

YORK TOWNSHIP
Regular Meeting - December 27, 2018
Trustees: Richard Monroe - William Pavlick - Todd Zieja
Fiscal Officer: Margaret (Peggy) Russell

Present:

Trustee Rick Monroe, Chairman
Trustee Bill Pavlick
Trustee Todd Zieja
Fiscal Officer Peggy Russell
Dorothy Crouch – Zoning, Cemetery
Chief Ken Barrett, Fire/EMS

Also Present:

Terry Gershpaecher
Dave Hull
Vanessa Swank

Chairman Rick Monroe called the regular meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Monroe stated the meeting is being recorded for transcription purposes only.

Motion to Approve Minutes for November 29, 2018 Regular Meeting, December 7, Special Meeting and December 18, Special Meeting.

Moved by Zieja second by Pavlick. Roll: Pavlick, yes; Zieja, yes; Monroe, yes.

VISITORS: Vanessa Swank, is president of the Buckeye High School Parent Boosters. She is requesting permission to place advertising signage on the outfield fences along SR 252 at the High School Baseball fields. This type of advertising to raise funds for Baseball has been done in the past. Banners will also be hung in the Football Stadium in the fall. Companies can choose to do both seasons, and will be up for spring and fall. Swank expects signs to display at the baseball field from March through June. The three trustees all agreed they have no problem with these signs for this year. As this is an area that falls under our jurisdiction, they appreciate the Boosters requesting permission to hang the signs each year.

REPORTS

Zoning: Dorothy spoke to Builders Exchange about the fire department office wall removal project, and I explained it is a small project and will be done in house. I have not received any more calls from contractors.

The shrimp farm on Spieth Rd. has brought in a large truck for propane. Neighbors have asked about limitations with this. I spoke to the Fire Chief Ken Barrett about and gave him the contact who would like to discuss this with him. According to Ken we have no regulations on this as a township or a fire dept. I also contacted the Medina Co. Building Dept. they also said they do not regulate this type of item.

The court date for the case on Stiegler was cancelled and settled out of court.

The next court date for 7100 Elyria is March 13, 2019. They did a lot of the clean up before the December 11 date and it was agreed they will continue and be done by the March date.

Pending violations:

Fergus 4511 Erhart Rd. Some of the vehicles have been moved and some cleanup has been done. There is still more to go, two letters have been sent. This will go to the Prosecutors office for further assistance.

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Vandever 6165 Spieth Rd. A repeat violation of junk on the east side of his property. He has also started building an addition on the side of the detached garage, without a permit. I will advise the building dept. and continue the violation.

Zoning, Cemetery, and Hall Rental Fees for the Township will be discussed at the organizational meeting in January. A sheet with the current fees and proposed fees was distributed for informational purposes, and to give time for all parties to research and educate themselves prior to the meeting.

RESOLUTION #18-12-01 Trustee Zieja made the motion to approve the hiring of Guy Roach to fill a vacant Zoning Board Position. Second by Trustee Pavlick. Roll: Zieja, yes; Pavlick, yes; Monroe, yes We still have one position on the Zoning Board, and one alternate position we must fill.

Fire Report: Chief Barrett delivered the incident report. We had a total of 19 incidents for the month of December, and 295 for the year.

We have placed our final order for the 2018 EMS grant. Funds have to be expended by the 31st of the year.

Chief Barrett stated our grass truck, 54-1 is a 1994 truck. The truck itself is in good condition. The original body is aluminum. Due to the age of the truck, the body is becoming brittle, forming cracks. Fallsway is in the process of researching our options to fix this. Option 1 is to take off the body, rework it, weld the cracks, gussets to strengthen it, and remount. Option 2 is to buy a new utility bed and mount it on the chassis. It is safe to drive and operate. The rails are solid, chassis is in good shape. Once Fallsway gets quotes we will discuss which plan makes the most sense.

Trustee Zieja made the **motion** to approve Aladec Subscription \$2200.00 which is the online scheduling service for the Fire/EMS staffing needs. Second by Trustee Pavlick.
Roll. Zieja, yes; Pavlick, yes; Monroe, yes.

