

Chairman William Pavlick called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #16-10-06 – Approve Minutes

Moved by Monroe, second by Conley to approve the minutes of the September 22, 2016 regular meeting and September 22nd, October 10th and October 17th special meetings. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Fiscal Officer:

RESOLUTION #16-10-07 – Certify Tax Rates

Moved by Conley, second by Monroe to certify the tax rates as follows:

	Inside	Outside
General Fund	2.0	
Road & Bridge	1.2	
Fire Fund		3.0

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #16-10-08 – Approve Financial Reports

Moved by Monroe, second by Conley to approve financial reports for September – bank statement, appropriation status, revenue status and fund summary. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #16-10-09 – Appropriation Amendments

Moved by Conley second by Monroe to approve changes in appropriations as follows:

General Fund:	Capital	(\$5,000.00)	
	Transfers Out	<u>5,000.00</u>	-0-
Cemetery Fund:	Purch. Svcs.	\$4,077.50	
	Supplies	<u>205.00</u>	\$4,282.50
Permissive MVL:	Purch. Svcs.	\$14,000.00	
	Supplies	<u>(14,000.00)</u>	-0-
FEMA Grant:	Capital		<u>238,096.00</u>
		Total:	<u>\$242,378.50</u>

Roll: Conley, yes; Monroe, yes; Pavlick, yes.

**RESOLUTION #16-10-10 – Approve Transfer of \$5,000 from
General Fund to Cemetery**

Moved by Monroe, second by Conley to approve the transfer of \$5,000 from General Fund to the Cemetery Fund. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #16-10-11 – Approve 3-year Contract with
Charles E. Harris & Associates**

Moved by Monroe, second by Conley to approve a 3-year contract with Charles E. Harris & Associates for Hinkle Note Preparation at a cost not to exceed \$350.00 per year. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

**RESOLUTION #16-10-12 – Approve 2017 Materials Purchase Agreement with Medina
County Engineer**

Moved by Conley, second by Monroe to approve the 2017 Materials Purchase Agreement with the Medina County Engineer through the Medina County Commissioners. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

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RESOLUTION #16-10-13 – Approve Resident Write-off's

Moved by Monroe, second by Conley to approve the resident write-off of the following per LifeForce's recommendation: #ROCDOL, #TOLEMI and #TWIGAR. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #16-10-14 – Approve Forwarding Accounts to Collection

Moved by Monroe, second by Conley to approve forwarding the following to a collection agency per LifeForce's recommendation: #DLOANG and #SKEDAV01. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

RESOLUTION #16-10-15 – Approve the Write-Off of Bad Debt

Moved by Conley, second by Monroe to approve the write-off of the following bad debt: #BAL. Roll: Conley, yes; Monroe, yes; Pavlick, yes.

RESOLUTION #16-10-16 – Approve PO's/BC's, Payroll and Bills

Moved by Monroe, second by Conley to open purchase orders as needed and approve payroll and bills as attached. (Item A). Roll: Monroe, yes; Conley, yes; Pavlick, yes.

Correspondence:

Medina Co. Auditor – Property Tax Info
Pipeline Safety – General and Survey Info
OTARMA – Board of Directors Election
Charles E. Harris & Associates – Annual Report Services
Ohio BWC – Group-Retrospective-Rating Program
ODJFS – State Information Data Exchange System (SIDES) Info
NEXUS – Update Info (folder on your table)
Medina Co. Engineer – EPA Phase II NPDES/MS4 Stormwater Program
OTARMA – More Grant Rec'd
Ohio DAS – Co-op Presentation
Ohio BWC – 2017 Policy Renewal Info
Medina Co. Engineer – Salt Info for 2016-2017
Rocky River Watershed Council – Informational Meeting Nov. 2nd
Consumers Life – Life Insurance Renewal

Visitors:

- Jeff VanLoon, Co. Soil and Water and Dan Wilhoite, Medina Co. Engineer's Office were present to review the new EPA Phase II National Pollutant Discharge Elimination System (NPDES) Stormwater Program. It stems from the Clean Water Act. This phase is for non-point discharge systems. The census figures drive what areas are involved. There are six areas that need to be covered such as public education. (Item B). They can be met through the County's Stormwater Plan or have your own. Soil & Water's fee will be charged per acre to help with the education and record-keeping. Bill told them we would be participating as a Co-Permittee. Part of what is involved is documenting what the township is already doing. This addresses urbanized areas.
- Superintendent Kent Morgan was introduced by Dennis Matson to the Board. Dennis thanked the trustees for all their hard work. The trustees also thanked them.
- Mike Sweet, Sweet Lawns was present with a proposal for adding beautification and longevity to the park area. Mike suggested an aeration process at a cost of \$330 which is normally done October, November and some into December. He also brought the information for the 2017 service. There is a 5% increase for next year which is the first in three years. We could also do a spring pre-emergent treatment which would help

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keep down the crabgrass. The cost would mirror the other applications you are currently getting.

