

YORK TOWNSHIP TRUSTEES		
Colene Conley	Richard Monroe	William Pavlick
Regular Meeting		January 24, 2017

Chairman Rick Monroe called the regular meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #17-01-13 – Approve Minutes

Moved by Conley, second by Pavlick to approve the December 30, 2016 regular meeting minutes and January 9, 2017 organizational minutes with the clarification of awarding the bid of a 1990 International instead of tanker. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Fiscal Officer:

RESOLUTION #17-01-14 – Approve December Financial Reports

Moved by Pavlick, second by Conley to approve the financial reports for December 31, 2016 as provided: appropriation status, revenue status and fund summary and the December 2016 bank statement. Roll: Pavlick, yes; Conley, yes, Monroe, yes.

RESOLUTION #17-01-15 – Transfer \$4,000 from General Fund to Zoning Fund

Moved by Conley, second by Pavlick to approve the transfer of \$4,000 from the General Fund to the Zoning Fund. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #17-01-16 – Approve Appropriation Amendments

Moved by Pavlick, second by Conley to approve the following appropriation amendments:

	Parks (2171) Personal Services	\$2,500.00	
	Fringe Benefits	540.00	
	Purch. Services	17,525.00	
	Supplies	<u>3,500.00</u>	\$24,065.00
Fire (2901)	Equipment		<u>185,000.00</u>
	Total:		<u>\$209,065.00</u>

Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #17-01-17 – Approve PO’s, BC’s, Payment of Bills and Payroll

Moved by Conley, second by Pavlick to approve the purchase orders, blanket certificates and payment of the payroll and bills (Item A). Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Correspondence:

- Ohio Cemetery Assoc. – 2017 Fee Structure
- Stonehugger Cemetery Restoration – Info Flyer
- Medina Co. Engineer – EPA Phase II Info
- Medina Co. Emer. Mgmt. – E-mail forwarded to you
- Medina Co. Engineer – Ohio EPA Co-Permittee Form
- BWC – New Invoice Format
- Medina Co. Soil & Water – January newsletter

FYI:

- Workers Comp premium true up for 2016 was completed by the January 1st deadline as well as beginning to pay the monthly premiums under the perspective billing. The estimated monthly premium is \$1,317.00.

Visitors:

- Erica from the Auditor’s Office with the reminders of postmarked tax bills in by Feb. 10th; renewal of dog license tags is soon and the Homestead discount now will double their

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reduction if a military person is unemployable due to their disability. The limit of income to qualify is \$31,800 from line 3 on the Ohio tax return – must earn less than that.

REPORTS:

Zoning/Cemetery/Miscellaneous – Dorothy Crouch

- There is a hearing coming up for Bruce Gold opening a business in the Aztec building.
- Do you all have your sign code info? The trustees did.

RESOLUTION #17-02-18 – Public Hearing for Sign Code

Moved by Conley, second by Pavlick to hold a public hearing on February 23rd at 6:15 p.m. in regards to the proposed Sign Code. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

- There will be a BZA hearing for a home occupation application. This is for someone who will be purchasing property.
- There is another pool and some junk cars that still need to be taken care of.
- A gentleman called that was very upset about the Kerns property still looking junky. I checked it out and there were not vehicles on top of each other.
- We need doggie bags for the park again – getting low. Colene will order.
- I want to speak about what Ryan stated regarding Microsoft Office 2007 going to be obsolete in either April or May. There will be no more support for it. Dorothy will get in touch with Eric to update.

Fire Department

- Chief Barrett gave the trustees the report for the past month as well as last year's annual report and training report.
- There were 71 different classes offered to the department with 1,886 man hours.
- I've submitted the requisition for the radio purchase using the Demuth Family donation.
- I'll call State Farm to see if we can get any monies for the station siren. If not, we'll need to look at other sources. With the upgrading of the radios, we will need to upgrade the sirens to the 700 mhz from 400 mhz. Rick will contact Dan Bodette for pricing.
- We will be going with the "Who's Responding" app to dispatch calls to the members. It is the secondary notification.

