

YORK TOWNSHIP

Regular Meeting March 26, 2020

Trustees – Chairman Todd Zieja, William Pavlick, Richard Monroe,
Fiscal Officer Margaret (Peggy) Russell

Present:

Trustee, Todd Zieja, Chairman
Trustee Rick Monroe
Trustee Bill Pavlick
Fiscal Officer Peggy Russell

Also Present:

Officer Pries
5 Residents

Chairman Todd Zieja called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Zieja stated the meeting is being recorded for transcription purposes only. Trustee Zieja stated due to the COVID 19 and the directives for limited social exposure from Gov. DeWine, the meeting would be strictly administrative. No Fire, Zoning, Cemetery or Trustees reports will be given, and no public comment accepted at this meeting.

Approval of Minutes

Approval of Minutes – **Moved by Trustee Monroe, second by Trustee Pavlick to approve the Regular Meeting, February 27, 2020.** Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Fire Department –

RESOLUTION #20-03-01 The 2020 MARCs Grant for Radio Equipment and Programming for \$48,994.63 was received. Motion to accept MARCS Grant by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Town Hall, Zoning, Cemetery- No Report by Dorothy.

Trustee Monroe stated there is equipment in the park needing repair. He will contact the contractor who has fixed issues like this before, and place caution tape around the playground equipment like other public play areas in the county due to the pandemic. The playground is closed due to the COVID-19 virus.

An 11-acre parcel of land belonging to the township on Mark's road was approved to be rented for farming purposes to Don Ziegler. He agreed to pay \$60 per acre. As is customary in these agreements, the township should receive the payment totaling \$660.00 in December of this year.

Trustee Pavlick – There will be no spring township clean-up day. He learned the inmates will not be available to work any township clean-up duty. Residents can pick up a voucher offering a reduced rate of \$45.00 per ton at the Medina County Solid Waste Central Processing from the township office. The voucher is good until the middle of July. Due to the altered office protocol, please leave a message on the answering machine so Dorothy can arrange a meeting to hand out the voucher.

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Fiscal Officer

RESOLUTION #20-03-02 to Approve Financial Reports for February 2020 – Moved by Trustee Monroe, second by Trustee Pavlick to approve the financial reports for February including Appropriation Status, Revenue Status & Summary, Fund Status & Summary & February 2020 Bank Statement. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

RESOLUTION #20-03-03 to Approve Supplemental Appropriation Amendments for February as presented- Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

RESOLUTION #20-03-04 Increase Revenue and Appropriations by \$48,994.63 in the #2901 Miscellaneous Special Revenue Fund for the 2020 MARCS Radio Grant for Machinery, Equipment and Furniture. Total Miscellaneous Special Revenue #2901 = \$190,745.01. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Motion to Approve PO's BC's – Moved by Trustee Pavlick, second by Trustee Monroe to approve Purchase Orders and Blanket Certificates as presented. . Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Motion to Approve Payroll and Bills (See attached). **Moved** by Trustee Monroe, second by Trustee Pavlick Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Moved by Trustee Pavlick, second by Trustee Monroe for \$1,923.75 for Municipal Emergency Services Scott SCBA Bench Test. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Moved by Trustee Pavlick, second by Trustee Monroe for \$7,215.87 for United Healthcare. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Moved by Trustee Monroe, second by Trustee Pavlick for \$1103.00 for Cleveland Clinic at Work for Brodie & Bromley Physical. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Moved by Trustee Pavlick, second by Trustee Monroe for \$8,024.00 for Fabrizi February & March. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Moved by Trustee Monroe, second by Trustee Pavlick for \$1,200.00 for Fluent Subscription. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

WEX Fuel Program – Cards were placed in all the vehicles and passwords issued to all participating employees. Statements are issued the 2nd of each month.

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Township Property Norwalk Rd. along RR Tracks near the Southern Border has 20 to 40 trees marked with caution tape. What is going on there? Are they marked to be cut down? Are we planting new to replace? Are they being stolen? Trustee Monroe will look into the situation.

