

## YORK TOWNSHIP

March 24, 2022

Trustees – Chairman William Pavlick, Richard Monroe, Colene Conley  
Fiscal Officer Margaret (Peggy) Russell

### Present:

Trustee Bill Pavlick

Dorothy Crouch – Zoning, Cemetery

Trustee Rick Monroe

Fire Chief Jason Creamer

Trustee Colene Conley

Stephan Ibos – Zoning

Fiscal Officer Peggy Russell

Residents

Chairman Bill Pavlick called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Trustee Pavlick stated the meeting is being recorded for transcription purposes only.

### **Approval of Minutes**

Approval of Minutes – **Moved by Trustee Monroe, second by Trustee Conley to approve the Regular Meeting February 24, 2022 and Special Meeting March 10, 2022.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

### **Fire Department**

Welcome aboard Aiden Martin FFII, and David Rodriguez, EMT and enrolled in 36 hour Firefighter class as new members to the fire department.

**RESOLUTION #22-03-02 to Hire Aiden Martin and David Rodriquez to the fire department.**

**Moved by Trustee Conley, second by Trustee Monroe to approve the hiring of Aiden Martin and David Rodriquez, part-time probationary members.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Trustee Conley swore the two new members in, and after a two-year hiatus, we have resumed the celebration of new FD members by serving cake. 6:34pm short recess for cake. 6:45 meeting resumed.

### Fire Report (attached)

1. The building fire listed on the attached report was mutual aid to Litchfield.
2. One Incident on 3/19 was a possible structure fire with smoke in the house. We responded with nine EYFD members and three mutual aid departments (Litchfield, Grafton Twp, and Spencer). The cause was some faulty HVAC equipment. The home occupant later called the department and thanked us for the response.
3. Response times are still down at 6 minutes during staffing hours and 15 minutes during on-call times. 44% of incidents have been during staffing hours and 56% outside of staffing.

### Administration

- Applied for Ohio EMS training and equipment grant.
- **Lexipol** - Request approval for \$2,705.96 for Lexipol Policy and Procedures subscription. We will then submit for a \$1,000.00 reimbursement grant from OTARMA that this program is eligible for. **Motion to approve \$2,705.96 for Lexipol Policy and Procedures subscription** by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

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- The officer core is beginning to investigate our requirements for the distance of members from the station. We want to maximize quality candidates while maintaining our response times.
- Thanks to FF Bromley, FF Monroe, FF Norton, and especially Lt Behner, FF Holliday, FF Gagne, and FF Lewis for handling two calls at once on January 9<sup>th</sup>. We received some recognition from the Cleveland Clinic for their prompt and proficient response on a Heart Attack patient.

### Fleet/ Station

- 56-2 went for preventative maintenance today (3/24/2022).
- The bay faucets have been replaced thanks to the staffing crew and Rick Monroe.
- We are updating some station cleaning supplies. That includes a proportion system.
- Crews are still completing a decent amount of larger organizational projects on top of their daily/weekly cleaning schedule. The last was the annex.

### Training

- Crews have logged over 114 hours the past month. Training topics have included Pump Operations, Driver's Training, Building Familiarization of York United Methodist Church, advanced airways, stroke assessments, and a protocol update, and probationary member skill checks.
- **Fire Department Instructor's Conference (FDIC)** we had interest from seven members to attend. Four rooms for two nights not to exceed \$2,765.88 plus \$525 for admission. Totaling \$3,290.88. **Motion to approve \$3,290.88 for hotel and admission expense to FDIC conference** by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.
- **Medina County Career Center** – Request approval for \$1,440.00 for Greg Zuehlke's and David Rodriguez's 36 Hour Volunteer Firefighter certification. Both have signed the one-year commitment agreement for this course. This will be submitted for SFM training reimbursement grant at the end of the year. Normally \$800 per course, but we are receiving 10% discount of \$160.00 for hosting. **Motion to approve \$1,440.00 for 36-Hour Volunteer Firefighter course for Greg Zuehlke and David Rodriguez** by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

### Community Relations

- **Levy Education** - April 19<sup>th</sup> 6:00pm to 8:00pm we are planning a public event at the station to answer questions and provide information about the current operations and future of the department.
- **Sun & Splash** - We have been requested to attend their Sun and Splash event, that has a water component, on July 20<sup>th</sup> at Buckeye Library.

