

YORK TOWNSHIP TRUSTEES

Richard Monroe

William Pavlick

Todd Zieja

Organizational Meeting

January 4, 2018

Chairman Pro Temp Rick Monroe called the organizational meeting to order at 5:00 p.m. He led the pledge of allegiance.

RESOLUTION #18-01-01 – Elect Chairman and Vice Chairman

Moved by Pavlick, second by Zieja to elect Rick Monroe as Chairman and Bill Pavlick as Vice Chairman for 2018. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

Rick Monroe continued as chairman.

RESOLUTION #18-01-02 – Set Business Hours

Moved by Pavlick, second by Zieja that the business hours would be as follows:

Office: Mon. - Thurs. 8:00 - 4:30; lunch 12:30 - 1:30; office closed to the public on Wednesday

Zoning - until 7:00 p.m.; Fiscal Officer - by appointment

Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-01-03 – Road Assignments

Moved by Zieja, second by Pavlick to approve the following road assignments:

Todd Zieja: Bent Oak (.10), Cemetery (.12 – inactive), Crosswind Court (.03), Heather Glen (.20), Pilgrim Dr. (.09), Pioneer Way (.43), Seven Bridges (.467), Spieth (2.46), Stillwater (.41) and Wolff (4.30) – approx. 8.607 miles

Rick Monroe: Beck (.89), Erhart (1.11), Hastings (.31), Haury (.10), Indoe (.05), Lampson (.11), Lester (.98), Province (.06), Royal Brook (.36), Spellman (.08), Stone (3.65) and Water (.13) – approx. 7.83 miles

Bill Pavlick: Arapaho Way (.283), Atwood Drive (.05), Bachtell (.46), Branch (2.73), Daintree Lane (.389), East (.16), Emerald Run (.38), Gayer (.27), Hunters Trail (.40), Lake Dawn (.16), Livia Lane (.37), Sapphire (.41), Station (1.70) and Steigler (.44) – approx. 8.202 miles

Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-01-04 – Mileage Reimbursement

Moved by Pavlick, second by Zieja to set mileage reimbursement at .46¢ per mile, same as the Medina County Commissioners. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-01-05 – Set Meeting Dates and Time

Moved by Zieja, second by Pavlick to set the meetings for the 4th Thursday at 6:30 p.m. as follows:

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Colene Conley
Organizational Meeting

Richard Monroe

William Pavlick
January 2, 2014

January 25th

April 26th

July 26th

October 25th

February 22nd

May 24th

August 23rd

November 29th

March 22nd

June 28th

September 27th

December 27th

Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-01-06 – Establish Pay Dates

Moved by Pavlick, second by Zieja to establish the fourth Thursday of the month as payday for consistency with the employees. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-01-07 – Payment of Utilities Online

Moved by Pavlick, second by Zieja to pay any utilities (phone, electric, gas, trash pickup) if possible, online before the due date. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-01-08 – Hold Special Meetings as Necessary

Moved by Zieja, second by Pavick to hold emergency (special) meetings as deemed necessary and make the notification as required by law. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-01-09 – Zoning, Cemetery & Town Hall Fee Schedule

Moved by Pavlick, second by Zieja to adopt the following fee schedule:

Zoning:

Residential, new home	\$250 + .02 per sq. ft.
Ancillary Residential permit	75 + .02 per sq. ft.
Commercial & Industrial	300 + .02 per sq. ft.
Pools	50
Ponds, Lakes	100
Signs	100
Home Occupation (Type 2)	100
Home Occupation (w/conditional permit)	400
Each additional request	50
Lot Splits (per lot)	50 + review fees if applicable
Variance	400
Each additional request	50
Site Plan Review with change of use	300
Conditional Use Permit	400
Each additional request	50
Zoning Resolution Amendment	500
Each additional request	100
Late Fee – Zoning Violation (same builder)	
First	250
Second	500
Third	1,000
Appeal	400

Town Hall:

Private party (returnable \$200 security deposit)	\$100 + security deposit
Wedding or anniversary (returnable \$300 security deposit)	200 + security deposit

Gravesite Purchase:

Resident Taxpayer	\$350 each
Non-resident Taxpayer	400 each
Non-resident	1,000 each

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Interments:	<u>Mon.-Fri.</u>	<u>Sat.</u>	<u>Sun.</u>
Ashes	\$250 each	\$325	\$400
Baby Coffin	350 each	475	600
Adult Coffin	550 each	775	1,000

Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-01-10 – Approve Blanket Certificates to Remain Open All Year
Moved by Pavlick, second by Zieja to approve blanket certificates to remain open until December 31st each year instead of expiring every 90 days. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

FYI: Frontier – There was an update with the fact that we are under contract with them until June, 2019. That brought up more questions with Armstrong and we will speak with Eric, our IT person on June 25th.

Reports:

Zoning:

- Reappoint Roger Mittler to a new 5-year term on the BZA beginning January 1, 2018.

RESOLUTION #18-01-11 – Reappoint Roger Mittler to new 5-year Term on BZA
Moved by Pavlick, second by Zieja to reappoint Roger Mittler to a new 5-year Term on the BZA (Board of Zoning Appeals) beginning January 1, 2018. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

- Discussion of Re-codification of Zoning Resolution

RESOLUTION #18-01-12 – Approve the Re-Codification of the Zoning Resolution
Moved by Pavlick, second by Zieja to approve the Re-Codification of the Zoning Resolution effective February 4, 2018. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

Trustees:

Rick Monroe:

- Ohio Township Cemetery Association are a good group for us. They have a booth at the OTA Convention. Our maps need to be updated desperately. The membership is \$95. It was decided to join the Cemetery Association.
- I want to re-adjust Dorothy’s holiday package to giving her all of the same holidays the County gets, which means adding Columbus Day and Veteran’s Day.

RESOLUTION #18-01-13 – Re-Adjust Dorothy Crouch’s Holiday Package
Moved by Monroe, second by Pavlick to give Dorothy Crouch all 10 of the County holidays by adding Columbus Day and Veterans Day. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Bill Pavlick:

- When the state cut some of our money, we quit paying for the meals at the OTA Convention. I’d like to re-instate reimbursing those people who go to the Convention. The limit would be \$30 per day with reimbursement upon submission of the receipts.

RESOLUTION #18-01-14 – Reimburse Meals for those attending OTA Convention

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Moved by Pavlick, second by Zieja to reimburse those going to the OTA Convention at a rate of \$30 per day with reimbursement after submitting receipts for their meals. Roll: Pavlick, yes; Zieja, yes; Monroe.

Todd Zieja:

- No report.

RESOLUTION #18-01-15 – Adjourn

Moved by Zieja, second by Pavlick to adjourn the meeting at 5:53 p.m. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer