

YORK TOWNSHIP TRUSTEES		
Colene Conley Regular Meeting	Richard Monroe	William Pavlick August 27, 2015

Chairman Colene Conley called the regular meeting to order at 6:30 p.m. She led the pledge of allegiance.

RESOLUTION #15-08-01 – Approve Minutes

Moved by Pavlick, second by Monroe to approve the minutes of the July 23, 2015 regular meeting. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

Fiscal Officer:

RESOLUTION #15-08-02 – Approve Financial Statements

Moved by Monroe, second by Pavlick to approve and accept the financial statements for July – appropriation status, revenue status and fund summary. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #15-08-03 – Approve Life Force’s Recommendation

Moved by Pavlick, second by Monroe to approve Life Force’s recommendation to write off the following accounts: #GLYANN, #MATKAY and #RALONA and forward to collection agency account #TAYJOS. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #15-08-04 – Approve Appropriation Amendments

Moved by Pavlick, second by Monroe to approve the following appropriation amendments:

General Fund: Park	Personal Services	\$750.00	
	Fringe Benefits	160.00	
	Purch. Services	(1,360.00)	
	Supplies	<u>450.00</u>	-0-
Gasoline Fund:	Purch. Services		\$20,000.00
Cemetery Fund:	Purch. Services		<u>5,454.53</u>
	Total:		<u>\$25,454.53</u>

Roll: Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #15-08-05 – Approve PO’s/BC’s, Payment of Bills and Payroll

Moved by Monroe, second by Pavlick to approve purchase orders, the payment of the payroll and bills (Item A). Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Correspondence:

- Barbara Grimm – Flooding Problem on Erhart Road
- Medina Co. Engineer – Annual Meeting
- Medina Co. Dept. of Planning – Forest Creek Subdivision
- Medina Co. Prosecutor – Confirmation of Flood Mtg. Attendance
- The Sagamore Companies – Nature’s Aid Seminar
- Medina Co. EMA – Flood Signage
- Aetna – Affordable Health Care
- Simonson Construction Services – Notice of Road Closure
- Hanson Aggregates – Salt/Limestone Use
- OTARMA – 2013 Annual Report

FYI: Reminder: Requisitions need to be given to me to process into a purchase order **prior** to the purchase of a good or service. Without a purchase order, a check can’t be cut for a vendor. If it is an emergency, please call me or e-mail me to let me know of the emergency.

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Visitors:

- Pulte Homes: Greg Modic was present regarding Forest Creek Subdivision. There is a question regarding the t-turnaround in the cul de sac area and landscaping. George Smerigan's recommendation was to go with the t's but said it is a trustee discussion. There was also discussion with Matt Martin from the Co. Engineer's Office and Rick regarding a normal cul de sac or t-turnaround. The t-turnaround is wide enough for safety vehicles. Pulte is looking to get the final plat completed. This is a temporary measure and would probably be torn out next year when they move on to the next phase. They are looking to begin paving next week. There was a question regarding which is easier to maintain for snow removal. It was stated that the t-turnaround would be easier. Chief Barrett stated that since it was temporary, he would be ok with the t-turnaround if the trustees were ok. There are 40 homes in the first phase with 3 of them restricted until build out.

RESOLUTION #15-08-06 – Allow Pulte Homes to use a T-turnaround in Forest Creek Subdivision

Moved by Pavlick, second by Conley to allow Pulte Homes to use the t-turnaround instead of the cul de sac for Phase I in the Forest Creek Subdivision. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

- The landscaping will have a barn-like feel since we're in the country. There will be barn stones used with the plants, tree, walls, fencing and mounding. Dorothy pointed out that the sign is larger than allowed. It is 40 square feet instead of 32 square feet. Pulte will make the adjustments needed.
- Dorothy asked the people from Pulte what the blue boxes are on site. There are three of them toward the back of the property. Dorothy stated that if they are remaining there, they will need to get permits for them. Pulte will check on them to see if they will be permanent and need a permit.
- Dave Hull asked about the sign size and it is 24 square feet in the code. The trustees can make a change in the size of the subdivision sign since it is a PUD. It will be 32 square foot max and 6' high. It must be 10' from the right-of-way.
- Dorothy had another question regarding a 30' right-of-way vs. 40' right-of-way on the site map provided. Pulte will be making the adjustment necessary on the plat.