### Grants:

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- **Ohio Firefighter Training Grant** - Received February 28, 2022 awarded for Ohio Firefighter Training reimbursement grant for \$3,650. **Motion to accept** by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

### Zoning, Cemetery – Dorothy Crouch

- **Key Fob** - Signatures have all been verified, each member has the FOB they were originally issued.
- **Home occupations** – Kristy went through the list and confirmed. The list has every home occupation ever requested. The inactive older ones have been marked if they are no longer in use.
- **Boundary Annexation** changes was completed in February of 2022. The form is available in the zoning office.
- **Poll/voting at the town hall** – Trustee Conley will confirm with Theresa that she will be available to set up the town hall for the BOE, and open and close the hall for the poll workers. It requires time to set up and let workers into the town hall the day prior to election, and opening up the town hall at 5:30 am on election day.
- **Falls Flag** order has been picked up and flags are ready for Memorial Day.
- **Jeff Thomas** – Stopped to inform that Abbeyville north of Wolff is caving in and is a real mess. Dorothy will call the county tomorrow to inform them of the situation.
- **Lighthouse** – Dorothy received a quote from Lighthouse to purchase a new computer for Theresa to use for the cemetery and town hall. **Motion to approve purchase of dell laptop for \$1,610.83 with \$135.00 charge set up** by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.
- **Martin Public Seating** – in order to have a dedicated space for cemetery/townhall work, we need to add a work station to the zoning office. Dorothy contacted Martin Public Seating. The addition of a table and computer work station block with a wood top and black legs which will match the existing design component of the room were quoted as follows – table \$436.95 and work station \$361.00 and set up. Total \$923.30. **Motion by Trustee Monroe, second by Trustee Conley to approve purchase from Martin Public Seating of table, work station and set up for \$923.30.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.
- **Thank you** – After 36 & 1/2 years, Dorothy is retiring! She thanked the trustees and the fire department for their support and responsiveness to situations requiring their assistance over the years. They have always been there for her and she appreciates everything they have done for her. She hopes to write stories in her free time.

### Zoning – Stephan Ibos

- We have had a couple of inquiries from residents and I received an email from Ann Foky, from Medina County on their community sponsored clean-up program. Basically, the town pays for the hauling and collecting (dumpsters) and the County gives us a reduced

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\$48 per ton gate fee for dumping the garbage. This excludes any toxic chemicals. Trustee Pavlick reiterated that because we have full service trash provided by Rumpke, residents have the ability to have all trash picked up weekly. The expense of providing a township cleanup day is not warranted.

- **Davey Resources** is submitting a plan on behalf of James Wise, parcel #04505C08026 off Emerald Run with the Medina County Planning board on April 20, 2022. Denise, from the county planning department will share the plan with us when it is submitted, but it basically sounds like the desire is to extend Emerald Lane and subdivide three lots that he owns today. The frontage requirements will need to be met for this to happen. I plan on attending that meeting.
- I met with the county prosecutor on March 22<sup>nd</sup> and discussed the following:
  - Discussed two violations that 2<sup>nd</sup> notices have been issued and the problems still exist, and they are now being escalated up to the county prosecutor. There is now a title search that needs to be done as part of the county prosecutors process, at a cost of \$150 each. I would like to request approval for \$500 for these two and future costs. There may be some license plate look ups that also need to be done as part of the process. Trustee Pavlick asked if these costs would be passed onto residents? Because of the uncertainty of these issues actually going to court, it is unlikely the township will recover these moneys. **Motion to accept and open purchase order for \$500.00 for title search costs** by Trustee Conley, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Conley, yes.
  - Colene and I met with members of the YORK UNITED METHODIST CHURCH, parks department and ODOT this week to discuss flooding issues that the park is experiencing and possible solutions. There was one idea that was shared for a retention basin be created across the street on the properties that are currently owned by either the parks department or York Township. The discussion that the parks department would take ownership for parcel(s) that the Township owns and create and maintain the retention basin. The cost of this would fall within the parks department (which they have funds available for this year) and they would take the lead on drafting the agreement/ownership document and Mr. Karris would review on behalf of the Township for approval. Trustee Pavlick in not in favor of leasing the park property to the parks department. He would rather sell to recoup the township cost of purchase. Adding a retention pond means there will be no resale value
- **OTA Membership** - I would like to request approval for myself to gain membership with the Ohio Township Association, so I have access to training and resources that are available through their organization. The cost is \$25 per year. This cost would be recouped if I am approved to attend the OTA winter conference next year with the reduced rates members receive for the conference. **Motion to accept** by Trustee Conley, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