Chief Barrett recommended the following members of the Fire Department for Officer Positions for the 2019 calendar year. These are a one-year appointment recommendation.

Motion by Zieja, second by Pavlick. Roll Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-12-02 to approve the annual appointment of the following Fire Department Officers:

- | | |
|-------------------|--|
| ▪ Assistant Chief | Jason Creamer |
| ▪ Captain | Ed Szoke |
| ▪ Lieutenant | John Creamer |
| ▪ Lieutenant | Pat Villeneuve |
| ▪ Lieutenant | Ryan McDonnell |
| ▪ Lieutenant | Patrick Barrett |
| ▪ Lieutenant | Dan Sparks |
| ▪ Engineer | John Kollar |
| ▪ Fire Inspector | Jason Creamer, Pat Villeneuve, Ken Barrett |

TRUSTEES: Reminders : Everyone should be using township emails.

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Please use key FOB when entering the building. Using the key can result in in having doors become unlocked and people freely entering the building.

Fiscal Officer:

FYI – please be aware that the township occurs fees when a bank account is changed and we are not notified. We will be sending out an informational email, letter, etc that if the township incurs a fee because you did not notify the fiscal officer of the change, you will be responsible for reimbursing the fee. I am looking into emailing the paystubs as opposed to printing a paystub.

Fiscal Officer Russell presented the November bank reconciliation and financial reports. **RESOLUTION #18-12-03 to approve** November bank reconciliation, appropriation status, fund summary, revenue summary and fund status, provided to each trustee. **Moved** by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Motion to Approve Supplemental Appropriations as presented for December
Moved by Zieja, second by Pavlick. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Motion to Approve PO's and BC's; Payroll and Bills totaling \$94,813.92 (Form A)
Moved by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-12-04 to Request all available Tax Advances for 2019 from the County Auditor.
Moved by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION# 18-12-05 to Approve 2019 Temporary Appropriations in the amount of \$1,000,000.00.
Moved by Zieja, second by Pavlick. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

Set Organizational Meeting – January 8, 5pm

RESOLUTION #18-12-06 to Confirm Trustees Paid at Maximum Amount by Law. Moved by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-12-07 to Confirm Continue Purchasing Health/Dental Insurance and *125 Plan for Elected Officials and Dorothy Crouch. Moved by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-12-08 to Confirm Township Funds may be spent for refreshments – To confirm that township funds may be expended to purchase coffee, meals, refreshments or other amenities for the trustees, fiscal officer, employees or other persons the trustees deem necessary. Exception: Meals will not be provided at the OTA conference in January. There are sufficient opportunities for free food. We will not be reimbursing for this event. **Moved** by Zieja, second by Pavlick. Roll: Zieja, yes; Pavlick, yes; Monroe, yes.

RESOLUTION #18-12-09 to Authorize Fiscal officer to make Year End Adjustments. Moved by Pavlick, second by Zieja. Roll: Zieja, yes; Pavlick, yes

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RESOLUTION #18-12-10 to Confirm Pay Rates

Ken Barrett – \$950.00/mo.
Dorothy Crouch - \$16.00/hr. Admin. Asst.
Dorothy Crouch - \$1,000.00/mo. Zoning Inspector
Dorothy Crouch - \$482.99/mo. Town Hall
Dorothy Crouch - \$14.00/hr. Cemetery
William Crouch - \$350.00/mo. Maintenance
John Kollar - \$15.00/hr. Maintenance
Mary Lenarth - \$450.00/mo. Zoning Secretary
Mary Lenarth - \$12.00/hr. Office Work and Park Ranger
Charles Reynolds - \$10.00/hr. Maintenance
Zoning Board Members - \$27.00/mtg.
Zoning Board Members - \$10.60/training
Fire Department Pay Scale Rates will continue as adopted in Jan. 2017. (Form B)

Correspondence

- Colleen Swedyk – Medina County Recorder. Notice of requirement to file zoning amendments and changes.
- Sweet Lawns – 2019 Renewal Proposal – we will look at adjusting the nitrogen before adopting the proposal. The landscapers have observed that the fertilization results in more frequent mowing.
- IDNS Domain Name Solicitation
- Invitation to 20th Annual Commissioner’s Ball (RT – Round Table)
- Akron Regional Air Quality Management District Newsletter (RT)
- Medina County Sanitary Engineer – Sanitary Sewer Extension along Marks Road
- CMR Claims Management Resources – Claim on Hart – Wrong York Twp.

Other comments – Amy Lyons Geller has an interest in developing her property. Chief Barrett got a call about having a Phase one inspection, which might mean duplex homes.

Motion to Adjourn

Moved by Pavlick, second by Zieja, to adjourn the meeting at 7:10 pm. Roll Pavlick, yes; Zieja, yes; Monroe, yes.

Richard Monroe, Chairman

Margaret Russell, Fiscal Officer

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Payment Listing
December 2018

LAPR 12/27/18, 1

<u>Payment Advice #</u>	<u>Post Date</u>	<u>Transaction Date</u>	<u>Type</u>	<u>Vendor / Payee</u>	<u>Amount</u>	<u>Status</u>
518-2018	11/29/2018	11/29/2018	CH	Columbia Gas	\$233.77 *	V
518-2018	12/18/2018	12/18/2018	CH	Columbia Gas	-\$233.77	V
520-2018	12/06/2018	12/06/2018	CH	MBI Benefits/Alegeus	\$4,493.86	O
521-2018	12/06/2018	12/06/2018	CH	Ohio Edison Co.	\$1,513.59	O
522-2018	12/05/2018	12/06/2018	CH	Verizon Wireless	\$181.54	O
523-2018	12/10/2018	12/10/2018	CH	Lorain-Medina Rural Electric Coop, Inc.	\$9.86	O
524-2018	12/07/2018	12/10/2018	CH	Bureau of Workers Compensation	\$16,816.00	O
525-2018	12/11/2018	12/11/2018	CH	MBI Benefits/Alegeus	\$8.92	O
526-2018	12/01/2018	12/18/2018	CH	Columbia Gas	\$233.77	O
527-2018	12/18/2018	12/18/2018	CH	Columbia Gas	\$103.32	O
528-2018	12/13/2018	12/18/2018	CH	MBI Benefits/Alegeus	\$10.00	O
529-2018	12/27/2018	12/19/2018	EP	Justin A Allerio	\$104.44	O
530-2018	12/27/2018	12/19/2018	EP	Christine Barnes	\$84.08	O
531-2018	12/27/2018	12/19/2018	EP	Kenneth Barrett	\$808.22	O
532-2018	12/27/2018	12/19/2018	EP	Patrick K Barrett	\$227.26	O
533-2018	12/27/2018	12/19/2018	EP	Mathew M Behner	\$768.85	O
534-2018	12/27/2018	12/19/2018	EP	John Dean Creamer	\$900.07	O
535-2018	12/27/2018	12/19/2018	EP	Dorothy A Crouch	\$2,701.57	O
536-2018	12/27/2018	12/19/2018	EP	William J Crouch	\$273.17	O
537-2018	12/27/2018	12/19/2018	EP	Floyd E Echle	\$344.22	O
538-2018	12/27/2018	12/19/2018	EP	Ronald Michael Eckart	\$282.99	O
539-2018	12/27/2018	12/19/2018	EP	Ronald W Fabich	\$34.72	O
540-2018	12/27/2018	12/19/2018	EP	Richard Michael Folkman	\$59.67	O
541-2018	12/27/2018	12/19/2018	EP	Philip N Geneaux	\$245.59	O
542-2018	12/27/2018	12/19/2018	EP	Kathleen M. Gibbons	\$199.48	O
543-2018	12/27/2018	12/19/2018	EP	Adrienne J. Gray	\$81.05	O
544-2018	12/27/2018	12/19/2018	EP	Richard E Hill	\$84.08	O
545-2018	12/27/2018	12/19/2018	EP	David R. Hull	\$192.95	O
546-2018	12/27/2018	12/19/2018	EP	John Kollar	\$590.34	O
547-2018	12/27/2018	12/19/2018	EP	Christopher R. Kosman	\$59.65	O
548-2018	12/27/2018	12/19/2018	EP	Mary E Lenarth	\$387.60	O
549-2018	12/27/2018	12/19/2018	EP	Zachary Lohr	\$145.75	O
550-2018	12/27/2018	12/19/2018	EP	Ryan J McDonnell	\$232.11	O
551-2018	12/27/2018	12/19/2018	EP	Roger J Mittler	\$84.08	O
552-2018	12/27/2018	12/19/2018	EP	Richard M Monroe	\$911.54	O
553-2018	12/27/2018	12/19/2018	EP	Hannah Marie Naumilket	\$190.89	O
554-2018	12/27/2018	12/19/2018	EP	William Edward Pavlick	\$889.04	O
555-2018	12/27/2018	12/19/2018	EP	Kristen Ann Platt	\$789.69	O
556-2018	12/27/2018	12/19/2018	EP	Alan Pratt	\$155.45	O
557-2018	12/27/2018	12/19/2018	EP	Charles H Reynolds	\$81.45	O
558-2018	12/27/2018	12/19/2018	EP	Margaret M Russell	\$1,520.23	O
559-2018	12/27/2018	12/19/2018	EP	Daniel C Sparks	\$241.67	O
560-2018	12/27/2018	12/19/2018	EP	Jonathan M Steingass	\$184.33	O
561-2018	12/27/2018	12/19/2018	EP	Kevin J Swantek	\$329.26	O
562-2018	12/27/2018	12/19/2018	EP	Edward S Szoke	\$260.86	O
563-2018	12/27/2018	12/19/2018	EP	Patrick J Villeneuve	\$92.33	O

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YORK TOWNSHIP, MEDINA COUNTY

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Payment Listing

UAN v2019.1

December 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
564-2018	12/27/2018	12/19/2018	EP	Lowell E Wolff	\$184.33	O
565-2018	12/27/2018	12/19/2018	EP	Jesse R Yount	\$531.12	O
566-2018	12/27/2018	12/19/2018	EP	Todd Anthony Zieja	\$911.54	O
568-2018	12/27/2018	12/20/2018	EW	Public Employers Retirement System	\$2,950.24	O
569-2018	12/27/2018	12/20/2018	EW	Huntington National Bank	\$2,244.17	O
570-2018	12/27/2018	12/20/2018	EW	Ohio Department of Taxation	\$270.70	O
571-2018	12/21/2018	12/21/2018	CH	Frontier (Verizon North)	\$265.78	O
572-2018	12/21/2018	12/21/2018	CH	Huntington National Bank	\$102.07	O
573-2018	12/19/2018	12/21/2018	CH	MBI Benefits/Alegeus	\$220.33	O
574-2018	12/28/2018	12/26/2018	CH	Armstrong	\$243.95	O
575-2018	12/27/2018	12/27/2018	CH	Anthem	\$9,821.43	O
19632	06/28/2018	06/28/2018	AW	C. Martin Trucking	\$2,126.53 *	V
19632	06/28/2018	06/28/2018	AW	C. Martin Trucking	-\$2,126.53 *	V
19667	06/28/2018	06/28/2018	AW	C. Martin Trucking	\$2,126.53 *	V
19667	12/27/2018	12/27/2018	AW	C. Martin Trucking	-\$2,126.53	V
19778	10/29/2018	10/29/2018	AW	ABC Fire Inc.	\$148.50 *	V
19778	12/18/2018	12/18/2018	AW	ABC Fire Inc.	-\$148.50	V
19835	12/18/2018	12/18/2018	AW	ABC Fire Inc.	\$148.50	O
19836	12/27/2018	12/19/2018	PR	Jason D Creamer	\$454.63	O
19837	12/27/2018	12/21/2018	RW	Rick Monroe	\$200.00	O
19838	12/27/2018	12/21/2018	RW	Brenda Swartz	\$200.00	O
19839	12/27/2018	12/21/2018	RW	Lori Clark	\$200.00	O
19840	12/27/2018	12/21/2018	RW	Merle Mack	\$200.00	O
19841	12/27/2018	12/21/2018	RW	Dorothy Crouch	\$200.00	O
19842	12/27/2018	12/23/2018	AW	Action Septic Service, Inc.	\$125.00	O
19843	12/27/2018	12/23/2018	AW	Aladtec, Inc.	\$2,200.00	O
19844	12/27/2018	12/23/2018	AW	Boyer's Greenhouse	\$222.00	O
19845	12/27/2018	12/23/2018	AW	C. Martin Trucking	\$126.53	O
19846	12/27/2018	12/23/2018	AW	Consumer's Life Insurance Co.	\$30.00	O
19847	12/27/2018	12/23/2018	AW	Croston, Tom DBA	\$150.00	O
19848	12/27/2018	12/23/2018	AW	Delta Dental of Ohio	\$334.76	O
19849	12/27/2018	12/23/2018	AW	Emergency Medical Products, Inc.	\$874.92	O
19850	12/27/2018	12/23/2018	AW	Fabrizi Trucking & Paving Co., Inc.	\$5,337.50	O
19851	12/27/2018	12/23/2018	AW	Fallsway Equipment Co.	\$550.00	O
19852	12/27/2018	12/23/2018	AW	Grainger	\$231.75	O
19853	12/27/2018	12/23/2018	AW	Home Depot Credit Services	\$75.89	O
19854	12/27/2018	12/23/2018	AW	Huntington National Bank	\$151.34	O
19855	12/27/2018	12/23/2018	AW	Lighthouse Solutions Group	\$24,818.36	O
19856	12/27/2018	12/23/2018	AW	Marks Cleaning Service, Inc.	\$327.06	O
19857	12/27/2018	12/23/2018	AW	Medina Co. Engineer	\$2,367.12	O
19858	12/27/2018	12/23/2018	AW	Medina Co. Sanitary Engineer	\$111.64	O
19859	12/27/2018	12/23/2018	AW	Ohio Business Machines	\$129.91	O
19860	12/27/2018	12/23/2018	AW	Old Schoolhouse Catering	\$202.50	O
19861	12/27/2018	12/23/2018	AW	Municipal Emergency Services, INC	\$570.00	O
19862	12/27/2018	12/23/2018	AW	Staples	\$44.19	O
19863	12/27/2018	12/23/2018	AW	TravelCenters of America	\$27.03	O

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Payment Listing

UAN v2019.1

December 2018

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19864	12/27/2018	12/23/2018	AW	Treasurer, State of Ohio	\$876.00	O
19865	12/27/2018	12/26/2018	AW	Medina Co. Engineer	\$610.89	O
Total Payments:					\$94,813.92	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$94,813.92	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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Form B:

**FIRE DEPARTMENT
 REIMBURSEMENT SCHEDULE
 Effective JAN. 2017**

Reimbursement for participating on run responses, in accordance with department SOG's, will be based on certification levels in the following manner:

EMS CERTIFICATION LEVEL	PER CALL STIPEND	RESPOND STIPEND
Driver/FF	\$5.00	\$20.00
EMT-B	\$10.00	\$30.00
EMT-I	\$15.00	\$35.00
EMT-P	\$20.00	\$40.00
Probationary	\$5.00	\$10.00

FIRE CERTIFICATION LEVEL	PER CALL STIPEND	RESPOND STIPEND
36 Hour Vol. FF	\$5.00	\$20.00
Firefighter I	\$10.00	\$30.00
Firefighter II	\$20.00	\$40.00
Probationary	\$5.00	\$10.00

Fire Investigator	\$25.00
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Officer Annual Per-Diems, paid quarterly:

RANK	QUARTERLY RATE	ANNUAL RATE
Asst. Chief	\$625.00	\$2,500.00
Captain	\$375.00	\$1,500.00
Lieutenant	\$312.50	\$1,250.00
Fire Inspector	Paid Monthly	\$15.00/HR
Engineer	\$375.00	\$1,500.00

Stipend for attendance and participation in Scheduled training/details will be as follows:

Full Participation Only	\$20.00
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Stipend for participation in On-Call Rescue Schedule will be as follows:

On-Call 6 Hour timeblock stipend	\$10.00
(9) Holiday On-call 24 hour block	\$100.00