RESOLUTION #15-08-07 – Allow Subdivision Sign to be a Maximum of 32 Square Feet

Moved by Conley, second by Pavlick to allow the Subdivision Sign be a maximum of 32 square feet and 6' high. Discussion: Rick asked if the township could get something since Pulte is getting the sign they want, the t-turnaround which will save Pulte some money so could the township get some trees planted in the open space? Greg stated he couldn't make the commitment on additional trees. Greg also pointed out they put in a 12" waterline that ties into Abbeyville which cost far more than the \$10,000 which will help those around as well as the subdivision since the pressure wouldn't be great enough for the residents along Marks as well as the subdivision. The 10' setback from the right-of-way is from Marks Road. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- Colene stated we'll leave Rick Monroe's suggestion of additional trees on the table. Maybe they could go in tree lawns or south of the boulevard. There is a rather large slope along Marks and drop. We'll look at this in the future.
- Landscaping Plan: the trustees were good with the proposed plan.

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RESOLUTION #15-08-08 – Landscape Plan for Phase I

Moved by Conley, second by Pavlick to accept the Landscape Plan for Phase I as presented. Greg Modic will speak with the landscaper for input on additional trees to benefit the residents. Future phases will be brought back before the trustees. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- Dorothy asked about the HOA. There was a question as to who approves it and how does George's suggestions get put in. George is ok with the Prosecutor's Office's recommendations.
- Mary Beth Guenther, Auditor's Office was present to observe and take any questions back.
 - Dave Hull asked why the price for the state purchased right-of-way is not listed on the website. Mary Beth will look into it.
 - Dave also asked about a home being sold for over \$8 million when the website stated it was over \$2 million. People can place their property up for any amount they want. Dave was told to call Deb Rollins in the Auditor's Office.

REPORTS:

Zoning:

- Dorothy gave the trustees the monthly report. (Item B).
- There is some interest in a portion of Emerald Woods Subdivision, but nothing concrete as of yet.
- Tasty Treats: EPA will not allow her to have a commercial oven/kitchen unless it has a larger commercial septic system. She will be selling here only.
- Eric has presented a new quote for cameras to the trustees. Eric spoke with Colene and said he has a big project coming up, but if we approve it tonight, he can do it next week. If we give him what we want the e-mails to be with a password, he will set them up at the same time. The cost is approximately \$2,135.00.

RESOLUTION #15-08-09 – Hire AHEC to install Cameras

Moved by Pavlick, second by Monroe to hire AHEC to install cameras as proposed at a cost of \$2,135.00. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

- Dorothy stated she needs a new file cabinet. The trustees told her to get it.

Fire Dept:

- Chief Barrett gave the trustees a copy of the monthly report.
- Training included EMS scenarios; vehicle and road familiarization; heart attack training this past month.
- Hose testing is continuing and the fire hydrant flushing was completed today.
- The aerial truck is due back in approximately one week.
- The gentlemen from Pulte Homes have offered us use of their house on Marks Road for training before it is demolished in October.
- Schools were inspected prior to opening.
- Patches and Smokey made 3 appearances in August.
- Touch a truck is at the Library in September. The Tunnel To Towers Run is September 20th in Medina and I would like permission to take the aerial to participate in the event. The trustees were ok with it.

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- We received a letter from Williams and Batchelder's office regarding being named as one of the recipients of Mr. Demuth's estate. Ken asked how to follow up on it. Rick stated that Ken should call Nevada Johnson or Elizabeth Bux.
- We've been approved for two FEMA grants – a vehicle and an operational one. The vehicle will replace the 53-1 and the other would be for extrication equipment. We are looking at around \$300,000 for the truck. The tanks are now being made out of poly which makes it lighter and reduces the rusting factor.

RESOLUTION #15-08-10 – Approve Acceptance of FEMA Operational Grant

Moved Monroe, second by Pavlick to approve acceptance of FEMA Grant #EMW-2014-FO-02303 in the amount of \$18,187.00 with the condition of a 5% match of non-Federal funds in the amount of \$909.00 to purchase extrication equipment. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

RESOLUTION #15-08-11 – Approve Acceptance of FEMA Vehicle Grant

Moved by Pavlick, second by Monroe to approve acceptance of FEMA Grant #EMW-2014-FV-00861 in the amount of \$238,096.00 with the condition of a 5% match of non-Federal fund sin the amount of \$11,904.00 to purchase a tanker/pumper. Pavlick, yes; Monroe, yes; Conley, yes.

