

**YORK TOWNSHIP**

**Regular Meeting December 28, 2020**

Trustees – Chairman Todd Zieja, William Pavlick, Richard Monroe  
Fiscal Officer Margaret (Peggy) Russell

**Present:**

Trustee Bill Pavlick  
Trustee Rick Monroe  
Trustee Todd Zieja, Chairman  
Fiscal Officer Peggy Russell  
Dorothy Crouch – Zoning, Cemetery

**Also Present:**

9 Residents

Chairman Todd Zieja called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Zieja stated the meeting is being recorded for transcription purposes only.

**Approval of Minutes**

Approval of Minutes – **Moved** by Trustee Monroe, second by Trustee Pavlick to approve the Regular Meeting November 19, 2020. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Moved** by Trustee Monroe, Second by Trustee Pavlick to approve the Special Meeting Minutes December 08, 2020 Corona Virus Fund, Zoning Amendments & Healthcare and Snow Blow Bid Opening, Roll: Monroe, yes; Zieja, abstain; Pavlick, yes.

**Fiscal Officer**

**RESOLUTION #20-12-03 to Approve Financial Reports for November 2020 – Moved** by Trustee Monroe, second by Trustee Pavlick to approve the financial reports for November including Appropriation Status, Revenue Status & Summary, Fund Status & Summary & November 2020 Bank Statement. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**RESOLUTION #20-12-04 to Approve Supplemental Appropriation Amendments for November and December as presented- Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**RESOLUTION #20-12-05 to Request all Available Tax Advances for 2021 from the County Auditor.** Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

Reminder, the payroll is one month in arrears, and the January payroll will be paying December wages. The newest elected trustee will not see the 1.75 cost of living increases until the February payroll for January wages. The fiscal officer will receive a COLA for April payroll, paid in May. Trustees elected prior to 2019 do not receive cost of living increase/ In the upcoming year, we will pay all the trustee wages out of the general fund.

**RESOLUTION #20-12-06 to Confirm Trustees Paid at Maximum Amount by Law.** Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

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Trustee Zieja stated we will be staying with our current plan, United Healthcare through Ohio Insurance Services.

**RESOLUTION #20-12-07 to Confirm Continue Purchasing Health, Dental and 125 Plan for Elected Officials and Full Time Employees with no deduction for benefits in accordance to ORC 505.60, 505.602. Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-08 to Establish part-time employees hours to be less than 28 hours per week, &/or a maximum of 1500 hours per year. Part time employees waive all benefits. Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-09 to Confirm Township Funds may be spent for refreshments.** Township funds may be expended to purchase coffee, meals, refreshments, or other amenities for the trustees, fiscal officer, employee or other persons the trustees deem necessary. **Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-10 Authorize Fiscal Officer to make Year End Adjustments. Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-11 to Confirm Pay Rates**

Chief Jason Creamer - \$1,200.00/mo  
Dorothy Crouch - \$16.50/hr. Administrative Assistant  
Dorothy Crouch - \$1,000.00/mo Zoning Inspector  
Dorothy Crouch – 482.99/mo Town Hall  
Dorothy Crouch - \$16.50 Cemetery Sextant  
William Crouch - \$350.00/mo Light Maintenance  
Jesse Yount – \$14.00/hr General Maintenance  
Mary Lenarth - \$450.00/mo Zoning Secretary  
Mary Lenarth - \$12.00/hr Office Work  
Zoning Board Members - \$27.00/mtg.  
Zoning Board Members - \$10.60/training  
Allie Wingfield - \$30 per restroom cleaning, \$14 per hour for park cleaning.  
Fire Department Pay Scale Rates continue as adopted in February 2020 and additional COVID Hazard pay of \$10 per response. Attached.

**Motion by Trustee Monroe, second by Trustee Pavlick. Roll Monroe, yes; Zieja, yes; Pavlick, yes.**

**YORK TOWNSHIP**

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**Motion to Approve Resident Write-Off's per Life Force recommendation to write off the following (2) resident accounts – #SIESUS, #DEMCAT. Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Approve Closure Write-Off's per Life Force recommendation to write off the following (2) accounts because patents not responding– #SZE BRE, #VELGEO, and (1) Closure Authorization because Patient stopped making payments #HEMEMM. Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**RESOLUTION #20-12-12 Approve Temporary Appropriations in the Amount of \$1,524,166.52 for expenses in first quarter of 2021. (Attached) Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes

Disposal of Inventory – is it ok to dispose of the old monitor and tower used the old camera system from AHEC? **Moved** by Trustee Monroe, second by Trustee Pavlick to approve disposal of said equipment. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**Motion to Approve Payroll and Bills (See attached). Moved** by Trustee Monroe, second by Trustee Zieja Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

While paying the 2021 premium in full in December, which allows us to take advantage of the 2% rebate, it was discovered that BWC entire amount had been deducted from the third and final policy holder distribution. The remainder of the distribution was mailed to the township in the amount of \$75,554.22. This investment was made possible by investment returns, prudent fiscal management, and the good work of employers who pay their BEC premiums and look out for the health and safety of their employees. It is our check to spend as we wish, but Governor DeWine encourages us to invest in the health and safety of your most important assets, our people. This dividend is approximately 372% of our premium for the 2019 policy year and reflects BWC's promise to keep workers' compensation costs as fair as possible. Please be assured the state insurance fund remains well positioned to support injured workers for the years to come. According to the Auditor of State, the substance of these transactions should be returned to the local, state, or federally restricted funds they originated from. The amounts received in excess of the original premium payment would be unrestricted and could be receipted in the general fund

**Motion** to Accept payment in full of 2021 Workers' Compensation premium valued at \$15,079.00 and a check in the amount of \$75,554.22 from Bureau of Worker's Compensation receipted to the general fund. **Moved** by Trustee Monroe, second by Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Barco Products payment for Covid Picnic Tables & Trash Cans \$4,906.76. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

## YORK TOWNSHIP

### Regular Meeting December 28, 2020

Trustees – Chairman Todd Zieja, William Pavlick, Richard Monroe  
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**Motion** to Approve Enzo's Cleaning Solutions For Sprayer, Vital Oxide, Mister and Suction Pump for \$3,619.00. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Lighthouse Solutions Group \$4,212.00 for new computers and printers for COVID administration expense. **Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Jimmy O'Neill \$1,485.00 for Painting Westside of Fire Station for Fire Department. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve O'Neill & Sons \$1,708.43 for Repair Fire Department door. **Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Medina County Engineer \$1,734.86 for Salt for November. **Moved** by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve RJ Heating and Cooling \$22,850.00 for COVID Heating and Cooling for Town hall and Fire Complex. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Huntington Credit Card Purchase for COVID 2272 Fund for IPort Cases & Base (\$1943.95), Channel PA System and Microphone (\$1121.99), and Boundtree Thermometer (\$515.91). **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion** to Approve Masimo for SpO2 and SPCO2 Pulse ox with Adult and Pediatric Monitors and supplies for COVID fund for \$3,414.00. **Moved** by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

**Motion to Approve PO's BC's – Moved by Trustee Monroe, second by Trustee Pavlick to approve Purchase Orders and Blanket Certificates as presented.** Roll: Monroe, yes; Zieja, yes; Pavlick, yes.

Brief Year in Review – In January of 2020 we started with 120K in the bank. We are ending the year with \$464K, but we also added \$250K to the Star Ohio Account. We have just over \$2.177 million at Star Ohio. The township has no debt obligations.

Set Organizational Meeting for January 12, 2021 6:30 pm.

300AP Annual Report. The 2020 report will be submitted in January 2021. This is a detailed report of injuries that occurred while working for the township. Fortunately we had no injuries for 2020. Some items of note:

## YORK TOWNSHIP

### Regular Meeting December 28, 2020

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1. If a township employee is injured on the commute from his home to work, it is not a covered injury by BWC. A stay at a hotel is considered temporary housing, and therefore an accident after training or seminar would be considered off hours and not covered.
2. In the case of fatality, a report must be submitted within eight hours of incident to 1-800-671-6858. In the case of hospitalization, amputation, loss of eye must be reported within 24 hours to the same number. Other incidents should be updated within six days of the incident on the annual form.
3. Government Entities are covered by PERRP, not OSHA. George dropped off new posters with the updated information to post in the complex. One is posted in the Fiscal Officers office, the other in the radio room for the fire department.

