

## YORK TOWNSHIP

### Regular Meeting July 25, 2019

Trustees – Chairman William Pavlick, Richard Monroe, Todd Zieja  
Fiscal Officer Margaret (Peggy) Russell

#### Present:

Trustee Bill Pavlick, Chairman  
Trustee Rick Monroe  
Trustee Todd Zieja  
Fiscal Officer Peggy Russell  
Dorothy Crouch – Zoning, Cemetery  
Chief Ken Barrett  
Asst. Chief Jason Creamer

#### Also Present:

Judy Rodgers, Co. Auditor Office  
Dave Hull  
Terry Gerspacher  
Ted Jaworski  
Roger Morlock  
Norm Hinman

Chairman Bill Pavlick called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Pavlick stated the meeting is being recorded for transcription purposes only.

#### **Approval of Minutes**

Approval of Minutes – **Moved by Zieja, second by Monroe to approve the Regular Meeting June 27, 2019 and Special Meeting June 27, 2019.** Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Auditor's Office** – Judy Rodgers reported the Auditor's office will begin sending reappraisal notices out at the end of August. Getting them all out takes about two years. Once notification starts, informal hearing dates for disputes will be listed. We are one of the rare counties who do this in house and not send the job out. Saves the county a lot of money.

**Fire Department** – Chief Barrett delivered June's report. We had thirty-three runs last month. Currently we are 25 runs ahead of last year. Over half of all runs are EMS. Fire training included pump operations, EMS training on Breathing Apparatus.

Purpose Palooza at the high school was held on the hottest weekend of the year. Only one call, everything went really well.

Hydrant flushing going well, about ½ done.

Chief would like to recommend Paige Smith be considered for attendance at EMT school at the career center. 3-month certification at MCCC is \$1,200.00. **Moved** by Trustee Monroe, second by Trustee Zieja to approve tuition payment for Paige Smith EMT education. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

EMS Stadium S Grant came back. We were approved for \$3,902.20. The purpose of these funds is to purchase ballistic vests and hats. Since we must be trained on these per state mandate, we might as well own them.

Zach Lohr completed his year of probation in July. Chief is pleased with his performance, and reports he is an active department participant.

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**Trustee Zieja** – Lowell Wolff called him about flooding on property. Still working with the EPA.

**Trustee Monroe** – Found out from Dan Becker that the Medina County Engineer's office is close to starting Grafton Road. The township will be receiving 100 ton of grinding. Since we have the space, we will store it. Greg Dobson will haul and spread it. Trustee Monroe plans to use some for parking lot at the historical society site and to expand the parking lot at the Old School House parking lot. This will allow us to move the township cleanup days out from the Historical Society.

Trustee Monroe met at 1 pm with Dan Becker and Fred Boreman to go over the Erhart Rd. Paving Project. Terry Trainor from Melway wanted to start Saturday, but Rick told him no. While they were out there, he got a bid for work on Haurry Rd for \$11,440.00. We have \$50,000 in roads available for repair/road work, however the trustees feel that money would be better spend working on repairs on Stone, Branch and Wolff. He also requested a bid for the park parking lot, which came in at \$16,520.00. Fiscal Officer Russell stated we have enough in the Park Fund to pay for the repair. Melway may not even be able to get to this until next year. We will table this for now.

Fireworks display on SR 57. Jason Creamer came to Trustees with an emailed question about township approving an individual request to put on a fireworks show/display.

Chief Barret felt we did not need that liability. If the individuals putting on the show are willing to contact the state fire marshal they can hire a state services fire inspector for the setup and duration (8-hour day). There is too much liability and safety concerns for the township to be involved, and we do not have the manpower. As of Jan 1, 2020, Class C fireworks are all legal. The individual producing the show is ultimately responsible for the production and safety requirements.

Parcel at SR 18 & Fenn- the previous park director, Tom James, said he would keep it mowed, but that has not happened. The sidewalk needs upkeep and the site could use some help. Nate Epnick will come to a meeting to discuss. He wanted to know if the township would donate three parcels of land (approximately 1.2 acres known as Lawson) to the Medina County Parks system. They would give the area a facelift and cultivate a more appealing look. Trustee Monroe is against donating, he feels there should be a trade-off and a benefit to York Township.

Township Sign – Trustee Monroe is in contact with a nationwide company out of Florida for a quote. This is the same company that provided the sign for the York Methodist Church. Once he gets the quote, he will forward to us.

Historical Society Signs – we cannot put historical signs on state signs. Therefore, the township will put up their own posts. Norm Hinman will order the approved signs and the township will ensure they are mounted.

