

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

Richard Monroe

William Pavlick
February 27, 2014

Chairman Rick Monroe called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #14-02-03 – Approval of Minutes

Moved by Conley, second by Pavlick to approve the minutes of the January 23, 2014 regular meeting and February 27, 2014 special meeting. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Fiscal Officer:

RESOLUTION #14-02-04 – Approve Financial Reports for January

Moved by Pavlick, second by Conley to approve the financial reports as of January 31, 2014 as provided: appropriation status, revenue status and fund summary. Roll: Pavlick, yes, Conley, yes; Monroe, yes.

RESOLUTION #14-02-05 – Approve LifeForce’s Recommendation of Following

Moved by Conley, second by Pavlick to approve LifeForce’s recommendation for the following:

Write-off of uncollectable debt for accts. #MOBHUN and #PATKIM
Forward to Collection Agency accts. #FRAROB and #APPHEA

Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- Rick brought up the LifeForce billing. There has been some discussion regarding the mutual aid calls. How do we want to bill them?

RESOLUTION #14-02-06 – Approve Treating Mutual Aid Calls like Resident Calls

Moved by Conley, second by Pavlick to approve treating the mutual aid calls like resident calls. Colene stated the patient doesn’t have any control over who is responding. Roll: Conley, yes; Pavlick, yes; Monroe, yes. The fiscal officer is to send this to LifeForce.

RESOLUTION #14-02-07 – Approve Records Retention RC-3 Disposal Form

Moved by Conley, second by Pavlick to approve the Records Retention RC-3 Disposal Form as presented. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #14-02-08 – Approve Transfer from General Fund to Cemetery Fund

Moved by Pavlick, second by Conley to transfer \$3,000.00 from the General Fund to the Cemetery Fund. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #14-02-09 – Approve Appropriation Amendments

Moved by Conley, second by Pavlick to approve the appropriation amendments as follows:

Fire Fund: Capital Outlay \$50,000.00

Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Correspondence:

- ODOT – Drainage Study for Mallet Creek
- Medina Co. Engineer – Mailbox Construction/Installation Guidelines
- OPERS Outreach – 4th Quarter Newsletter
- Medical Mutual – Affordable Care Act Mandatory Fees
- County Fire Protection – General Information
- Great Lakes LLC – Local Co. for Portable Toilet Rental
- Frank Gates Co. – York Risk Services Group Info re: CareWorks

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Miller & Co. – Porta-John Services Fee Increase
Palmer Energy Co. – 2nd Half 2013 Electric Aggregation Fee
Armstrong – Fee Increase
Fred Boreman – Consultant Work Info

FYI:

- Received \$18,352.41 from Armstrong Cable for the 2013 Franchise Fee
- The Winter Convention had good sessions, but all the rules makes one nervous.

RESOLUTION #14-02-10 – Approve PO's, BC's, Payroll and A/P

Moved by Pavlick, second by Conley to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Pavlick, yes, Conley, yes; Monroe, yes.

Visitors:

- Zack Helm, Strawser Construction – We had done some micro sealing for you several years ago on Branch Road. The trustees told him it was holding up good. ODOT has done a study and stated that the micro seal lasts around 7 – 9 years. We are on the State Bid, but Medina County can't purchase from there. Colene will check with the Prosecutor's Office on that. Since there was another company that did micro seal on Steigler last year that wasn't so good, we wanted to be sure you were aware that we didn't do that road. We will be doing some work for Liverpool Township this summer and possibly Sharon Township as well as ODOT in this area so the pricing will be good. Strawser has a continuous feed machine that not everyone has.

REPORTS:

Fire:

- Ken has three recommendations for employment: Alan Pratt, Cory Shaffer and Kevin Swantek.

