

<b>YORK TOWNSHIP TRUSTEES</b>		
Colene Conley	Richard Monroe	William Pavlick
Regular Meeting		January 21, 2016

Chairman Bill Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

**RESOLUTION #16-01-14 – Approve Minutes**

**Moved** by Conley, second by Monroe to approve the December 30, 2015 regular meeting minutes and January 4, 2016 organizational minutes. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**Fiscal Officer:**

**RESOLUTION #16-01-15 – Approve Sweet Lawns Agreement**

**Moved** by Conley, second by Monroe to approve Sweet Lawns for the 2016 lawn services at a cost of:

Town Hall Complex	\$106 each spring and fall
Cemetery	\$865 each spring and fall
Cemetery Fence	\$226 entire fence line
Park Area	\$305 each spring and fall

Discussion: Rick has spoken with Mike Sweet regarding another late spring round. The trustees believe it looks nice the way it is with the two rounds. They will continue with the current two rounds. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**RESOLUTION #16-01-16 – Approve December Financial Reports**

**Moved** by Monroe, second by Conley to approve the financial reports for December 31, 2015 as provided: appropriation status, revenue status and fund summary and the December 2015 bank statement. Roll: Monroe, yes; Conley, yes, Pavlick, yes.

**RESOLUTION #16-01-17 – Transfer \$6,000 from General Fund to Cemetery Fund - \$3,000 and Zoning Fund - \$3,000**

**Moved** by Monroe, second by Conley to approve the transfer of \$6,000 from the General Fund to the Cemetery Fund - \$3,000 and \$3,000 to the Zoning Fund. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #16-01-18 – Approve Technical Services Proposal with Charles E. Harris & Associates, Inc.**

**Moved** by Monroe, second by Conley, to approve the Technical Services Proposal with Charles E. Harris & Associates, Inc. to compile the 2015 footnotes for submission to the Auditor of State Hinkle System at a fee of \$400.00. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Correspondence:

- Delta Dental – Renewal Info (e-mail forwarded)
- OPERS – Annual Non-Contributing List
- OPERS – Re-employment Updates
- Diamond Business Machines – Ohio Business Machines
- FunFlicks – Outdoor Movies
- Conservation Notes – January newsletter
- OPERS – Rule Amendments
- OPERS – Outreach Newsletter
- Medina Co. Engineer – Road Certification
- Medina Co. Treasurer – Tax Rates

**RESOLUTION #16-01-19 – Approve Appropriation Amendments**

**Moved** by Conley, second by Monroe to approve the following appropriation amendments:

Gasoline Fund:	Purchased Services	( <u>\$40,000.00</u> )
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Roll: Conley, yes; Monroe, yes; Pavlick, yes.

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### **RESOLUTION #16-01-20 – Approve PO's, BC's, Payment of Bills and Payroll**

**Moved** by Monroe, second by Conley to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Monroe, yes; Conley, yes; Pavlick, yes.

#### **FYI:**

- Workers Comp premium for 2015 was \$4,768.23 vs. 2014 at \$10,542 for the first payment of the year with the perspective billing.

#### **Visitors:**

- Kim from the Auditor's Office was here to remind about dog licenses and the CAUV deadlines.
- Jason Raleigh, Hurley & Stewart, regarding the Dollar General on Norwalk Road: They obtained 2 variances from the BZA and was denied two of them. We are asking for approval of our site plan. We've rearranged a couple of items and will be in compliance for the dumpster location. Dorothy asked about the ODOT issue. ODOT 3 is asking for a traffic analysis to see if a left hand turn lane is going to be required. If all goes well, they want to break ground in May and typical construction is complete in 4 months. Jason said the standard Dollar General is minimalistic with split face block. The trustees asked for an upgrade so there will be a brick façade and upgraded lighting. Dan Wilhoite should have the stormwater permit, or at least ready for minor comments next week.
  - Richard Stump from Laad Sign & Lighting presented a plan for the 4' x 8' monument sign. The plan brings it into code. It will be presented at the Zoning Commission meeting along with the site plan.

### **RESOLUTION #16-01-21 – Approve Dollar General Site Plan**

**Moved** by Conley, second by Monroe to approve the presentation of the plan for Dollar General. Roll; Conley, yes; Monroe, yes; Pavlick, yes. (Item B)

#### **REPORTS:**

##### **Zoning/Cemetery/Miscellaneous – Dorothy Crouch**

- Jason Raleigh has brought the 120 page stormwater report to the office if you want to see it.
- Wolff Brothers has applied for a permit to install solar panels along the western entrance driveway where the recently razed barn sat. It will entail an area of 106' x 240'. They already have some panels on a roof and are working on the Stormwater Permit currently. Colene would like to see an additional row of trees in the front.

##### **Fire Department**

- Chief Barrett gave the trustees the report for the past month. This is showing the coordination of the mavis report for mutual aid. Whenever there is an active structure fire, at least 3 mutual aid departments are also dispatched.
- Metro comes out for 4 trainings; the schedule is set for the year.
- The ice rescue equipment was reviewed. We will not be holding the class this year since there is only one member that doesn't have the training. We may help with Lafayette's polar jump, if we get the volunteers.
- We've received the AFG Grant for \$19,000 for hose upgrades. Bev asked for a copy of the application for the file.

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- The final pre-build conference with Sutphin will be held on Wednesday. They are shooting for the end of July for delivery.
- Ken asked Bev if he needed to attend a BWC training session. Bev told him she had not received info yet, but will forward it to him when she gets it.
- We received today the new hose from the OTARMA More grant.

### Trustees

#### **Colene Conley**

- We are in the process of transferring the title of the old school property on SR 18 to York Township. It is at the Planning Commission now. There are two big concrete blocks over there. If Frank will give them to us, I asked Tim Joyce if Fabrizi will move it over here by the back stairs of the Town Hall. Frank is giving both of them to us. Tim has already moved one over here.
- John Kollar has taken care of exit light bulbs. He also painted the needed ceilings in the station.

#### **Bill Pavlick**

- The park restroom looks to be delivered in mid-February. Greg Dobson will move the dirt out when they are ready and prepare a stone base. Either Greg or myself will work with the Health Department for the permit. His estimate for the base and installation is \$2,000.

#### **Rick Monroe**

- Ditching has been done on Beck, Stone and Erhart Roads.
  - Vernon Lloyd did his culvert replacement while we were ditching.
- Tom James from the Park District is still committed to replacing the culvert on the rail trail. It's not been scheduled yet.
- I received a call for 15 tires in the ditch Lester Road. I removed them to the dumpster.
- I contacted Federal Signal regarding the station siren. Dan Bodette said when the big truck is in the area, he will check it out. This siren seems to be a problem since we need to have them come out every other year it seems. It is receiving the signal though.
- We've had some thefts at the cemetery. I've looked at tail cameras and not sure it's the way to go because of the depth range. Terry Gerspacher stated Spring Grove Cemetery had the same problem and found it was deer. I've contacted Albright Security and got a quote for \$3,000 for 4 cameras.
- I had Jeff from Treemasters to check out the new cemetery property to get a quote for a cleanup with bush hog on his skidster. It would be \$1,500 for him to do it. For \$300 he would do the triangle north of the rail trail on Columbia.

### **RESOLUTION #16-01-22 – Hire Treemasters**

**Moved** by Conley, second by Monroe to hire Treemasters to do bush hog cleanup at the new cemetery land for \$1,500 and the triangle north of the rail trail on Columbia Road for \$300. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

- We are starting to lose some ballasts in the kitchen and radio room. I got some quotes from Wolff Brothers for LED lights at \$118 each for 9 lights. For a motion sensor in the radio room and hall, the cost is \$48.20 each for 2; a photo cell for the flagpole out front is \$8.85.

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**RESOLUTION #16-01-23 – Wolff Brothers Purchase**

**Moved** by Monroe, second by Conley to purchase from Wolff Brothers 9 LED lights for \$118 each; two motion sensors at \$48.20 each and a photo cell for \$8.85. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

- John has been replacing batteries in the exit lights and finding that some lights are not working. They are still not working with the new batteries. He is getting a quote for standardizing the lights.
- John has talked about the coach lights by the doors. He got a quote from Ron Pfaff to tie them to the canopy lights for a cost not to exceed \$900. The lights will be changed to LED's.
- Dan Becker called regarding whether we doing any road work this year. The earlier we get our stuff in, the better; Spieth between Abbeyville and Marks; Wolff Road between Abbeyville and Marks; Stone between Columbia and SR 18; and Bachtel Road. We also talked about culverts that were repaired in the fall. Dan would like them to be fixed for 4 – 6 weeks prior to paving for settling.

**RESOLUTION #16-01-24 – Advertise for Road Paving – Spieth, Wolff, Stone and Bachtel**

**Moved** by Conley, second by Monroe to put the four roads out to bid. The Engineer's Estimate for all four roads is \$421,226.50. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**Conley cont'd:**

- The contractor didn't dig out the patch on Wolff Road when they originally repaired it – they came and did it with Fred Boreman supervising.