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- **Training** - I completed two pipeline training programs this week as part of a virtual training program that they made available, there was no cost to this training.
- **Zoning Resolutions topics.**
  - **We seem to be seeing several Pergolas and Gazebos** being built without zoning applications being submitted. I know these are popular items that residents are building or buying prefabricated to add to their decks or patios. I talked with the County Building department, and they are not requiring building permits for anything that falls under 400 square feet, this include both pergolas and gazebos, as well as sheds (which we currently do not require zoning for anything under 244 sq. ft) and decks that are not physically connected to the house, are under 30” above the grade and are not a main entranceway into the home. Would this be something we would like to entertain for the township also?
  - **Solar panels** – I talked with Mr. Karris on this also, we are not yet seeing a lot of requests for solar panels, but I do have one now I’m working on which is a ground solar panel array and is just shy of 900 sq. ft. For now, Mr. Karris has guided me to just treat this as an ancillary structure. My question is do we need to address this in the resolution directly or do we need to have language that possibly would direct anything over a certain square footage and/or height that would be directed to Zoning Commission board for approval, currently this language is not in the resolution that I have found. There are other aspics with green power to consider as far as glare from the panels based on whether they are facing the neighbors parcel, power generated (own use or commercial) ...
  - Should I bring these couple of items up to the zoning commissioning board? Trustees think it is a good idea for the zoning commission to discuss. Richard Hill stated that Island Road and Capel Road in Grafton has a 50-acre solar grid that is poorly maintained if we need an example of what not to do.

### Trustee Monroe

- **Stone & Branch Repairs Bid Acceptance** – the low bid for the repair work estimate on Branch and Stone Road as advertised on 2/15/22 was Karvo, out of 6 submissions. The engineer estimate was \$154,028.00.

**RESOLUTION #22-03-03 Approve and Award Karvo Companies of Hudson the contract for Repairs on Stone Road and Branch road for \$125,500.00. Moved by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.**

We can use ARPA Funds to pay for roads projects. If this is something we want to look into we need to contact our legal representation and pass a resolution allowing us to use ARPA funds to replace lost income. Once that resolution has passed we can submit projects to the attorney for approval.

- **Parks Meeting** – Nate Eppink met to discuss work on the Lester Rail Trail Park entrance on Norwalk and Fenn Roads. He would like to make the parks and township parcel in

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that area a cornerstone focal point of the Lester Rail Trail. The Medina County Parks system would build a vault restroom similar to the one we have at the township park, plant native grasses, wildflowers and small trees and provide all maintenance going forward with no responsibility from the township if they sign a 20-30 year lease for a minimal dollar amount (\$1.00 per year). It is a small project, but with big impact for the township and parks. Trustees need to digest this information and discuss before we move forward. Rog Mittler feels there is no resale value now, and we have been paying to maintain the property for 20 years. He likes the idea of having the county parks improve the site with native plants, a vault restroom and take care of the monthly maintenance. Everyone is happy the township purchased the property and removed the eyesore. The corner was a death trap and the decision to purchase and leave it alone was a good one. We will meet further to discuss.

- **ODOT** - \$148 million in requests was submitted for the \$8 million available for roads grants. No township in Medina County awarded any grant money to date.
- **Norwalk & Station Sign** – replaced at no cost to the township.
- **Road Signs** – those marked in fluorescent pink are scheduled for replacement.
- **Precision Geophysical** – testing in township has been completed
- **Gold Star Memorial** – Lights, with a \$1,000 discount have been received from Wolff Brothers. Thank you to Wolff Brothers.
- **Gas Tax** – A 10% reduction in gas tax is currently being discussed. This would be a devastating blow for all road's funds.
- **Transportation Improvement Meeting** – Applied for \$500,000.00 grant for roads for Liverpool Industrial Parkway for a job quoted at over \$1 million. They may need to take a loan out.
- **Salt Storage Barn** – received 2 quotes. One from Greystone Construction of Minesota, for \$119,319 for a building with dome, no flooring included measuring 41x56 hoop building. References were submitted and Trustee Monroe called. The second quote from 83 Construction out of Millersburg came in around \$40,000 for everything and included a 6” concrete floor, which we would need to seal ourselves, and poured 8’ walls for hoop building. Brunswick Hills and Medina Township used them for their buildings and were very satisfied. Trustee Pavlick asked for new quote to have an 8” concrete floor poured. Once the new bid is submitted, Trustee Monroe will have the Prosecutor look it over. After researching several area townships decisions on equipment, the advice received was to consider purchasing a Front Loader Back Hoe, which will be the most useful for a variety of needs. We will need to meet to discuss location.

