

<b>YORK TOWNSHIP TRUSTEES</b>		
Colene Conley	Richard Monroe	William Pavlick
Regular Meeting		February 26, 2015

Chairman Colene Conley called the regular meeting to order at 6:30 p.m. She led the pledge of allegiance.

**RESOLUTION #15-02-02 – Approval of Minutes**

**Moved** by Monroe, second by Pavlick to approve the minutes of the January 22, 2015 regular meeting. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Fiscal Officer:**

**RESOLUTION #15-02-03– Approve Financial Reports for January**

**Moved** by Pavlick, second by Monroe to approve the financial reports as of January 31, 2015 as provided: appropriation status, revenue status and fund summary. Roll: Pavlick, yes, Monroe, yes; Conley, yes.

**RESOLUTION #15-02-04 – Approve Appropriation Amendments**

**Moved** by Pavlick, second by Monroe to approve the appropriation amendments as follows:

Cemetery Fund:	Purch. Svcs.	\$4,000.00	
Zoning Fund:	Personal Svcs.	\$15,000.00	
	Fringe Benefits	<u>2,300.00</u>	17,300.00
Fire Fund:	Fire: Fringe Benefits	\$265.40	
	Purch. Svcs.	(265.40)	
	EMS: Fringe Benefits	465.51	
	Purch. Svcs.	(465.51)	-0-
	Total:		<u>\$21,300.00</u>

Roll: Pavlick, yes; Monroe, yes; Conley, yes.

**RESOLUTION #15-02-05 – Approve PO’s, BC’s, Payroll and A/P**

**Moved** by Monroe, second by Pavlick to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Monroe, yes; Pavlick, yes, Conley, yes.

**Correspondence:**

- Hunt Engineering, LLS – Small Municipal Storm System Requirements
- Medina Co. Engineer – Annual Township Certification
- Melinda Clutter – Cemetery Comments
- Medina Co. Emer. Mgmt. – High Water Mark Campaign Info
- BZA – Adjacent Neighbor Notification
- Ohio EPA – 2015 Gov’t Fleet E-Check Reporting Requirements
- Medina Co. San. Eng. – Backflow Prevention Testing
- Ohio Northern Bankruptcy – Bankruptcy Notification
- Medina Co. Pros.’s Office – Affordable Health Care Act
- CareWorksComp – Consolidation with York Risk Svcs. Group
- Palmer Energy Co. – 2<sup>nd</sup> Half 2014 Electric Aggregation Program
- Treemasters Tree Service – Proposal

**FYI:**

- Winter Convention: Obtained required Public Records Training; attended UAN update, Ohio Ethics Law: Can I Do That?, Prevailing Wage, Utilizing a Forecasting Budget and Auditor of State’s Legal Update. Good Information – both new and as a reminder. New law (HB10) requires re-elected Fiscal Officer’s must have 12 hrs. of education programs during their term. For those of us with one year left, we only need 3 this year so that has been obtained also. However, since the law doesn’t take effect until March 23<sup>rd</sup>, there is

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still confusion as to whether this year's Winter Convention hours will count. Most are thinking they will since they had us fill out the forms.

- Received \$19,203.68 (last year \$18,352.41) from Armstrong Cable for the 2014 Franchise Fee
- Reminder: PO's must be obtained before any purchases can be made. PO's must be dated prior to, or the same day, as the invoice is dated. If it is an emergency, leave me a message or e-mail at the same time you taking care of your emergency, such as broken down vehicle.
- Colene asked Bev about the tax table structure and did UAN give any explanation regarding not enough taxes being deducted. Bev explained the tax tables are inserted into the software that are in effect at the time. If not enough taxes are being deducted, one has the option to fill out a new W-4 to have additional money withheld. The tax tables only take into account that one job, not if someone has additional earnings from other jobs.