RESOLUTION #14-02-11 – Employ Alan Pratt, Cory Shaffer and Kevin Swantek

Moved by Conley, second by Pavlick to employ Alan Pratt, Cory Shaffer and Kevin Swantek for the fire department. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- Ken then asked for a short recess for refreshments.
- Chief Barrett gave the trustees a copy of the last month's run report.
- We have two members that have passed their tests – Medic and Basic EMT and will be finishing the other portion.
- I attended a luncheon for the Board of Regency at the Career Center. They were here as part of the Governor's visit to town.
- The older #51-1 was picked up Saturday morning.
- This last month we had ice training with 31 students.
- The SCBA bids were opened and had a special meeting for the trustees to approve it. I received an extension to the grant for an additional 60 days so we'll be able to fill everything out. I also asked to be able to use the remaining funds toward a thermal imaging camera. It will be able to be done once we submit the SCBA paperwork.
- We have some members attending the auto show for training with new cars.
- There will be pipeline training on April 3rd in Strongsville again.
- I'd like to thank the trustees and township for attending the Winter Convention.
- The annual service agreement with B & C Communications needs renewed.

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**RESOLUTION #14-02-12 – Approve Annual Service Agreement
with B & C Communications**

Moved by Pavlick, second by Conley to approve the annual service agreement with B & C Communications for \$3,588.00. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

- Richard Hill asked Chief Barrett to request the Fire Chief's Association take to the Legislators that Nurses and other medical people that come on the department not are required to go through the Basic EMT class and others or be able to test out or something.

Visitors cont'd:

- Paul Peyton from the Historical Society was present. We have problems with people in wheelchairs getting into our barn at the Historical Area. We'd like to put in a ramp. We think it would cost between \$4,000 - \$5,000. There will be two contractors looking at it next week. Paul has also applied for a grant. Colene also informed him that she would be able to put that request into the Community Block Grant when the Commissioner's set that time period of applications.

Cemetery/Zoning:

- Dave & Sue Ehrman were present to talk about doing a corn maze. Dave explained how they would go about doing a maze with cutting the paths early in the season and using a grass for the people to walk on so they wouldn't be walking on cornstalks. They would use about 6 acres and change fields each year. Colene asked about hours. Dave said they had planned on Friday – Sunday from 4:00 till dusk. If groups wanted to go through during the week, we would make arrangements for that. Colene asked about the neighbors and Dave said they were okay with it. Dorothy spoke with Bill Thorne and he said it would really be a trustee judgment call. If neighbors complained, it would have to be addressed and maybe shut down. It would have to be operated under the agricultural guidelines. Dave gave documentation showing that it is under Agritourism or Agritainment. The trustees thought it was a good idea. They would be in operation from late September to early November. They would also like to sell pumpkins and cornstalks. They aren't planning on having food trailers in. Colene asked them to give Dorothy their Certificate of Insurance.

RESOLUTION #14-02-13 – Grant Permission to Dave/Sue Ehrman for Corn Maze

Moved by Pavlick, second by Conley to grant permission to Dave and Sue Ehrman to have a corn maze. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

- A Norwalk Road resident is considering selling a 40 acre lot on Norwalk Road. It only has 525' frontage. They were also looking at conservation development. She's not sure at this time she wants to sell yet.
- Is Medina City responsible for violations in the CEDA area? There is a house on Smith going into the City Limits that has lots of junk. Dorothy is to call the City Building Department.
- There are a couple of issues that are going forward with the Prosecutor's Office.
- A lady from the Girl Scouts called regarding selling cookies in the park area. They would like to sell them March 29th from 10 – 1 and will have adult supervision present. They would put tables in a "u-shape" with the girls inside and have one at the road with

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an adult. Bill stated that he learned at Columbus that as long as don't we don't charge for the park, we don't have the liability.

RESOLUTION #14-02-14 – Allow Girl Scouts to Sell Cookies in the Park

Moved by Pavlick, second by Conley to allow the Girl Scouts to sell cookies in the park on Saturday, March 29th from 10:00 – 1:00. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

- Colene was called by Stan Katanic regarding a plan on Marks Road across from Reagan Parkway. Pulte Homes came with another plan. There would be a portion that would be deeded to the County Park District. The area is on the west side of Marks north of Reagan. The Park area is in R-2. We will be notifying all the surrounding neighbors to attend a meeting to ask any questions. Dorothy called George Smerigan regarding the R-1 and R-2 density issue. Richard Hill asked about connecting the roads instead of cul de sacs so it is easier for the fire department. He was told they have to follow Subdivision rules. There are 133 homes proposed. They would start at \$250,000 and be single story. George Smerigan suggested that there be a meeting with the three trustees and himself because to fix the density issue is not an easy fix. Dorothy is not to send the info packets to the zoning members. Dorothy is to see if George can meet with the trustees next Thursday at 6:00 p.m.