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### Trustee Pavlick

- **Becco INC** – The contract has been sent, and when weather permits they will meet with the trustees to discuss expectations and finishing the septic upgrade for the complex. The existing unit will remain, and additional work completed will bring the project into compliance.
- **OPWC Culvert Branch Road** – Bids for the Branch Road Culvert Replacement Project were submitted. Engineer's estimate \$188,140.00 Low bid was Fabrizi Trucking out of Middleburg Heights for \$206,944.20 which is within the 10% margin for overage.

**RESOLUTION #22-03-04 Approve and Award Fabrizi Trucking and Paving Co the bid for Replacement and Road Improvement on Branch Road for \$206,944.20.** Motion by Trustee Pavlick, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

Fred Boreman is not able to help with consulting on the project this year. Steve Hawke from the engineer's office said he may have another retiree who may consider helping on the project.

### Trustee Conley

**RESOLUTION #22-03-05 to adopt the credit card policy as prepared by the prosecutor.** Motion by Trustee Conley, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

**RESOLUTION #22-03-06 to adopt the fuel card policy as approved by the prosecutor.** Motion by Trustee Conley, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

- York Methodist Church water issue – Trustee Conley attended the meeting to discuss the water issues for the park and church. We will call a meeting with parks director so we can get moving with this.
- Wolff & Marks Light Pole – Attended the Medina Township Trustee meeting to share information about the new street light we approved for purchasing, and so Medina Township would not be surprised by the appearance of the new light. The study showed the best place for the light to be is on the Smith Brothers side of the street. She shared information about the process with their trustees. Numbers and contact information left for them to research and ask any questions. Until Medina Township gets back to us we are in a holding pattern.
- George Smerigan – spoke to him at a meeting in Chatham about updating the township map. He will take a look. Dorothy will give the little map we have as a starting point.
- Maintenance – Spoke with Jesse Yount about the many advertising signs posted on our township roads that need to be removed before any roadside maintenance or mowing happens.
- Maria Gardens – Steve Ibos and the prosecutor met with them to discuss the building situation. After the stop work order, a representative from Maria Gardens came to the zoning office to fill out forms and pay the zoning fee. The street needs to be kept clean of

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construction mud and debris. The neighbors have stopped in to question what is going on at this location.

- April 2, 2-4pm York Town Hall – We will be having an open house to honor Dorothy and William Crouch and the couple's long-term service to the township and celebrate their retirement.

**Fiscal Officer**

**RESOLUTION #22-03-07 to Approve Financial Reports for February 2022 – Moved by** Trustee Monroe, second by Trustee Conley to approve the financial reports for February including Appropriation Status, Revenue Status & Summary, Fund Status & Summary & February 2022 Bank Statement. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

**RESOLUTION #22-03-08 to Approve Appropriation Supplemental for March 2022.** Moved by Trustee Conley, second by Trustee Monroe. Roll: Monroe, yes; Pavlick, yes, Conley, yes.

**Motion to Approve Payroll and Bills. (See attached).** Moved by Trustee Monroe, second by Trustee Conley. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Motion to Approve PO's and BC's – Moved by Trustee Conley, second by Trustee Monroe to approve Purchase Orders and Blanket Certificates as presented.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**ARPA Fund – York Township received an additional \$751.69 for first tranche reallocation payment amount. RESOLUTION #22-03-09 Increase Revenue \$751.69 for Fund 2273. Increase Fund 2273 Appropriations \$751.69 Account 2273-760-790 increased for necessary expenditures incurred due to the Corona Virus Local Fiscal Recovery. Motion by Trustee Conley, second by Trustee Monroe.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Fire Levy - Motion to approve ballot language for Fire Department levies.** Renew for 3 mil and increase for 1.9 mil. Moved by Trustee Monroe, second by Trustee Conley to approve **Ballot Language for 2 levies as presented.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Opioid Fund –** it will be necessary to open a new fund for the revenue from the Opioid lawsuit. When we get the first payment we will open the fund.