Roads Levy-The trustees agree we need to find additional funds to repair, pave, seal concrete development roads, trim trees, mow etc. We have been very fortunate to receive OPWC funds for the last two years. OPWC funds are not likely to be available for York Township again for several years. Trustee Monroe got informal numbers from the auditor to see what a 1 mil levy or 1.5 mil levy would generate. 1 mil is approximately \$188K, 1.5 mil is \$288K. These numbers are likely to decrease since NEXUS tax payments are delinquent from 2019. NEXUS is still appealing the property tax decision. To pave 1 mile of road costs more than \$150K. The priority is to keep roads in good shape. It is cheaper to keep roads in decent shape rather than let them deteriorate to the point where they are in obvious need of work. Development roads have reached the age where we need to seal the joints, especially Shale Creek and Emerald Run. Fiscal Officer Russell learned at the last Fiscal Officer meeting we are able to put out a fact sheet about the roads. The goal would be to inform the township what revenue we take in for roads, and how much maintenance and repair cost. We can relay facts, but now try and persuade voters about the levy. The prosecutor will look over any publication we generate to help us comply with these rules. Education, especially to the developments, needs to happen to inform residents what a levy would benefit the township. Trustee Zieja stated one of the problems is that most vehicles working on the roads are county vehicles working on county roads. Many people are probably not even aware of what the township responsibility is for roads, and are unaware of which roads that entails.

**RESOLUTION #20-12-13 Approving starting the process with the prosecutor to move forward with a 1.5 mil Road and Bridge Levy for 5 years with collection starting 2021 to be placed on the May 2021 Ballot. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

To finish out the 2272 Fund using appropriate expenditures according to Resolution #12-10-08 we are able to use CARES Act CRF for Substantially Dedicated Fire and EMS Payroll. The Medicare and Social Security payments from April – October Payroll: \$2,334.30 for Fire Social Security, \$1659.49 for EMS Social Security, \$521.83 for Fire Medicare, and \$514.05 for EMS Medicare need to be expensed to the 2272 Fund and receipted to the 2191 Fund. Trustee Zieja asked if that would liquidate the fund. Yes, entirely.

**YORK TOWNSHIP**

**Regular Meeting December 28, 2020**

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Fiscal Officer Margaret (Peggy) Russell

**RESOLUTION #20-12-14 to Approve the Expense of \$2,334.30 for Fire Social Security, \$1659.49 for EMS Social Security, \$521.83 for Fire Medicare, and \$514.05 for EMS Medicare need to be expensed to the 2272 Fund and receipted to the 2191 Fund. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**Fire Department**

Trustee Pavlick thanked the fire department for the fantastic job they did on the Santa Parade. Many fire department members gave a large portion of their day to participate. People enjoyed being able to see the route progress of FaceBook. Christine Barnes said we had an awesome Santa.

Trustees stated both resigning employees would be welcome to return to the department if their circumstances change as both were exemplary workers.

**RESOLUTION #20-12-15 Accept Resignation of Justin Alferio effective 12/23/2020. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-16 Accept Resignation of Ryan McDonnell effective 12/24/2020. Moved by Trustee Monroe, second by Trustee Pavlick. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**RESOLUTION #20-12-17 to recommend new pay schedule increasing Captain pay to \$400 per month Effective January 1, 2021. Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

**Chief Creamer** – Trustee Monroe received the following recommendations for FD Officers. These appointments are for one year only for calendar year 2021:

**RESOLUTION #20-12-18 to recommend the following members as Fire Department Officers Effective January 1, 2021.**

Asst Chief Ed Szoke  
Captain Patrick Barrett  
Captain Dan Sparks  
Lt. John Creamer  
Lt. Pat Villeneuve  
Lt. Matt Behner  
Lt. Phil Geneaux.  
Engineer Vacant  
Deputy Chief Vacant

**Moved by Trustee Pavlick, second by Trustee Monroe. Roll: Monroe, yes; Zieja, yes; Pavlick, yes.**

## YORK TOWNSHIP

### Regular Meeting December 28, 2020

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**Town Hall, Zoning, Cemetery-** Denise Testas is a new member of the Medina County Planning Commission.

Sale of home on the corner of Spieth and Elyria (7333) road did not go through. There were some complications.

Since Dorothy's computers have been replaced she asked if we would approve of the disposal of the old equipment. Trustee Zieja stated that Lighthouse would take the equipment and give us certification it has been disposed of properly.

Albright is coming to fix the entry doors since the strike plate is not working on the East Entrance. They will order parts and come to do the remaining repairs. They will make sure all doors are working.