### Visitors:

- Bill Pavlick gave an overview of having asked both Treemasters and Dring Family Tree for quotes on removing all of the ash trees – dead or alive – as well as any other trees that may need to be removed within the road right-of-way. Colene reminded that we had a listing of all the addresses of the ash trees if they needed them.
  - Jeff Bumbulis, Treemasters Tree Service and Brent Dring from the Dring Family Tree Service were present to answer any questions. Jeff also presented that it could be done on an hourly rate. There are many variables involved both Jeff and Mr. Dring agreed that some areas would need 2 – 4 men on the crew; bucket truck or number of flaggers for traffic control.
  - Rick and Bill asked that each give a quote for 1 week for a 4 man crew with the bucket truck and grinder. The trustees will give them the list of the roads. All ash trees will be removed.

### **RESOLUTION #15-02-06 – Hire Treemasters Tree Service and Dring Family Tree Service**

**Moved** by Pavlick, second by Monroe to hire Treemasters Tree Service and Dring Family Tree Service to remove all ash trees and prune others as needed within road right-of-way at a cost not to exceed \$10,000 for one week of work for each company. The work is to begin as soon as possible with Wolff & Spieth going to Treemasters and Branch and Stone going to Dring Family Tree Service. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

### REPORTS:

#### Fire:

- Ken has two recommendations for employment: Brian Dudas and Garrett Koketko. Garrett is an EMT and in FFII school now, which is why he could not attend this evening. Brian is and EMT and FF2.

### **RESOLUTION #15-02-07 – Employ Brian Dudas and Garrett Koketko**

**Moved** by Monroe, second by Pavlick to employ Brian Dudas and Garrett Koketko for the fire department. Roll: Monroe, yes; Pavlick, yes; Conley, yes. Colene read the oath of office to each.

- Ken then asked for a short recess for refreshments.
- Chief Barrett gave the trustees a copy of the last month's run report.

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- There are 7 people enrolled in a Firefighter 2 course.
- This last month we had ice training with good attendance.
- 56-1, aerial – we've been having a continuing problem with the aerial and foam system. Ohio CAT has reviewed the vehicle for anything that needs to be repaired. Ohio CAT sent a quote this afternoon. It will be approximately \$30,000 to do all the necessary repairs and take about 4 weeks to do them. The truck is 14 years old.

### **RESOLUTION #15-02-08 – Approve Ohio CAT to Make Repairs on #56-1**

**Moved** by Monroe, second by Pavlick to have Ohio CAT do the necessary repairs at a cost of \$29,664.85. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

### **Cemetery/Zoning:**

- Dorothy gave the trustees a copy of the letter to be mailed to Haury.
- I have received a call from Dollar General asking about other areas and was told they would like to keep the store within 1 mile from the intersection.
- Norm Hinman stopped to thank you for putting up the signs, but would like to let you know the patching is coming up.
- Mr. Duplaga on Station Road has called about his mailbox being hit.
- We have a problem with the lot split we did at the BZA for Todd Supeck. It is now at the Planning Commission and ODOT will not allow an additional drive for drives to be closer than 495'. ODOT wants them to use the drive of the original lot as a common drive, but our zoning doesn't allow for common drives.
- I've spoken with Shale Creek regarding the model home. They are checking it out and will take care of it to make it right.
- Court Updates, Site Visits & General Information
  - McGreer Hearing Agreement: March 15, 2015 to clean up misc. items, truck and equipment on April 15, 2015 to finish landscaping.
  - ODNR is coming out to check on a gas well issue on Spieth Road; a neighbor had some concerns. Have not responded due to gas leak in Elyria at a public school. The gas leak was fixed two weeks ago and I am e-mailing her the information again and she will get back to it. No response as of yet.
  - The BZA meeting will be March 12<sup>th</sup>.
  - The Zoning Commission meeting, if applicable, will be March 5<sup>th</sup>. There will be a site review for Bethel Church at 6050 Stone Road during that meeting.