Historical Society Porta – pot. After researching pricing for handicap accessible porta - pot for the historical center, Miller and Co. came in at \$141 per month for twice a month service, Great Lakes at \$175 for once a week service on a handicap accessible unit. Trustee Zieja stated this

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may go up to \$140,000 per year. We receive a little less than \$10,000 per year from a county levied license plate tax, and \$15,000 from another permissive tax. Two years ago, we moved approximately 1/3 or about \$130,000 from the general fund over to Roads & Bridges, leaving a very tight budget for the general fund. By educating the public prior to the election, we hope to have success with the roads levy on the spring ballot.

**RESOLUTION #19-07-02 Rescind Resolution #19-06-05 to put a 1.75 mill Road Levy on the November Ballot. Moved** by Trustee Monroe, second by Trustee Zieja Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

#### Fiscal Officer

**RESOLUTION #19-07-03 to Approve Financial Reports for June 2019 – Moved** by Monroe, second by Zieja to approve the financial reports for June including Appropriation Status, Revenue Status & Summary, Fund Status & Summary & June 2019 Bank Statement. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**RESOLUTION #19-07-04 to Approve Supplemental Appropriation Amendments for July as presented- Moved** by Zieja, second by Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion to Approve Payroll and Bills. (See attached). Moved** by Trustee Monroe, second by Trustee Zieja Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion to Approve payment of \$28,032.00 . Moved** by Trustee Monroe, second by Trustee Zieja for OTARMA Renewal. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion to Approve payment of \$375.00 to Flow Landscape and Aquatics for first half of Maintenance Contract. Moved** by Trustee Monroe, second by Trustee Zieja. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion to Approve payment of \$1000.25 for Ohio CAT ladder inspections . Moved** by Trustee Monroe, second by Trustee Zieja. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

Ranger went in to Fallsway in March for repairs. The original estimate was \$500 ish to have it ready for e-check. The actual proforma bill came in at \$1376.40. The bill was not finalized for two more months. When it actually came on 6/27/19 the bill was for 1033.40. This is becoming customary for repairs. We are having the same issue with 56-1. The truck has already been returned, but the bill is now \$2,000 higher than the second estimate. With instances like these, I feel the trustees should approve before Fallsway sends a final invoice. I need to be informed of any increases in estimates, prior to the final bill.

**Motion to approve payment of \$1033.40 for Repair of Ranger. Moved** by Trustee Monroe, second by Trustee Zieja. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

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We cannot move the Cemetery Fund 2041 to the General Fund. It is a special revenue fund, and we must record the income here. I have moved all the transactions for 2019 back into #2041. We can still pay expenses out of the General Fund.

Reports – I was asked to provide an income and expense report for meetings. In the UAN there is no such report. On the table, I provided a Fund Summary and a Revenue Summary in addition to the Payment listing. If there is interest in seeing these reports every month please let Peggy know and she will provide them. If there is not sufficient interest, she will provide them when requested.

Dorothy and I would like to attend an Excel Basics Seminar on October 7, 2019 for \$79.00 each. We could use a refresher. Motion to approve registration for two at Excel Basics Seminar totaling 158.00 by Trustee Zieja, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

#### Visitors

Terry Gerspacher – the stop ahead sign on Stone still has not been replaced. Trustee Monroe says it is not likely to be, we are out of signs. The state signs were free, but if we get it from the county they will charge us. Terry stated last time he saw it was when he dropped it off at the township complex office. Trustee Monroe will look and see if it made its way into storage in the garage, but if not it may have been stolen. In addition, the Queen Anne's lace on the Fenn intersection going towards Medina has been mowed probably by ODOT.

Norm Hinman – Noticed the tree has been cut up and arranged in a nice pile in the park.

Wants to know why the Medina County Commissioner's and trustees are not getting on Nexus to do the road repair work.

Stone Rd. next to the RR Tracks- after the track repair, he noticed a couple pieces of 20' pieces of steel/rotted out rails left in the ditch. Trustee Monroe will call and check about that.

SR 18 wants Trustees to find out if that is getting paved in Litchfield and Hammer Creek, since it is getting worse every week. They will not talk to Norm, so he would like trustees to try and find something out.

On a Good Note – the Buckeye 11-12 year old baseball team took the state championship last Sunday.

Can the trustees take a look at the dead trees in the Historical Society, they are right up next to the granary. He does not want them to fall and damage some of the antiques. Trustee Monroe asked if he would like a horse drawn planter donated. Hinman replied he will take any and all donations. He would like to have them all labeled before the Fall Foliage Tour. Norm is glad we can move forward with the historical sign posting. He will get them as soon as possible.