Lots on Erhart and Norwalk are selling. ODOT is giving the properties on Norwalk a hard time about their driveways. There are many applications for new construction permits in the township.

A lady with a medical condition which prohibits her wearing a mask asked if she could still stand in the opt out line. Yes. We cannot prohibit anyone with a medical condition from being in public, but she would be required to maintain appropriate social distance.

Residence on Fenn is looking to build addition on their home. It is zoned for business, so the requirements have greater footage distance than residential. In order for Dorothy to issue a permit, the prosecutor suggested they will have to have a variance to document approval of addition.

7100 Elyria Rd – Smith Brothers interested in purchase of lot, and they would like to store pallets of mulch, etc. on the property. Seasonally what is stored and how much will vary with supply and demand, so they did not give a site plan for where on the property this will occur. Dorothy and the trustees feel Smith Brothers will do a good job with property upkeep based on current property maintenance.

Terry Gerspacher asked that Dorothy inform the residents of the proper procedures for opt out starting January first as he felt she did a good job explaining it to him. Dorothy stated that the opt out begins January 1 and goes through January 31. However only the first 100 properly submitted, time stamped entries will be authorized to the opt out list. The first day to submit an application in person will be January 5, 2021 from 10 – 2pm at the town hall. We will have a sheriff on hand for crowd control, and the township asked Matt Behner to be present as a township representative for additional support. Matt Behner and the Sheriff will be paid the same rate for working security \$45 per hour. The Sheriff will be there Tuesday, Matt will be there Tuesday and Thursday. That will be sufficient for filling the list. Once there is a break in the line of people waiting to submit in person submissions, the applications received after the first of the year by mail will be time stamped next. We expect to have the entire opt out full on the first date available, however submissions will be collected until the end of the month. Trustee

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Zieja checked with the prosecutor about limiting the number of forms one person may bring with them to time stamp. He said administratively we are able to limit the forms. We do not want to exclude any one who is wishing to opt out but is housebound, or medically unable to be present in January conditions. Christine Barnes also said people who are working in the 10 – 2 pm window are disadvantaged and need someone to submit on their behalf. Trustees decided to increase their original number from 3 to 5 submissions allowed to be timestamped at one time. Trustee Zieja understands the time window is restrictive, but we are trying to work with the limitations COVID has imposed on this year, and reduce traffic for township employees.

Dave Erhman wanted to verify the mail in procedure. Trustee Zieja stated they should be postmarked after January 1, 2021 and received in the township after January 1, 2021 date. Trustee Zieja stated the mail is problematic this year with delivery dates, and residents should not count on timely delivery. Mail in entries will be time stamped once there is a break in the in person line.

Andy Kavc – Does the stamp machine give hours, minutes and seconds? Trustee Zieja stated he thought it did. What happens if the machine breaks down? Trustee Zieja said he cannot predict all eventualities, but we have tested it and tried to the best of our knowledge to ensure the machine is functioning properly.

Jessica Gerspacher – this is a five year contract correct? Yes, but we have the option to renew annually for three more years. Carol Wolff wanted to know when this would be discussed? Probably in year 4.

**Trustees** – the trustees at the last meeting of the year deliver no report.

**Motion to Adjourn by Monroe, second by Pavlick.** Roll: Monroe, yes; Zieja, yes; Pavlick, yes.  
Meeting adjourned 7:30p

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Todd Zieja, Chairman

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Margaret Russell, Fiscal Officer

### CORRESPONDANCE

- Attorney Privilege Prosecutor Letter RE Shale Creek Cluster Lot Association, Inc.
- Medina County Recorder – Requirement to file zoning amendments
- CareWorks/Sedgwick Worker's comp merger/Important numbers
- Ohio Chamber of Commerce



Temporary Appropriations 2021  
York Township, Medina

<b>FUND</b>	<b>APPROPRIATIONS</b>	
General (1000)	\$	569,456.52
MVL (2011)	\$	5,000.00
Gas Tax (2021)	\$	125,000.00
Road & Bridge (2031)	\$	179,800.00
Cemetery (2041)	\$	15,000.00
Park Levy (2171)	\$	108,600.00
Zoning (2181)	\$	-
Fire Levy (2191)	\$	431,210.00
Perm MVL (2231)	\$	20,000.00
EMS Service Fund (2281)	\$	10,100.00
MISC Special Revenue (2901)	\$	60,000.00
Public Works Commission	\$	-
<b>TOTAL</b>	<b>\$</b>	<b><u>1,524,166.52</u></b>

