the most dangerous intersection in our district which comprises 8 counties. It was also among the most dangerous in the state. ODOT had a meeting last Tuesday regarding the roundabout. There have been many studies done on this intersection. There has not been a fatal accident since the speed limit has been reduced. The roundabouts have been shown to decrease the accidents and severity of those that do happen. The project is slated for summer 2015. ODOT will also give a presentation at the school so the students and staff can see how it will work. The trustees stated we didn't meet the criteria for a traffic light.

REPORTS:

Fire:

- Chief Ken Barrett gave his report for February with 24 runs. There was a mutual aid building fire to an apartment complex in Medina.
- We've done training the last month on EMS. We've also done combined classes with other neighboring fire departments. One of the trainings showed a piece of equipment that monitors the carbon dioxide that a patient breathes out. We are looking into the cost.
- Last night I had a safety training when driving the vehicles. In the past week, we've had a couple of incidents where no one got hurt except for the building.
- We've been given the opportunity to do some training at the old Evans property on Fenn Road before it is torn down.
- There are 4 members of the department going to the pipeline safety training in Strongsville next week. I will be going through work.
- Justin Lanham just passed his EMS test and is awaiting his state card.
- At school on the teacher in-service day, we did a fire extinguisher training with the staff.
- The fire association held a picture fundraiser on St. Patrick's Day. We've received around \$4,000 in donations. It will be given to the department to update the thermal imaging camera.
- On March 28th, we will be going to Sutphen to look at the new fire truck. The officer crew has made up the committee. They are still looking at an August delivery date.
- The pre-prom program will be on Wednesday, May 1st at the school.
- Patches and Smokey have been receiving requests for appearances and have three for April.

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- The golf ball drop will be on June 8th at the fairgrounds with Relay for Life. We would like to take the aerial truck. The trustees gave permission for the aerial truck to go.
- The 2013 state grants have been submitted. We have not been approved for a truck on the AFG grant because the aerial truck is too new yet. The FEMA grant for \$86,000 looks like it will be approved.

Zoning:

- Dorothy is absent due to illness.
- Colene received a call regarding someone who received a notice on Spieth Road.

Trustees:

Bill Pavlick:

- I met with an adjuster from Westfield Insurance for the damage done to the Town Hall roof. I am working on getting quotes for both shingle and metal roofs. Westfield has already sent a check for \$10,000+ as a partial payment to start. We will also look into putting in ridge vents. Bill said we are ok to cash the check.
- Gene Schaefer from Schaefer Plumbing came to do the backflow preventer test today. Ken asked if they looked at the hot water tank in the station because one of the pipes are rusting. Bill will call on that.
- There is Council Of Government meeting coming up with the Drug Task Force.

Rick Monroe:

- On March 4th, Fred Boreman and myself met with the residents on Spellman and Indoe except for one that was out of town. All of the residents have signed the work agreements. Last Friday, the out of town resident met with Ron Spano to review the project and signed his work agreement. The original grant had a sidewalk in it. We had agreed to take it out, but the paperwork was submitted to Columbus with the sidewalk from the Historical Society to Columbia Road in so it is back in since the plan can't be modified after it has been approved. The garages that are in the right-of-way will be staying. OPWC Issue 2 money will pay for 74% of the project.
- Colene and I attended the NE meeting held at the Health Department. There are 12 counties within this group.
- The 3945 Columbia Road resident contacted me regarding the sidewalk put in last year that was not backfilled and seeded. Rick will call the contractor.
- I spoke with Dan Bodette from Federal Signal who is still waiting to do the work in Liverpool Township. They are waiting on Ohio Edison to do their part.
- Medina Co. is going to pave Columbia Road from S.R. 18 to Branch Road this year. They will possibly doing the remainder the following year.
- Medina Paint Striping has donated all of the striping here at the station. He has gone out of business and had an auction. I will thank him again.
- The LST contract is done. We had asked for an early out which was denied. Our 90 day notice has passed though. A letter was sent to dispatch regarding the ending of the contract. The letter is posted at dispatch.
- We need to set up a meeting to discuss our finances to see what our next step will be. We will tentatively set it for Tuesday, April 16th at 6:00 p.m.

