

YORK TOWNSHIP TRUSTEES		
Colene Conley	Richard Monroe	William Pavlick
Re-Scheduled Regular Meeting		June 25, 2014

Chairman Rick Monroe called the special meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #14-06-01 – Approve Minutes

Moved by Conley, second by Pavlick to approve the minutes of the May 12, 2014 and May 22, 2014 special meetings and May 22, 2014 regular meeting. Roll: Conley, yes; Pavlick, yes; Pavlick, yes.

Fiscal Officer:

RESOLUTION #14-06-02 – Approve FY15 Tax Budget

Moved by Pavlick, second by Conley to approve the FY15 tax budget. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #14-06-03 – Approve Financial Reports for May

Moved by Conley, second by Pavlick to approve the financial reports for May including revenue, appropriation and fund status. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #14-06-04 – Approve 2015 Group Rating Plan Re-Enrollment

Moved by Pavlick, second by Conley to approve the 2015 Group Rating Plan Re-Enrollment with the Frank Gates Co. at a fee of \$1,265 for a net savings of \$2,140. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #14-06-05 – Transfer \$8,000 from General Fund to Cemetery Fund

Moved by Conley, second by Pavlick to transfer \$8,000.00 from the General Fund to the Cemetery Fund. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #14-06-06 – Approve Appropriation Amendments

Moved by Pavlick, second by Conley to approve the following appropriation amendments:

Cemetery Fund: Purch. Svcs.	\$2,000.00	
Zoning Fund: Fringe Benefits	\$500.00	
Purch. Svcs.	(500.00)	-0-
Fire Fund: Fire Purch. Svcs.	\$13,139.44	
EMS Purch. Svcs.	(13,139.44)	-0-
Total:		<u>\$2,000.00</u>

Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #14-06-07 – Approve Write-off of Resident Accounts

Moved by Pavlick, second by Conley to approve the write-off of resident accounts per LifeForce’s recommendation as follows: #TOLEMI; #SQUFOR; #ROCD; #ROCANT; #SELHOW and #CESCAT. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

Correspondence:

- Foth & Foth Co., LPA – Shale Creek Enclave: The trustees want it to be sent to the Prosecutor’s Office for review before deciding.
- LifeForce – New Address
- Medina Co. Library – Annual Report (in office)
- The Air You Breathe – Spring Newsletter
- Medina Co. Planning – Map Amendments
- Medina Co. Soil & Water – June Conservation Notes
- Frank Gates – 2015 Group Rating Re-Enrollment
- BWC – Revised Schedule of Payment Dates

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Homestead Insurance – Public Officials' Renewal
Medina Co. Engineer – Centerline striping
Lorain Co. Engineer – OPWC District 9 Applications
Burnham & Flower – Insurance Documents
Medina Co. Planning – Community Block Grant Awards

RESOLUTION #14-06-08 – Approve PO's/BC's, Payroll and Bills

Moved by Pavlick, second by Conley to approve the purchase orders, blanket certificates and the payment of the payroll and bills (Item A). Roll: Pavlick, yes; Conley, yes; Monroe, yes.

FYI:

- Atty. General Collections for LifeForce: How far back do you want to go? The trustees will go back to 2012.

Visitors:

- Paul Peyton from the Historical Society: Paul has some requests – C & D Concrete gave them an estimate of \$5,500 for their concrete work. I also saw about the grant in the paper so do we want to go a different route? Paul asked for quotes on concrete, electric and painting, but received only one quote on each item. Richard Hill and Mr. Canfield offered to do the electrical work if that's ok with you. We'll speak with Richard. The painting quote was \$1,000. The society trustees did not agree with the painting quote.
- Lisa Nichols from Co. Auditor – have nothing. Mike Kovack and Mary Beth Guenther will be here tomorrow to speak about levies.
- Jackie Goldsmith, Norwalk Road – brought some pictures of the flooding. It filled my basement to the rafters. I have a high spot in my backyard that never flooded before, but it has now. Diana Adkins, Columbia Road, also had pictures of the flooding in her yard. Rick will forward them to District 3 ODOT, Mr. Biehl, for part of their drainage report for Mallet Creek. Mr. Biehl told Rick they are looking at holding a meeting in August.
- Dave Hull, Spieth Road – in the code, supposed to be a \$100 signage fee. I believe we should start levying that fee to the developers that are putting them up. Emerald Woods did put their sign up 25' back, but Shale Creek and Ryan Homes has put theirs in the right-of-way. The trustees will speak with Dorothy to see if violations need to be sent.