Visitors' cont'd:

- Mr. & Mrs. Atkins, corner of Columbia Road and Water Street are having horrible flooding areas. The road is so much higher. I came to the township, went to the county and was also told to go to ODOT. I am worried about my septic going bad and not being able to play in the yard. The trustees told her that Alan Beal, ODOT #3, has hired an Engineering Firm to study the area to come with a plan to eliminate the flooding in Mallet Creek. It is very flat here, but the Engineering Firm is close to proposing a plan to address the issue for ODOT. Once we get the report, there will be a meeting.
 - Richard Hill commented about how he watched what the County did on Columbia last summer and it just appears that all the water got directed to Mallet Creek.

Trustees:

Rick Monroe:

- I received a quote from Federal Signal for maintenance on our sirens. It would be \$400 each for a total of \$2,000.

RESOLUTION #14-02-15 – Approve Federal Signal Siren Preventative Maintenance

Moved by Monroe, second by Pavlick to approve Federal Signal to do a preventative maintenance on our sirens at a cost of \$2,000. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- We received an e-mail regarding giveaways. I gave the info to the Fire Prevention officers and to Buckeye Schools. We ended up with about 7 boxes of stuff.
- On Feb. 9th, Bill Viovode called to state they were running low on salt and we would get 3 scoops of salt with 2 scoops of limestone. Bill called back on the 19th to say they were back to straight salt because the supplies had been replenished.
- We had a situation in the Town Hall with about 30' of drain pipe that had frozen. I was here on Sunday trying to work on it. Schaefer Plumbing came in on Monday and tried

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snaking it. They also ran hot water into it. Some toilets were dripping. Everything has been repaired.

- This past Friday at 5:00 a.m. I received a called from the State Highway Patrol with quite a bit of water going over Wolff Road. There were ice chunks about 10" thick and some were 4' – 5' across. We closed the road. Fabrizi came in with their track hoe to break up the ice. Around 2:00 we were able to open the road again.
- Last month we had an individual come in regarding a culvert on Beck Road with the headwalls leaning out. I checked it and asked Dan Becker from the Co. Engineer's Office to check it also. There is some deterioration of the berm. There is a grant out there to extend culverts. Dan stated that years ago, you could get it, but now it's very difficult to get them. Once Dan reviews, we will both meet with the homeowner.
- I'd like to thank the township for allowing me to attend the Winter Convention. It was a good conference and trade show. The laws are always changing so it's good to attend these trainings.

Bill Pavlick:

- Rick, Colene and I talked about the hot water tank in the Town Hall. It is from 2004 and I asked YorkTown Heating to give us a quote. One of the hot water tanks in the fire station is from 2005 so I want to get a quote for there to.
- I've met with Fred Boreman to do specs for the lawn mowing.
- Spring cleanup – it is traditionally the second Saturday in May. Are we going to do it? I'll make the necessary phone calls. It will be Saturday, May 10th from 9:00 – 3:00. Colene will take care of the food.
- I talked with Fred Boreman before we did the Roadside Mowing Bid. Fred said the County probably wouldn't be interested. We adjusted the specs per Fred's suggestions. It was in today's paper.
- I'd like to recognize Guy Roach at this time. We change the batteries once a year throughout the township. Guy gets them donated to us which saves us \$2,500 - \$3,000.

Colene Conley:

- I was here last Saturday and saw a fire behind Dan Lenarth's garage. Guy Roach came to check it for me and said it was probably time to call the Sheriff's Department.
- When we received the letters from the State of Ohio last week regarding the surveying, I sent them to the neighbors so they were aware.
- I'd also like to thank the township for allowing me to go to the Winter Convention. I went to several classes. It was interesting to see what some trustees think they can do. I obtained good handouts.
- Dorothy, George and I met with the developer on the plans Dorothy brought us tonight.
- The neighborhood watch signs have arrived. I will look at the areas and put together the list for the trustees to review.
- One of the attorney's in Columbus told us that minutes are able to be used, even if they are not approved yet.
- Do we want to order any flags? Rick said the Boy Scouts are willing to put up the flags for us if we need them. Colene said there are only 3 decent ones left. The brackets would need to be looked at. Rick asked about getting 4 for the corners of the Norwalk and Columbia intersections. Colene and Bill wondered how they were going to get the flags up, but the Boy Scouts used to do. Colene will get pricing for flags and brackets.

