

Chairman Rick Monroe called the meeting to order at 6:30 p.m. He led the pledge of allegiance.

RESOLUTION #18-05-01 – Approve Minutes

Moved by Zieja, second by Pavlick to approve the April 26, 2018 regular minutes. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Fiscal Officer:

RESOLUTION #18-05-02 – Approve Financial Reports

Moved by Pavlick, second by Zieja to approve financial reports as presented for April – fund summary, revenue status, appropriation status and bank statement. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-05-03 – Approve transfers of \$75,000 from General Fund to Road & Bridge Fund; \$8,000 from General Fund to Cemetery Fund; and \$5,000.00 from General Fund to Zoning Fund

Moved by Zieja, second by Pavlick to transfer \$75,000 from General Fund to Road & Bridge Fund; \$8,000 from General Fund to Cemetery Fund; and \$5,000.00 from General Fund to Zoning Fund. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-05-04 – Approve Appropriation Amendments

Moved by Pavlick, second by Zieja to approve the amendments in appropriations as follows:

General Fund:	Transfer Out		\$75,000.00
Road & Bridge Fund:	Purch. Svcs.		75,000.00
Cemetery Fund:	Purch. Svcs.	\$4,000.00	
	Capital Outlay	<u>250.00</u>	4,250.00
Zoning Fund:	Personal Svcs.	\$5,000.00	
	Fringe Benefits	<u>1,000.00</u>	<u>6,000.00</u>
	Total:		<u>\$160,250.00</u>

Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-05-05 – Approve write-off with LifeForce for Resident’s co-pay

Moved by Zieja, second by Pavlick to approve write-off with LifeForce for resident’s co-pay for the following accounts: ##GETEUG; #HEILIN; #LEOSYD and #MCCCHR. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-05-06 – Approve purchase of \$1,593.55 from Warren Fire Equipment

Moved by Pavlick, second by Zieja to approve purchase of 1 Hannay Reel low Profile at \$720.95, 4 Streamlight fire lanterns at \$164.15 ea., freight of \$216.00 for a total of \$1,593.55 from Warren Fire Equipment for the fire department. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-05-07 – Approve Annual Subscription/Equipment Rental

Moved by Zieja, second by Pavlick to approve Annual Subscription and Hardware Rental Fee of \$1,200.00 with FluentIMS, Brockville, Ontario for the fire department. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-05-08 – Approve Addendum to Physio-Control

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Todd Zieja

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Moved by Pavlick, second by Zieja to approve addendum to Physio-Control contract for additions and deletions at a cost of \$2,674.92. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

RESOLUTION #18-05-09 – Approve Purchase and Installation of Mulch

Moved by Zieja, second by Pavlick to approve the purchase and installation of mulch on township properties at a cost of \$2,403.00. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-05-10 – PO’s, BC’s, Payment of Bills and Payroll

Moved by Zieja, second by Pavlick to approve the payment of the payroll and bills. (See attached Item A). Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Correspondence:

- Revise Website – General Gov’t Website Info (e-mailed)
- Anthem – Renewal Info (e-mailed)
- OTA – CareWorks Recommendation (e-mailed)
- Community Block Grant – Application Info
- OPWC District 9 – Meeting on May 18th
- Anthem – New! LifeHealth Online for Kids (e-mailed)
- OTARMA – Submit Pictures for 2019 Calendar (e-mailed)

FYI:

- Reminder of the need to do a requisition prior to obtaining a good or service so I can give you a PO #. If it is an emergency, you’ll need to do what has to happen, but I need to be informed at the same time (phone and/or e-mail) so I know to look for the requisition and the date of the emergency so the PO can be processed appropriately. The auditors do look for this and I’m getting several invoices with no PO, or dated prior to the PO again. The PO’s are to be dated prior to the purchase of a good or service. Remember, an emergency is not something that has been thought about for more than a few days.
- We have on file a letter from the Medina Co. Budget Commission allowing us to waive holding a public hearing for the tax budget. Since no one comes, it is not necessary to hold this. The tax budget will still be available for review and will still be approved by the trustees at the June 28th meeting. The trustees want to split the inside millage between the General Fund and Road & Bridge Fund. It will be split in half.
- The Co. Auditor’s Office has been able to return unused Real Estate Assessment Funds of \$15,331.62 to us. In total, they returned \$5.5 million this year throughout Medina County.