Colene Conley:

- I've received requests from two elderly residents regarding the darkness in Lester at the SR 57 curve and east of it. I've put in a request to Ohio Edison to study.

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- We had a rash of street signs removed in Litchfield and York Township. The names were then interchanged with the wrong names. It happened very early Sunday morning.
- We had the incidents with the bay door. Hansen Restoration, which is a township business, is working on the repairs to the doors. The remaining panels will be coming in April 8th and they will be here on April 15th to do the repairs.
- The new couple who has taken over the Memorial Day Parade planning with the church will be calling a meeting in the near future.
- This Thursday at 7:00, the Medina County Township Association will be meeting. Cargill representatives will be here as well as Mike Salay, Medina Co. Engineer. I would like to get cookies, cheese & crackers for it.
- We receive monthly reports from Life Force Management. There are 4 residents listed. Bev told her that they will be sending the form to fill out and then remove them.

RESOLUTION #13-03-05 – Executive Session

Moved by Conley, second by Monroe to go into executive session to discuss possible employment. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

The three trustees and fiscal officer went into executive session at 8:03 p.m. to discuss possible employment.

The three trustees and fiscal officer returned to open session at 8:15 p.m. after having discussed possible employment.

Trustees cont'd:

- Colene has spoke with Dean Smith regarding doing some cemetery work and sign work through his company, Lawn Enforcement. They asked him for an hourly rate. Dean stated that it would be \$25 for labor when not using equipment. If using equipment, the rate would be \$50 per hour. Colene told him she'd like Dean to speak with Pat Crouch at the Highway Department regarding signs that are needed.

RESOLUTION #13-03-06 – Hire Lawn Enforcement as a Contractor

Moved by Conley, second by Monroe to hire Lawn Enforcement as a contractor on an as needed basis to do some cemetery cleaning and other miscellaneous road work. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- There was discussion regarding general work. Dean stated the best topsoil he's ever gotten is from Smith Brothers since they keep theirs in a building.
- Rick said that Ron Spano said the Spellman/Indoe project bid will be in the paper on April 2nd and 9th with the opening at our meeting on the 23rd at 6:30 p.m.

RESOLUTION #13-03-07 - Adjourn

Moved by Monroe, second by Conley to adjourn the meeting at 8:29 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