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Comments:

- Richard Hill commented about listening to the SPCA last month. He believes it is a private organization that gets donations. He doesn't feel it is right for them to come to the townships asking for money. SPCA has volunteered to take on the job of taking care of cats. He didn't feel it was a good use of township money when we have to rely on taxes for our funding. Colene stated we have to decide by next year how the animals along the roadside would be taken care of. Dave Hull stated that the ORC allows for the Commissioners to give money to an organization to take care of such things.
 - I'd like to thank the trustees for allowing public comment in your meetings. There is a neighboring township that didn't allow public comment.
 - Palm Sunday weekend (Saturday and Sunday), Zion Lutheran will be having a Passion Walk. When we get a flyer, I will give it to Dorothy. We are having our stained glass windows restored which is why there is plywood up.
- Dave Hull asked if we saw Steve Hambley's comments on roundabouts in the paper. There are a couple of other areas in the county that asked about getting one.
- There is less congestion and backup with the traffic since ODOT has re-timed the traffic light here in town.
- Richard Hill asked when land is given to the park district, do townships lose money? The government entities don't pay land taxes.
- Bev asked if she should hold SPCA check another month. She was told to hold it until next month.
- Waste Management had a meeting regarding lowering the tip charge since the bonds have been paid off.

RESOLUTION #14-02-16 – Adjourn

Moved by Pavlick, second by Conley to adjourn the meeting at 8:51 p.m. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

3/3/2014 11:01:50 AM

Payment Listing

UAN v2014.1

February 2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
47-2014	02/10/2014	02/10/2014	CH	Verizon Wireless	\$91.12	C
48-2014	02/12/2014	02/20/2014	CH	Columbia Gas	\$478.24	C
49-2014	02/12/2014	02/20/2014	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
50-2014	02/14/2014	02/20/2014	CH	FirstMerit Bank	\$40.02	C
51-2014	02/19/2014	02/20/2014	CH	Ohio Edison Co.	\$1,372.69	C
52-2014	02/27/2014	02/24/2014	EP	Kenneth Barrett	\$742.67	C
53-2014	02/27/2014	02/24/2014	EP	Colene S Conley	\$815.62	C
54-2014	02/27/2014	02/24/2014	EP	Jason D Creamer	\$174.17	C
55-2014	02/27/2014	02/24/2014	EP	Dorothy A Crouch	\$2,606.72	C
56-2014	02/27/2014	02/24/2014	EP	William J Crouch	\$245.80	C
57-2014	02/27/2014	02/24/2014	EP	Beverly E Fry	\$1,132.17	C
58-2014	02/27/2014	02/24/2014	EP	Mary E Lenarth	\$359.34	C
59-2014	02/27/2014	02/24/2014	EP	Richard M Monroe	\$815.62	C
60-2014	02/27/2014	02/24/2014	EP	William Edward Pavlick	\$815.62	C
61-2014	02/27/2014	02/24/2014	EP	Patrick J Villeneuve	\$320.10	C
63-2014	02/27/2014	02/24/2014	EW	FirstMerit Bank	\$1,023.53	C
64-2014	02/27/2014	02/24/2014	EW	Ohio Department of Taxation	\$228.97	C
65-2014	02/27/2014	02/24/2014	EW	Public Employers Retirement System	\$2,448.51	C
66-2014	02/24/2014	02/24/2014	CH	PowerNet Global Communications	\$7.98	C
67-2014	02/25/2014	02/26/2014	CH	Frontier (Verizon North)	\$287.44	C
68-2014	02/26/2014	02/26/2014	CH	Armstrong	\$58.95	C
69-2014	02/28/2014	03/03/2014	CH	Armstrong	\$38.95	C
17784	01/23/2014	01/21/2014	AW	Drury Inn & Suites	\$300.00 *	C
17784	02/24/2014	02/24/2014	NEG ADJ	Drury Inn & Suites	-\$12.00	C
17786	01/23/2014	01/21/2014	AW	Drury Inn & Suites	\$150.00 *	C
17786	02/20/2014	02/20/2014	NEG ADJ	Drury Inn & Suites	-\$75.00	C
17810	02/27/2014	02/26/2014	AW	ABC Fire Inc.	\$181.75	O
17811	02/27/2014	02/26/2014	AW	Action Septic Service, Inc.	\$125.00	O
17812	02/27/2014	02/26/2014	AW	B & C Communications	\$58.00	O
17813	02/27/2014	02/26/2014	AW	Barrett, Ken	\$104.50	O
17814	02/27/2014	02/26/2014	AW	Bender, Mark	\$300.00	O
17815	02/27/2014	02/26/2014	AW	Boreman, Fred	\$2,240.00	O
17816	02/27/2014	02/26/2014	AW	Company Health Care	\$835.00	O
17817	02/27/2014	02/26/2014	AW	Croston, Tom DBA	\$450.00	O
17818	02/27/2014	02/26/2014	AW	Crouch, Dorothy	\$114.07	O
17819	02/27/2014	02/26/2014	AW	Dive Rescue Int'l	\$629.35	O
17820	02/27/2014	02/26/2014	AW	Emergency Medical Products, Inc.	\$824.40	O
17821	02/27/2014	02/26/2014	AW	Fabrizi Trucking & Paving Co., Inc.	\$33,820.00	O
17822	02/27/2014	02/26/2014	AW	Fire Companies.com	\$389.97	O
17823	02/27/2014	02/26/2014	AW	Fry, Beverly	\$102.25	O
17824	02/27/2014	02/26/2014	AW	Integrity Verifications	\$248.00	O
17825	02/27/2014	02/26/2014	AW	Life Force Management, Inc.	\$397.87	O
17826	02/27/2014	02/26/2014	AW	Linde Gas North America LLC	\$30.46	O
17827	02/27/2014	02/26/2014	AW	C. Martin Trucking	\$96.60	O
17828	02/27/2014	02/26/2014	AW	Medical Mutual of Ohio	\$8,053.84	O
17829	02/27/2014	02/26/2014	AW	Medina Co. Career Center	\$750.00	O

