

## **YORK TOWNSHIP ZONING COMMISSION**

**January 3, 2019**

The York Township Board of Zoning Commission held their monthly meeting in the York Town Hall/Fire Station Complex on January 3, 2019 at 7:00 pm

Jonathan Steingass called the meeting to order at 7:00 pm.

The pledge of allegiance was said.

### **Zoning Commission Members Present:**

David Hull, Guy Roach, Jonathan Steingass, and Lowell Wolff were present.

Jonathan Steingass welcomed Guy Roach to the York Township Zoning Commission Board.

### **Guests Present:**

Dorothy Crouch-Zoning Inspector; John Gibbons; Richard Monroe-York Township Trustee, Phil Geneaux, Clay Armbruster.

### **Minutes:**

The Board reviewed the proposed minutes from the November 1, 2018 meeting. Lowell Wolff made a motion to approve the proposed minutes with typographical corrections made. David Hull seconded the motion. All members voted aye in a voice vote. Minutes approved.

### **Organizational Meeting:**

The Board Members reviewed the Organizational Meeting Guidelines.

Jonathan Steingass asked if anyone had any changes to the Organizational meeting Guidelines.

There were no changes

David Hull made a motion to accept the York Township Zoning Commission Organizational Meeting Guidelines for 2019 (Exhibit A). Guy Roach seconded the motion. All members voted aye in a voice vote. Motion approved.

The Board Members noticed the regular meetings for the York Township Zoning Commission are held the first Thursday of each month making Thursday, July 4, 2019 a Holiday. Lowell Wolff made a motion to cancel the July 4, 2019 meeting at this time unless an item of business arises that needs to be addressed by the Zoning Commission. David Hull seconded the motion.

Jonathan Steingass asked if there were any other discussions. There were no other discussions. All members voted aye in a voice vote. Motion Approved.

David Hull nominated Jonathan Steingass for Chairperson. Lowell Wolff seconded the motions. Jonathan Steingass asked for any other nominations for Chairperson. No other nominations were made. Members voted in a voice vote: David Hull-aye; Guy Roach-aye; Lowell Wolff-aye; Jonathan Steingass-nay. Motion approved.

David Hull nominated Lowell Wolff for Vice Chairperson. Guy Roach seconded the motion. Jonathan Steingass asked for any other nominations for Vice Chairperson. No other nominations were made. All members voted aye in a voice vote. Motion approved.

**Correspondence:**

None

**Old Business:**

David Hull mentioned he would like the Board Members, Richard Monroe and Dorothy Crouch to review Section 306.06 Development Standards and Section 307.06 Development and Site Planning Standards, suggesting landscaping plans.

All Board Members, Richard Monroe and Dorothy Crouch discussed landscaping in Section 306.06 Development Standards and Section 307.06 Development and Site Planning Standards.

David Hull made a motion to hold a public hearing at the next meeting of the York Township Zoning Commission.

The meeting will be held on February 7, 2019 at 7:00 pm to make the purposed following additions to the York Township Zoning Resolution:

Section 306.06.F.4. Developer shall hire a certified arborist to inventory woodland of existing live trees over twelve (12) inch diameter that are to be removed for development. Developer shall include replacements for each twelve (12) inch diameter tree removed with a minimum two (2) inch diameter tree of similar species in the landscaping plans for the open space areas.

Section 307.06.K.4. Developer shall hire a certified arborist to inventory woodland of existing live trees over twelve (12) inch diameter that are to be removed for development. Developer shall include replacements for each twelve (12) inch diameter tree removed with a minimum two (2) inch diameter tree of similar species in the landscaping plans for the open space areas

Lowell Wolff seconded the motion. Jonathan Steingass asked if there were any other discussions. Board Members reviewed the motion. All members voted aye in a voice vote. Motion Approved.

Jonathan Steingass asked if the Board Members would like to continue the possibility of rezoning the industrial property on Elyria Road where the old Medina/Akron Trucks and Parts had been located.

David Hull asked Dorothy Crouch if the Prosecutor's Office responded to the questions forwarded to them regarding the Industrial property on Elyria Road. Dorothy Crouch stated she has not heard back from the Prosecutor's Office.

Board Members and Dorothy Crouch reviewed the possibility of rezoning the industrial property on Elyria Road.

**New Business:**

None

**Adjourn:**

Lowell Wolff made a motion to adjourn the meeting at 8:05 pm. Dave Hull seconded the motion. All members voted in aye voice vote. Motion approved.

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Jonathan Steingass, Chairperson

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Mary Lenarth, Secretary

## EXHIBIT A

### York Township Zoning Commission Organizational Meeting Guidelines

January 3, 2019

**1. Regular meetings:** Regular meeting of the Commission will be held the first Thursday of each month at 7:00pm. Unless otherwise provided, all meetings will be held the York Township Hall/Fire Station Complex, located at 6609 Norwalk Road.

The clerk shall give notice of the regular meetings by posting a copy of this resolution on the bulletin board at the Township office and notify the Medina Gazette. If the date, time or location of a regular meeting is changed, notice of the change shall be posted as provided in this section at least three (3) days prior to the meeting.

**2. Special and emergency meetings:** Special meeting of the Commission will be held at the call of the Chairman, or the Vice Chairman, or two members of the Commission. The call for a special meeting shall specify the date, time, location, and purposes of the meeting. Unless otherwise provided, special meetings will be held at the same location as regular meetings.

The Clerk shall give notice of the date, time, location, and purposes of a special meeting other than an emergency meeting by posting in the same location(s) as provided for posting notice of regular meetings. Notice shall be posted as far in advance of the meeting as practicable, but not less than twenty-four (24) hours prior to the meeting.

If there is sufficient time to provide twenty-four (24) hours notice, the Clerk shall give notice of an emergency meeting in the same manner as notice of a non-emergency special meeting. Otherwise, notice of an emergency meeting is not required.

**3. Alternate:** An alternate shall be asked by the Chairman to be seated with the Commission if there is a vacancy at the beginning of the meeting. If a regular Commission member arrives later than fifteen (15) minutes after the meeting began the alternate will remain the voting member. If the regular members arrives earlier than fifteen (15) minutes after the meeting began they can replace the alternate as the voting member if a public hearing or site plan review has not begun. Only a member that has heard all testimony can vote.

**4. Meeting minutes:** Every effort shall be made to provide minutes of the monthly meeting to the Board members one week in advance of the next scheduled regular meeting.