**Records Retention –** I emailed a records retention schedule to the trustees (attached) to dispose of the records listed. After trustee approval, the request will be sent to Columbus where it will be evaluated. Once permission is granted in writing by Columbus, we have around 10 boxes to be shredded. **Motion to approve records retention request for destruction of listed records 2015-2017 by Trustee Monroe, second by Trustee Conley.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.



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**Life Force Resident Write Off** – Motion to approve following resident write offs: #SWOMAR \$260.00; #DUBCHE \$290.00; #ROBGAR01 \$265.00; #TAYKEL \$100.00. **Moved by Trustee Conley second by Trustee Monroe to approve Resident Write offs as recommended by Life Force.** Roll: Monroe, yes; Pavlick, yes; Conley, yes.

**Run fee refund** Life Force verified this account was paid twice, by Ms. Beshire and by her insurance company. Her power of attorney requested refund. Life Force sent the paperwork. Upon receipt of documentation, a check for \$725.32 was mailed out 3-02-2022.

Local Maintenance Detour Routes for SR57 and SR252 for Culvert Replacement were signed (attached) and Fiscal Officer Russell returned them to Beth Wilson by March 1, 2022.

**Prosecutor update** – Currently the prosecutor is still working on:

1. Job Descriptions for the Fire Department
2. Credit Card Policy received and approved earlier in the meeting
3. Fuel Card Policy – Received and approved earlier in the meeting.

They are currently looking over the Job descriptions and would have their comments and corrections soon. Prosecutor offered to help with the other job descriptions (zoning inspector, roads crew, cemetery sexton, etc.) if the trustees are interested in updating them. Trustees want the people holding the jobs to look at their descriptions.

**Wex Credit for Fuel** – The original \$1,500.00 credit limit for fuel purchases has been sufficient for the township needs but now we have increased fuel prices. As of today we have \$200.00 left to fuel the township vehicles until our payment posts. **Motion by Trustee Monroe to approve setting up online payments to WEX Credit.** This will allow me to make additional payments if we start to approach our credit limit. Second by Trustee Conley to approve Online payments to WEX Bank for fuel purchase. Roll: Monroe, yes; Pavlick, yes; Conley, yes.

Inventory – I have given inventory spreadsheets to the fire department, the zoning inspector, the town hall and cemetery admin, and the admin assistant. We are looking to verify and simplify. Can the trustees please oversee the roads and parks inventory and update those lists?

**Community Clean up and Voucher Program** information given for community clean-up program for 2022. A disposal voucher is available for residents to dispose of bulk trash materials at the District's facility at the discounted rate of \$48.00 per ton. To receive vouchers for distribution, please contact Ann Foky at 330.769.0289 or email at [afoky@medinaco.org](mailto:afoky@medinaco.org).

**Anthem Life** – Renewal rates remain the same.

### Public Comment

**Andy Kave** – **Opt out** when he came to stand in line at 3:10 for the trash opt out was not happy to see that some people brought chairs to sit in while waiting for the hall to open. He feels people should not bring chairs, and if they go to their cars to warm up or need to use the restroom they

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should lose their place in line. He wants the trustees to make a ruling on this at the next meeting, and then he will inform them of his next steps. A deputy should be present.

**Jessica Gerspacher** stated as unpleasant as the situation of trash opt out sign up is, she spent an enjoyable time in line visiting with neighbors, catching up and talking to many township residents until the unofficial line monitor started causing trouble. Dorothy confirmed that people who were in line did not leave the premises while waiting in their cars.

**Rog Mittler** – question for zoning, how long will the ag exempt shrimp farm have to complete their project. Dorothy confirmed with the fire chief and the prosecutor there is nothing that can be done with the propane tank. However, in the matter of the camper and horse trailer, we can write a letter asking what their plans are for this spot. Ag exempt has a lot of leeway and we have no deadlines for completion.

**Dick Hill** – thinks there are missing historical pictures and signs that used to hang in the fire department. The Trustees are not sure what he is referring too, all pictures and signs are still hanging. Hill says maybe there is a better location for the signs where residents can see them better.

