

YORK TOWNSHIP TRUSTEES

Colene Conley Rick Monroe Bill Pavlick
Regular Meeting November 21, 2013

Chairman Bill Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #13-11-01 – Approve Minutes

Moved by Conley, second by Monroe to approve the minutes of the October 24, 2013 regular meeting. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

REPORTS:

Fiscal Officer:

RESOLUTION #13-11-02 – Approve Financial Reports

Moved by Conley, second by Monroe to approve the financial reports for October – appropriation status, revenue status and fund summary. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #13-11-03 – Approve 2014 Materials Purchase Agreement with Medina County Engineer

Moved by Monroe, second by Conley to approve the 2014 Materials Purchase Agreement with the Medina County Engineer. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #13-11-04 – Approve Winter Convention Expenses

Moved by Conley, second by Monroe to approve the Winter Convention expenses for the registration, room, parking and mileage reimbursement. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #13-11-05 – Approve PO's/BC's, Payroll and Bills

Moved by Monroe, second by Conley to approve the purchase orders and payment of the payroll and bills (Item A). Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Comments:

- UAN will not be applying the \$50 surcharge for 2014 to save us \$600.

Correspondence:

- Lorain-Medina Rural Electric – District Meetings
- Medina Co. SPCA – 2014 Fee Request
- United Healthcare – General Info
- Medina Co. Hwy. Dept. – 2014 Materials Agreement
- Ohio Dept. of Public Safety – MVL Info
- Medical Mutual – 2014 Reform Changes
- OPERS – GASB Trainings
- United Healthcare – Insurance Info
- Medina Co. Soil & Water – New Phone #'s
- ODOT – Stop Signs at Passive R/R Crossings
- Medina Co. Pros. – Burial Deed
- Medina Co. Hwy. Dept. – Salt Price

Visitors:

- Resident Amy Marrelli was present with information on solicitors in the township. She has emailed the township with a copy of an ordinance from the City of Brunswick. She would like to have the township look into being able to pass something similar. Brunswick has a form that can be put on the residents' doors. If someone comes to your door, and doesn't abide by the ordinance, they may be arrested. Colene stated that we, as a township, can't pass ordinances. We would have to have the prosecutor's office

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check to see if the Revised Code allows us the authority to do anything. Amy left the information so that we could forward it to the Prosecutor's Office. Currently, any solicitor has to get a license from the county auditor's office.

Zoning:

- Dorothy Crouch asked if the trustees got a copy of the e-mail from Mr. Reeves regarding the dog attack issue. They replied yes.
- We went to do the Kern's site visit today. It is now scheduled again for December 4th.
- I have a couple with family members buried in the Mallet Creek cemetery. They are interested in purchasing some more lots and do not wish to be in the new section in the back. They would like to buy in an area that we are currently not selling in. It will be quite some time until we get to that portion of the cemetery to sell lots. The trustees want to speak with Fred and have some time to think about it.
- I had a call from Ryan Homes today stating they thought Shale Creek would be sold out by August 2014 and are looking for their next spot to build.

Fire Department:

- Ken Barrett gave the trustees the monthly summary.
- Ken also pointed out the amount of money that we are receiving from LifeForce billings this year compared to 2012 when we still had the LST contract.
- We will be getting the majority of a \$4,250 grant soon.
- We will be putting in a grant for a new tanker as well as some other equipment – fire hose, hose tester and two thermal imaging cameras.
- At the Medina Co. Chiefs' Association meeting, we had a lawyer speak who used to be a firefighter. He has many templates for things like ethics law, etc. The Chiefs' are looking to purchase a set of the templates to have the Prosecutor's Office review. The Chiefs' would like each dept. to share in the \$5,000 cost. It would be less than \$500 each. The trustees thought that was good.
- We are in the middle of the Firefighter I course. Our dept. has been training with them on Mondays.
- The SCBA bids were opened. We received two:

Vendor	Finley Fire w/rt. hand voice bracket	Finley Fire w/left hand voice bracket	Warren Fire
15 SCBA's	\$69,330.00	\$69,792.00	\$73,155.00
Add'l Cylinders	\$8,625.00	\$8,625.00	included
Add'l Face Pieces	<u>\$2,070.00</u>	<u>\$2,070.00</u>	<u>\$2,360.00</u>
Total Bid	\$80,025.00	\$80,487.00	\$75,515.00

Add'l to Consider:

RIT III complete w/60 min. carbon bottles, 4500 PSIG	\$3,364.00 ea.
Fit Test performed at your station	\$45.00 ea.