**Payment Listing**

July 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
337-2019	07/01/2019	07/01/2019	CH	Columbia Gas	\$33.13	C
338-2019	07/03/2019	07/03/2019	CH	Anthem	\$7,601.52	C
339-2019	07/03/2019	07/03/2019	CH	Verizon Wireless	\$157.06	C
339-2019	07/31/2019	08/03/2019	POS ADJ	Verizon Wireless	\$0.02	C
340-2019	07/08/2019	07/08/2019	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
341-2019	07/08/2019	07/08/2019	CH	MBI Benefits/Alegeus	\$25.00	C
342-2019	07/11/2019	07/11/2019	CH	MBI Benefits/Alegeus	\$53.55	C
343-2019	07/12/2019	07/12/2019	CH	MBI Benefits/Alegeus	\$17.00	C
344-2019	07/15/2019	07/15/2019	CH	MBI Benefits/Alegeus	\$12.22	C
345-2019	07/15/2019	07/18/2019	CH	Huntington National Bank	\$66.32	C
346-2019	07/15/2019	07/18/2019	CH	MBI Benefits/Alegeus	\$94.25	C
347-2019	07/16/2019	07/18/2019	CH	MBI Benefits/Alegeus	\$310.37	C
348-2019	07/18/2019	07/18/2019	CH	Columbia Gas	\$30.03	C
349-2019	07/25/2019	07/20/2019	EP	Justin A Alferio	\$398.06	C
350-2019	07/25/2019	07/20/2019	EP	Kenneth Barrett	\$1,035.11	C
351-2019	07/25/2019	07/20/2019	EP	Patrick K Barrett	\$278.75	C
352-2019	07/25/2019	07/20/2019	EP	Matthew M Behner	\$174.74	C
353-2019	07/25/2019	07/20/2019	EP	Jason D Creamer	\$938.19	C
354-2019	07/25/2019	07/20/2019	EP	John Dean Creamer	\$1,304.71	C
355-2019	07/25/2019	07/20/2019	EP	Dorothy A Crouch	\$2,763.27	C
356-2019	07/25/2019	07/20/2019	EP	William J Crouch	\$273.23	C
357-2019	07/25/2019	07/20/2019	EP	Floyd E Echle	\$270.84	C
358-2019	07/25/2019	07/20/2019	EP	Ronald Michael Eckart	\$575.26	C
359-2019	07/25/2019	07/20/2019	EP	Philip N Geneaux	\$291.93	C
360-2019	07/25/2019	07/20/2019	EP	Adrienne J. Gray	\$164.51	C
361-2019	07/25/2019	07/20/2019	EP	John Kollar	\$1,323.48	C
362-2019	07/25/2019	07/20/2019	EP	Mary E Lenarth	\$435.79	C
363-2019	07/25/2019	07/20/2019	EP	Zachary Lohr	\$518.63	C
364-2019	07/25/2019	07/20/2019	EP	Ryan J McDonnell	\$237.87	C
365-2019	07/25/2019	07/20/2019	EP	Richard M Monroe	\$911.85	C
366-2019	07/25/2019	07/20/2019	EP	Hannah Marie Naumilket	\$288.46	C
367-2019	07/25/2019	07/20/2019	EP	William Edward Pavlick	\$889.35	C
368-2019	07/25/2019	07/20/2019	EP	Kristen Ann Piatt	\$90.98	C
369-2019	07/25/2019	07/20/2019	EP	Alan Pratt	\$205.46	C
370-2019	07/25/2019	07/20/2019	EP	Charles H Reynolds	\$548.97	C
371-2019	07/25/2019	07/20/2019	EP	Margaret M Russell	\$1,523.36	C
372-2019	07/25/2019	07/20/2019	EP	Daniel C Sparks	\$397.06	C
373-2019	07/25/2019	07/20/2019	EP	Kevin J Swantek	\$438.73	C
374-2019	07/25/2019	07/20/2019	EP	Edward S Szoke	\$448.74	C
375-2019	07/25/2019	07/20/2019	EP	Patrick J Villeneuve	\$272.16	C
376-2019	07/25/2019	07/20/2019	EP	Alexandra Wingfield	\$506.42	C
377-2019	07/25/2019	07/20/2019	EP	Jesse R Yount	\$897.72	C
378-2019	07/25/2019	07/20/2019	EP	Monica D Zieja	\$110.17	C
379-2019	07/25/2019	07/20/2019	EP	Todd Anthony Zieja	\$751.04	C
381-2019	07/25/2019	07/20/2019	EW	Huntington National Bank	\$3,078.52	C
382-2019	07/25/2019	07/20/2019	EW	Ohio Department of Taxation	\$383.75	C