REPORTS:

Zoning:

- Dorothy was absent and left the following report:
 - Gave Bev a deed for a couple (McCourt) who want to sell back their lots in the cemetery (C-43, Lots 2 & 3).
 - Zoning permit listing given to the trustees.
 - The Zoning Commission is finishing up on the sign code. Hopefully, they will be able to make it go forward on the November 3rd meeting.
 - I called The Gazette and told them trick or treat was 10/31/16 from 6:00 to 8:00. Told them to contact the Methodist Church on the Trunk or Treat Information.
 - Spoke to Mr. Karris about the Association Building outside of the building envelop on Emerald Woods. He agrees with Rob Henwood that the Subdivision regulations refer to the principal building being a residence or dwelling or structure so we are ok to issue zoning permit. This does not set a precedence for other lots in the subdivision per Mr. Karris.
 - Last month we talked about, but never came up with a clear answer for the following:
 - The headstone for Jeannie Hawk has heaved up 3". The brother would like his sister's stone fixed. (Maybe Mr. Shaken?)
 - Here is her brother's phone number if someone could contact him.
 - FYI: In case no one has seen it, the dumpster has hit the new concrete for the walkway ramp. There is plenty of room to clear the wall. I'm afraid they will damage the new handrail. Should we tell them our concern?
 - William replaced the batter in the Town Hall fire alarm.
 - On each of the trustee's desk, is a "change of use" review for Todd Supek for putting his business in the old Carter Lumber property. I came in on October 4th before the Zoning Commission meeting. They look at it and approved it at their October 6th meeting. Please let me know of any concerns.

Fire Department:

- Chief Ken Barrett was absent due to work and left his report. (Item C).

RESOLUTION #16-10-17 – Promote Dan Sparks to Lieutenant

Moved by Monroe, second by Conley to promote Dan Sparks to Lieutenant, effective October 27, 2016. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

- Colene swore Dan in as Lieutenant.

Trustees:

Rick Monroe:

- I rode the township roads with Treemasters to look at the dead trees. Jeff and I agreed we would be able to make it until December when we would get a 15% discount.
- Dan Bodette called regarding the preventative maintenance on our sirens. Nothing was broken. Some batteries needed replaced.
- We received the OTARMA More Grant which went toward retrofitting some of our lights.

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- We had a theft in the cemetery of some pumpkins put out on a gravesite from one night to the next morning. They are technically not following the rules of the cemetery for putting things out. Those particular people have been spoken to.
- I've been in contact with Ron Pfaff regarding changing the lighting in the Town Hall for the kitchen and hallway. He should be getting the quote to us.
- The cemetery gas line project is almost complete. The new one is in and the old one is in the process of being dug out. Once it is completed, I'd like to put in the property stakes.
- Ron Eckart, firefighter, looked at our website and would like to work with us on it. He would like to sit down and come up with a plan. Rick will set up a meeting.
- An individual with a drone would like to fly it in the park. Our rules prohibit it. The County gives out permits and wondered if we would consider it.

Colene Conley:

- While Dorothy was gone, I checked the answering machine. There's not been many calls.
- We have signed a letter for a siren grant through State Farm Insurance. Gatchell Resources prepared the grant application for replacing the siren on the station. The grant is due Monday. Federal Signal will give us a quote for the grant.
- We received an e-mail on questions for the Gold Star Memorial dedication on November 12th. Mickey Kennedy has bagpipes coming and the school band. He'll be having a spaghetti dinner at the Moose Lodge on November 5th.
- I've checked the roads that were repaired by Granger Paving and they look good.
- On Hunter's Trail, the HOA called regarding drops of oil on the concrete street. After checking, it was from the paver that had leaked. Granger Paving sent out workers to power wash the areas affected.
- The swiss steak dinner was great and want to thank them.

Bill Pavlick:

- I received a call from the sheriff's office regarding a tree down on Stone Road. John Kollar and I went out and got the tree cut up and removed.
- I spoke with Bill Viovide, County Highway Department earlier regarding the salt. It will cost us \$52.02 a ton this year. There should be a drop next year. I expressed my concern of them no longer accommodating us with salt without a timeframe. He stated that we can purchase salt as long as we want to. There are many advantages to purchasing from the County.
- I got to tour the presser station on Steigler Road with the fire department. It was very interesting and educational.
- I've winterized the power washer and it is in the bottom bay out of the way.
- I've stopped at D & L Recycling earlier this month and got the check from spring cleanup.
- I've spoken with Leonard Shaken regarding the parking lot. He wouldn't be able to do it until next spring because he's working full time with a contractor. He will hold the price.
- I checked on a Kubota tractor that Colene told me about, but it is more tractor than we need at this time.