I will possibly be out of town for the regularly scheduled meeting on May 28, 2020. I respectfully request to reschedule the meeting for Thursday May 21, 2020 at 6:30 so I might be present to take the minutes for the meeting. Due to the uncertainty of the times due to the COVID-19 situation, Trustee Zieja suggested we table this request until next meeting.

Trustee Zieja asked the board for assistance in drafting a letter to put on the website. The purpose of the letter is to inform residents about the altered business hours of the township office and directions how to arrange a meeting with Dorothy for zoning, cemetery or town hall business, information learned from the prosecutor and Rumpke on the questions/comments from the February regular meeting, and township related information on the COVID-19 pandemic.

Motion for the Trustees to write a letter to be posted on the website concerning the access to Township office business, information on the single hauler trash situation, and COVID-19 as it relates to the township by Trustee Zieja. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Motion to Adjourn by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Meeting adjourned 6:45p

Todd Zieja, Chairman

Margaret Russell, Fiscal Officer

CORRESPONDANCE

- Medina County Department of Planning Services – email & hard copy
- Bike Medina County (BMC) Committee – Meeting April 2, 2020
- Medina County Sanitary Engineering Dept. – Backflow Prevention Test Report Form – Action required
- AOS State Budget
- OTARMA 2019 More Grant Program
- First Energy Bankruptcy Reorganization
- Medina County Solid Waste District 2020 Spring Clean-up Vouchers
- Medina County Engineer – Subdivision Drainage Maintenance Fund Balance Sheet
- ODOT Statewide Transportation Improvement Program (STIP)

Payment Listing

March 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83-2020	03/03/2020	03/04/2020	CH	Anthem	\$7,601.52	C
85-2020	03/05/2020	03/05/2020	CH	Verizon Wireless	\$174.76	C
86-2020	03/12/2020	03/12/2020	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	C
87-2020	03/12/2020	03/12/2020	CH	Columbia Gas	\$251.12	C
88-2020	03/16/2020	03/18/2020	CH	Huntington National Bank	\$118.92	C
89-2020	03/18/2020	03/18/2020	CH	Columbia Gas	\$78.28	C
90-2020	03/18/2020	03/18/2020	CH	Ohio Edison Co.	\$1,736.31	C
91-2020	03/26/2020	03/19/2020	EP	Justin A Alferio	\$347.52	C
92-2020	03/26/2020	03/19/2020	EP	Travis Auth	\$82.27	C
93-2020	03/26/2020	03/19/2020	EP	Kenneth Barrett	\$913.49	C
94-2020	03/26/2020	03/19/2020	EP	Matthew M Behner	\$639.72	C
95-2020	03/26/2020	03/19/2020	EP	Jason D Creamer	\$793.84	C
96-2020	03/26/2020	03/19/2020	EP	John Dean Creamer	\$777.10	C
97-2020	03/26/2020	03/19/2020	EP	Dorothy A Crouch	\$2,802.59	C
98-2020	03/26/2020	03/19/2020	EP	William J Crouch	\$273.29	C
99-2020	03/26/2020	03/19/2020	EP	Floyd E Echle	\$270.91	C
100-2020	03/26/2020	03/19/2020	EP	Ronald Michael Eckart	\$269.69	C
101-2020	03/26/2020	03/19/2020	EP	Philip N Geneaux	\$231.52	C
102-2020	03/26/2020	03/19/2020	EP	Adrienne J. Gray	\$431.73	C
103-2020	03/26/2020	03/19/2020	EP	John Kollar	\$137.09	C
104-2020	03/26/2020	03/19/2020	EP	Mary E Lenarth	\$387.55	C
105-2020	03/26/2020	03/19/2020	EP	Zachary Lohr	\$999.62	C
106-2020	03/26/2020	03/19/2020	EP	Ryan J McDonnell	\$211.12	C
107-2020	03/26/2020	03/19/2020	EP	Richard M Monroe	\$912.20	C
108-2020	03/26/2020	03/19/2020	EP	William Edward Pavlick	\$905.49	C
109-2020	03/26/2020	03/19/2020	EP	Kristen Ann Piatt	\$72.25	C
110-2020	03/26/2020	03/19/2020	EP	Daniel Pierce	\$22.96	C
111-2020	03/26/2020	03/19/2020	EP	Alan Pratt	\$98.73	C
112-2020	03/26/2020	03/19/2020	EP	Margaret M Russell	\$1,521.66	C
113-2020	03/26/2020	03/19/2020	EP	Paige Smith	\$61.46	C
114-2020	03/26/2020	03/19/2020	EP	Daniel C Sparks	\$452.73	C
115-2020	03/26/2020	03/19/2020	EP	Kevin J Swantek	\$196.22	C
116-2020	03/26/2020	03/19/2020	EP	Edward S Szoke	\$558.08	C
117-2020	03/26/2020	03/19/2020	EP	Patrick J Villeneuve	\$166.63	C
118-2020	03/26/2020	03/19/2020	EP	Jesse R Yount	\$535.83	C
119-2020	03/26/2020	03/19/2020	EP	Monica D Zieja	\$64.28	C
120-2020	03/26/2020	03/19/2020	EP	Todd Anthony Zieja	\$750.28	C
122-2020	03/26/2020	03/19/2020	EW	Huntington National Bank	\$2,936.08	C
123-2020	03/26/2020	03/19/2020	EW	Ohio Department of Taxation	\$345.27	C
124-2020	03/26/2020	03/19/2020	EW	Public Employers Retirement System	\$2,534.69	C
125-2020	03/26/2020	03/26/2020	CH	Armstrong	\$278.90	C
20251	03/26/2020	03/23/2020	AW	United Healthcare	\$7,215.87	O
20252	03/26/2020	03/23/2020	AW	Huntington National Bank	\$780.12	O
20253	03/26/2020	03/23/2020	RW	Patty Reisner	\$200.00	O
20254	03/26/2020	03/23/2020	RW	Janelle Kubish	\$200.00	C
20255	03/26/2020	03/23/2020	AW	Action Septic Service, Inc.	\$125.00	O