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YORK TOWNSHIP, MEDINA COUNTY

3/3/2014 11:01:50 AM

Payment Listing

UAN v2014.1

February 2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
17830	02/27/2014	02/26/2014	AW	Medina Co. Engineer	\$12,066.06	O
17831	02/27/2014	02/26/2014	AW	Medina Co. Fire Chiefs' Assoc.	\$20.00	O
17832	02/27/2014	02/26/2014	AW	Medina Co. Sanitary Engineer	\$54.10	O
17833	02/27/2014	02/26/2014	AW	Miller & Company	\$146.00	O
17834	02/27/2014	02/26/2014	AW	Monroe, Richard	\$104.50	O
17835	02/27/2014	02/26/2014	AW	Ohio Public Entity Consortium	\$221.08	O
17836	02/27/2014	02/26/2014	AW	Radio Shack	\$89.47	O
17837	02/27/2014	02/26/2014	AW	Rugged Depot	\$268.58	O
17838	02/27/2014	02/26/2014	AW	Schaefer, Inc. Plumbing, Heating/Cooling	\$733.88	O
17839	02/27/2014	02/26/2014	AW	Staples	\$21.29	O
17840	02/27/2014	02/26/2014	AW	The Gazette	\$252.00	O
17841	02/27/2014	02/26/2014	AW	VFIS of Ohio/Ohio Public Risk Ins.	\$3,212.00	O
17842	02/27/2014	02/26/2014	AW	York Service	\$67.04	O
17843	02/27/2014	02/26/2014	AW	Yorktowne Heating & Cooling	\$300.00	O
17844	02/27/2014	02/26/2014	AW	Fire Companies.com	\$20.00	O
17845	02/27/2014	02/26/2014	RW	Quenna Bell	\$100.00	O
17846	02/27/2014	02/26/2014	RW	Donna Schettine	\$100.00	O
17847	02/27/2014	02/27/2014	AW	Fabrizi Trucking & Paving Co., Inc.	\$13,251.00	O
17848	02/27/2014	02/27/2014	AW	Ohio CAT	\$7,538.39	O
17849	02/27/2014	02/27/2014	AW	Repro Depot	\$162.00	O
Total Payments:					\$102,484.15	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$102,484.15	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.