## Payment Listing

December 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
478-2020	12/04/2020	12/04/2020	CH	Verizon Wireless	\$176.06	O
479-2020	12/04/2020	12/04/2020	CH	Columbia Gas	\$181.78	O
480-2020	12/15/2020	12/16/2020	CH	Huntington National Bank	\$111.01	O
481-2020	12/23/2020	12/17/2020	EP	Travis Auth	\$197.07	O
482-2020	12/23/2020	12/17/2020	EP	Christine Barnes	\$158.51	O
483-2020	12/23/2020	12/17/2020	EP	Patrick K Barrett	\$687.64	O
484-2020	12/23/2020	12/17/2020	EP	Dennis Basch	\$55.41	O
485-2020	12/23/2020	12/17/2020	EP	Matthew M Behner	\$1,074.22	O
486-2020	12/23/2020	12/17/2020	EP	Gary Bromley	\$680.82	O
487-2020	12/23/2020	12/17/2020	EP	Alex A Colon	\$38.50	O
488-2020	12/23/2020	12/17/2020	EP	Jason D Creamer	\$1,348.86	O
489-2020	12/23/2020	12/17/2020	EP	John Dean Creamer	\$477.00	O
490-2020	12/23/2020	12/17/2020	EP	Dorothy A Crouch	\$2,821.04	O
491-2020	12/23/2020	12/17/2020	EP	William J Crouch	\$273.29	O
492-2020	12/23/2020	12/17/2020	EP	Floyd E Echle	\$600.28	O
493-2020	12/23/2020	12/17/2020	EP	Ronald Michael Eckart	\$489.78	O
494-2020	12/23/2020	12/17/2020	EP	Ronald W Fabich	\$149.61	O
495-2020	12/23/2020	12/17/2020	EP	Brodie Gagne	\$201.66	O
496-2020	12/23/2020	12/17/2020	EP	Philip N Geneaux	\$542.57	O
497-2020	12/23/2020	12/17/2020	EP	Adrienne J. Gray	\$192.47	O
498-2020	12/23/2020	12/17/2020	EP	Richard E Hill	\$148.77	O
499-2020	12/23/2020	12/17/2020	EP	David R. Hull	\$158.51	O
500-2020	12/23/2020	12/17/2020	EP	Christopher R Kosman	\$174.54	O
501-2020	12/23/2020	12/17/2020	EP	Mary E Lenarth	\$444.22	O
502-2020	12/23/2020	12/17/2020	EP	Tal Lewis	\$614.43	O
503-2020	12/23/2020	12/17/2020	EP	Zachary Lohr	\$1,159.18	O
504-2020	12/23/2020	12/17/2020	EP	Eric Matyak	\$99.73	O
505-2020	12/23/2020	12/17/2020	EP	Ryan J McDonnell	\$183.95	O
506-2020	12/23/2020	12/17/2020	EP	Roger J Mittler	\$123.97	O
507-2020	12/23/2020	12/17/2020	EP	Richard M Monroe	\$991.21	O
508-2020	12/23/2020	12/17/2020	EP	Hannah Marie Naumilket	\$557.34	O
509-2020	12/23/2020	12/17/2020	EP	William Edward Pavlick	\$999.79	O
510-2020	12/23/2020	12/17/2020	EP	Alan Pratt	\$437.05	O
511-2020	12/23/2020	12/17/2020	EP	Guy Roach	\$159.07	O
512-2020	12/23/2020	12/17/2020	EP	Margaret M Russell	\$1,674.06	O
513-2020	12/23/2020	12/17/2020	EP	Paige Smith	\$180.46	O
514-2020	12/23/2020	12/17/2020	EP	Daniel C Sparks	\$792.46	O
515-2020	12/23/2020	12/17/2020	EP	Jonathan M Steingass	\$149.61	O
516-2020	12/23/2020	12/17/2020	EP	Kevin J Swantek	\$453.62	O
517-2020	12/23/2020	12/17/2020	EP	Edward S Szoke	\$984.25	O
518-2020	12/23/2020	12/17/2020	EP	Patrick J Villeneuve	\$281.41	O
519-2020	12/23/2020	12/17/2020	EP	Lowell E Wolff	\$149.61	O
520-2020	12/23/2020	12/17/2020	EP	Jesse R Yount	\$987.11	O
521-2020	12/23/2020	12/17/2020	EP	Monica D Zieja	\$22.96	O
522-2020	12/23/2020	12/17/2020	EP	Todd Anthony Zieja	\$823.71	O
524-2020	12/23/2020	12/17/2020	EW	Ohio Department of Taxation	\$436.11	O

