

**YORK TOWNSHIP TRUSTEES**

Colene Conley  
Organizational Meeting

Richard Monroe

William Pavlick  
January 4, 2016

Chairman Pro Temp Colene Conley called the organizational meeting to order at 5:00 p.m. She led the pledge of allegiance. William Pavlick was absent due to illness.

**RESOLUTION #16-01-01 – Elect Chairman and Vice Chairman**

**Moved** by Conley, second by Monroe to elect Bill Pavlick as Chairman and Rick Monroe as Vice Chairman for 2016. Roll: Conley, yes; Monroe, yes.

Rick Monroe took over as vice chairman.

**RESOLUTION #16-01-02 – Set Business Hours**

**Moved** by Conley, second by Monroe that the business hours would be as follows:

Office: Mon. - Thurs. 8:00 - 4:30; lunch 12:30 - 1:30; office closed to the public on Wednesday

Zoning - until 7:00 p.m.; Fiscal Officer - by appointment

Roll: Conley, yes; Monroe, yes.

**RESOLUTION #16-01-03 – Road Assignments**

**Moved** by Conley, second by Monroe to approve the following road assignments:

Colene Conley: Bent Oak (.10), Cemetery (.12 – inactive), Heather Glen (.20), Pilgrim Dr. (.09), Pioneer Way (.43), Seven Bridges (.29), Spieth (2.46), Stillwater (.41) and Wolff (4.30) – approx. 8.40 miles

Rick Monroe: Arapaho Way (.04), Atwood Drive (.05), Beck (.89), Daintree (.37), Erhart (1.11), Hastings (.31), Haury (.10), Indoe (.05), Lampson (.11), Lester (.98), Province (.06), Royal Brook (.36), Spellman (.08), Stone (3.65) and Water (.13) – approx. 8.29 miles

Bill Pavlick: Bachtell (.46), Branch (2.73), East (.16), Emerald Run (.38), Gayer (.27), Hunters Trail (.40), Lake Dawn (.16), Livia Lane (.37), Sapphire (.16), Station (1.70) and Steigler (.44) – approx. 7.23 miles

Roll: Conley, yes; Monroe, yes.

**RESOLUTION #16-01-04 – Mileage Reimbursement**

**Moved** by Monroe, second by Conley to set mileage reimbursement at .455¢ per mile, same as the Medina County Commissioners. Roll: Monroe, yes; Conley, yes.

**RESOLUTION #16-01-05 – Set Meeting Dates and Time**

**Moved** by Conley, second by Monroe to set the meetings for the 4<sup>th</sup> Thursday at 6:30 p.m. as follows:

January 21 <sup>st</sup>	May 26 <sup>th</sup>	September 22 <sup>nd</sup>
February 25 <sup>th</sup>	June 23 <sup>rd</sup>	October 27 <sup>th</sup>
March 24 <sup>th</sup>	July 28 <sup>th</sup>	November 30 <sup>th</sup>
April 28 <sup>th</sup>	August 25 <sup>th</sup>	December 29 <sup>th</sup>

Roll: Conley, yes; Monroe, yes.

**RESOLUTION #16-01-06 – Establish Pay Dates**

**Moved** by Conley, second by Monroe to establish the fourth Thursday of the month as payday for consistency with the employees. Roll: Conley, yes; Monroe, yes.

**RESOLUTION #16-01-07 – Payment of Utilities Online**

**Moved** by Monroe, second by Conley to pay any utilities (phone, electric, gas, trash pickup) if possible, online before the due date. Roll: Monroe, yes; Conley, yes.

**RESOLUTION #16-01-08 – Hold Special Meetings as Necessary**

**Moved** by Monroe, second by Conley to hold emergency (special) meetings as deemed necessary and make the notification as required by law. Roll: Monroe, yes; Conley, yes.

**RESOLUTION #16-01-09 – Zoning, Cemetery & Town Hall Fee Schedule**

**Moved** by Conley, second by Monroe to adopt the following fee schedule:

Zoning:

Residential, new home	\$250 + .02 per sq. ft.
Ancillary Residential permit	75 + .02 per sq. ft.
Commercial & Industrial	300 + .02 per sq. ft.
Pools	50
Ponds, Lakes	100
Signs	100
Home Occupation (Type 2)	100
Home Occupation (w/conditional permit)	400
Each additional request	50
Lot Splits (per lot)	50 + review fees if applicable
Variance	400
Each additional request	50
Site Plan Review with change of use	300
Conditional Use Permit	400
Each additional request	50
Zoning Resolution Amendment	500
Each additional request	100
Late Fee – Zoning Violation (same builder)	
First	250
Second	500
Third	1,000
Appeal	400

Town Hall:

Private party (returnable \$200 security deposit)	\$100 + security deposit
Wedding or anniversary (returnable \$300 security deposit)	200 + security deposit

Gravesite Purchase:

Resident Taxpayer	\$350 each
Non-resident Taxpayer	400 each
Non-resident	1,000 each

Interments:

	<u>Mon.-Fri.</u>	<u>Sat.</u>	<u>Sun.</u>
Ashes	\$250 each	\$325	\$400
Baby Coffin	350 each	475	600
Adult Coffin	550 each	775	1,000

Roll: Monroe, yes; Conley, yes.

**RESOLUTION #16-01-10 – Request Any and All Tax Advances**

**Moved** by Conley, second by Monroe to request any and all tax advances for the 2016 year from the County Auditor. Roll: Conley, yes; Monroe, yes.

**RESOLUTION #16-01-11 – Approve Blanket Certificates to Remain Open All Year**

**Moved** by Conley, second by Monroe to approve blanket certificates to remain open until December 31<sup>st</sup> each year instead of expiring every 90 days. Roll: Conley, yes; Monroe, yes.

**Reports: Trustees –**

<b>YORK TOWNSHIP TRUSTEES</b>		
<b>Colene Conley</b> Organizational Meeting	<b>Richard Monroe</b>	<b>William Pavlick</b> January 2, 2014

**Colene Conley**

- I have received an e-mail from Lee Potts, Asst. Prosecuting Attorney, regarding the need for a resolution for the trustees to pass to protect the townships' ability to participate.

**RESOLUTION #16-01-12 – Approve Resolution for York Township to Participate in a Motion to Intervene in the NEXUS Pipeline**

**Moved** by Conley, second by Monroe to approve the following:

WHEREAS, NEXUS has submitted an application for approval to the Federal Energy Regulatory Commission (FERC) for the proposed pipeline to pass through Medina County; and

WHEREAS, the Medina County Prosecutor's Office has included York Township in a motion to intervene in the Federal Energy Regulatory Commission (FERC) process to consider NEXUS's application for approval of the pipeline proposed to pass through Medina County; and

WHEREAS, this action was necessary because it appeared to be the best way to preserve the Township's ability to participate since the FERC rules of procedure did not appear to allow for a request for an extension of time to file an intervention; and

THEREFORE BE IT RESOLVED the Board of Trustees of York Township wish to participate in the motion to intervene in the NEXUS pipeline being filed by the Medina County Prosecutor's Office.

Roll: Conley, yes; Monroe, yes.

- I performed the oath of office for Bill Pavlick on January 1<sup>st</sup> at noon for his new term as trustee.

**RESOLUTION #16-01-13 – Adjourn**

**Moved** by Monroe, second by Conley to adjourn the meeting at 5:25 p.m. Roll: Monroe, yes; Conley, yes.

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Richard Monroe, Vice Chairman

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Beverly Fry, Fiscal Officer