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RESOLUTION #16-10-18 – Adjourn

Moved by Monroe, second by Conley to adjourn at 7:44 p.m. Roll: Monroe, yes; Conley, yes; Pavlick, yes.

William Pavlick, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

11/1/2016 10:28:20 AM

Payment Listing

UAN v2016.2

October 2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
364-2016	10/03/2016	10/05/2016	CH	MBI Benefits/Alegeus	\$34.44	C
365-2016	10/05/2016	10/05/2016	CH	MBI Benefits/Alegeus	\$28.58	C
366-2016	10/06/2016	10/11/2016	CH	MBI Benefits/Alegeus	\$25.00	C
367-2016	10/07/2016	10/11/2016	CH	MBI Benefits/Alegeus	\$7.02	C
368-2016	10/07/2016	10/11/2016	CH	Verizon Wireless	\$161.15	C
369-2016	10/11/2016	10/11/2016	CH	Columbia Gas	\$29.01	C
370-2016	10/11/2016	10/11/2016	CH	MBI Benefits/Alegeus	\$111.68	C
371-2016	10/12/2016	10/12/2016	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
372-2016	10/12/2016	10/12/2016	CH	MBI Benefits/Alegeus	\$4.97	C
373-2016	10/14/2016	10/17/2016	CH	FirstMerit Bank	\$38.99	C
374-2016	10/14/2016	10/17/2016	CH	MBI Benefits/Alegeus	\$17.17	C
375-2016	10/17/2016	10/17/2016	CH	MBI Benefits/Alegeus	\$147.35	C
376-2016	10/14/2016	10/17/2016	CH	York Township - Grant Info	\$238,096.00	C
377-2016	10/19/2016	10/19/2016	CH	Ohio Edison Co.	\$1,487.81	C
378-2016	10/19/2016	10/19/2016	CH	MBI Benefits/Alegeus	\$334.17	C
379-2016	10/27/2016	10/24/2016	EP	Kenneth Barrett	\$783.12	C
380-2016	10/27/2016	10/24/2016	EP	Colene S Conley	\$362.52	C
381-2016	10/27/2016	10/24/2016	EP	Dorothy A Crouch	\$2,724.50	C
382-2016	10/27/2016	10/24/2016	EP	William J Crouch	\$273.17	C
383-2016	10/27/2016	10/24/2016	EP	Beverly E Fry	\$1,197.63	C
384-2016	10/27/2016	10/24/2016	EP	John Kollar	\$202.01	C
385-2016	10/27/2016	10/24/2016	EP	Mary E Lenarth	\$488.42	C
386-2016	10/27/2016	10/24/2016	EP	Richard M Monroe	\$816.85	C
387-2016	10/27/2016	10/24/2016	EP	William Edward Pavlick	\$853.43	C
389-2016	10/27/2016	10/24/2016	EW	FirstMerit Bank	\$1,522.60	C
390-2016	10/27/2016	10/24/2016	EW	Ohio Department of Taxation	\$218.61	C
391-2016	10/27/2016	10/24/2016	EW	Public Employers Retirement System	\$2,492.27	C
392-2016	10/27/2016	10/24/2016	EP	Michelle T Antonacci	\$41.56	C
393-2016	10/27/2016	10/24/2016	EP	Kenneth Barrett	\$151.46	C
394-2016	10/27/2016	10/24/2016	EP	Patrick K Barrett	\$607.98	C
395-2016	10/27/2016	10/24/2016	EP	Matthew M Behner	\$803.82	C
396-2016	10/27/2016	10/24/2016	EP	Jason D Creamer	\$1,163.13	C
397-2016	10/27/2016	10/24/2016	EP	John Dean Creamer	\$378.65	C
398-2016	10/27/2016	10/24/2016	EP	Floyd E Echle	\$325.87	C
399-2016	10/27/2016	10/24/2016	EP	Hannah Marie Echle	\$632.25	C
400-2016	10/27/2016	10/24/2016	EP	Ronald Michael Eckart	\$766.45	C
401-2016	10/27/2016	10/24/2016	EP	Philip N Geneaux	\$542.89	C
402-2016	10/27/2016	10/24/2016	EP	Jonathan D Gwynne	\$105.27	C
403-2016	10/27/2016	10/24/2016	EP	Todd Michael Kemp Jr	\$339.93	C
404-2016	10/27/2016	10/24/2016	EP	Garrett Steven Koketko	\$83.11	O
405-2016	10/27/2016	10/24/2016	EP	John Kollar	\$346.03	C
406-2016	10/27/2016	10/24/2016	EP	Ryan J McDonnell	\$585.06	C
407-2016	10/27/2016	10/24/2016	EP	Kristen Ann Piatt	\$790.52	C
408-2016	10/27/2016	10/24/2016	EP	Cory J Shaffer	\$114.74	C
409-2016	10/27/2016	10/24/2016	EP	Daniel C Sparks	\$1,146.54	C
410-2016	10/27/2016	10/24/2016	EP	Kevin J Swantek	\$307.00	C