RESOLUTION #17-01-19 – Purchase Radio System

Moved by Conley, second by Pavlick to purchase 35 portable radios, 7 mobiles and 1 mobile with remote head from Cleveland Communications at a cost of \$177,852.78. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Trustees

Colene Conley

- I was called on two different issues – Abbeyville/Wolff and Columbia/Stone.
 - The county will also be looking at Columbia and Stone. Fred Boreman stated that was going to be his recommendation – direct the trustees to the County because the problem is with Columbia Road. Within the 60' right-of-way, the County is responsible. Since the water is sitting in the intersection, the County is responsible. The County may want to clean the ditch along Columbia to allow the water to flow. It will be up to them.
 - Fred stated Wolff Road doesn't surprise me. The surface of your roads is very good. There are not shoulders everywhere. On short Wolff, vehicles travelling west toward

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Abbeyville are going faster now that it was paved and are going off the road into the ditch. It would be beneficial to put in a ditch enclosure. We do have white edge lines, but because the road dips down right after a curve, vehicles come around the curve and can't see the dip and go off the road. If an enclosure is done, Fred recommends that it would be engineered by the County Engineer so it is done correctly and doesn't create more issues. The shoulder should correlate with the 45 mph speed limit. There is no legitimate reason to do an enclosure on Pioneer Way where the resident has asked in the past for one like there is on Wolff Road. The trustees directed Fred to go to Andy Conrad to see about the County examining the area to see what would be needed to do a proper enclosure.

- Bill asked Fred if he had been on Abbeyville between Wolff and Fenn to see how their repairs throws your car all over. He had.
- The new bridge on Branch Road is under the responsibility of the County. Anything with a 10' span of pipes is considered a bridge and the responsibility of the County as well as the deck, guardrail, etc is also the county's responsibility. There is a problem with sitting water at the edge of the deck. Fred said the trustees should refer this to the county which then puts them on notice. The township has no control over this. Bill will contact the County with the Columbia/Stone issue and the Branch Road bridge. Colene will contact the County Engineer the enclosure on Wolff Road. Fred will also speak with the County.

Bill Pavlick

- I had spoken with Scott Terchak from ODOT regarding the Branch Road bridge. They are busy with the SR 42 project.
- The sirens didn't work in the county in January again. Dan Bodette is looking into it. He will be at the sheriff's office next week to work with the employees on how to check if they have gone off or not when they were set off. It needs to be addressed before we get into tornado season. We hope it will work next month, but we don't know for sure. Bill may also go to a Commissioner meeting to see if they can help.
- Dave Hull is a public representative to the County Solid Waste Board - recyclables.
- We are on the same schedule as the county this year for snow and ice removal. It is so far working well. There was one exception and that was during an ice issue.
- John Kollar and I had some tree damage in the Cemetery after the last wind storm that we took care of.

Rick Monroe

- Sanitary Engineer's did work on 3 water hydrants on Lester Road. I spoke with Amy Lyon-Gavin because the area was not left in good shape. They will take care of it when the weather breaks.
- Dorothy noticed that a vent screen along the ramp was pushed in so John Kollar put a board over it for the time being.
- Treemasters took down trees on Erhart, Station, Wolff and Spellman in December.
 - I spoke with Jeff from Treemasters to take out the trees in the old York School property. Need it to dry up some.
- The gasline company still has some work to do in the new cemetery property. They made a mess of our topsoil.
- We submitted 4 roads to be paved to the County – Station (18 & 57), Spieth (Erhart to 57), Stiegler and Gayer Roads. Dan Becker worked up Engineer's Estimates for us. The estimates are approximately \$40,379.75, \$47,819.00, \$19,690.50 and \$4,987.25 respectively. The trustees would like to keep up the road paving schedule. Dan Becker

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stated the County will be putting out the County/Township bids on March 2nd with opening on March 23rd. Dan will send out the tabulation sheet after the bid opening.

