

Opt-Out Procedure for March 2024-February 2025

- Opt-out forms for March 2024 through February 2025 must be submitted in person at York Township Town Hall on Wednesday, November 15, 2023, from 4:00pm to 7:00pm.
- Forms will be time-stamped when dropped off and residential properties will be placed on the opt-out list accordingly. Forms are accepted on a first come, first served basis.
- Forms will not be accepted or processed before 4:00pm on Wednesday, November 15, 2023.
- There will be no mail-in, early drop off or computer applications accepted.
- Residents unable to attend the in person opt-out may send their completed form with a family member, neighbor, etc. therefore multiple forms may be submitted by one person.
- Opt-out forms are included with the letter that was sent by the township. It is also available on the website if additional forms are needed.
- The limit for this contract year opt out is 100 residential properties. We will continue to collect forms after the 100 have been received and keep them on file.
- Once we have verified the first 100 forms received, a final list will be presented to the Trustees at their next regular meeting for approval. After their approval, it will be sent to Rumpke and posted on the township website and office door.

What to expect on the day of opt-out:

- You may park in the parking lot off Columbia Rd. (near the township/fire complex and town hall) or at the park. **DO NOT park in the Fire Station parking lot, violators will be towed.**
- The Town Hall north door (facing the parking lot) will be open beginning at 9:00am for those who wish to arrive early.
- Chairs will be set up in rows for use, you may also bring your own.
- Upon arrival, you will sign in on the provided sign in sheet. This will be a numbered sign in sheet, and you will complete one line for EACH form you are submitting. This will provide a better idea of how many forms are being submitted ahead of you but DOES NOT save or guarantee your place in line.
- Beginning at 4:00pm, township staff/Trustee will open the line for the submission of opt-out forms.
- There will be another sign in sheet which you will write the opt out address and sign for each form you are dropping off.
- Proceed to the time-stamp machine where you will stamp your form and then place it in the basket.
- Exit through the south doors (facing Norwalk Rd.).

Please be respectful of other residents, township property, staff, and Trustees.

