

YORK TOWNSHIP
October 11, 2022 - Special Meeting, Landscape
Trustees – Chairman William Pavlick, Richard Monroe, Colene Conley
Fiscal Officer Margaret (Peggy) Russell

Present:

Trustee Bill Pavlick
Trustee Rick Monroe
Trustee Colene Conley Residents
Fiscal Officer Peggy Russell

Chairman Bill Pavlick called the meeting to order at 4:30 p.m. Trustee Pavlick stated the meeting is being recorded for transcription purposes only. The purpose of the meeting is to go over the landscaping contract and any other business before the board.

Southwest Landscape Management – Trustee Conley invited Steve Rak, owner of Southwest to come discuss expectations and pricing for the remainder of the year, and possible contract for 2023. Theresa Forlini-Petrey, cemetery sexton, communicated in an email how pleased she was with the first mow, especially since the grass was very long. She had some questions about service going forward. Will the grass be blown off the monuments when it is long and covers the face of the stone? This particular mow was especially long and time consuming. Usually this is not an issue, but they will be mindful of this going forward. The wind had removed all the grasses by the following day. Will Steve remove the decorations from the cemetery at the appropriate time like Blade to Blade did? Trustee Pavlick was going to check with Blade to Blade.

Trustee Pavlick expressed concern that the monthly bill would be higher than the previous contractor. Mr. Rak said based on the first mowing being long and a learning curve for the site, he charged ½ of his normal monthly fee for this. The monthly fee is based on averages over the last few years to arrive at an annual price of just under \$22K divided into 8 monthly payments. This is based on 28 mowing's per year. If the amount of mows is higher or lower the price remains the same. November, depending on the weather can have one to four mows. The rain throughout the season is also a factor. The range of cost over the last 3 years has been \$13K for this year to \$28K in 2020. \$22K per year is a fair average. Mr. Rak is also willing to do additional work as requested by the trustees for spring and fall cleanup, mulching etc. and match the price of \$45 per man hour for the added work. Invoices will also reflect the billable hours per location to bill proper fund.

There is a fuel surcharge listed on the invoice. Will that fluctuate based on prices? There is a 5% surcharge included for the remainder of 2022. 2023 will include the stipulation that 5% will be added when fuel prices are over \$3.50 per gallon.

The contract the trustees originally approved had a variety of dates and the sales tax was crossed out. Can we get a clean copy of the agreed upon contract with the inclusion of the correct dates, additional hourly rate, fuel surcharge, and removal of sales tax? Yes. We will get a contract for the end of this year, and a contract for 2023 for the next meeting. Trustee Pavlick will walk the sites with Mr. Rak to go over expectations for work and cleanup. Mr. Rak will leave business

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cards with contact information for Trustees and Theresa to communicate funeral dates so work can be modified to accommodate family gatherings.

Post Wrapping – Theresa has some bids for wrapping the posts at the complex. Trustee Monroe will check with a company out of Brunswick that has done a good job for us on other door repair work.

Town Hall Repair work – Sandstone foundation repair will be ground out and tuckpointed. Work should be good for 100 years. No prices yet, but we are looking at time and materials to be fair to both parties. Sandstone will get us a ball park figure, but work could not commence until May of 2023.

Road Paving -Discussion to lay out priorities of completion of repairs on Stone, Branch and Wolff. Wolff was repaired with hot mix, which is a higher quality repair, but has more traffic. Stone and Branch had cheaper repairs, so completing this work makes sense for preservation and sealing of the roads for longevity. We must arrive at a consensus for bid plans for the 2023 year.

New computer desk – due to arrive tomorrow. Where should we put the old desk? In the town hall for now, up on the stage until we figure out space issues.

Motion to Adjourn by Conley, second by Monroe. Roll: Monroe, yes; Pavlick, yes; Conley, yes. Meeting adjourned 5:15 pm.

William Pavlick, Chairman

Margaret Russell, Fiscal Officer