- o Fred stated on Spieth Road, we had wanted to put a layer on before the seal. The other three road proposals are good. Fred asked if the trustees wanted to eliminate Spieth (from Station to 57) this year from the bid and seal Beck Road instead. Fred reminded the Board of closing the roads prior to the work. Fred will speak with Dan Becker to put in the paving on Spieth Road to the specs. Fred and the trustees will review what they want Dan Becker to put in the specs.

RESOLUTION #17-01-20 – Advertise for Road Paving – Station, Spieth, Stiegler and Gayer Roads

Moved by Conley, second by Pavlick to advertise for road paving of Station Road (SR 18 to SR 57), Spieth Road (Erhart to SR 57), Stiegler Road (Wolff Road to township line) and Gayer Road (Hamilton Road to township line). Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #17-01-21 – Executive Session

Moved by Conley, second by Pavlick to go into executive session to discuss personnel – the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee Roll: Conley, yes; Pavlick, yes; Monroe, yes.

The three trustees went into executive session at 8:27 p.m. to discuss personnel – the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

Ken Barrett was asked into executive session at 8:52 p.m.
Ken Barrett returned from executive session at 9:01 p.m.

RESOLUTION #17-01-22 – Return From Executive Session

Moved by Pavlick, second by Conley to return to open session at 9:07 p.m. after having discussed personnel. Roll: Pavlick, yes; Conley, yes; Monroe, yes.

RESOLUTION #17-01-23 – Increase Chief Barrett’s Pay

Moved by Conley, second by Pavlick, to approve a raise of \$50 per month for Chief Ken Barrett effective January 1st. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #17-01-24 – Change Dorothy Crouch’s Job Title and Increase Pay

Moved by Conley, second by Pavlick to create the job title of Township Administrator for Dorothy Crouch and increase her pay for the 32 hours per week by \$2.00 per hour, effective January 1st. Roll: Conley, yes; Pavlick, yes; Monroe, yes.

Colene asked Ken to look at the pay rates for the fire department.

RESOLUTION #17-01-25 – Adjourn

Moved by Pavlick, second by Conley to adjourn the meeting at 9:10 p.m. Roll: Pavlick, yes, Conley, yes; Monroe, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer

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ITEM A

YORK TOWNSHIP, MEDINA COUNTY

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Payment Listing

UAN v2017.1

January 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2017	01/04/2017	01/17/2017	CH	Frontier (Verizon North)	\$252.54	O
2-2017	01/05/2017	01/17/2017	CH	Verizon Wireless	\$161.01	O
3-2017	01/05/2017	01/17/2017	CH	MBI Benefits/Alegeus	\$35.15	O
4-2017	01/13/2017	01/17/2017	CH	Columbia Gas	\$337.21	O
5-2017	01/17/2017	01/17/2017	CH	Ohio Edison Co.	\$1,513.86	O
6-2017	01/17/2017	01/18/2017	CH	FirstMerit Bank	\$54.32	O
7-2017	01/18/2017	01/18/2017	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	O
8-2017	01/18/2017	01/18/2017	CH	MBI Benefits/Alegeus	\$3.99	O
9-2017	01/19/2017	01/19/2017	CH	Bureau of Workers Compensation	\$78.47	O
10-2017	01/26/2017	01/20/2017	EP	Kenneth Barrett	\$784.02	O
11-2017	01/26/2017	01/20/2017	EP	Colene S Conley	\$362.74	O
12-2017	01/26/2017	01/20/2017	EP	Dorothy A Crouch	\$2,777.40	O
13-2017	01/26/2017	01/20/2017	EP	William J Crouch	\$273.17	O
14-2017	01/26/2017	01/20/2017	EP	Beverly E Fry	\$1,198.53	O
15-2017	01/26/2017	01/20/2017	EP	John Kollar	\$291.16	O
16-2017	01/26/2017	01/20/2017	EP	Mary E Lenarth	\$483.94	O
17-2017	01/26/2017	01/20/2017	EP	Richard M Monroe	\$817.74	O
18-2017	01/26/2017	01/20/2017	EP	William Edward Pavlick	\$892.72	O
20-2017	01/26/2017	01/20/2017	EW	FirstMerit Bank	\$1,534.34	O
21-2017	01/26/2017	01/20/2017	EW	Ohio Department of Taxation	\$222.49	O
22-2017	01/26/2017	01/20/2017	EW	Public Employers Retirement System	\$2,543.80	O
23-2017	01/26/2017	01/23/2017	EP	Michelle T Antonacci	\$128.24	O
24-2017	01/26/2017	01/23/2017	EP	Kenneth Barrett	\$550.76	O
25-2017	01/26/2017	01/23/2017	EP	Patrick K Barrett	\$632.98	O
26-2017	01/26/2017	01/23/2017	EP	Matthew M Behner	\$972.89	O
27-2017	01/26/2017	01/23/2017	EP	Jason D Creamer	\$1,313.96	O
28-2017	01/26/2017	01/23/2017	EP	John Dean Creamer	\$802.67	O
29-2017	01/26/2017	01/23/2017	EP	Floyd E Echle	\$408.49	O
30-2017	01/26/2017	01/23/2017	EP	Hannah Marie Echle	\$701.19	O
31-2017	01/26/2017	01/23/2017	EP	Ronald Michael Eckart	\$569.28	O
32-2017	01/26/2017	01/23/2017	EP	Adam G Fetter	\$58.03	O
33-2017	01/26/2017	01/23/2017	EP	Philip N Geneaux	\$401.27	O
34-2017	01/26/2017	01/23/2017	EP	Jonathan D Gwynne	\$141.72	O
35-2017	01/26/2017	01/23/2017	EP	Richard E Hill	\$18.36	O
36-2017	01/26/2017	01/23/2017	EP	Todd Michael Kemp Jr	\$220.61	O
37-2017	01/26/2017	01/23/2017	EP	Garrett Steven Koketko	\$64.64	O
38-2017	01/26/2017	01/23/2017	EP	John Kollar	\$346.03	O
39-2017	01/26/2017	01/23/2017	EP	Ryan J McDonnell	\$639.85	O
40-2017	01/26/2017	01/23/2017	EP	Kristen Ann Piatt	\$416.78	O
41-2017	01/26/2017	01/23/2017	EP	Alan Pratt	\$95.92	O
42-2017	01/26/2017	01/23/2017	EP	Cory J Shaffer	\$191.91	O
43-2017	01/26/2017	01/23/2017	EP	Daniel C Sparks	\$1,290.03	O
44-2017	01/26/2017	01/23/2017	EP	Kevin J Swantek	\$191.98	O
45-2017	01/26/2017	01/23/2017	EP	Edward S Szoke	\$682.74	O
46-2017	01/26/2017	01/23/2017	EP	Patrick J Villeneuve	\$504.39	O
47-2017	01/26/2017	01/23/2017	EP	Jesse R Yount	\$563.18	O

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Payment Listing

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January 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
49-2017	01/26/2017	01/23/2017	EW	FirstMerit Bank	\$2,063.95	O
50-2017	01/26/2017	01/23/2017	EW	Ohio Department of Taxation	\$96.64	O
51-2017	01/23/2017	01/24/2017	CH	MBI Benefits/Alegeus	\$399.84	O
52-2017	01/26/2017	01/26/2017	EW	Public Employers Retirement System	\$222.00	O
53-2017	01/26/2017	01/26/2017	EW	Public Employers Retirement System	\$10.80	O
54-2017	01/26/2017	01/31/2017	CH	Armstrong	\$63.95	O
55-2017	01/26/2017	01/31/2017	CH	Frontier (Verizon North)	\$252.10	O
56-2017	01/30/2017	01/31/2017	CH	Armstrong	\$52.32	O
57-2017	01/30/2017	01/31/2017	CH	Columbia Gas	\$29.78	O
58-2017	01/30/2017	01/31/2017	CH	MBI Benefits/Alegeus	\$1,944.45	O
19039	01/24/2017	01/19/2017	AW	Action Septic Service, Inc.	\$125.00	O
19040	01/24/2017	01/19/2017	AW	Aetna Insurance	\$6,103.33	O
19041	01/24/2017	01/19/2017	AW	C. Martin Trucking	\$106.26	O
19042	01/24/2017	01/19/2017	AW	Consumer's Life Insurance Co.	\$30.00	O
19043	01/24/2017	01/19/2017	AW	Delta Dental of Ohio	\$188.42	O
19044	01/24/2017	01/19/2017	AW	Dicar Corporation	\$51.50	O
19045	01/24/2017	01/19/2017	AW	Fabrizi Trucking & Paving Co., Inc.	\$14,099.50	O
19046	01/24/2017	01/19/2017	AW	Finley Fire Equipment Co., Inc.	\$25.48	O
19047	01/24/2017	01/19/2017	AW	Fire Engineering	\$29.00	O
19048	01/24/2017	01/19/2017	AW	FirstMerit Bank	\$110.45	O
19049	01/24/2017	01/19/2017	AW	Great Lakes Portables, LLC	\$125.00	O
19050	01/24/2017	01/19/2017	AW	Harrison Fleet Tire Service, Inc.	\$164.00	O
19051	01/24/2017	01/19/2017	AW	Medina Co. Commissioners	\$300.00	O
19052	01/24/2017	01/19/2017	AW	Medina Co. Engineer	\$6,357.36	O
19053	01/24/2017	01/19/2017	AW	Medina Co. Sanitary Engineer	\$19.20	O
19054	01/24/2017	01/19/2017	AW	Medina Co. Treasurer	\$8,690.26	O
19055	01/24/2017	01/19/2017	AW	National Fire Codes Subsription Service	\$1,345.50	O
19056	01/24/2017	01/19/2017	AW	NFPA	\$175.00	O
19057	01/24/2017	01/19/2017	AW	Ohio Business Machines	\$14.50	O
19058	01/24/2017	01/19/2017	AW	Ohio Cemetery Association	\$95.00	O
19059	01/24/2017	01/19/2017	AW	Ohio State Firefighters Association	\$100.00	O
19060	01/24/2017	01/19/2017	AW	Staples	\$280.29	O
19061	01/24/2017	01/19/2017	AW	Stryker EMS Equipment	\$18,112.50	O
19062	01/24/2017	01/19/2017	AW	The Gazette	\$92.66	O
19063	01/24/2017	01/19/2017	AW	TravelCenters of America	\$118.21	O
19064	01/24/2017	01/19/2017	AW	Treemasters Tree Service, Inc.	\$562.50	O
19065	01/24/2017	01/19/2017	AW	Wayne Co. Fire Rescue Assn.	\$20.00	O
19066	01/24/2017	01/24/2017	AW	Croston, Tom DBA	\$450.00	O
19067	01/24/2017	01/24/2017	AW	Fallsway Equipment Co.	\$1,524.00	O
19068	01/24/2017	01/24/2017	AW	Linde Gas North America LLC	\$2.22	O
19069	01/24/2017	01/24/2017	RW	Dorothy Crouch	\$200.00	O
19070	01/24/2017	01/24/2017	AW	Fluent Information Systems, Inc.	\$1,300.00	O
Total Payments:					\$92,591.94	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$92,591.94	

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Payment Listing

UAN v2017.1

January 2017

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.