Visitors:

- Lighthouse Solutions Group – Ryan McDonnell stated there has been some questions regarding the direction for IT support. The trustees wanted to know just what we purchased. Brian and Jeffrey from Lighthouse were also present to answer questions. The e-mails will be getting transitioned from the current host to the new host. Todd asked LSG if they do off-site backup. Brian stated they can do that. Brian put a placeholder up for the website with the “under construction” sign. The migration of the e-mail should go relatively quickly. Brian can work with us to make the changes of the e-mail from the old to the new on our phones. Brian told us we could right-click on the lighthouse icon and send an e-mail to them. At this time, the additional cost would be for the off-site backup. The fire department members will have new e-mails that end with @yorktwp.org. There are still several pieces to be completed. Todd will be the point person for the technology upgrade.
- Richard Hill stated there have been several comments regarding the Veteran’s Memorial in the Park. He took some pictures of Eaton Township’s. They have a semi-

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circle of benches that are 80' – 100' long. The donor's names are on the front of the benches. Our Memorial is done by the Gold Star Memorial people. We could have a semi-circle of benches around the pond, or part of the pond. Todd asked if he could get the Historical Society to back it. Richard will ask.

- Dave Hull asked about the roundabout. Rick stated the quick fix is to put in a 6" pump with pipe. The 36" pipe that was talked about going down the road is still 2 – 3 years out. ODOT took lots of notes and will be looking at many different things.
 - Forest Creek Subdivision will be transferring the property to us next month? The trustees and Dorothy stated the answer was yes.
- Richard Hill asked if there was anything new on the Erhart Road party center. The trustees told him she has not talked with the residents or done anything else yet.

REPORTS:

Zoning/Cemetery:

- Associated Properties asked about street signs in Shale Creek. Are we responsible? The trustees stated not on private streets. We are responsible for the stop signs. If we were to do the street signs, they wouldn't look like they are now. They paid for those originally. Rick stated we would straighten the signs.
- Dorothy ordered the flags. The boy scouts will put it up in the cemetery. The other new flags are in the office to be put up. Mr. Allen asked Dorothy about ordering the small flags for the cemetery. Dorothy will order them in January.
- The old laptop will work per Brian for the cemetery program. Donna Mittler has volunteered to work with it.
- The Historical Society will have their ice cream social at the parade.
- Mr. Smerigan has been working on our code the past month. It is ready to give to the Board.
- I spoke with Mr. Karris about the shooting thing that Roger Mittler brought in. We can't put anything in our Zoning Code regarding it.
- Forest Creek Subdivision is really building up.
- There is a huge mailbox going up on Livia Lane that the County wants us to check.
- All the addresses are verified for the census. All that is left is to finish the paperwork.
- Smith Road – we have a truck that parks on Smith Road. He said he does not book the deliveries and says he receives a paycheck from the company he works for.

Fire Department:

- Chief Ken Barrett gave the trustees their monthly report.
- Ken is also recommending that we hire Justin Alferio. He has a fire fighter card.

RESOLUTION #18-05-11 – Employ Justin Alferio

Moved by Pavlick, second by Zieja to employ Justin Alferio for the fire department. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

- Pre-prom went well on May 9th. We had a speaker with good feedback.
- We hosted the Co. Fire Assoc. meeting on the 15th.
- Our radios were updated and we can now speak with all our mutual aid departments.
- Training: began hose testing, pump training, quarterly officer meeting.
- Parade will be on Sunday.
- On June 9th, I'd like permission to have department personnel take the ladder truck to the fairgrounds for the Relay to Life. The trustees gave permission.
- The gloves came in for the BWC grant.
- Community Safety grants with State Farm are available. I'll be putting in a grant for the siren in the center of town.

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Trustees:

Todd Zieja:

- I received a call regarding National Night out. Have we ever done that? Sgt. Bev Frazier asked if we would be interested in hosting it on August 7th. It would be geared for York Township residents.
- Todd also had a lead on obtaining free supplies from the state such as “click it or ticket” banners.
- I got the report from the sheriff’s office. April’s call volume was 325.
- Mr. Quigley called from W. Smith Road regarding a guide wire that came off a pole. Todd called Armstrong who said they would dispatch someone. Armstrong said it was Spectrum’s pole. Spectrum stated it was Ohio Edison. Ohio Edison asked for additional info this morning. I directed them to Mr. Quigley.
- Todd thanked the fire department for their help in finding the missing older gentleman on Saturday.

Bill Pavlick:

- I met with Tom Karris regarding the single trash hauler. Beth Biggins-Ramer wanted us to hold off for a couple of weeks. There are 3 others – Brunswick Hills, Litchfield and Liverpool Townships that want to bundle with us. I told Beth we didn’t need to re-invent the wheel if we offer the 3 levels of service.
 - Dave Hull asked if we would have public meetings yet. The trustees stated yes.
- Roadside mowing will begin on Wolff Road on Monday.
- The road patch is still on backorder.
- We got topsoil delivered to the cemetery for the new graves.
- I called D & L Recycling to see what we earned. Todd stated he had a good time at the township cleanup and thought we did a great job. I called the Lt. the next day to tell him thank you for the help. There was discussion regarding the traffic pattern and making adjustments.
- Hunter’s Trail – the drainage has been repaired and approved by the County.