REPORTS:

Zoning:

- Dorothy is on vacation.
- Colene reported on permits issued while Dorothy is out.
- There are upcoming meetings regarding a new subdivision and a change of density.

Fire Department:

- Asst. Chief Roach was present for Chief Barrett who was working.
- He gave the trustees a report for the last month.
- The training has included in-service on the new Life-Pak's; Metro LifeFlight for a trauma pediatric and protocol testing.
- There was a Conference in Medina on June 13/14 that several attended.
- The Safety Crew has been at Buckeye and Lodi's Safety Town and Medina last weekend.

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- We have a quote for \$8,000 from Sensible Products to equip #56-1 with cabinets.
- We received a \$5,000 training/equipment for EMS.
- We would like to use #56-1 for the Tunnel to Tower Run on September 14th. The trustees gave their permission.
- Guy would like to request that the trustees approve equipment for #56-1 up to \$9,000 so the order will be able to be processed when completed.

RESOLUTION #14-06-09 – Approve Sensible Products to Equip #56-1

Moved by Conley, second by Pavlick to approve up to \$9,000 with Sensible Products to equip #56-1. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Trustees:

Bill Pavlick:

- The roadside mowing is coming along. He was delayed by a couple of burials. He is almost done with the south side of the township. He will be starting on Spieth Road in the next day or so. I asked him for a quote to use a weedeater at the guardrails and spray with pesticide. Tom told me it would be \$1,500.

RESOLUTION #14-06-10 – Hire Croston Construct to use a Weedeater at Guardrails

Moved by Conley, second by Pavlick to hire Croston Construction to use a weedeater at the guardrails and spray with pesticide. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- I spoke with Zywiec Roofing to replace some missing shingles. It will cost approximately \$180.00. I also asked him for a quote on cleaning the gutters on the Town Hall and fire station.
- I spoke with Mazco regarding sealing the pavilion. He is busy now, but will get back.
- I spoke with Fred Boreman regarding the road inspections. He is almost finished. He is looking at what needs to be done in repairs before re-surfacing or repairing. He's spoke with the County regarding the micro-seal. I asked him about the onyx product since it is being used on I-71.
- I want to thank Dave Hull again for bringing his loader tractor to help spread the mulch in the playground. We will need some more since it has settled out. Colene gave me the name of someone that blows in the mulch that I'll contact.

Rick Monroe:

- On the 2nd of this month, Fred Boreman and I met with PS Fabrics regarding the parking lot and the deterioration. It was done originally two years ago and then did some fixing last summer. There are only a few bad spots that they have agreed to come out and fix at no charge.
 - On the north side by the bay doors, there is chipping in the concrete. PS Fabrics doesn't specialize in that, but will look at. There is also a bad drainage pipe. I've put a call into a couple of concrete contractors with no responses yet.
 - Colene asked if we wanted to think about having Dobson run the downspouts to the lake. Bill and Rick thought we would be better off killing the cattails.
- I've spoken with Matt Martin regarding the Spellman ditch work and standing water. Smith Paving was the contractor. Smith will come out to address the issue when it is dry.
- I've spoken with the Co. Engineer's regarding Columbia Road between Branch and Smith Road. Crossroads Asphalt is the contractor for the project this year. They will be knocking off the hills and fill in some of the voids.

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- I've spoken with Alan Biehl. The report is still in rough draft, but he will be ready for a meeting in August. Alan will contact Mike Salay, Co. Engineer to have him present also.
- At the playground, a couple of the pods couplers broke. Got the parts and made the repairs.
- I've sealed the Town Hall doors with a coat of oil. They look good and I hope to do it again in August or September.
- I met with Greg Dobson for Stone Road issues. We have two bad drive culverts and someone tried to put in a ditch enclosure, which blocked off a road culvert. It's not really an enclosure because they just threw some pipe in. I'll be meeting with the residents and then send them a letter.
- I've replaced a couple of bad receptacles at the Park.
- Is someone contacting Rob Rapp and Scott Beriswell so they know we will no longer have them as a provider as of July 4th? Colene stated she will contact both of them.

Colene Conley:

- We have been notified by ODNR that we need to fill out some forms in order to receive the \$150,000 awarded us from the Capital Budget to purchase the old York School property.
- We also were awarded the Community Block Grant in the amount of \$34,132.00 for the Town Hall handicap ramp and steps; sidewalks at the Historical Society area. The grant will not cover the ramp to the granary.
- York Township will be hosting the Medina Co. Township Association meeting tomorrow evening with Mike Kovack and Mary Beth Guenther. I'd like to buy some refreshments.
- I received a call from a Spieth Road resident whose drive was washed out. I will take a look to see what would need to be done and get back with you.
- I had a request from someone who took their 4-year old into the porta-john and it was filled. I would like to request it is cleaned weekly during the busy season. Rick will contact the company to do the weekly service.

RESOLUTION #14-06-11 – Weekly Porta-John Service

Moved by Conley, second by Pavlick to go through September having the porta-john serviced weekly. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- I've received 3 different flooding calls including Norwalk, Wolff and Lester Roads. Fabrizi did some work for us.
- Reminder that I painted the metal rail in front of the Town Hall.
- I also called Alan Biehl to make a public records request for the drainage report.

RESOLUTION #14-06-12 – Adjourn

Moved by Pavlick, second by Conley to adjourn the meeting at 7:46 p.m. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