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July 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
383-2019	07/23/2019	07/23/2019	CH	Ohio Edison Co.	\$1,601.54	C
384-2019	07/20/2019	07/23/2019	CH	MBI Benefits/Alegeus	\$563.43	C
385-2019	07/19/2019	07/23/2019	CH	MBI Benefits/Alegeus	\$1,045.30	C
386-2019	07/25/2019	07/25/2019	CH	MBI Benefits/Alegeus	\$189.50	C
387-2019	07/26/2019	07/29/2019	CH	Armstrong	\$278.90	C
388-2019	07/29/2019	07/29/2019	CH	MBI Benefits/Alegeus	\$99.42	C
389-2019	07/25/2019	08/01/2019	EW	Public Employers Retirement System	\$3,170.41	O
394-2019	07/30/2019	08/03/2019	CH	MBI Benefits/Alegeus	\$5.27	C
20028	07/25/2019	07/23/2019	AW	Huntington National Bank	\$912.59	C
20029	07/25/2019	07/25/2019	RW	Rick Monroe	\$200.00	C
20030	07/25/2019	07/25/2019	RW	Sean Regan	\$200.00	C
20031	07/25/2019	07/25/2019	AW	Action Septic Service, Inc.	\$125.00	O
20032	07/25/2019	07/25/2019	AW	Blade To Blade, LLC	\$2,860.00	C
20033	07/25/2019	07/25/2019	AW	Burnham & Flower Insurance Group	\$75.00	O
20034	07/25/2019	07/25/2019	AW	Cleveland Clinic At Work	\$454.00	O
20035	07/25/2019	07/25/2019	AW	Croston Construction Ltd	\$1,800.00	C
20036	07/25/2019	07/25/2019	AW	Fallsway Equipment Co.	\$1,033.40	C
20037	07/25/2019	07/25/2019	AW	Flow Landscape & Aquatics	\$375.00	C
20038	07/25/2019	07/25/2019	AW	The Gazette	\$92.66	C
20039	07/25/2019	07/25/2019	AW	Government Forms & Supplies	\$93.26	C
20040	07/25/2019	07/25/2019	AW	Integrity Verifications	\$137.00	C
20041	07/25/2019	07/25/2019	AW	Life Force Management, Inc.	\$407.72	O
20042	07/25/2019	07/25/2019	AW	Medina Co. Sanitary Engineer	\$20.60	C
20043	07/25/2019	07/25/2019	AW	Minit Mart, LLC	\$520.73	O
20044	07/25/2019	07/25/2019	AW	NAPA	\$29.46	C
20045	07/25/2019	07/25/2019	AW	Ohio CAT	\$1,000.25	C
20046	07/25/2019	07/25/2019	AW	OTARMA	\$28,032.00	O
20047	07/25/2019	07/25/2019	AW	Creamer, Jason	\$95.00	C
20048	07/25/2019	07/25/2019	AW	Ohio Insurance Services Agency, INC.	\$292.15	C
20049	07/25/2019	07/25/2019	AW	Reinhardt Supply Co.	\$77.75	O
20050	07/25/2019	07/25/2019	AW	Repro Depot	\$106.00	C
20051	07/25/2019	07/25/2019	AW	Tactical Planning, LLC	\$250.00	O
20052	07/25/2019	07/25/2019	AW	C. Martin Trucking	\$126.53	O
20053	07/25/2019	07/25/2019	AW	Southern Ohio Chamber Alliance	\$180.00	C
Total Payments:					\$77,589.92	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$77,589.92	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

**Payment Listing**

July 2019

reference.

ERHART

Incident Type Report (Summary)

Alarm Date Between {06/27/2019} And {07/25/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
131 Passenger vehicle fire	2	6.06%	\$22,349	100.00%
151 Outside rubbish, trash or waste fire	1	3.03%	\$0	0.00%
	<u>3</u>	<u>9.09%</u>	<u>\$22,349</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	13	39.39%	\$0	0.00%
322 Motor vehicle accident with injuries	5	15.15%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	3.03%	\$0	0.00%
341 Search for person on land	1	3.03%	\$0	0.00%
	<u>20</u>	<u>60.60%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	3.03%	\$0	0.00%
	<u>1</u>	<u>3.03%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
554 Assist invalid	4	12.12%	\$0	0.00%
561 Unauthorized burning	1	3.03%	\$0	0.00%
	<u>5</u>	<u>15.15%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
6112 EMS - Dispatched & cancelled en route	2	6.06%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	6.06%	\$0	0.00%
	<u>4</u>	<u>12.12%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 33

Total Est Loss:

\$22,349