Rick Monroe:

- Lester Road paving – got a call from Dan Becker at the County that the contracts were ready for pick up. Rick passed them out for signatures. Melway Paving got the bid and have done a good job in the past for us.
- Greg Dobson: Lester Road culvert is complete as well as some ditching and berming. He completed the second culvert on Stone Road. The Stone Road bridge opened at the beginning of the month.
- Greg has completed and seeded around the pond. Everyone says it looks nice.
- It’s time to have C. Martin empty the dumpster at the Town Hall weekly and every other week at the Cemetery. I’ll call them.
- I had a meeting with the Ohio EPA regarding our septic system. She said we would have to put in a new system. We walked the area and asked her where it is running into Mallet Creek. There was silence. She said she’d have to get with supervisors. We’d have to have it monitored twice a week and a huge commercial system. I have some work to do. We think there is a mix up.
- I’m still working on our sign grant. It’s 48 pages long. I’ll get it submitted next week.
- I got a call from Supt. Kent Morgan from Buckeye Schools. They would like to offer their bus wash to the fire department to clean salt off. The squads will fit for sure and we’re not sure about the other apparatus.
- I’d like to thank Nick Pfaff for using the bucket truck to lift me in the air to put up flags. Our flags, brackets and poles are in bad shape.
- Abbeyville Road Cemetery – John and I were down there to look at it and see how it is being maintained. John blew the leaves off. Mrs. Schmidt’s late husband took care of it.

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She's not able to take care of it anymore. The people there are all Civil War. John purchased a push lawnmower so he can take care of it.

- We found some other areas in the township that need berming and ditching on Wolff Road and Erhart/Branch. The total is \$3,100.00.

RESOLUTION #18-05-12 – Hire Don Dobson for Roadwork

Moved by Monroe, second by Zieja to hire Don Dobson to do berming and ditching on Wolff Road and Erhart/Branch Roads for a cost of \$3,100.00. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

- We've had Certified Pest Control for the last few years. They've given us the same quote as the last couple of years.

RESOLUTION #18-05-13 – Hire Certified Pest Control

Moved by Monroe, second by Zieja to hire Certified Pest Control at \$490.00. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

- I'd like to thank Matt Behner for planting some shrubs and rose bushes out front and mulched. Got Grass mulched over it and covered the plants. I spoke with Eddie Echle and he stated that Smith Brothers would donate the mulch next year.

Comments/Concerns:

- Dorothy stated the north side of the station has become a thoroughfare and a gentleman almost got hit a couple of weeks ago. The trustees decided to put a concrete barrier up. It was also suggested to put reflective markers on both concrete blocks.

RESOLUTION #18-05-14 – Adjourn

Moved by Zieja, second by Pavlick to adjourn at 8:35 p.m. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Richard Monroe, Chairman

Beverly Fry, Fiscal Officer

ITEM A

YORK TOWNSHIP TRUSTEES

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Todd Zieja

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YORK TOWNSHIP, MEDINA COUNTY