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March 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
20256	03/26/2020	03/23/2020	AW	Anthem Life	\$26.89	C
20257	03/26/2020	03/23/2020	AW	Blade To Blade, LLC	\$360.00	C
20258	03/26/2020	03/23/2020	AW	Cleveland Clinic At Work	\$1,103.00	O
20259	03/26/2020	03/23/2020	AW	Fabrizi Trucking & Paving Co., Inc.	\$8,024.00	C
20260	03/26/2020	03/23/2020	AW	Falls Flag & Banner Co.	\$278.23	C
20261	03/26/2020	03/23/2020	AW	Fluent Information Systems, Inc.	\$1,200.00	O
20262	03/26/2020	03/23/2020	AW	The Gazette	\$350.70	C
20263	03/26/2020	03/23/2020	AW	Integrity Verifications	\$274.00	C
20264	03/26/2020	03/23/2020	AW	Life Force Management, Inc.	\$282.28	O
20265	03/26/2020	03/23/2020	AW	Medina Co. Engineer	\$10,508.76	O
20266	03/26/2020	03/23/2020	AW	Medina Co. Sanitary Engineer	\$25.52	O
20267	03/26/2020	03/23/2020	AW	Medina Signs	\$537.60	O
20268	03/26/2020	03/23/2020	AW	Ohio Business Machines	\$185.55	C
20269	03/26/2020	03/23/2020	AW	Ohio Insurance Services Agency, INC.	\$292.15	O
20270	03/26/2020	03/23/2020	AW	Ohio Public Entity Consortium	\$1,803.32	O
20271	03/26/2020	03/23/2020	AW	Reinhardt Supply Co.	\$281.14	O
20272	03/26/2020	03/23/2020	AW	Treasurer, State of Ohio	\$594.50	C
20273	03/26/2020	03/23/2020	AW	Municipal Emergency Services, INC	\$2,228.95	O
20274	03/26/2020	03/23/2020	AW	WEX Bank	\$24.88	O
Total Payments:					\$68,858.63	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$68,858.63	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.