**Dorothy Crouch** – stated the original curtain with the oil painting is still hanging in the town hall rolled up and tied behind the curtain. It is worn and fragile, and would need to be taken somewhere for restoration. Kent State is an option.

**Norm Hinman** –

- What is the definition of a Home Occupation? Are the working at home people considered home occupation? The definition is in the zoning code, and no, people who must continue their regular jobs at home are not considered Home Occupation.
- What did Rick find out about Norm's problem? Nothing yet.
- What do we get for parking at the old school site? Trustee Monroe arranged for \$100 per week from Geophysical Precision. We received a check for \$550.00. Norm would like proof.
- Wants to know how to make people drive safer and not hit light poles. Poles have been hit twice in the last month. We do not have any answers for that one.
- How can we get rid of deer, there are live and dead deer all over the county? The deer problem must go through the game warden. He will issue permits and state when and where deer can be shot.
- Worried about the Rumpke driver who walks up his drive and does not set off his doorbell camera.

Trustee Conley made a **motion** at 8:28 p.m. for an executive session regarding hiring, firing, compensation, and discipline of employees, 2<sup>nd</sup> by Trustee Monroe. Monroe, yes, Conley, yes, Pavlick yes. Fiscal Officer Russell was invited to stay for executive session.

The Trustees came out of executive session at 9:07 p.m. No decisions were made in executive session.

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Trustees need to have a special meeting to discuss parks and the use of ARPA funds. We will see if Nate Eppink is available for a work session Thursday, March 31, 2022.

**Motion to Adjourn by Pavlick, second by Conley.** Roll: Monroe, yes; Pavlick, yes; Conley, yes. Meeting adjourned 9:09 pm

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William Pavlick, Chairman

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Margaret Russell, Fiscal Officer

**CORRESPONDANCE**

Buckeye Health Plan Survey  
Medina County Park District Annual Report  
Medina County Engineer – Mileage Certification & Drainage Maintenance Fund  
Sherman & Sons – Repair log  
Dohanyos Cemetery Instructions  
Ohio Cooperative (RT)  
OTARMA Coverage and Contract Updates  
Schmidlin Bankruptcy  
Carol Lawler – Ballot Language  
Community Cleanup and Voucher Program  
Anthem Life Renewal Rates  
OTARMA Update Winter 21 & Spring 22 (RT)