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Communications
bracket and Epic3
voice amplifier

\$398.00 ea.

- I asked Mr. Thorne's office for guidance. One of the bidders was missing the W-9 form which could still be accepted. The other bidder has to be disqualified because they didn't meet the bid specs. There is a stumbling block with the 2013 compliance specs not being available yet. Mr. Thorne suggested we ask the bidder to hold the price until January.

RESOLUTION #13-11-06 – Award SCBA Bid to Warren Fire Equipment

Moved by Conley, second by Monroe to award the SCBA bid to Warren Fire Equipment.
Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- The hospital is strongly urging us to do electronic patient information. The hospital has offered to purchase the software and monthly maintenance portion for EMS Charts. We have had difficulty with Fire House Software. The majority of the departments around us are using Fire Programs which works with EMS Charts. We would need to upgrade our equipment to do this. Ryan McDonnell stated they are looking at getting Toughbooks with an extended warranty. There is mounting equipment to mount them in the trucks. We would like to go with EMS Mobile to take it a step further. The industry is forcing everyone to go to the cloud. Fire Programs would be \$1,740 a year instead of approximately \$5,000 a year with Fire House. We would like to transfer over for the first of the year. The total cost for all the hardware, mounting brackets, software and Toughbooks is approximately \$12,278.

RESOLUTION #13-11-07 – Purchase Fire/EMS Equipment and Software

Moved by Monroe, second by Conley to approve the following:

FirePrograms: web solution station and support for 1 year; \$2,565.00

Pennicare: mobile software; \$852.00

Rugged Depot: Toughbooks and other equipment; \$7,902.21

Verizon Wireless: unlimited monthly data package; \$959.76

Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Dorothy cont'd:

- Dorothy brought out the cemetery map to show the trustees. The trustees agreed to not open the area to the west of the drive and continue with the area that we have been selling lots out of.

Visitors cont'd:

- Mr. Reeves was present to give an update on the dog attack issue. Three dogs attacked my dog. When I went out, the dogs also attacked me. They would go under the fence, but come back. I called the sheriff. The neighbor told the sheriff that I antagonized the dogs. The dog warden called me last week. He said he would come out to check for rabies. As of this evening, he has not been out. Within the Medina City limits, they've instituted a vicious dog law. If my 6-year old daughter would have been outside, she would have been mauled like a dog. I have retained a lawyer. Now the neighbor is provoking us by parading the dogs up and down along the fence. Mr. Reeves is asking that we get the Medina City ordinance and have our legal review it so we could adopt it. Mr. Reeves was given the wrong name for the dog warden. He should speak with Del Suffold. Colene explained that since we are a township, we have

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to operate under the Ohio Revised Code whereas, cities can pass ordinances. Mr. Reeves stated the Magistrate is seriously considering the mental stress aspect with my wife and daughter. My next court date is December 17th. The trustees stressed again that per the Prosecutor's Office, Mr. Reeves needs to contact the dog warden. He will call in the morning. If he would shoot the dog, he would then open himself for a civil lawsuit. Dorothy said there are some dogs on Abbeyville that can't even go out for a walk because of these "problem" dogs on Wolff.

Fire Dept. cont'd:

- The agreement with EMS Charts is for a continuous basis until either party cancels.