YORK TOWNSHIP TRUSTEES

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YORK TOWNSHIP, MEDINA COUNTY

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Payment Listing

UAN v2016.2

October 2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
411-2016	10/27/2016	10/24/2016	EP	Edward S Szoke	\$600.12	C
412-2016	10/27/2016	10/24/2016	EP	Patrick J Villeneuve	\$394.24	C
413-2016	10/27/2016	10/24/2016	EP	Jesse R Yount	\$742.27	C
415-2016	10/27/2016	10/24/2016	EW	FirstMerit Bank	\$1,860.99	C
416-2016	10/27/2016	10/24/2016	EW	Ohio Department of Taxation	\$67.69	C
417-2016	10/27/2016	10/24/2016	EW	Public Employers Retirement System	\$205.80	C
418-2016	10/20/2016	10/25/2016	CH	MBI Benefits/Alegeus	\$331.52	C
419-2016	10/21/2016	10/25/2016	CH	MBI Benefits/Alegeus	\$138.48	C
420-2016	10/24/2016	10/25/2016	CH	MBI Benefits/Alegeus	\$64.30	C
421-2016	10/25/2016	10/25/2016	CH	MBI Benefits/Alegeus	\$35.15	C
422-2016	10/26/2016	10/26/2016	CH	Armstrong	\$63.95	C
423-2016	10/26/2016	10/26/2016	CH	Frontier (Verizon North)	\$250.38	C
424-2016	10/27/2016	10/27/2016	CH	Columbia Gas	\$27.97	C
425-2016	10/31/2016	11/01/2016	CH	MBI Benefits/Alegeus	\$21.64	C
426-2016	10/28/2016	11/01/2016	CH	Armstrong	\$52.32	C
18938	10/05/2016	10/05/2016	AW	Shaken, Leonard	\$402.50	C
18939	10/27/2016	10/26/2016	AW	Aetna Insurance	\$6,103.33	O
18940	10/27/2016	10/26/2016	AW	B & C Communications	\$330.00	O
18941	10/27/2016	10/26/2016	AW	C. Martin Trucking	\$126.53	O
18942	10/27/2016	10/26/2016	AW	Consumer's Life Insurance Co.	\$30.00	C
18943	10/27/2016	10/26/2016	AW	Croston, Tom DBA	\$500.00	C
18944	10/27/2016	10/26/2016	AW	Delta Dental of Ohio	\$225.36	O
18945	10/27/2016	10/26/2016	AW	Eternity Monuments	\$3,000.00	O
18946	10/27/2016	10/26/2016	AW	Firehouse Software	\$4,299.00	O
18947	10/27/2016	10/26/2016	AW	FirstMerit Bank	\$15.08	C
18948	10/27/2016	10/26/2016	AW	Flow Landscape & Aquatics	\$375.00	O
18949	10/27/2016	10/26/2016	AW	Gatchell Grant Resources, LLC	\$675.00	O
18950	10/27/2016	10/26/2016	AW	Got Grass Landscaping	\$2,328.75	C
18951	10/27/2016	10/26/2016	AW	Granger Asphalt & Concrete Paving	\$25,130.00	O
18952	10/27/2016	10/26/2016	AW	Great Lakes Portables, LLC	\$100.00	O
18953	10/27/2016	10/26/2016	AW	Harrison Fleet Tire Service, Inc.	\$74.00	O
18954	10/27/2016	10/26/2016	AW	Life Force Management, Inc.	\$316.23	O
18955	10/27/2016	10/26/2016	AW	McCourt, Richard & Pam	\$700.00	O
18956	10/27/2016	10/26/2016	AW	Medina Co. Sanitary Engineer	\$45.04	O
18957	10/27/2016	10/26/2016	AW	Medina Signs	\$113.60	O
18958	10/27/2016	10/26/2016	AW	Ohio Business Machines	\$183.68	O
18959	10/27/2016	10/26/2016	AW	OTARMA	\$1,153.00	O
18960	10/27/2016	10/26/2016	AW	Physio-Control, Inc.	\$4,138.08	C
18961	10/27/2016	10/26/2016	AW	Sportsworld CIA	\$2,829.25	O
18962	10/27/2016	10/26/2016	AW	Tactical Planning, LLC	\$350.00	O
18963	10/27/2016	10/26/2016	AW	TravelCenters of America	\$267.19	O
18964	10/27/2016	10/26/2016	AW	Warren Fire Equipment	\$4,647.27	O
18965	10/27/2016	10/26/2016	RW	Amanda Macklin	\$200.00	O
18966	10/27/2016	10/26/2016	RW	Jackie Neumeyer	\$200.00	O
18967	10/27/2016	10/27/2016	AW	TravelCenters of America	\$14.92	O
18968	10/27/2016	10/27/2016	AW	Home Depot Credit Services	\$14.35	O

