

**YORK TOWNSHIP**  
**Regular April 23, 2020**

Trustees – Chairman Todd Zieja, William Pavlick, Richard Monroe,  
Fiscal Officer Margaret (Peggy) Russell

**Present:**

Trustee, Todd Zieja, Chairman  
Trustee Rick Monroe  
Trustee Bill Pavlick  
Fiscal Officer Peggy Russell

**Also Present:**

6 Residents

Chairman Todd Zieja called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Zieja stated the meeting is being recorded for transcription purposes only. Trustee Zieja wanted the circumstances of COVID19 committed to the minutes so when we look back, a remembrance of this historical time and the adaptations we made to deal with the situation were documented. Because of a worldwide pandemic, national, state and local governments enacted a shelter in place order. It has been one month and two days since the stay at home order. In Ohio there have been a total to date of 14,117 cases, 610 deaths. The virus affects people of all ages. , In the US there are 855,000 confirmed cases and 47,992 deaths. Worldwide there are over 2.6 million cases and over 184,000 deaths. This is something new for our time. Any business considered non-essential was put on hold until progress was made to insure safety for all individuals. Masks, gloves, social distancing were tools to prevent infection. Limiting social interactions and having physical proximity no closer than 6 feet were some of the precautions. On the advice of health officials and the prosecutor's interpretation of laws for townships, the trustees decided to conduct only essential business during this uncertain season. Trustees were asked to limit or forgo their reports. While public attendance is not encouraged at this time; townships may not hold meetings in private. Public comment will not be allowed during this time as it is not necessary for the conduction of township business.

**Approval of Minutes**

Approval of Minutes, Special Meeting February 27, 2020 March 26, 2020 Regular Meeting–  
**Moved by Trustee Monroe, second by Trustee Pavlick to approve the** special meeting minutes from February 27, 2020 and the regular meeting minutes from March 26, 2020. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Trustee Pavlick stated Assistant Chief Creamer stated the fire department will not hire any new members until they are able to conduct trainings and the limit of social gatherings has been relaxed.

**Trustee Monroe –**

Wolff Road Paving Project. The engineer estimated the project would cost \$194K and advertised the paving project for bid. Melway was the low bid at \$172,235.45. Trustee Pavlick stated they have done good work in the past for us. Payment for this project will be \$100K from the General Fund and \$72,235.45 from Fund 2031 Road and Bridge.

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**RESOLUTION #20-04-01 Approve and Award Wolff Rd. Paving Bid from Stiegler to the RR Tracks to Melway Paving for \$172,235.45. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.**

Prior to the Wolff Rd. paving project, there are two culverts that need to be replaced on Wolff Rd. Trustee Monroe contacted Dobson Excavating and received a bid of \$6K to replace both. **Motion by Trustee Monroe to hire Dobson Excavating to replace 2 culverts on Wolff Rd for \$6,000.00.** Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

After attending the meeting about the Community Block Development Grant, Trustee Monroe asked for approval to seek a grant to repair and repave the Norwalk Rd. Cemetery paved area. The Medina County Engineer's bid for the project is \$93,710.00. The other trustees approve of the attempt to seek the CBD Grant.

On April 8, a tornado came through York Township. There was significant damage in the township. Trustee Zieja thanked Trustee Monroe for being available and spending the night looking after township roads. Trustee Monroe thanked the roads department and the fire department for all their hard work that night. There was some damage to trees on Wolff that Over the Top Tree service took care of.

Forrest Thomson and the Medina County Township Association held an online meeting to advise and instruct the local governing bodies on how to hold a meeting with virtual technology. Documentation of board quorum, ability for remote sign in, participation, security and available technology pro's and con's discussed. One item of note, when holding a remote or teleconference, speakers should begin by identifying themselves – name and title. Trustee Monroe talked with several other townships. Not many are going this route as there are too many problems to address and it is difficult to get the technology to work.