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
525-2020	12/23/2020	12/17/2020	EW	Huntington National Bank	\$4,204.46	O
526-2020	12/23/2020	12/17/2020	EW	Public Employers Retirement System	\$2,774.79	O
527-2020	12/20/2020	12/20/2020	CH	Lorain-Medina Rural Electric Coop, Inc.	\$12.47	O
528-2020	12/20/2020	12/20/2020	CH	Columbia Gas	\$76.42	O
529-2020	12/20/2020	12/20/2020	CH	Ohio Edison Co.	\$1,571.34	O
530-2020	12/28/2020	12/28/2020	CH	Verizon Wireless	\$2,229.98	O
20465	12/28/2020	12/24/2020	AW	Action Septic Service, Inc.	\$125.00	V
20465	12/28/2020	12/24/2020	AW	Action Septic Service, Inc.	-\$125.00	V
20466	12/28/2020	12/24/2020	AW	Anthem Life	\$80.67	V
20466	12/28/2020	12/24/2020	AW	Anthem Life	-\$80.67	V
20467	12/28/2020	12/24/2020	AW	Barco Products	\$4,906.76	V
20467	12/28/2020	12/24/2020	AW	Barco Products	-\$4,906.76	V
20468	12/28/2020	12/24/2020	AW	Action Septic Service, Inc.	\$125.00	V
20468	12/28/2020	12/24/2020	AW	Action Septic Service, Inc.	-\$125.00	V
20469	12/28/2020	12/24/2020	AW	Anthem Life	\$80.67	V
20469	12/28/2020	12/24/2020	AW	Anthem Life	-\$80.67	V
20470	12/28/2020	12/24/2020	AW	Barco Products	\$4,906.76	V
20470	12/28/2020	12/24/2020	AW	Barco Products	-\$4,906.76	V
20471	12/28/2020	12/24/2020	AW	Action Septic Service, Inc.	\$125.00	O
20472	12/28/2020	12/24/2020	AW	Anthem Life	\$80.67	O
20473	12/28/2020	12/24/2020	AW	Barco Products	\$4,906.76	O
20474	12/28/2020	12/24/2020	AW	Boyer's Greenhouse	\$230.00	V
20474	12/28/2020	12/24/2020	AW	Boyer's Greenhouse	-\$230.00	V
20475	12/28/2020	12/24/2020	AW	Boyer's Greenhouse	\$230.00	O
20476	12/28/2020	12/24/2020	AW	Croston Construction Ltd	\$1,125.00	O
20477	12/28/2020	12/24/2020	AW	Dicar Corporation	\$315.00	O
20478	12/28/2020	12/24/2020	AW	Enzo's Cleaning Solutions	\$3,619.00	O
20479	12/28/2020	12/24/2020	AW	Fire Smart Promotions	\$590.00	O
20480	12/28/2020	12/24/2020	AW	Integrity Verifications	\$137.00	O
20481	12/28/2020	12/24/2020	AW	Life Force Management, Inc.	\$129.66	O
20482	12/28/2020	12/24/2020	AW	Lighthouse Solutions Group	\$4,212.00	O
20483	12/28/2020	12/24/2020	AW	Medina Co. Engineer	\$1,734.86	O
20484	12/28/2020	12/24/2020	AW	Blade To Blade, LLC	\$910.00	O
20485	12/28/2020	12/24/2020	AW	O'Neil, Jimmy	\$1,485.00	O
20486	12/28/2020	12/24/2020	AW	Medina Co. Health Department	\$165.00	O
20487	12/28/2020	12/24/2020	AW	Medina Co. Sanitary Engineer	\$61.60	O
20488	12/28/2020	12/24/2020	AW	Ohio Business Machines	\$202.16	O
20489	12/28/2020	12/24/2020	AW	Ohio Insurance Services Agency, INC.	\$9,591.72	O
20490	12/28/2020	12/24/2020	AW	Ohio Public Entity Consortium	\$928.16	O
20491	12/28/2020	12/24/2020	AW	Reinhardt Supply Co.	\$219.70	O
20492	12/28/2020	12/24/2020	AW	RJ Heating and Cooling	\$22,850.00	O
20493	12/28/2020	12/24/2020	AW	Southwest General Health Center	\$65.00	O
20494	12/28/2020	12/24/2020	AW	The Gazette	\$363.16	O
20495	12/28/2020	12/24/2020	AW	Treasurer, State of Ohio	\$876.00	O
20496	12/28/2020	12/24/2020	AW	WeedPro	\$320.00	O
20497	12/28/2020	12/24/2020	AW	O'Neill & Sons Construction, INC	\$1,708.43	O