YORK TOWNSHIP, MEDINA COUNTY

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Payment Listing

UAN v2016.2

October 2016

Total Payments:	\$325,447.18
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$325,447.18

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

YORK TOWNSHIP TRUSTEES

Colene Conley
Regular Meeting

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William Pavlick
October 27, 2016

ITEM B

**NPDES PHASE II STORMWATER MANAGEMENT
MEDINA COUNTY (UNINCORPORATED AREAS)**

**MINIMUM CONTROL MEASURES REQUIRED TO BE ADDRESSED IN
STORMWATER MANAGEMENT PROGRAM (SWMP)**

MINIMUM CONTROL MEASURE (MCM)	INVOLVED AGENCIES
1. PUBLIC EDUCATION & OUTREACH	* M.C. SOIL & WATER CONSERVATION DISTRICT
2. PUBLIC INVOLVEMENT/ PARTICIPATION	* M.C. SOIL & WATER CONSERVATION DISTRICT
3. ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)	* M.C. HEALTH DEPARTMENT * M.C. HIGHWAY ENGINEERS * M.C. SANITARY ENGINEERS * TOWNSHIPS
4. CONSTRUCTION SITE STORMWATER RUNOFF CONTROL	* M.C. HIGHWAY ENGINEERS * M.C. COMMISSIONERS
5. POST-CONSTRUCTION STORMWATER MGMT. (NEW DEVELOPMENT & REDEVELOPMENT)	* M.C. HIGHWAY ENGINEERS * M.C. COMMISSIONERS
6. POLLUTION PREVENTION/ GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS	* TOWNSHIPS * M.C. HIGHWAY ENGINEERS

YORK TOWNSHIP TRUSTEES

Colene Conley
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October 27, 2016

ITEM C

October 26, 2016

To the Township Trustees,
Due to my work schedule I am unable to attend the Trustee Meeting on Thursday October 27, 2016. I submit this report and the monthly run totals sheet in my absence.

Training:

Site visit to the Columbia Gas Compressor Station on Stiegler Rd
Medina Hospital Con-ed EMS class with Valley City FD
Emergency Vehicle Operator Course (EVOC) classroom session
New Tanker/Pumper 52-1 In-service with Sutphen Rep
Fire Investigation methods at Medina FD

Activities:

Attended the Buckeye Homecoming Parade and Bonfire
Provided EMS Standby at fall high school sporting events
Open House at fire station, not well attended
Swiss Steak Dinner served 746 dinners and raised over \$6,000.00
Trunk-or-Treat at York Meth Church this Sun 3-5 p.m., we will have truck there and handouts for kids

Administrative:

New Tanker/Pumper has arrived. Minor modifications were needed after inspection. Pick up this Friday.
AFG Grant paid \$238,000 of the total \$311,000 for the truck.
Hydrant checking is 70% complete
Hose Testing is 80% complete
Application submitted for the 2016 AFG Grant looking for hose and nozzles. Denied last year.
State Farm Grant for weather Siren to be submitted by Monday.
Two new hires in process of background checks and physicals. One FF2/EMT-B and other is FF2/Medic.
Hannah Echle and Al Pratt have completed Medic school and passed National Registry. 2 new Medics.
Interviews were conducted by myself, AC Creamer, and Colene, for the Lieutenant position approved last month. My recommendation for the position of Lieutenant is Dan Sparks.

Again, I apologize for not being able to attend this month's meeting. I will be available by cell if you should have any questions.

Respectfully submitted,

Ken Barrett, Fire Chief
Erhart/York Twp FD