6/30/2014 11:11:49 AM

Payment Listing

UAN v2014.3

June 2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
167-2014	06/03/2014	06/04/2014	CH	UMB HSA Corp	\$3.23	O
168-2014	06/06/2014	06/10/2014	CH	Verizon Wireless	\$91.12	O
169-2014	06/11/2014	06/11/2014	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	O
170-2014	06/12/2014	06/17/2014	CH	Columbia Gas	\$90.54	O
171-2014	06/13/2014	06/17/2014	CH	FirstMerit Bank	\$53.51	O
172-2014	06/19/2014	06/19/2014	CH	Ohio Edison Co.	\$1,371.73	O
173-2014	06/19/2014	06/19/2014	CH	PowerNet Global Communications	\$8.12	O
174-2014	06/26/2014	06/23/2014	EP	Kenneth Barrett	\$742.67	O
175-2014	06/26/2014	06/23/2014	EP	Colene S Conley	\$815.62	O
176-2014	06/26/2014	06/23/2014	EP	Dorothy A Crouch	\$2,604.43	O
177-2014	06/26/2014	06/23/2014	EP	William J Crouch	\$245.80	O
178-2014	06/26/2014	06/23/2014	EP	Beverly E Fry	\$1,132.17	O
179-2014	06/26/2014	06/23/2014	EP	Mary E Lenarth	\$512.60	O
180-2014	06/26/2014	06/23/2014	EP	Richard M Monroe	\$815.62	O
181-2014	06/26/2014	06/23/2014	EP	William Edward Pavlick	\$815.62	O
183-2014	06/26/2014	06/23/2014	EW	FirstMerit Bank	\$1,029.71	O
184-2014	06/26/2014	06/23/2014	EW	Ohio Department of Taxation	\$216.05	O
185-2014	06/26/2014	06/23/2014	EW	Public Employers Retirement System	\$2,357.16	O
186-2014	06/25/2014	06/25/2014	CH	Frontier (Verizon North)	\$237.75	O
187-2014	06/26/2014	06/26/2014	CH	Armstrong	\$58.95	O
188-2014	06/30/2014	06/30/2014	CH	Armstrong	\$43.95	O
189-2014	06/30/2014	06/30/2014	CH	UMB HSA Corp	\$15.75	O
17950	06/17/2014	06/17/2014	SW	Skipped Warrants 17950 to 17950 Series 1	\$0.00	V
17951	06/17/2014	06/17/2014	AW	Delta Dental of Ohio	\$260.70	O
17952	06/17/2014	06/17/2014	AW	Ohio Public Entity Consortium	\$184.54	O
17953	06/25/2014	06/24/2014	AW	Action Septic Service, Inc.	\$457.00	O
17954	06/25/2014	06/24/2014	AW	Aetna Insurance	\$3,712.24	O
17955	06/25/2014	06/24/2014	AW	Blade To Blade, LLC	\$2,837.50	O
17956	06/25/2014	06/24/2014	AW	C. Martin Trucking	\$96.60	O
17957	06/25/2014	06/24/2014	AW	Clerk of Courts	\$335.96	O
17958	06/25/2014	06/24/2014	AW	Croston, Tom DBA	\$2,292.50	O
17959	06/25/2014	06/24/2014	AW	Diamond Business Machines	\$127.78	O
17960	06/25/2014	06/24/2014	AW	Emergency Medical Products, Inc.	\$562.73	O
17961	06/25/2014	06/24/2014	AW	Fabrizi Trucking & Paving Co., Inc.	\$4,023.16	O
17962	06/25/2014	06/24/2014	AW	Fire Force, Inc.	\$11,012.00	O
17963	06/25/2014	06/24/2014	AW	FirstMerit Bank	\$155.12	O
17964	06/25/2014	06/24/2014	AW	Frank Gates Service Co./Avizent	\$1,265.00	O
17965	06/25/2014	06/24/2014	AW	Home Depot Credit Services	\$559.30	O
17966	06/25/2014	06/24/2014	AW	Huttinger, Robert	\$45.00	O
17967	06/25/2014	06/24/2014	AW	Jackson National Life Insurance Co.	\$210.00	O
17968	06/25/2014	06/24/2014	AW	K-Log	\$3,251.55	O
17969	06/25/2014	06/24/2014	AW	Lawn Enforcement	\$340.50	O
17970	06/25/2014	06/24/2014	AW	Life Force Management, Inc.	\$808.50	O
17971	06/25/2014	06/24/2014	AW	Medina Co. Sanitary Engineer	\$35.20	O
17972	06/25/2014	06/24/2014	AW	Miracle Midwest	\$25.90	O
17973	06/25/2014	06/24/2014	AW	New Pig	\$383.11	O

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Payment Listing

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June 2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
17974	06/25/2014	06/24/2014	AW	Physio-Control, Inc.	\$784.28	O
17975	06/25/2014	06/24/2014	AW	Smith Bros., Inc.	\$840.00	O
17976	06/25/2014	06/24/2014	AW	Stonewall Uniform	\$920.50	O
17977	06/25/2014	06/24/2014	AW	Stop'n Go	\$100.32	O
17978	06/25/2014	06/24/2014	AW	Sweet Lawns	\$1,430.00	O
17979	06/25/2014	06/24/2014	AW	Treasurer, State of Ohio	\$612.00	O
17980	06/25/2014	06/24/2014	AW	Wolff Brothers	\$222.71	O
17981	06/25/2014	06/24/2014	RW	Sabrina McCullough	\$100.00	O
17982	06/25/2014	06/24/2014	RW	Betty Milum	\$91.09	O
17983	06/25/2014	06/24/2014	RW	Dolly Peckham	\$100.00	O
17984	06/25/2014	06/24/2014	RW	Carl Strimpel	\$100.00	O
17985	06/25/2014	06/24/2014	RW	Violet Thomsberry	\$100.00	O
17986	06/25/2014	06/25/2014	AW	Delta Dental of Ohio	\$260.70	O
17987	06/25/2014	06/25/2014	AW	OTARMA	\$21,318.00	O
Total Payments:					\$73,236.06	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$73,236.06	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.