The Granary at the Historical Society has been in need of attention and removing junk. Greg Dobson will work on getting the granary area cleaned up. There is also a low area in front of the town hall/fire complex that needs to be filled. Mr. Dobson offered to do this job gratis while he is working on the granary. There is an open PO for parks for this park's job.

Abbeyville and Spieth – Trustee Monroe got an email stating people are still not observing the four way stop intersection. Trustee Monroe contacted the sheriff and highway patrol. They will devote more manpower for surveillance to the area.

There is a low hanging wire on Lampson Rd. Trustee Monroe called Frontier and Armstrong cable company. They will send out trucks to see who is responsible.

During a test of the weather sirens in March it was discovered that many of the township sirens did not work properly. After looking into this situation it was discovered that about ½ of the county weather sirens did not work. Trustee Monroe called Dan Bodett at Federal Siren who

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takes care of our sirens. He stated there was a glitch in the system. It has been corrected and the sirens all were functioning properly during the tornado in April.

Solid Waste sent out information detailing an increase in fees associated with taking trash bags to their facility.

The county is replacing a culvert on Spieth Rd.

State Farm Insurance sent an email stating there was a sign down on Abbeyville Rd. Trustee Monroe told them it was a county road, they should contact them.

The roof of the Erhart York Fire Complex was damaged by the tornado/storm in April. Rad Construction came out and estimated \$325 for repairs. **Trustee Monroe made the motion to authorize the repair of the Fire Complex Roof by Rad Construction for \$325.00.** Second by Trustee Pavlick. . Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Trustee Pavlick** – Received an email asking permission to use the park for staging for a wedding. All trustees agreed it was ok and wished the couple best wishes. Trustee Pavlick will let them know their decision.

Road Striping – Last year Trustee Pavlick contacted several striping companies requesting bid for township roads. They were all so busy no one was able to commit to the work. This year Aeromark Company gave a quote for all township roads except for the portion on Wolff being paved. The quote was submitted for \$33,069.84.

**RESOLUTION #20-04-02 Trustee Pavlick made the motion to accept the bid by Aeromark for \$33,069.00 to paint stripes on the Township Roads.** Trustee Monroe seconded, but asked for discussion. He wanted to know if Trustee Pavlick would look into asking other townships like Litchfield and Valley City if they would like to submit any roads for paving to see if we could save money on the quote. Trustee Pavlick said he would try. He also said the price was reasonable. It was only a few thousand dollars higher than the last quote from 4 years ago when we had the work done. Aeromark told him cost of paint, labor etc. has all increased over the last four years. Trustee Pavlick feels this quote is comparable to the savings we realized when we were able to piggy back with the county. Trustee Monroe asked if it was really necessary to do the work this year, or if we could put it off a year. Trustee Pavlick stated we like to stripe every three years and we are already on the fourth year, and lines are growing fainter. In the rain there are several roads where the edge lines are very faint and hard to see the ditch line. Roll: Monroe, no; Pavlick, yes; Zieja, yes.

**Trustee Zieja** – Solid Waste District and the Prosecutor worked on a letter for the township to send to residents who were still resisting cooperating with the new single hauler trash company. The letter restates the opt out policy, dates, and numbers allowed to opt out. If a residence was not on the opt out list, they must subscribe to the service or risk having the unpaid bill sent to the auditor and applied to their property tax. **Trustee Zieja made the motion to send the letter to**

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**residents refusing to cooperate with Rumpke.** Trustee Pavlick seconded. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Fiscal Officer**

We just received a letter from Auditor Mike Kovack regarding the 2020 budget. The state asked that all government entities try and reduce their budgets by 20%. COVID19 is disrupting economies and the fallout from this pandemic is unable to be determined at this time. Townships can expect to see a reduction in Local Government funding from the state general revenues. Gas tax will also be less than anticipated and property taxes might see a 2-3% decrease. We have already received the first half property taxes, and will need to keep an eye on the budget as the year progresses. We will still pave Wolff Rd. This shows the engineer good intent and the plan was to apply for more OPWC money for 2021. We still hope the funding is available, and we will walk out the plan in hopes of a matching grant for more road paving in 2021.