## Payment Listing

March 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
96-2022	03/02/2022	03/02/2022	CH	Columbia Gas	\$551.77	0
97-2022	03/03/2022	03/03/2022	CH	Verizon Wireless	\$335.96	0
98-2022	03/14/2022	03/14/2022	CH	Lorain-Medina Rural Electric Coop, Inc.	\$8.10	0
99-2022	03/19/2022	03/19/2022	CH	Columbia Gas	\$123.31	0
100-2022	03/19/2022	03/19/2022	CH	Ohio Edison Co.	\$1,786.57	0
101-2022	03/24/2022	03/19/2022	EP	Travis Auth	\$548.27	0
102-2022	03/24/2022	03/19/2022	EP	Kenneth Barrett	\$258.48	0
103-2022	03/24/2022	03/19/2022	EP	Patrick K Barrett	\$2,255.10	0
104-2022	03/24/2022	03/19/2022	EP	Matthew M Behner	\$2,083.43	0
105-2022	03/24/2022	03/19/2022	EP	Gary Bromley	\$827.35	0
106-2022	03/24/2022	03/19/2022	EP	Alex A Colon	\$251.57	0
107-2022	03/24/2022	03/19/2022	EP	Colene S Conley	\$1,014.58	0
108-2022	03/24/2022	03/19/2022	EP	Jason D Creamer	\$1,903.84	0
109-2022	03/24/2022	03/19/2022	EP	John Dean Creamer	\$853.59	0
110-2022	03/24/2022	03/19/2022	EP	Dorothy A Crouch	\$2,588.64	0
111-2022	03/24/2022	03/19/2022	EP	William J Crouch	\$273.34	0
112-2022	03/24/2022	03/19/2022	EP	Floyd E Echle	\$420.73	0
113-2022	03/24/2022	03/19/2022	EP	Ronald Michael Eckart	\$530.26	0
114-2022	03/24/2022	03/19/2022	EP	Brodie Gagne	\$234.90	0
115-2022	03/24/2022	03/19/2022	EP	Philip N Geneaux	\$960.05	0
116-2022	03/24/2022	03/19/2022	EP	Adrienne J. Holliday	\$1,472.60	0
117-2022	03/24/2022	03/19/2022	EP	Stephan Ibos	\$2,018.74	0
118-2022	03/24/2022	03/19/2022	EP	Mary E Lenarth	\$392.19	0
119-2022	03/24/2022	03/19/2022	EP	Tal Lewis	\$942.48	0
120-2022	03/24/2022	03/19/2022	EP	Zachary Lohr	\$1,901.06	0
121-2022	03/24/2022	03/19/2022	EP	Kristyne McElroy	\$945.24	0
122-2022	03/24/2022	03/19/2022	EP	Nicholas A Mehalic	\$462.17	0
123-2022	03/24/2022	03/19/2022	EP	Richard M Monroe	\$1,014.98	0
124-2022	03/24/2022	03/19/2022	EP	Hannah Marie Naumilket	\$1,274.42	0
125-2022	03/24/2022	03/19/2022	EP	Benjamin Norton	\$213.70	0
126-2022	03/24/2022	03/19/2022	EP	William Edward Pavlick	\$1,041.40	0
127-2022	03/24/2022	03/19/2022	EP	Alan Pratt	\$365.30	0
128-2022	03/24/2022	03/19/2022	EP	Margaret M Russell	\$1,711.68	0
129-2022	03/24/2022	03/19/2022	EP	Dean Smith	\$830.99	0
130-2022	03/24/2022	03/19/2022	EP	Daniel C Sparks	\$811.50	0
131-2022	03/24/2022	03/19/2022	EP	Kevin J Swantek	\$76.80	0
132-2022	03/24/2022	03/19/2022	EP	Edward S Szoke	\$1,196.78	0
133-2022	03/24/2022	03/19/2022	EP	Patrick J Villeneuve	\$108.13	0
134-2022	03/24/2022	03/19/2022	EP	Jesse R Yount	\$669.01	0
135-2022	03/24/2022	03/19/2022	EP	Monica D Zieja	\$535.92	0
136-2022	03/24/2022	03/19/2022	EP	Gregory Zuehlke	\$620.13	0
138-2022	03/24/2022	03/22/2022	EW	Internal Revenue Service	\$7,013.16	0
139-2022	03/24/2022	03/22/2022	EW	Ohio Department of Taxation	\$738.94	0
140-2022	03/24/2022	03/22/2022	EW	Ohio Department of Taxation School	\$57.52	0
141-2022	03/24/2022	03/22/2022	EW	Public Employers Retirement System	\$3,273.95	0
21187	03/24/2022	03/23/2022	AW	Action Septic Service, Inc.	\$125.00	0

**Payment Listing**

March 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
21188	03/24/2022	03/23/2022	AW	Amazon Capital Services, INC	\$82.99	O
21189	03/24/2022	03/23/2022	AW	Blade To Blade, LLC	\$135.00	O
21190	03/24/2022	03/23/2022	AW	Cleveland Clinic At Work	\$616.00	O
21191	03/24/2022	03/23/2022	AW	Croston Construction Ltd	\$300.00	O
21192	03/24/2022	03/23/2022	AW	Cuyahoga Community College	\$600.00	O
21193	03/24/2022	03/23/2022	AW	Fabrizi Trucking & Paving Co., Inc.	\$16,180.00	O
21194	03/24/2022	03/23/2022	AW	Fallsway Equipment Co.	\$1,783.97	O
21195	03/24/2022	03/23/2022	AW	i2c Technologies, LTD	\$2,913.75	O
21196	03/24/2022	03/23/2022	AW	Stephan Ibos	\$50.76	O
21197	03/24/2022	03/23/2022	AW	Integrity Verifications	\$102.00	O
21198	03/24/2022	03/23/2022	AW	Kiefer Equipment Co.	\$124.04	O
21199	03/24/2022	03/23/2022	AW	Linde Gas North America LLC	\$219.22	O
21200	03/24/2022	03/23/2022	AW	Life Force Management, Inc.	\$449.51	O
21201	03/24/2022	03/23/2022	AW	Medina Co. Career Center	\$1,440.00	O
21202	03/24/2022	03/23/2022	AW	Medina Co. Engineer	\$9,764.69	O
21203	03/24/2022	03/23/2022	AW	Medina Co. Sanitary Engineer	\$31.40	O
21204	03/24/2022	03/23/2022	AW	Ohio Business Machines	\$374.09	O
21205	03/24/2022	03/23/2022	AW	Ohio Insurance Services Agency, INC.	\$8,254.86	O
21206	03/24/2022	03/23/2022	AW	Ohio Public Entity Consortium	\$2,307.79	O
21207	03/24/2022	03/23/2022	AW	Quill LLC	\$534.75	O
21208	03/24/2022	03/23/2022	AW	Schaefer, Inc. Plumbing, Heating/Cooling	\$100.00	O
21209	03/24/2022	03/23/2022	AW	The Gazette	\$232.44	O
21210	03/24/2022	03/23/2022	AW	WEX Bank	\$866.01	O
21211	03/24/2022	03/23/2022	AW	Wolff Brothers	\$1,602.77	O
21212	03/24/2022	03/23/2022	AW	Wellington Implement Co.	\$183.39	O
21213	03/24/2022	03/23/2022	AW	Huntington National Bank	\$406.48	O
21214	03/24/2022	03/23/2022	RW	Richard Monroe	\$200.00	O
Total Payments:					\$97,479.54	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$97,479.54	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