6/4/2018 11:33:18 AM

Payment Listing

UAN v2018.2

May 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
191-2018	05/01/2018	05/06/2018	CH	Columbia Gas	\$72.87	C
192-2018	05/01/2018	05/06/2018	CH	MBI Benefits/Alegeus	\$473.99	C
193-2018	05/03/2018	05/06/2018	CH	MBI Benefits/Alegeus	\$80.99	C
194-2018	05/07/2018	05/08/2018	CH	MBI Benefits/Alegeus	\$715.89	C
195-2018	05/08/2018	05/08/2018	CH	Verizon Wireless	\$161.36	C
196-2018	05/10/2018	05/14/2018	CH	Frontier (Verizon North)	\$259.35	C
197-2018	05/14/2018	05/14/2018	CH	MBI Benefits/Alegeus	\$209.01	C
198-2018	05/15/2018	05/17/2018	CH	Huntington National Bank	\$107.99	C
199-2018	05/16/2018	05/17/2018	CH	Bureau of Workers Compensation	\$1,243.26	C
200-2018	05/21/2018	05/21/2018	EP	Kenneth Barrett	\$833.79	C
201-2018	05/21/2018	05/21/2018	EP	Dorothy A Crouch	\$2,817.19	C
202-2018	05/21/2018	05/21/2018	EP	William J Crouch	\$273.17	C
203-2018	05/21/2018	05/21/2018	EP	Beverly E Fry	\$1,290.23	C
204-2018	05/21/2018	05/21/2018	EP	John Kollar	\$784.90	C
205-2018	05/21/2018	05/21/2018	EP	Mary E Lenarth	\$448.93	C
206-2018	05/21/2018	05/21/2018	EP	Richard M Monroe	\$911.54	C
207-2018	05/21/2018	05/21/2018	EP	William Edward Pavlick	\$889.04	C
208-2018	05/21/2018	05/21/2018	EP	Charles H Reynolds	\$176.10	C
209-2018	05/21/2018	05/21/2018	EP	Todd Anthony Zieja	\$911.54	C
211-2018	05/24/2018	05/21/2018	EW	Huntington National Bank	\$974.43	C
212-2018	05/24/2018	05/21/2018	EW	Ohio Department of Taxation	\$245.52	C
213-2018	05/24/2018	05/21/2018	EW	Public Employers Retirement System	\$2,784.64	C
214-2018	05/21/2018	05/22/2018	CH	Ohio Edison Co.	\$1,557.22	C
215-2018	05/22/2018	05/22/2018	CH	MBI Benefits/Alegeus	\$21.35	C
216-2018	05/24/2018	05/31/2018	CH	MBI Benefits/Alegeus	\$53.67	C
217-2018	05/24/2018	05/31/2018	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
218-2018	05/25/2018	05/31/2018	CH	MBI Benefits/Alegeus	\$13.10	C
219-2018	05/29/2018	05/31/2018	CH	Anthem	\$4,870.79	C
220-2018	05/29/2018	05/31/2018	CH	Armstrong	\$63.95	C
221-2018	05/30/2018	05/31/2018	CH	Armstrong	\$58.95	C
222-2018	05/30/2018	05/31/2018	CH	Columbia Gas	\$43.24	C
223-2018	05/11/2018	06/04/2018	CH	Columbia Gas	\$171.92	C
19602	05/07/2018	05/06/2018	AW	Life Support Team	\$265.00	C
19603	05/07/2018	05/06/2018	RW	OTARMA	\$4,822.58	O
19604	05/24/2018	05/24/2018	AW	Action Septic Service, Inc.	\$145.00	O
19605	05/24/2018	05/24/2018	AW	Benistar/Hartford	\$449.04	C
19606	05/24/2018	05/24/2018	AW	C. Martin Trucking	\$106.26	O
19607	05/24/2018	05/24/2018	AW	Cleveland Clinic At Work	\$315.00	O
19608	05/24/2018	05/24/2018	AW	Consumer's Life Insurance Co.	\$30.00	C
19609	05/24/2018	05/24/2018	AW	Croston, Tom DBA	\$2,300.00	C
19610	05/24/2018	05/24/2018	AW	Delta Dental of Ohio	\$162.08	O
19611	05/24/2018	05/24/2018	AW	Demko, Paul	\$240.00	C
19612	05/24/2018	05/24/2018	AW	Fabrizi Trucking & Paving Co., Inc.	\$1,005.60	C
19613	05/24/2018	05/24/2018	AW	Fluent Information Systems, Inc.	\$1,200.00	O
19614	05/24/2018	05/24/2018	AW	Generation Consultants, LLC	\$150.00	O
19615	05/24/2018	05/24/2018	AW	Got Grass Landscaping	\$4,950.00	C

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May 2018

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19616	05/24/2018	05/24/2018	AW	Huntington National Bank	\$30.69	C
19617	05/24/2018	05/24/2018	AW	Integrity Verifications	\$88.00	C
19618	05/24/2018	05/24/2018	AW	Krystowski Tractor Sales	\$439.96	C
19619	05/24/2018	05/24/2018	AW	Life Force Management, Inc.	\$204.80	O
19620	05/24/2018	05/24/2018	AW	Medina Co. Sanitary Engineer	\$19.90	C
19621	05/24/2018	05/24/2018	AW	Monroe, Richard	\$39.75	C
19622	05/24/2018	05/24/2018	AW	Old Schoolhouse Catering	\$194.67	C
19622	05/30/2018	05/31/2018	NEG ADJ	Old Schoolhouse Catering	-\$38.00	C
19623	05/24/2018	05/24/2018	AW	Smith Bros., Inc.	\$258.93	O
19624	05/24/2018	05/24/2018	AW	Staples	\$124.95	O
19625	05/24/2018	05/24/2018	AW	Sweet Lawns	\$1,339.00	C
19626	05/24/2018	05/24/2018	AW	Tractor Supply Co. #311	\$749.99	O
19627	05/24/2018	05/24/2018	AW	TravelCenters of America	\$424.06	C
19628	05/24/2018	05/24/2018	AW	Warren Fire Equipment	\$817.25	C
Total Payments:					\$44,366.90	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$44,366.90	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.