RESOLUTION #15-08-12 – Approve Technical Service Support Agreement

Moved by Pavlick, second by Monroe to approve Technical Service Support Agreement with Physio Control for 4 years (9/17/2015 – 9/16/2019) at a total cost of \$16,098.00 payable in annual installments. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

- Colene asked Ken about the siren signals and why the sheriff's office doesn't send us notification of sirens that don't work. Ken stated the sheriff's office has refused to send it. We've been told that EMA is handling it. Several people have been asking for the information and not received it. We need to get Federal Signal back out to check them. Rick will call Dan Bodette.

RESOLUTION #15-08-13 – Hire Federal Signal

Moved by Monroe, second by Pavlick to have Federal Signal perform maintenance on our five sirens at the current rate. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Trustees:

Richard Monroe:

- I received a call from a resident regarding broken tile at the intersection of Columbia and Stone Road. The Co. Highway Dept. took care of it.
- I received a call that the York Township sign north on SR 252 was down. ODOT has put it back up.
- Treemasters took care of tree trimming on both of our inactive cemeteries on Branch and Wolff Roads.
- I've drafted a letter to a resident on Stone Road regarding a bad driveway culvert that will cause us problems. The other trustees said to send it.
- I've received calls regarding the No Nexus signs being removed in the Spieth and Station areas. I told them we had not done any mowing to remove them.
- The station complex was treated for the ants. There is a 9 month guarantee on that. The pavilion was treated for bees with the same guarantee.

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- Someone took the no smoking sign between the pavilion and play area. I've called the County and they will take care of making a new sign and install it.
- I have a quote from Flow Landscape for taking care of the cattails at the pond in the amount of \$1,975.00.

RESOLUTION #15-08-14 – Hire Flow Landscape for the Pond Maintenance

Moved by Monroe, second by Pavlick to hire Flow Landscape to take care of the cattails in the pond. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

- I have another quote from Albright Security Center to do some re-keying since there are some keys that are missing in the amount of \$842.72.

RESOLUTION #15-08-15 – Hire Albright Security to Re-Key

Moved by Conley, second by Pavlick to hire Albright Security to do re-keying at an approximate cost of \$850.00. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- Our new ODOT Deputy Director is Howard Hubner.
- The roundabout is open.

Colene Conley:

- LifeForce sent a request from Mike Dewine's Office for a Product and Service of Conduct Policy. It needs to be signed and returned to Chris Knapp at LifeForce.
- I've met with Mr. Neura from 880 Construction regarding the ADA work at the Historical Society and Town Hall. There was no extra money in the grant. To remove and replace the 3 steps going to the station would cost \$1,850.00. In looking at the front steps of the Town Hall, to make the necessary repairs would be \$1,275.00.

RESOLUTION #15-08-16 – Hire 880 Construction

Moved by Conley, second by Monroe to have 880 Construction make the necessary step repairs at a total cost of \$3,125.00 as stated above. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- Colene asked about Treemasters trimming Lester Road. Rick spoke with Jeff and it will be taken care of next week.
- The old school property contract was reviewed by Bill Thorne who made a couple of minor changes. They awarded us \$146,500.00 of which \$105,000 will purchase the property. We can spend the rest of it by sending her our request. Frank Jarem called asking about building a house on the acre that he owns.
- Our risk management team from OTARMA had sent us some items she recommended be made back in December. Colene reviewed the list.
- Vernon Lloyd, 6305 Stone Road, called regarding his culvert pipe which is bad. Rick left him a message telling him that he is responsible for that. Colene said Vernon is talking to some contractors.
- Tom James, County Park District, is ready to install the culvert pipe behind the Jennings area. Tom has been waiting for the County to do their part.
- I was called about wanting a Hidden Drive sign on Stone Road. John called OUPS for us.
- There was ribar sticking out of the bridge on Stone Road and I called the County to check it out. They have taken care of it so next time John goes out he could check to be sure it was taken care of.

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- York Methodist Church is having a Community Picnic at the Park.
- I spoke with Bill Viovide regarding Marks Road by Fenn and a huge crevice they have patched.
- I will ask John to report on how he's done the last few weeks.

William Pavlick:

- I have been in touch with Richland Construction who are rebuilding the Branch Road bridge. They expect to be done between September 23rd and 27th. His quote on the culvert pipe was higher than Greg Dobson's so Greg will do the pipe and Richland will do the asphalt.
- I met with Treemasters regarding the walnut tree which had a bad branch. He didn't feel anything else needed done with the walnut tree and feels it is still healthy.

RESOLUTION #15-08-17 – Hire Treemasters to Remove Dead Ash Trees in Park

Moved by Pavlick, second by Monroe to remove the balance of the dead ash trees in the park at a cost of \$1,400.00. Roll: Pavlick; Monroe, yes; Conley, yes.