# ERHART / YORK TOWNSHIP FIRE DEPARTMENT



Fire Chief's Report  
March 24th, 2022

## Operations/Alarm Report

1. We responded to 24 incidents since last meeting that totaled 113 hours worked.

Incident Type Count per Station for Date Range  
Start Date: 02/24/2022 | End Date: 03/24/2022

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - STATION ONE</b>	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	16
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	3
441 - Heat from short circuit (wiring), defective/worn	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	1
<b># Incidents for 1 - Station One:</b>	<b>24</b>

2. The building fire was mutual aid to Litchfield.
3. One incident on 3/19 was a possible structure fire with smoke in the house. We responded with nine EYFD members and three mutual aid departments (Litchfield, Grafton Twp, and Spencer). The cause was some faulty HVAC equipment. The home occupant later called the department and thanked us for the response.
4. Response times are still down at 6 minutes during staffing hours and 15 minutes during on-call times. 44% of incidents have been during staffing hours and 56% outside of staffing.

## Administration

1. Welcome aboard Aiden Martin and David Rodriguez.
2. Applied for Ohio EMS training and equipment grant.
3. Request approval for \$2,7056 for Lexipol Policy and Procedures subscription. We will then submit for a \$1,000 dollar reimbursement grant from OTARMA that this program is eligible for.   
*2,705.96*
4. The officer core is beginning to investigate our requirements for the distance of members from the station. We want to maximize quality candidates while maintaining our response times.
5. Thanks to FF Bromley, FF Monroe, FF Norton, and especially Lt Behner, FF Holliday, FF Gagne, and FF Lewis for handling two calls at once on January 9<sup>th</sup>. We received some recognition from the Cleveland Clinic for their prompt and proficient response on a Heart Attack patient.

**RESOLUTION**

*Adoption of Credit Card Policy*

Medina County, Ohio

**Be it Resolved** by the Township Trustees of York Township, that

**WHEREAS**, House Bill 312 amends Ohio Revised Code sections 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 and enacts sections 9.21, 9.22, 717.13, 3313.311, 3314.52, 3326.52, 3328.52, and 6119.60 of the Revised Code to regulate the use of credit and debit cards; and,

**WHEREAS**, from time to time it is necessary for members of the Administration (Department Heads) to make Township/Government related purchases for their respective departments; and,

**WHEREAS**, often times the use of cash and check is not practical and it is necessary to use a bank credit card and/or store credit cards; and,

**NOW THEREFORE BE IT RESOLVED:** that on Wednesday, March 24, 2022 the Board of Trustees of York Township adopts the Credit Card Policy as noted in Exhibit A, and, attached hereto as if fully rewritten herein.

**BE IT FURTHER RESOLVED:** that it is hereby found and determined that all formal actions of this Board of Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 24<sup>th</sup> day of March, 2022

Attest: Margaret M. Powell  
Township Fiscal Officer

William Powell  
Carolene Carney  
Richard Mann  
Township Trustees