**Pavlick cont'd:**

- A resident on Branch Road complained about a plow truck taking out their mailbox. The contractor had a digital picture before with the time stamp and it was down before they were out plowing on that road.

**RESOLUTION #16-01-25 – Adjourn**

**Moved** by Monroe, second by Conley to adjourn the meeting at 7:35 p.m. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

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William Pavlick, Chairman

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Beverly Fry, Fiscal Officer

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**ITEM A**

YORK TOWNSHIP, MEDINA COUNTY

2/2/2016 9:01:51 AM

**Payment Listing**

UAN v2016.1

January 2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2016	01/04/2016	01/13/2016	CH	MBI Benefits/Alegeus	\$430.87	C
2-2016	01/06/2016	01/13/2016	CH	MBI Benefits/Alegeus	\$203.96	C
3-2016	01/07/2016	01/13/2016	CH	MBI Benefits/Alegeus	\$24.95	C
4-2016	01/11/2016	01/13/2016	CH	Verizon Wireless	\$160.93	C
5-2016	01/11/2016	01/13/2016	CH	Bureau of Workers Compensation	\$4,768.23	C
6-2016	01/12/2016	01/13/2016	CH	MBI Benefits/Alegeus	\$51.10	C
7-2016	01/12/2016	01/13/2016	CH	MBI Benefits/Alegeus	\$74.55	C
8-2016	01/14/2016	01/20/2016	CH	Columbia Gas	\$166.54	C
9-2016	01/14/2016	01/20/2016	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
10-2016	01/15/2016	01/20/2016	CH	FirstMerit Bank	\$65.69	C
11-2016	01/19/2016	01/20/2016	CH	Ohio Edison Co.	\$1,778.57	C
12-2016	01/22/2016	01/22/2016	CH	MBI Benefits/Alegeus	\$131.92	C
13-2016	01/28/2016	01/25/2016	EP	Michelle T Antonacci	\$54.65	C
14-2016	01/28/2016	01/25/2016	EP	Kenneth Barrett	\$812.38	C
15-2016	01/28/2016	01/25/2016	EP	Patrick K Barrett	\$681.81	C
16-2016	01/28/2016	01/25/2016	EP	Matthew M Behner	\$853.56	C
17-2016	01/28/2016	01/25/2016	EP	Christopher A Blair	\$142.76	C
18-2016	01/28/2016	01/25/2016	EP	Jason D Creamer	\$1,388.24	C
19-2016	01/28/2016	01/25/2016	EP	John Dean Creamer	\$825.44	C
20-2016	01/28/2016	01/25/2016	EP	Floyd E Echle	\$472.74	C
21-2016	01/28/2016	01/25/2016	EP	Hannah Marie Echle	\$668.31	C
22-2016	01/28/2016	01/25/2016	EP	Ronald Michael Eckart	\$647.30	C
23-2016	01/28/2016	01/25/2016	EP	Philip N Geneaux	\$415.04	C
24-2016	01/28/2016	01/25/2016	EP	Garrett Steven Koketko	\$41.56	C
25-2016	01/28/2016	01/25/2016	EP	John Kollar	\$346.03	C
26-2016	01/28/2016	01/25/2016	EP	Ryan J McDonnell	\$872.05	C
27-2016	01/28/2016	01/25/2016	EP	Kristen Ann Piatt	\$1,510.13	C
28-2016	01/28/2016	01/25/2016	EP	Alan Pratt	\$114.49	C
29-2016	01/28/2016	01/25/2016	EP	Cory J Shaffer	\$864.75	C
30-2016	01/28/2016	01/25/2016	EP	Daniel C Sparks	\$1,304.75	C
31-2016	01/28/2016	01/25/2016	EP	Kevin J Swantek	\$260.65	C
32-2016	01/28/2016	01/25/2016	EP	Edward S Szoke	\$742.31	C
33-2016	01/28/2016	01/25/2016	EP	Patrick J Villeneuve	\$485.85	C
34-2016	01/28/2016	01/25/2016	EP	Jesse R Yount	\$823.79	C
36-2016	01/28/2016	01/25/2016	EW	FirstMerit Bank	\$2,445.56	C
37-2016	01/28/2016	01/25/2016	EW	Ohio Department of Taxation	\$89.00	C
38-2016	01/28/2016	01/25/2016	EW	Public Employers Retirement System	\$311.40	C
39-2016	01/28/2016	01/25/2016	EP	Kenneth Barrett	\$743.84	C
40-2016	01/28/2016	01/25/2016	EP	Colene S Conley	\$816.85	C
41-2016	01/28/2016	01/25/2016	EP	Dorothy A Crouch	\$2,813.93	C
42-2016	01/28/2016	01/25/2016	EP	William J Crouch	\$273.17	C
43-2016	01/28/2016	01/25/2016	EP	Beverly E Fry	\$1,134.08	C
44-2016	01/28/2016	01/25/2016	EP	John Kollar	\$277.96	C
45-2016	01/28/2016	01/25/2016	EP	Mary E Lenarth	\$488.43	C
46-2016	01/28/2016	01/25/2016	EP	Richard M Monroe	\$816.85	C
47-2016	01/28/2016	01/25/2016	EP	William Edward Pavlick	\$853.43	C