- John Kollar and I met a few weeks ago and took the sign apart to replace the photo eye and replace the bad lights. Pfaff came in and replaced the photo eye.
- John and I also replaced the faucet in the Town Hall's bathroom. AmeriKing Plumbing will come in and replace the shut-off valves in the women's bathroom at a cost of \$60 per hour. There is also a frozen valve in the basement of the Town Hall.

RESOLUTION #15-08-18 – Hire AmeriKing Plumbing

Moved by Pavlick, second by Monroe to hire AmeriKing Plumbing to replace the frozen shutoff valves in the women's restroom. Roll: Pavlick, yes; Monroe, yes; Conley, yes.

- The roadside mowing will begin Labor Day weekend.
- With the money remaining from the grant purchasing the old schoolhouse, I'd like to move forward with a double vault bathroom. Tom James says they only need to pump theirs out once a year.

RESOLUTION #15-08-19 – Purchase a Double Rocky Mountain Double Vault

Moved by Conley, second by Pavlick to purchase a Double Rocky Mountain Vault bathroom with a fan at an approximate cost of \$40,140.00. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- I will speak with Greg Dobson for an estimate for the excavation.
- I am also getting quotes to turn the York School property into a dog park.

John Kollar:

- Pulled weeds around Town Hall, but have grown back.
- I've been staining the benches and tables in the park.
- I brought up my tiller and worked up the stump grindings and leveled them up. We need some dirt to fill in the holes at the park.
- I've used a weed eater at the intersections of several roads.
- I fixed one of the road signs.
- I've cleaned the lower station gutters.
- The flag light in front of the station stays on 24 hours now.

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- I've done some repairs at the cemetery and tried to get Medina Fence to work on repairs. Elyria Fence won't fix it since they didn't install it.

RESOLUTION #15-08-20 – Adjourn

Moved by Monroe, second by Pavlick to adjourn at 9:30 a.m. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Colene Conley, Chairman

Beverly Fry, Fiscal Officer

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Item A

YORK TOWNSHIP, MEDINA COUNTY

9/1/2015 11:02:41 AM

Payment Listing

UAN v2015.3

August 2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
289-2015	08/07/2015	08/20/2015	CH	UMB HSA Corp	\$30.04	C
290-2015	08/10/2015	08/20/2015	CH	UMB HSA Corp	\$93.63	C
291-2015	08/12/2015	08/20/2015	CH	Columbia Gas	\$27.82	C
292-2015	08/14/2015	08/20/2015	CH	FirstMerit Bank	\$27.06	C
293-2015	08/14/2015	08/20/2015	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
294-2015	08/17/2015	08/20/2015	CH	UMB HSA Corp	\$372.59	C
295-2015	08/17/2015	08/20/2015	CH	Verizon Wireless	\$214.49	C
296-2015	08/18/2015	08/20/2015	CH	UMB HSA Corp	\$5.99	C
297-2015	08/19/2015	08/20/2015	CH	Ohio Edison Co.	\$1,556.11	C
298-2015	08/27/2015	08/24/2015	EP	Kenneth Barrett	\$744.29	C
299-2015	08/27/2015	08/24/2015	EP	Colene S Conley	\$817.30	C
300-2015	08/27/2015	08/24/2015	EP	Dorothy A Crouch	\$2,775.83	C
301-2015	08/27/2015	08/24/2015	EP	William J Crouch	\$273.17	C
302-2015	08/27/2015	08/24/2015	EP	Beverly E Fry	\$1,134.52	C
303-2015	08/27/2015	08/24/2015	EP	John Kollar	\$701.20	C
304-2015	08/27/2015	08/24/2015	EP	Mary E Lenarth	\$578.20	C
305-2015	08/27/2015	08/24/2015	EP	Richard M Monroe	\$817.30	C
306-2015	08/27/2015	08/24/2015	EP	William Edward Pavlick	\$817.30	C
308-2015	08/27/2015	08/24/2015	EW	FirstMerit Bank	\$1,083.63	C
309-2015	08/27/2015	08/24/2015	EW	Ohio Department of Taxation	\$220.90	C
310-2015	08/27/2015	08/24/2015	EW	Public Employers Retirement System	\$2,629.20	C
311-2015	08/25/2015	08/27/2015	CH	UMB HSA Corp	\$77.74	C
312-2015	08/26/2015	08/27/2015	CH	Armstrong	\$58.95	C
313-2015	08/27/2015	08/27/2015	CH	Frontier (Verizon North)	\$210.04	C
314-2015	08/28/2015	08/31/2015	CH	Armstrong	\$46.98	C
315-2015	08/28/2015	08/31/2015	CH	Columbia Gas	\$25.74	C
18437	08/27/2015	08/27/2015	AW	ABC Fire Inc.	\$114.50	O
18438	08/27/2015	08/27/2015	AW	Action Septic Service, Inc.	\$249.00	O
18439	08/27/2015	08/27/2015	AW	Aetna Insurance	\$4,465.36	O
18440	08/27/2015	08/27/2015	AW	C. Martin Trucking	\$106.26	O
18441	08/27/2015	08/27/2015	AW	Certified Pest Control	\$340.00	O
18442	08/27/2015	08/27/2015	AW	Circle Lawn Care	\$2,580.00	O
18443	08/27/2015	08/27/2015	AW	Consumer's Life Insurance Co.	\$30.00	C
18444	08/27/2015	08/27/2015	AW	Croston, Tom DBA	\$1,725.00	C
18445	08/27/2015	08/27/2015	AW	Delta Dental of Ohio	\$225.36	O
18446	08/27/2015	08/27/2015	AW	Fabrizi Trucking & Paving Co., Inc.	\$708.00	C
18447	08/27/2015	08/27/2015	AW	FirstMerit Bank	\$14.76	C
18448	08/27/2015	08/27/2015	AW	Gatchell Grant Resources, LLC	\$3,000.00	O
18449	08/27/2015	08/27/2015	AW	Generation Consultants, LLC	\$150.00	O
18450	08/27/2015	08/27/2015	AW	Granger Asphalt & Concrete Paving	\$39,870.00	O
18451	08/27/2015	08/27/2015	AW	Great Lakes Portables, LLC	\$274.92	O
18452	08/27/2015	08/27/2015	AW	GVS Safety Supplies, Inc.	\$61.90	O
18453	08/27/2015	08/27/2015	AW	Home Depot Credit Services	\$205.61	O
18454	08/27/2015	08/27/2015	AW	Life Force Management, Inc.	\$154.10	O
18455	08/27/2015	08/27/2015	AW	Medina Co. Sanitary Engineer	\$845.70	O
18456	08/27/2015	08/27/2015	AW	Miracle Midwest	\$2,600.00	O

