

**YORK TOWNSHIP**  
**Special Meeting June 8, 2021**

Trustees – Chairman Todd Zieja, William Pavlick, Richard Monroe  
Fiscal Officer Margaret (Peggy) Russell

**Present:**

Trustee, Chairman, Rick Monroe  
Trustee Todd Zieja  
Trustee Bill Pavlick  
Fiscal Officer Peggy Russell

**Also Present:**

Dorothy Crouch – Zoning, Cemetery  
Fire Chief Jason Creamer  
Dave Hull

Chairman Rick Monroe called the meeting to order at 6:00 p.m. Trustee Monroe stated the purpose of the meeting is to discuss the fall fire levy, job descriptions, and any other business before the board. The meeting is being recorded for transcription purposes only.

Trustee Monroe asked Chief Jason Creamer to provide information about the proposed fire levy. Chief Creamer stated the biggest goal is to provide better service to the township. Currently members of the fire department are offsite when calls originate and must drive to the station, then leave in EMS or Fire vehicles to respond to calls. Last year in 2020, the average response time for runs was 16 minutes 45 seconds. This year we are at 17 minutes 25 seconds. In 2020 and 2021 we missed about 15% of calls which were answered by mutual aid. Saturdays, Sundays and day time hours are the most difficult response time. By adding a 1.9 mil to the current 3 mil levy he can have the salary requirements in place to start the process of having an onsite staff available at the station. Survey results turned in to the township supported increasing staffing to decrease response times and increase availability for runs. Once funding is available he would start staffing the station 6 hours per day, with the goal of having a minimum of 12 hours per day, 7 days per week. The 1.9 mil will cover the increased payroll needs, taxes, and worker's compensation. This is in addition to the current budget so we will be comfortable with the increased salary demands. The current Fire/EMS levy is collecting at 3.00 mils so with a renew and increase of 1.9, that would be a total of 4.9 mils. According to the current Schedule B, this 3.00 mil levy yields about \$412,000 for the year. An additional 1.9 mils would add an additional \$326,200 per year of revenue, making the total at \$738,200. As for taxpayers, this renew and increase would cost them about \$66.50 more per year per \$100,000.00 of valuation. The existing 3.00 mil levy does receive the Homestead and Rollback reimbursement from the State of Ohio. If the renew/increase would pass, York Twp would still receive the State's reimbursement for the 3.00 mill original levy, however the increased portion (1.9) would not be subject to that State reimbursement. York Twp would still receive the revenue but it comes from the taxpayers, not the State. It is true when more guys are around things break more often, and need more service. We are prepared to deal with the difficulties of equipment failure and additional maintenance for this situation. This levy also can be used towards building maintenance. The current fire house bay is a pole barn structure which is nearing the end of its useful life and will need to be addressed in the next 5 - 10 years. Once the department has demonstrated increased staffing has improved response times and reduced mutual aid calls to surrounding communities we can look to the future building needs. These needs include a new bay for storage of fire equipment, larger work spaces for maintenance and work duties, a dedicated space for staff to inhabit while working on training, and waiting for calls. Chief Creamer feels we need to start

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with staffing to demonstrate this will increase service for our community. We will then look at the needs of the station building. Issues to think about: We have a good group of guys some of whom have three jobs, a fulltime job, a part time job and work with the Erhart York Fire Department. To lure them from the secondary job we must provide an attractive wage. We must remain competitive with neighboring townships so current staff does not seek employment if pay rates are raised within our community. We have an extremely dedicated roster who provide the township with great service for minimal pay. We need to be aware when switching to staffing the focus changes to getting a paycheck. The 12 hours per day shift will be gradual keeping these factors in mind. Building a new station in the future is attractive to current and prospective employees. Items to think about with a building - How much should we put into the existing structure, what are the needs of the township as it grows, where should a new building be placed and what design plans are necessary. These are items we can look into further. Trustee Zieja wondered why we did not look into a permanent levy instead of a replacement and renewal. Because the collection does not change over the years, and changing the levy will eliminate the homestead contribution and collect from taxpayers instead.

**RESOLUTION #21-06-01** Trustee Zieja made the motion for Trustee Monroe to call the prosecutor to start the/ballot language and write a resolution for a renewal of the 3 mil with an increase of 1.9 mils with inclusive language for staffing, equipment and building needs for Fire/EMS to commence in 2022, collection in 2023. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

The Medina County Engineer is fixing many roads in the township and are informing the trustees of closures.

**RESOLUTION #21-06-02** Trustee Pavlick made the motion to close Branch Road to fix Bridge 22 between Columbia and Bachtell starting June 14, 2021 for 3 - 5 days until the work is complete. Alternate route Stone Road. Second by Trustee Zieja. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**RESOLUTION #21-06-03** Trustee Monroe made the motion to close Spieth between SR 57 and Station Road to fix the two Railroad Tracks from June 21-26 or until the work is complete. Alternate SR 18. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**RESOLUTION #21-06-04** Trustee Monroe made the motion to close Spieth between Abbeyville Road and Marks Road to replace the wooden bridge until the work is complete. He will get Dorothy the dates of closure. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

**RESOLUTION #21-06-05** Trustee Monroe made the motion to open a purchase order for Melway Paving for culvert repairs on Wolff Road between Stiegler and Abbeyville Roads for \$37,750. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

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Trustee Pavlick has been reaching out to larger local landscapers about snow plowing and salting for the township this winter. He has sent out some bid packages for information purposes. Our insurance company will not allow the city of Medina to use our coverage to hold them blameless for plowing so that is not a viable option.

Administrative Assistant - in 2020 zoning wrote #81 permits. Currently in 2021 we have already written 74 permits. The workload in the office has increased significantly over the past several years with new developments, the trash hauler contract, and township growth. The office needs someone to handle basic administrative duties to support zoning, and elected officials. The trustees agree Dorothy should determine what jobs she will train the person and determine what hours they will work to best offer support. She will oversee their development and increase duties according to capabilities and progress towards mastery of responsibilities. After a 90 day period we can evaluate and see where we stand with staffing needs. We will place an advertisement for 15-25 hours per week and \$12-15 per hour based on experience. Dorothy and Todd will work together on ad verbiage and start to define job duties.

Trustee Zieja is working on getting the Ohio ID for the permit for the sanitary sewer project.

Shale Creek Cluster Lot Neighborhood amendment to the Declarations of Covenants, Conditions, Etc. The trustees looked over the recommended modified declaration to the amendment from the Medina County Prosecutor's office.

**RESOLUTION #21-06-06** Trustee Zieja made the motion to approve the language to amend the supplemental declaration of covenants, conditions and restrictions and reservation of easements for Shale Creek Master Association Inc. Second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

Branch Road - Mr. Martin called about the speed limit sign that is down on Branch just west of Lake Dawn.

Dave Hull - informed the trustees he has proposed, at the last zoning meeting, changing the density of conservation developments from 2.1 to 3 acre lots per unit after reporting how many large parcels of land (25 acres and up) are owned by individuals in the township that might possibly become developments.

Motion to adjourn at 7:30 pm by Trustee Zieja, second by Trustee Pavlick. Roll: Monroe, yes; Pavlick, yes; Zieja, yes.

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Richard Monroe, Chairman

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Margaret Russell, Fiscal Officer