RESOLUTION #13-11-08 – Approve Service Agreement between Erhart/York Township Fire Dept. and emsCharts

Moved by Monroe, second by Conley to enter into a Service Agreement between Erhart/York Township Fire Dept. and emsCharts on an ongoing basis until cancelled by either party. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Trustees:

Rick Monroe:

- I received a call from Alan Lang who is the rehabilitator for falcons and hawks. He would like to bring them for exercise to the park when no one else is there. He lives in York Township. I'll let him know it is still ok.
- Through coordination with Eddie Echle, Dave Hull and Smith Brothers, we were able to remove the shrubs from the west side of the station. Smith Brothers donated the materials and Dave donated his time and loader.
- I received a call from Tom Medvak, Steigler Road, who was very concerned about the dead trees on the Columbia Gas property. I called Columbia Gas for the person in charge of the maintenance to see if they will come take care of it. Randy, from Columbia Gas, is working on getting the tree contractor out at the beginning of next week.
- ODOT update: spoke with Matt Simons and the engineering firm from Mansfield is working on the plans and analysis of the flooding area here in Mallet Creek. This will be a long process and not happen overnight.
- A neighbor on Spellman St. is concerned about water sitting around a culvert pipe. Smith Paving will come out to take care of it, but I asked if they would make the repairs in the spring so grass can be planted. I've not heard from Matt Martin yet on the response.

Colene Conley:

- The crosswalk has been installed on Wolff Road between the school and library along with the signs.
- A couple of weeks ago, we had a neighborhood watch meeting at Buckeye HS. A road-type sign was shown. I wonder if we should purchase some at \$18 each and put on some of our roads. Think about what roads we should place them on. Colene will order 20 of them for a start.
- Dorothy mentioned about the court date today. We are having some drainage problems under the road with blockage that we will be looking at.
- Reminder: township Christmas dinner is December 13th.
- OTA is offering public records training on Wednesday afternoon at the winter convention.
- I have asked Auditor Kovack for an estimate for a couple of pieces of property.

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- I've read where the Branch Road bridge will be replaced. The Spieth Road bridge is believed to be the county's responsibility. Rick will check.

Bill Pavlick:

- I got the tree down at the cemetery that was blocking the one headstone.
- There are grant monies to repair some of the bridges in the county. If everything goes through, the Branch Road bridge will be replaced over the Rocky River.
- If we do in-house mowing, I asked Bob Adamsky if he would be interested in working for us. I also asked about the number of hours for mowing. There are 20 hours a week in mowing and there are 26 hours in the week that he does the weed whacking also. He would probably not be interested in working for us.
 - I spoke with Medina Tractor. The Ferris is the machine most contractors use. He thought it would last us 10 years.
- I had a call from someone on Wolff who is concerned their neighbor is building a garage. At this point, a permit has not been pulled and nothing is being built yet. There are two different areas on the road that may be building.

Conley cont'd:

- When the SPCA sent out information last month, I saw there are a lot of things that they do when the dog warden is not in. They have asked for a minimum fee of \$1,260 for 2014. Colene will call Stephanie Moore to come to the December meeting to explain what they do.

Comments:

- Lisa Nichols, Co. Auditor's Office: they are in the middle of reading the dog essays for a contest. They bring in the winners. It kicks off the dog license renewal period. Beginning this year, you can get a 1-year, 3-year or permanent tag at a cost of \$12, \$36 or \$120.
 - The seals contest is also going on now for the high school students. The rules are on the website. The deadline is December 20th.

RESOLUTION #13-11-09 – Adjourn

Moved by Monroe, second by Conley to adjourn at 8:35 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

