

**YORK TOWNSHIP TRUSTEES**

Colene Conley  
Organizational Meeting

Richard Monroe

William Pavlick  
January 2, 2014

Chairman Pro Temp Bill Pavlick called the organizational meeting to order at 5:00 p.m. He led the pledge of allegiance. Colene Conley was absent.

**RESOLUTION #14-01-01 – Elect Chairman**

**Moved** by Pavlick, second by Monroe to elect Richard Monroe as Chairman for 2014. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-02 – Elect Vice Chairman**

**Moved** by Pavlick, second by Monroe to elect Colene Conley as Vice Chairman for 2014. Roll: Pavlick, yes; Monroe, yes.

Rick Monroe took over as chairman.

**RESOLUTION #14-01-03 – Set Business Hours**

**Moved** by Monroe, second by Pavlick that the business hours would be as follows:

Office: Mon. - Thurs. 8:00 - 4:30; lunch 12:30 - 1:30; office closed to the public on Wednesday

Zoning - until 7:00 p.m.; Fiscal Officer - by appointment

Roll: Monroe, yes; Pavlick, yes.

**RESOLUTION #14-01-04 – Road Assignments**

**Moved** by Monroe, second by Pavlick to approve the following road assignments:

Colene Conley: Bent Oak (.10), Cemetery (.12 – inactive), Heather Glen (.20), Pilgrim Dr. (.09), Pioneer Way (.43), Seven Bridges (.29), Spieth (2.46), Stillwater (.41) and Wolff (4.30) – approx. 8.40 miles

Rick Monroe: Beck (.89), Erhart (1.11), Hastings (.31), Haury (.10), Indoe (.05), Lampson (.11), Lester (.98), Province (.06), Royal Brook (.36), Spellman (.08), Stone (3.65) and Water (.13) – approx. 7.83 miles

Bill Pavlick: Bachtell (.46), Branch (2.73), East (.16), Emerald Run (.38), Gayer (.27), Hunters Trail (.40), Lake Dawn (.16), Livia Lane (.37), Sapphire (.16), Station (1.70) and Steigler (.44) – approx. 7.23 miles

Roll: Monroe, yes; Pavlick, yes.

**RESOLUTION #14-01-05 – Mileage Reimbursement**

**Moved** by Monroe, second by Pavlick to set mileage reimbursement at .475 per mile, same as the Medina County Commissioners. Roll: Monroe, yes; Pavlick, yes.

**RESOLUTION #14-01-06 – Set Meeting Dates and Time**

**Moved** by Monroe, second by Pavlick to set the meetings for the 4<sup>th</sup> Thursday at 6:30 p.m. from as follows with special meetings considered as needed: Bills

January 23<sup>rd</sup>  
February 27<sup>th</sup>  
March 27<sup>th</sup>  
April 24<sup>th</sup>

May 22<sup>nd</sup>  
June 26<sup>th</sup>  
July 24<sup>th</sup>  
August 28<sup>th</sup>

September 25<sup>th</sup>  
October 23<sup>rd</sup>  
November 20<sup>th</sup>  
December 30<sup>th</sup>

Roll: Monroe, yes; Pavlick, yes.

**RESOLUTION #14-01-07 – Establish Pay Dates**

**Moved** by Pavlick, second by Monroe to establish the fourth Thursday of the month as payday for consistency with the employees. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-08 – Payment of Utilities Online**

**Moved** by Pavlick, second by Monroe to pay any utilities (phone, electric, gas, trash pickup) if possible, online before the due date. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-09 – Hold Special Meetings as Necessary**

**Moved** by Pavlick, second by Monroe to hold emergency (special) meetings as deemed necessary and make the notification as required by law. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-10 – Zoning, Cemetery & Town Hall Fee Schedule**

**Moved** by Pavlick, second by Monroe to adopt the following fee schedule:

Zoning:

Residential, new home	\$250 + .02 per sq. ft.
Ancillary Residential permit	75 + .02 per sq. ft.
Commercial & Industrial	300 + .02 per sq. ft.
Pools	50
Ponds, Lakes	100
Signs	100
Home Occupation (Type 2)	100
Home Occupation (w/conditional permit)	400
Each additional request	50
Lot Splits (per lot)	50 + review fees if applicable
Variance	400
Each additional request	50
Site Plan Review with change of use	300
Conditional Use Permit	400
Each additional request	50
Zoning Resolution Amendment	500
Each additional request	100
Late Fee – Zoning Violation (same builder)	
First	250
Second	500
Third	1,000
Appeal	400

Town Hall:

Private party (returnable \$100 security deposit)	\$100 + security deposit
Wedding or anniversary (returnable \$150 security deposit)	200 + security deposit

Gravesite Purchase:

Resident Taxpayer	\$350 each
Non-resident Taxpayer	400 each
Non-resident	1,000 each

Interments:

	<u>Mon.-Fri.</u>	<u>Sat.</u>	<u>Sun.</u>
Ashes	\$250 each	\$325	\$400
Baby Coffin	350 each	475	600
Adult Coffin	550 each	775	1,000

Roll: Pavlick, yes; Monroe, yes.

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**RESOLUTION #14-01-11 – Request Any and All Tax Advances**

**Moved** by Pavlick, second by Monroe to request any and all tax advances for the 2014 year from the County Auditor. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-12 – Approve Blanket Certificates to Remain Open All Year**

**Moved** by Pavlick, second by Monroe to approve blanket certificates to remain open until December 31<sup>st</sup> each year instead of expiring every 90 days. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-13 – Continue to Participate in the OPEC Funding Plan**

**Moved** by Pavlick, second by Monroe to continue to participate in the OPEC Funding Plan for the 2014 renewal period. Roll: Pavlick, yes; Monroe, yes.

**RESOLUTION #14-01-14 – Adjourn**

**Moved** by Pavlick, second by Monroe to adjourn the meeting at 5:06 p.m. Roll: Pavlick, yes; Monroe, yes.

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Richard Monroe, Chairman

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Beverly Fry, Fiscal Officer