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Payment Listing

UAN v2015.3

August 2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
18457	08/27/2015	08/27/2015	AW	NAPA	\$158.00	O
18458	08/27/2015	08/27/2015	AW	Ohio Dept. of Job & Family Services	\$6.84	O
18459	08/27/2015	08/27/2015	AW	Parma Health Education Center	\$4,500.00	O
18460	08/27/2015	08/27/2015	AW	Stop'n Go	\$179.10	O
18461	08/27/2015	08/27/2015	AW	Tactical Planning, LLC	\$250.00	O
18462	08/27/2015	08/27/2015	AW	Tractor Supply Co. #311	\$39.99	O
18463	08/27/2015	08/27/2015	AW	Treemasters Tree Service, Inc.	\$3,800.00	O
18464	08/27/2015	08/27/2015	AW	UH EMS Institute	\$120.00	O
18465	08/27/2015	08/27/2015	AW	Warren Fire Equipment	\$3,981.28	O
18466	08/27/2015	08/27/2015	AW	Wolff Brothers	\$101.50	O
18467	08/27/2015	08/27/2015	AW	Ron Pfaff Electric	\$283.56	O
18468	08/27/2015	08/27/2015	RW	Ron Criss	\$100.00	O
Total Payments:					\$86,593.23	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$86,593.23	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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Item B

Rowland 6185 Stone Rd.	Operating a business from small parcel to the east of their main parcel. No permits, approval or applications. CUB Trucking LLC; Letter sent. Mr. Rowland stopped in and discussed the business. There is a home and a business on the property, George Smerigan and I have discussed the situation. We will have to find the proper placement for this business since it falls under none of the current categories. There has been no communication. Sent to the Prosecutors office.
Stout. Gary /Litchfield Lumber	His temporary sign is permitted and is up to date.
Shale Creek Signage	All signage is removed in all phases
Haas 3551 Erhart Rd.	There are unlicensed and non-operable vehicles and junk on the property. A violation has been sent. Some stuff moved but more work is needed. Second letter to be sent.
Dollar General General Info	A Norwalk Rd. resident came in to ask questions about Dollar General. They are looking at purchasing a neighboring property and want to trade rear property for frontage. He had questions as to what we knew about them going in on Norwalk Rd. They have not approached us with any requests.