### **Trustees:**

#### **Bill Pavlick:**

- The Town Hall bathroom project is complete. There needed to be asbestos abatement.
- I'll be receiving quotes to have the men's bathroom painted.
- The faucet on the left sink is bad in the women's bathroom. Both of the faucets may need replaced and need to be handicap handle. Rick will take care of it.
- I've received some calls on the snow plowing with Hamilton/Gayer having the snow piled high. Fabrizi took care of it.
- I've received several calls regarding mailboxes. Again, there is a difference between the plow taking out the box, (we'll replace) and if it's the snow, (we won't).
- Spring cleanup – it's traditionally been the second Sat. of May; Bill will take care of the necessary phone calls for it to work. May 9<sup>th</sup> will be the date.
- Roadside mowing – Bev, will you advertise it? Do it so there is a 1 yr. and 3 yr. quote.

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### **RESOLUTION #15-02-09 – Advertise for Roadside Mowing**

**Moved** by Pavlick, second by Monroe to advertise for roadside mowing. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

- Township mowing. We want to do a 1 yr. and 3 yr. quote. Colene will call Dean for cemetery cleanup.

### **RESOLUTION #15-02-10 – Advertise for Township Mowing**

**Moved** by Pavlick, second by Monroe to advertise for township mowing. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

#### **Rick Monroe:**

- Thanked the township for attending the Winter Convention. You always learn something. Attended some road and fire sessions. Also completed the public records training for my term in office.
- EMA will be applying for a grant to mark high water portions. We'll be having an ice block backup on Wolff Road when the weather changes. Greg Dobson is ready when it's needed.
- I received some calls regarding cleaning the ends of driveways after the snowplow truck has gone back through. I explained that it is not something we will do. It is the homeowner's responsibility.
- I've spoken with Mike Salay – we're ok on salt at this time. I've been in touch with Fabrizi to see if we would be able to get salt from them if it becomes necessary which they said we could.
- I also received the road quotes for the 4 roads we were thinking of paving this year.
  - Spieth Road between Abbeyville & Marks - \$130,392.00; a wooden bridge is still in place and is 4-5 years away from replacement by the County.
  - Stone Road between Columbia and 18 - \$198,032
  - Wolff Road between Abbeyville and Marks - \$89,232
  - Bachtell Road between Smith and Branch - \$50,761.80
  - The quotes are for hot mix at a total of \$468,417.80.
  - Please think about this and let me know what we should do by next meeting so it can go out to bid sooner rather than later.
- The Historical Society has asked if we could put a porta john over there. There was questions regarding the usage. Dorothy stated they want the key for the Hall because they don't want to use this porta john. The cost with Great Lakes is about \$84 a month.
- We all got the same e-mail from Janine Calame regarding the Historical Society wanting to apply to be a spot on the Fall Foliage Tour. The trustees agreed it would be a good thing.

### **RESOLUTION #15-02-11 – Porta-John at the Historical Village**

**Moved** by Monroe, second by Pavlick to have a porta-john at the Historical Village from April through November. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- I was approached by a resident asking about the Dollar General. During the discussion, I asked Bill Charnigo if he would have an interest in being an alternate on the Board of Zoning Appeals.
- I would like to move next month's meeting date to Tuesday, March 24<sup>th</sup> at 6:30 due to needing to take the Firefighter 2 test.

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**RESOLUTION #15-02-12 – Change March Trustee Meeting**

**Moved** by Monroe, second by Pavlick to change the March trustee meeting to Tuesday, March 24<sup>th</sup> at 6:30 p.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- The Co. Association meetings will start up in March. The Sanitary Engineer will be the speaker at the meeting.

**Colene Conley:**

- I will take the pickup for the e-check tomorrow and follow up on the letter we received.
- I spoke with Greg Dobson regarding the Wolff Road bridge area with ice blockage.
- There have been a couple of mishaps on Wolff Road in the last couple of weeks – a semi pulling out of Wolff Bros. and a jeep off near Pioneer Way.
- Rick stated that Tim is on vacation with Ned taking over.
- 2930 Steigler Road – brought this up last month; had already sent a letter certified which he chose not to pick up; Tom Sas from the Co. went out and did not get a return call; Dorothy has typed a letter for us that I've signed and will be mailed. He has taken out part of our ditch.
- I've contacted Fred Boreman regarding the dip at the east door of the station. He will look at it and give us a recommendation.
- I spoke with Tom James from the Park District regarding the NEXUS gas line. He brought a letter to get our signature which will be forwarded. The line will go through some of the park property.
- Mailboxes – I've had a couple of calls also.