William Pavlick, Chairman

Bev Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

4/8/2013 11:54:23 AM

Payment Listing

UAN v2013.2

March 2013

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
128-2013	03/12/2013	03/18/2013	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
129-2013	03/13/2013	03/18/2013	CH	Columbia Gas	\$274.53	C
130-2013	03/13/2013	03/18/2013	CH	Verizon Wireless	\$11.02	C
131-2013	03/14/2013	03/18/2013	CH	FirstMerit Bank	\$30.06	C
132-2013	03/20/2013	03/24/2013	CH	Ohio Edison Co.	\$1,315.65	C
133-2013	03/22/2013	03/24/2013	CH	Frontier (Verizon North)	\$111.91	C
134-2013	03/28/2013	03/24/2013	EP	Kenneth Barrett	\$721.09	C
135-2013	03/28/2013	03/24/2013	EP	Colene S Conley	\$813.52	C
136-2013	03/28/2013	03/24/2013	EP	Dorothy A Crouch	\$2,242.35	C
137-2013	03/28/2013	03/24/2013	EP	William J Crouch	\$245.64	C
138-2013	03/28/2013	03/24/2013	EP	Beverly E Fry	\$1,128.47	C
139-2013	03/28/2013	03/24/2013	EP	Mary E Lenarth	\$358.67	C
140-2013	03/28/2013	03/24/2013	EP	Richard M Monroe	\$813.52	C
141-2013	03/28/2013	03/24/2013	EP	William Edward Pavlick	\$813.52	C
142-2013	03/28/2013	03/24/2013	EP	Patrick J Villeneuve	\$240.73	C
144-2013	03/28/2013	03/24/2013	EW	FirstMerit Bank	\$957.41	C
145-2013	03/28/2013	03/24/2013	EW	Ohio Department of Taxation	\$222.77	C
146-2013	03/28/2013	03/24/2013	EW	Public Employers Retirement System	\$2,257.54	C
147-2013	03/26/2013	04/08/2013	CH	Armstrong	\$58.95	C
148-2013	03/26/2013	04/08/2013	CH	PowerNet Global Communications	\$7.90	C
149-2013	03/28/2013	04/08/2013	CH	Armstrong	\$38.95	C
150-2013	03/28/2013	04/08/2013	CH	Frontier (Verizon North)	\$167.89	C
17454	03/26/2013	03/21/2013	AW	ABC Fire Inc.	\$771.25	C
17455	03/26/2013	03/21/2013	AW	Timothy J. Kettler dba	\$125.00	O
17456	03/26/2013	03/21/2013	AW	Company Health Care	\$542.50	O
17457	03/26/2013	03/21/2013	AW	Darley	\$847.95	O
17458	03/26/2013	03/21/2013	AW	Diamond Business Machines	\$171.81	C
17459	03/26/2013	03/21/2013	AW	Duo-Safety Ladder Corp	\$41.95	O
17460	03/26/2013	03/21/2013	AW	Fabrizi Trucking & Paving Co., Inc.	\$11,338.00	C
17461	03/26/2013	03/21/2013	AW	Fire Engineering	\$67.00	O
17462	03/26/2013	03/21/2013	AW	FirstMerit Bank	\$234.95	C
17463	03/26/2013	03/21/2013	AW	Home Depot Credit Services	\$39.96	O
17464	03/26/2013	03/21/2013	AW	Life Force Management, Inc.	\$430.96	O
17465	03/26/2013	03/21/2013	AW	Linde Gas North America LLC	\$57.39	O
17466	03/26/2013	03/21/2013	AW	C. Martin Trucking	\$96.60	C
17467	03/26/2013	03/21/2013	AW	Medical Mutual of Ohio	\$6,797.12	O
17468	03/26/2013	03/21/2013	AW	Medina Co. Engineer	\$9,517.99	O
17469	03/26/2013	03/21/2013	AW	Medina Co. Firemen's Association	\$126.00	O
17470	03/26/2013	03/21/2013	AW	Medina Co. Sanitary Engineer	\$11.90	O
17471	03/26/2013	03/21/2013	AW	Medina Tractor Sales	\$212.74	C
17472	03/26/2013	03/21/2013	AW	Miller & Company	\$135.25	C
17473	03/26/2013	03/21/2013	AW	Ohio Public Entity Consortium	\$259.50	O
17474	03/26/2013	03/21/2013	AW	PharmedCorp	\$7.90	O
17475	03/26/2013	03/21/2013	AW	Power Products	\$176.64	O
17476	03/26/2013	03/21/2013	AW	Radio Shack	\$52.23	O
17477	03/26/2013	03/21/2013	AW	Rafcomm, Inc.	\$1,850.00	C

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
17478	03/26/2013	03/21/2013	AW	Stop'n Go	\$550.63	O
17479	03/26/2013	03/21/2013	AW	The Gazette	\$57.14	C
17480	03/26/2013	03/21/2013	AW	Wolff Brothers	\$1,125.67	O
17481	03/26/2013	03/25/2013	RW	Matt Behner	\$100.00	O
17482	03/26/2013	03/25/2013	RW	Bette Brundage	\$100.00	O
Total Payments:					\$48,690.59	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$48,690.59	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.