**Payment Listing**

December 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
20498	12/28/2020	12/28/2020	AW	Huntington National Bank	\$3,649.50	O
20499	12/28/2020	12/28/2020	AW	Masimo	\$3,414.00	O
Total Payments:					\$98,528.55	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$98,528.55	

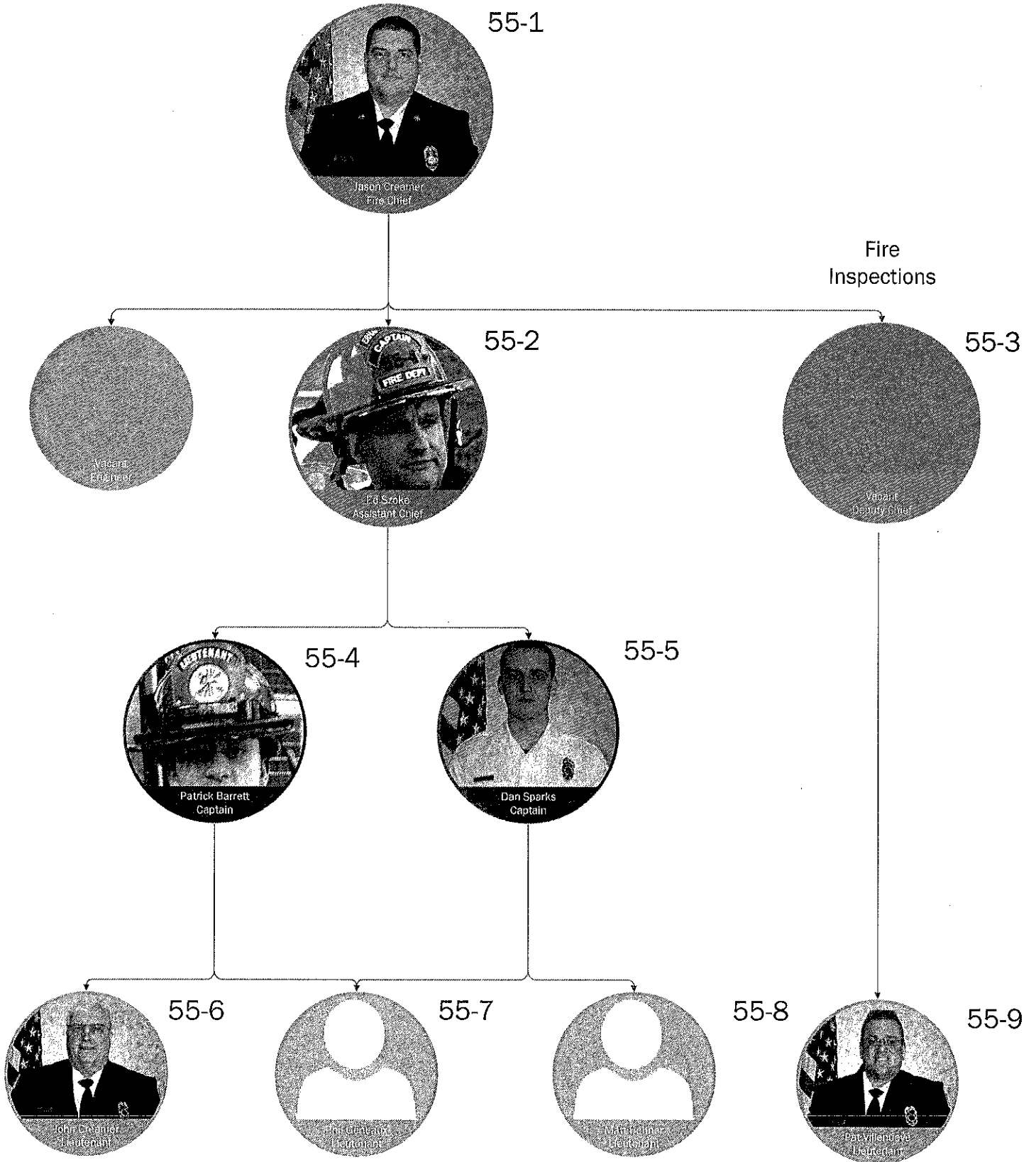
Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