**RESOLUTION #20-04-03 to Approve Financial Reports for March 2020 – Moved by** Trustee Pavlick, second by Trustee Monroe to approve the following financial reports for March: Appropriation Status, Revenue Status & Summary, Fund Status & Summary, & March 2020 Bank Statement. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**RESOLUTION #20-04-04 to Approve Supplemental Appropriation Amendments for March as presented- Moved by** Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Approve Payroll and Bills (See attached). Moved by** Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Approve PO's BC's – Moved by Trustee Zieja, second by Trustee Monroe to approve Purchase Orders and Blanket Certificates as presented. .** Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Approve Group Retrospective Rating Program for \$1,370.00. Moved by** Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Accept BWC Premium Refund \$4308.86. (16% General Fund, 84% Fire Fund).** Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Accept OTARMA Cares Program \$500.00 check.** This program was established in response to the current pandemic. OTARMA is able to provide these funds due to the strength in numbers of 1,000 townships banding together, three decades of growth and success, proactive risk control practices, favorable claims resolutions and conservative investment strategies. The use of these funds is left to the township's discretion for our unique financial needs. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

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**Motion to Accept Stimulus Payment of \$949.33 for US Department of Health and Human Services for Cares Act Relief Payment.** Providers must use the money on expenses related to COVID19 services. Expenses qualify to the extent a provider did not need to incur the expense but for preparing to treat or treating COVID19 patients. For ambulance providers, this would include such things as buying more PPE, training staff, equipping vehicles, sanitizing vehicles, etc **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Wolff Rd. Paving Project- We had the Medina County Engineer submit a request for bid specifications for the paving of a portion of Wolff Rd from Stiegler Road to the railroad tracks near the Buckeye School Complex and the Library. Earlier in the year we had requested and received a proposal for paving the entirety of Wolff, Stone and Branch roads. The total of these three projects was \$1.8-2.6 million. At the suggestion of Dan Becker, we chose the most pressing paving portion, determined to be this portion of Wolff Rd. due to the heavy traffic/semi trucks traveling to Wolff Brothers Supply. By starting on a project and showing intent to care for the township roads, this puts the township in a more favorable position to apply for 2021 funding from OPWC to help pave additional projects next year. We would like to move forward with this project in hopes of securing additional grant money to continue paving next year. Due to the COVID-19 Pandemic, we are not sure if funding will work out for next year, but since we need more money for the paving of our township roads, we would still like to move forward in the hopes of gaining additional grant money. This project will be partially funded by \$100,000 from the General Fund in Capital Projects account #1000-760-790 increasing appropriations in the General Fund to \$559,861.00.

**RESOLUTION #20-04-05 Increase Appropriations \$100,000.00 in the #1000 General Fund Capital Projects account #1000-760-790 for the purpose of Paving Wolff Rd from Stiegler to the RR Crossing near the Library/High School. Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Respectfully request the trustees to move the May Regular Meeting to Thursday May 21, 2020 so I can be present to take the minutes. I hopefully will be out of town from May 23-30. Trustee agree, and I will notify the Gazette of the change.

**Motion to Adjourn by Monroe, second by Pavlick.** Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Meeting adjourned 6:51p

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Todd Zieja, Chairman

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Margaret Russell, Fiscal Officer

**CORRESPONDANCE**

- Pratt Trash

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- Bike Medina County Meeting – Cancelled for April 2
- Woolsteen/BBB Letter
- Pulte Homes of Ohio LLC – Emailed
- Life Force Packet (RT)
- OTARMA Cares Program - \$500 Check
- Medina County Health Department – System Inspection Report

**Payment Listing**

April 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
126-2020	04/03/2020	04/03/2020	CH	Verizon Wireless	\$174.76	O
127-2020	04/03/2020	04/03/2020	CH	Columbia Gas	\$194.29	O
128-2020	04/02/2020	04/06/2020	CH	Anthem	\$7,601.52	O
129-2020	04/14/2020	04/14/2020	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	O
130-2020	04/15/2020	04/15/2020	CH	Ohio Edison Co.	\$1,628.70	O
131-2020	04/23/2020	04/16/2020	EP	Travis Auth	\$49.76	O
132-2020	04/23/2020	04/16/2020	EP	Kenneth Barrett	\$973.32	O
133-2020	04/23/2020	04/16/2020	EP	Matthew M Behner	\$667.61	O
134-2020	04/23/2020	04/16/2020	EP	Alex A Colon	\$149.07	O
135-2020	04/23/2020	04/16/2020	EP	Jason D Creamer	\$685.74	O
136-2020	04/23/2020	04/16/2020	EP	John Dean Creamer	\$458.74	O
137-2020	04/23/2020	04/16/2020	EP	Dorothy A Crouch	\$2,962.39	O
138-2020	04/23/2020	04/16/2020	EP	William J Crouch	\$273.29	O
139-2020	04/23/2020	04/16/2020	EP	Floyd E Echle	\$188.26	O
140-2020	04/23/2020	04/16/2020	EP	Ronald Michael Eckart	\$236.80	O
141-2020	04/23/2020	04/16/2020	EP	Philip N Geneaux	\$283.99	O
142-2020	04/23/2020	04/16/2020	EP	Adrienne J. Gray	\$525.26	O
143-2020	04/23/2020	04/16/2020	EP	John Kollar	\$160.99	O
144-2020	04/23/2020	04/16/2020	EP	Mary E Lenarth	\$387.55	O
145-2020	04/23/2020	04/16/2020	EP	Zachary Lohr	\$1,234.84	O
146-2020	04/23/2020	04/16/2020	EP	Ryan J McDonnell	\$201.94	O
147-2020	04/23/2020	04/16/2020	EP	Richard M Monroe	\$912.20	O
148-2020	04/23/2020	04/16/2020	EP	Hannah Marie Naumilket	\$367.34	O
149-2020	04/23/2020	04/16/2020	EP	William Edward Pavlick	\$905.49	O
150-2020	04/23/2020	04/16/2020	EP	Kristen Ann Piatt	\$147.21	O
151-2020	04/23/2020	04/16/2020	EP	Alan Pratt	\$56.66	O
152-2020	04/23/2020	04/16/2020	EP	Charles H Reynolds	\$38.76	O
153-2020	04/23/2020	04/16/2020	EP	Margaret M Russell	\$1,521.66	O
154-2020	04/23/2020	04/16/2020	EP	Paige Smith	\$33.90	O
155-2020	04/23/2020	04/16/2020	EP	Daniel C Sparks	\$460.59	O
156-2020	04/23/2020	04/16/2020	EP	Kevin J Swantek	\$430.02	O
157-2020	04/23/2020	04/16/2020	EP	Edward S Szoke	\$594.60	O
158-2020	04/23/2020	04/16/2020	EP	Patrick J Villeneuve	\$166.63	O
159-2020	04/23/2020	04/16/2020	EP	Jesse R Yount	\$510.89	O
160-2020	04/23/2020	04/16/2020	EP	Monica D Zleja	\$22.96	O
161-2020	04/23/2020	04/16/2020	EP	Todd Anthony Zieja	\$750.28	O
163-2020	04/23/2020	04/16/2020	EW	Huntington National Bank	\$3,071.92	O
164-2020	04/23/2020	04/16/2020	EW	Ohio Department of Taxation	\$369.96	O
165-2020	04/17/2020	04/21/2020	CH	Columbia Gas	\$57.69	O
166-2020	04/15/2020	04/21/2020	CH	Huntington National Bank	\$122.89	O
167-2020	04/23/2020	04/21/2020	EW	Public Employers Retirement System	\$2,636.84	O
168-2020	04/23/2020	04/22/2020	CH	YORK TOWNSHIP	\$3,861.76	O
169-2020	04/23/2020	04/22/2020	CH	Melway Paving	\$73,350.67	O
20275	04/23/2020	04/15/2020	AW	Medina Co. Engineer	\$1,585.98	O
20276	04/23/2020	04/22/2020	AW	Huntington National Bank	\$515.90	O
20277	04/23/2020	04/22/2020	AW	Action Septic Service, Inc.	\$125.00	O

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April 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
20278	04/23/2020	04/22/2020	AW	Blade To Blade, LLC	\$1,745.00	O
20279	04/23/2020	04/22/2020	AW	CareWorksComp	\$1,370.00	O
20280	04/23/2020	04/22/2020	AW	Cleveland Clinic At Work	\$65.00	O
20281	04/23/2020	04/22/2020	AW	Emergency Medical Products, Inc.	\$125.76	O
20282	04/23/2020	04/22/2020	AW	Life Force Management, Inc.	\$110.54	O
20283	04/23/2020	04/22/2020	AW	Medina Co. Sanitary Engineer	\$53.10	O
20284	04/23/2020	04/22/2020	AW	Medina Signs	\$5,403.27	O
20285	04/23/2020	04/22/2020	AW	Ohio Insurance Services Agency, INC.	\$292.15	O
20286	04/23/2020	04/22/2020	AW	Over The Top Tree Service	\$750.00	O
20287	04/23/2020	04/22/2020	AW	Repro Depot	\$175.00	O
20288	04/23/2020	04/22/2020	AW	Schaefer, Inc. Plumbing, Heating/Cooling	\$90.00	O
20289	04/23/2020	04/22/2020	AW	Tactical Planning, LLC	\$240.00	O
20290	04/23/2020	04/22/2020	AW	Treasurer, State of Ohio	\$876.00	O
20291	04/23/2020	04/22/2020	AW	WEX Bank	\$254.90	O
20292	04/23/2020	04/22/2020	AW	Wolff Brothers	\$58.38	O
Total Payments:					\$123,278.19	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$123,278.19	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



# The AeroMark Company LLC

10423 Danner Drive Streetsboro, Ohio 44241

North Office - Tel: (330) 995-0100 Fax: (330) 995-0101

South Office - Tel: (440) 478-6967 Fax: (513) 360-7881

web: [www.aeromark.us](http://www.aeromark.us)

email: [aeromark@outlook.com](mailto:aeromark@outlook.com)

March 12, 2020

Contact: **Estimators**

Company:

Phone: Fax: Email:

Estimator: **Kevin Krenn**

Bid Date: Thursday, March 12 2020

## Pavement Marking Quote

### YORK TWP 2020

<u>Ref</u>	<u>Quantity</u>	<u>Item</u>	<u>Description</u>	<u>UnitCost</u>	<u>SubTotal</u>
	17.51 Mile	642	Centerline	\$636.000 /Mile	\$11,136.36
	35.02 Mile	642	Edge Line	\$476.000 /Mile	\$16,669.52
	452 Lin Ft	642	Stop Line	\$4.450 /Lin Ft	\$2,011.40
	2 Ea.	642	SCHOOL Symbol	\$225.000 /Ea.	\$450.00
	10 Ea.	642	Railroad Symbol	\$225.000 /Ea.	\$2,250.00
	6 Ea.	642	Symbol Markings	\$66.000 /Ea.	\$396.00
	206 Lin Ft	642	Channel Line	\$0.760 /Lin Ft	\$156.56

**Total: \$33,069.84**

#### Additional Comments:

Prices Subject To Change If Separated

Payments Made On Actual Field Measurements

Material Per the following ODOT spec.(s) **642/Paint and Beads**

This quote based on 1 mobilization (s). Each additional mobilization \$0

Quote DOES NOT include the cost of Any Removal unless specified above. Removal cost is \$N/A per Lineal Foot of 4" line

Prices DO NOT include ANY warranty of pavement markings, whether expressed, written, or implied.