William Pavlick, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

12/2/2013 10:35:44 AM

Payment Listing

UAN v2013.4

November 2013

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
380-2013	11/06/2013	11/06/2013	CH	Verizon Wireless	\$11.02	C
381-2013	11/08/2013	11/12/2013	CH	Columbia Gas	\$74.59	C
382-2013	11/15/2013	11/19/2013	CH	Ohio Edison Co.	\$1,493.31	C
383-2013	11/15/2013	11/19/2013	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
384-2013	11/18/2013	11/19/2013	CH	PowerNet Global Communications	\$8.20	C
385-2013	11/19/2013	11/20/2013	CH	FirstMerit Bank	\$45.18	C
386-2013	11/27/2013	11/25/2013	EP	Kenneth Barrett	\$741.33	C
387-2013	11/27/2013	11/25/2013	EP	Colene S Conley	\$814.27	C
388-2013	11/27/2013	11/25/2013	EP	Jason D Creamer	\$317.21	C
389-2013	11/27/2013	11/25/2013	EP	Dorothy A Crouch	\$2,550.54	C
390-2013	11/27/2013	11/25/2013	EP	William J Crouch	\$245.80	C
391-2013	11/27/2013	11/25/2013	EP	Beverly E Fry	\$1,130.82	C
392-2013	11/27/2013	11/25/2013	EP	Mary E Lenarth	\$386.55	C
393-2013	11/27/2013	11/25/2013	EP	Richard M Monroe	\$814.27	C
394-2013	11/27/2013	11/25/2013	EP	William Edward Pavlick	\$814.27	C
396-2013	11/27/2013	11/25/2013	EW	FirstMerit Bank	\$1,022.22	C
397-2013	11/27/2013	11/25/2013	EW	Ohio Department of Taxation	\$213.78	C
398-2013	11/27/2013	11/25/2013	EW	Public Employers Retirement System	\$2,388.59	C
399-2013	11/22/2013	11/26/2013	CH	Frontier (Verizon North)	\$169.62	C
400-2013	11/25/2013	11/26/2013	CH	Frontier (Verizon North)	\$117.72	C
401-2013	11/26/2013	11/26/2013	CH	Armstrong	\$58.95	C
402-2013	11/29/2013	12/02/2013	CH	Armstrong	\$38.95	C
17710	11/21/2013	11/19/2013	AW	Action Septic Service, Inc.	\$166.54	C
17711	11/21/2013	11/19/2013	AW	Company Health Care	\$14.00	O
17712	11/21/2013	11/19/2013	AW	Dobson Excavating, Greg	\$3,840.00	C
17713	11/21/2013	11/19/2013	AW	Fabrizi Trucking & Paving Co., Inc.	\$116.00	C
17714	11/21/2013	11/19/2013	AW	Fire Companies.com	\$389.97	O
17715	11/21/2013	11/19/2013	AW	Gasser Gutters	\$205.00	O
17716	11/21/2013	11/19/2013	AW	Integrity Verifications	\$82.00	C
17717	11/21/2013	11/19/2013	AW	Life Force Management, Inc.	\$333.31	C
17718	11/21/2013	11/19/2013	AW	C. Martin Trucking	\$96.60	O
17719	11/21/2013	11/19/2013	AW	McDonnell, Ryan	\$90.00	O
17720	11/21/2013	11/19/2013	AW	Medical Mutual of Ohio	\$7,803.46	C
17721	11/21/2013	11/19/2013	AW	Medina Co. Health Department	\$140.00	C
17722	11/21/2013	11/19/2013	AW	Medina Co. Sanitary Engineer	\$18.90	C
17723	11/21/2013	11/19/2013	AW	Meritech	\$187.98	C
17724	11/21/2013	11/19/2013	AW	Miller & Company	\$132.25	C
17725	11/21/2013	11/19/2013	AW	Ohio Public Entity Consortium	\$259.50	V
17725	11/21/2013	11/20/2013	AW	Ohio Public Entity Consortium	-\$259.50	V
17726	11/21/2013	11/19/2013	AW	Real Wheels	\$657.54	C
17727	11/21/2013	11/19/2013	AW	Sensible Products, Inc.	\$7,077.00	C
17728	11/21/2013	11/19/2013	AW	Stop'n Go	\$283.65	O
17729	11/21/2013	11/19/2013	AW	The Gazette	\$205.92	C
17730	11/21/2013	11/19/2013	AW	Treasurer, State of Ohio	\$150.00	O
17731	11/21/2013	11/19/2013	AW	Warren Fire Equipment	\$1,464.28	C
17733	11/21/2013	11/21/2013	SW	Skipped Warrants 17732 to 17733 Series 1	\$0.00	V

YORK TOWNSHIP, MEDINA COUNTY

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Payment Listing

UAN v2013.4

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
17734	11/21/2013	11/20/2013	AW	Ohio Public Entity Consortium	\$35.00	O
17735	11/21/2013	11/21/2013	SW	Skipped Warrants 17735 to 17735 Series 1	\$0.00	V
17738	11/21/2013	11/21/2013	AW	Warren Fire Equipment	\$257.76	C
Total Payments:					\$37,216.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$37,216.82	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.