# Erhart / York Fire Organizational Chart

01/01/2021



December York Township Trustees' Meeting

December 28, 2020

Fire Department Report

- Incident, Training, Participation Report
- Resignation of Justin Alferio
- Resignation of Ryan McDonnell
- Present for approval reimbursement schedule (attached) only new change is Captain pay increased \$100 per month.
- Present for approval amended command structure (attached)
- Present for approval 2021 Officer recommendations
  - Ed Szoke, Assistant Chief
  - Patrick Barrett, Captain
  - Dan Sparks, Captain
  - John Creamer, Lieutenant
  - Phil Geanuex, Lieutenant
  - Matt Behner, Lieutenant
  - Pat Villeneuve, Lieutenant

**ERHART/YORK TWP  
FIRE DEPARTMENT  
REIMBURSEMENT SCHEDULE**  
*Adopted at Trustee Mtg \_\_\_ / \_\_\_ / \_\_\_\_\_*

Reimbursement for participating on run responses, in accordance with department SOG's, will be based on certification levels in the following manner:

<b>EMS CERTIFICATION LEVEL</b>	<b>PER CALL STIPEND</b>	<b>RESPOND STIPEND</b>
Driver/FF	\$5.00	\$30.00
EMR	\$10.00	\$35.00
EMT-B	\$10.00	\$40.00
EMT-I	\$15.00	\$45.00
EMT-P	\$20.00	\$50.00
Probationary	\$5.00	\$20.00

<b>FIRE CERTIFICATION LEVEL</b>	<b>PER CALL STIPEND</b>	<b>RESPOND STIPEND</b>
36 Hour Vol. FF	\$5.00	\$30.00
Firefighter I	\$10.00	\$40.00
Firefighter II	\$20.00	\$50.00
Probationary	\$5.00	\$20.00

Fire Investigator	\$30.00
COVID Hazard	\$10.00

(per incident during state of emerg

Officer Per-Diems, paid monthly:

<b>RANK</b>	<b>MONTHLY RATE</b>	<b>ANNUAL RATE</b>
Asst. Chief	\$800.00	\$9,600.00
Captain	\$400.00	\$4,800.00
Lieutenant	\$200.00	\$2,400.00
Fire Inspector	Paid Monthly	\$20.00/HR
Engineer	\$200.00	\$2,400.00

Stipend for attendance and participation in Scheduled training/details will be as follows:

<b>Full Participation Only</b>	\$25.00
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Stipend for participation in On-Call Rescue Schedule will be as follows:

<b>On-Call 6 Hour timeblock stipend</b>	\$10.00
<b>(9) Holiday On-call 24 hour block</b>	\$100.00

**FD Activity Since Last Meeting (11/19)**

**Incidents, 304 Year to Date**  
**26 Since Last Meeting**  
**22 Emergency Medical Calls**  
**2 Outside Rubbish/ Field Fires**  
**1 CO Detector Activation**  
**1 All Hazards Team – Fire Investigation Unit**

**Training**

(Due to COVID spike in the county we have been using our online platform for maintaining training.)

Topics Included: Blood Borne Pathogens, Forcible Entry, FF Cancer Awareness, EMS Capnography, Carbon Monoxide Poisoning, and Pediatric Altered Mental Status

**Total Fire Department Participation Hours**

396 Hours of Incidents, Training, and additional events/ work time.



LEASE  
PRINT CLEARLY

YORK TOWNSHIP  
SIGN IN SHEET

DATE 12.28.20  
Regular Trustees Meeting

\*\*\*\*\*

PLEASE SIGN IN

NAME

ADDRESS

1. DAVE & SUE EHMAN 6267 BRANCH RD MEDINA
2. CHRIS BARWES 6942 BRANCH RD MEDINA
3. ANDY KAUC 3054 STATION RD
4. JESSICA A. GERSPACHER 4575 COLUMBIA RD.
5. KARA WOLFF 6200 WOLFF RD.
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
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