**Comments:**

- Dave Hull – short Wolff has stop sign on Wolff/Abbeyville. Can we get a cross traffic does not stop sign? Rick will speak with the County.

**RESOLUTION #15-02-13 – Adjourn**

**Moved** by Monroe, second by Pavlick to adjourn the meeting at 8:44 p.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

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Colene Conley, Chairman

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Beverly Fry, Fiscal Officer

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**ITEM A**

YORK TOWNSHIP, MEDINA COUNTY

3/2/2015 10:57:46 AM

**Payment Listing**

UAN v2015.2

February 2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
56-2015	02/03/2015	02/04/2015	CH	UMB HSA Corp	\$22.89	C
57-2015	02/06/2015	02/09/2015	CH	UMB HSA Corp	\$7.98	C
58-2015	02/06/2015	02/09/2015	CH	Verizon Wireless	\$91.35	C
59-2015	02/12/2015	02/12/2015	CH	Columbia Gas	\$326.06	C
60-2015	02/13/2015	02/18/2015	CH	FirstMerit Bank	\$77.38	C
61-2015	02/13/2015	02/18/2015	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
62-2015	02/17/2015	02/18/2015	CH	UMB HSA Corp	\$177.44	C
63-2015	02/18/2015	02/18/2015	CH	UMB HSA Corp	\$319.49	C
64-2015	02/26/2015	02/23/2015	EP	Kenneth Barrett	\$744.09	C
65-2015	02/26/2015	02/23/2015	EP	Colene S Conley	\$817.06	C
66-2015	02/26/2015	02/23/2015	EP	Dorothy A Crouch	\$2,790.90	C
67-2015	02/26/2015	02/23/2015	EP	William J Crouch	\$273.11	C
68-2015	02/26/2015	02/23/2015	EP	Beverly E Fry	\$1,133.78	C
69-2015	02/26/2015	02/23/2015	EP	Mary E Lenarth	\$488.54	C
70-2015	02/26/2015	02/23/2015	EP	Richard M Monroe	\$817.06	C
71-2015	02/26/2015	02/23/2015	EP	William Edward Pavlick	\$817.06	C
72-2015	02/26/2015	02/23/2015	EP	Patrick J Villeneuve	\$349.74	C
74-2015	02/26/2015	02/23/2015	EW	FirstMerit Bank	\$1,072.48	C
75-2015	02/26/2015	02/23/2015	EW	Ohio Department of Taxation	\$234.67	C
76-2015	02/26/2015	02/23/2015	EW	Public Employers Retirement System	\$2,517.72	C
77-2015	02/20/2015	02/23/2015	CH	Ohio Edison Co.	\$1,577.03	C
78-2015	02/20/2015	02/23/2015	CH	UMB HSA Corp	\$382.59	C
79-2015	02/23/2015	02/23/2015	CH	UMB HSA Corp	\$22.86	C
80-2015	02/24/2015	02/24/2015	CH	UMB HSA Corp	\$35.15	C
81-2015	02/26/2015	02/26/2015	CH	Armstrong	\$58.95	C
82-2015	02/27/2015	03/02/2015	CH	Frontier (Verizon North)	\$209.79	C
18218	02/09/2015	02/09/2015	AW	Glenn's Handyman Service	\$3,845.00	C
18219	02/26/2015	02/25/2015	AW	ABC Fire Inc.	\$385.75	O
18220	02/26/2015	02/25/2015	AW	Action Septic Service, Inc.	\$125.00	O
18221	02/26/2015	02/25/2015	AW	Aetna Insurance	\$3,712.24	O
18222	02/26/2015	02/25/2015	AW	Albright Security	\$5,713.50	O
18223	02/26/2015	02/25/2015	AW	American Abatement	\$4,250.00	O
18224	02/26/2015	02/25/2015	AW	Barrett, Ken	\$347.75	O
18225	02/26/2015	02/25/2015	AW	Bender, Mark	\$300.00	O
18226	02/26/2015	02/25/2015	AW	Burnham & Flower Insurance Group	\$75.00	O
18227	02/26/2015	02/25/2015	AW	C. Martin Trucking	\$106.26	O
18228	02/26/2015	02/25/2015	AW	Company Health Care	\$424.50	O
18229	02/26/2015	02/25/2015	AW	Consumer's Life Insurance Co.	\$30.00	O
18230	02/26/2015	02/25/2015	AW	Crouch, Dorothy	\$99.96	O
18231	02/26/2015	02/25/2015	AW	Delta Dental of Ohio	\$225.36	O
18232	02/26/2015	02/25/2015	AW	Diamond Business Machines	\$60.00	O
18233	02/26/2015	02/25/2015	AW	Emergency Medical Products, Inc.	\$462.89	O
18234	02/26/2015	02/25/2015	AW	Fabrizi Trucking & Paving Co., Inc.	\$53,402.00	O
18235	02/26/2015	02/25/2015	AW	Fire Engineering	\$29.00	O
18236	02/26/2015	02/25/2015	AW	Fire Force, Inc.	\$1,032.30	O
18237	02/26/2015	02/25/2015	AW	Fire Service, Inc.	\$216.50	O