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UAN v2016.1

January 2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
49-2016	01/28/2016	01/25/2016	EW	FirstMerit Bank	\$1,071.52	C
50-2016	01/28/2016	01/25/2016	EW	Ohio Department of Taxation	\$220.75	C
51-2016	01/28/2016	01/25/2016	EW	Public Employers Retirement System	\$2,510.56	C
52-2016	01/25/2016	01/25/2016	CH	Frontier (Verizon North)	\$210.76	C
53-2016	01/25/2016	01/25/2016	CH	MBI Benefits/Alegeus	\$170.97	C
54-2016	01/25/2016	01/27/2016	CH	MBI Benefits/Alegeus	\$170.97	V
54-2016	01/29/2016	02/01/2016	CH	MBI Benefits/Alegeus	-\$170.97	V
55-2016	01/26/2016	01/27/2016	CH	Armstrong	\$58.95	C
56-2016	01/26/2016	01/27/2016	CH	Columbia Gas	\$68.86	C
57-2016	01/27/2016	01/27/2016	CH	MBI Benefits/Alegeus	\$88.03	C
58-2016	01/28/2016	01/28/2016	CH	Armstrong	\$46.98	C
59-2016	01/28/2016	01/28/2016	CH	MBI Benefits/Alegeus	\$209.39	C
60-2016	01/29/2016	02/01/2016	CH	MBI Benefits/Alegeus	\$5.94	C
18617	01/21/2016	01/20/2016	AW	Action Septic Service, Inc.	\$390.00	C
18618	01/21/2016	01/20/2016	AW	Aetna Insurance	\$4,465.36	O
18619	01/21/2016	01/20/2016	AW	Burnham & Flower Insurance Group	\$767.00	C
18620	01/21/2016	01/20/2016	AW	C. Martin Trucking	\$106.26	O
18621	01/21/2016	01/20/2016	AW	Consumer's Life Insurance Co.	\$30.00	C
18622	01/21/2016	01/20/2016	AW	Delta Dental of Ohio	\$225.36	C
18623	01/21/2016	01/20/2016	AW	Fabrizi Trucking & Paving Co., Inc.	\$3,682.00	C
18624	01/21/2016	01/20/2016	AW	Fire Engineering	\$29.00	O
18625	01/21/2016	01/20/2016	AW	FirstMerit Bank	\$91.70	C
18626	01/21/2016	01/20/2016	AW	Government Forms & Supplies	\$550.00	C
18627	01/21/2016	01/20/2016	AW	Great Lakes Portables, LLC	\$134.97	C
18628	01/21/2016	01/20/2016	AW	Home Depot Credit Services	\$27.97	O
18629	01/21/2016	01/20/2016	AW	Hyatt Regency	\$310.00	O
18630	01/21/2016	01/20/2016	AW	Medina Co. Engineer	\$335.48	O
18631	01/21/2016	01/20/2016	AW	Medina Co. Sanitary Engineer	\$19.00	C
18632	01/21/2016	01/20/2016	AW	Medina Co. Treasurer	\$5,476.94	C
18633	01/21/2016	01/20/2016	AW	National Fire Codes Subscription Service	\$1,305.00	O
18634	01/21/2016	01/20/2016	AW	NFPA	\$175.00	C
18635	01/21/2016	01/20/2016	AW	Ohio State Firefighters Association	\$100.00	O
18636	01/21/2016	01/20/2016	AW	Smith Bros., Inc.	\$88.98	C
18637	01/21/2016	01/20/2016	AW	Staples	\$160.96	O
18638	01/21/2016	01/20/2016	AW	The Gazette	\$67.26	C
18639	01/21/2016	01/20/2016	AW	TravelCenters of America	\$72.13	C
18640	01/21/2016	01/20/2016	AW	United States Postmaster	\$98.00	C
18641	01/21/2016	01/21/2016	AW	NAPA	\$37.52	C
Total Payments:					\$56,671.47	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$56,671.47	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive