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**Payment Listing**

UAN v2015.2

February 2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
18238	02/26/2015	02/25/2015	AW	Firehouse	\$39.95	O
18239	02/26/2015	02/25/2015	AW	FirstMerit Bank	\$42.05	C
18240	02/26/2015	02/25/2015	AW	Generation Consultants, LLC	\$150.00	O
18241	02/26/2015	02/25/2015	AW	Great Lakes Portables, LLC	\$119.98	O
18242	02/26/2015	02/25/2015	AW	Integrity Verifications	\$82.00	O
18243	02/26/2015	02/25/2015	AW	Medina Co. Engineer	\$13,656.96	O
18244	02/26/2015	02/25/2015	AW	Medina Co. Fire Chiefs' Assoc.	\$20.00	O
18245	02/26/2015	02/25/2015	AW	Medina Co. Sanitary Engineer	\$41.50	O
18246	02/26/2015	02/25/2015	AW	Monroe, Richard	\$107.80	O
18247	02/26/2015	02/25/2015	AW	National Fire Codes Subscription Service	\$1,255.50	O
18248	02/26/2015	02/25/2015	AW	NFPA	\$165.00	O
18249	02/26/2015	02/25/2015	AW	Ohio State Firefighters Association	\$100.00	O
18250	02/26/2015	02/25/2015	AW	Ott, Doug	\$200.00	O
18251	02/26/2015	02/25/2015	AW	Radio Shack	\$142.87	O
18252	02/26/2015	02/25/2015	AW	Reinhardt Supply Co.	\$345.05	O
18253	02/26/2015	02/25/2015	AW	The Gazette	\$84.60	O
18254	02/26/2015	02/25/2015	AW	Treasurer, State of Ohio	\$150.00	O
18255	02/26/2015	02/25/2015	AW	Warren Fire Equipment	\$255.41	O
18256	02/26/2015	02/25/2015	AW	Wayne Co. Fire Rescue Assn.	\$75.00	O
18257	02/26/2015	02/26/2015	AW	Great Lakes Portables, LLC	\$119.98	V
18257	02/26/2015	02/26/2015	AW	Great Lakes Portables, LLC	-\$119.98	V
18258	02/26/2015	02/26/2015	AW	Great Lakes Portables, LLC	\$119.98	O
Total Payments:					\$107,374.30	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$107,374.30	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.