



# York Township

## Board of Zoning Appeals – Alternate Member

### **Purpose**

The Board of Zoning Appeals consists of five (5) Board Members who are appointed by the Trustees to serve a one (1) year term effective January 1<sup>st</sup> through December 31<sup>st</sup>. The board appoints a chair and a vice-chair annually.

Up to two (2) Alternate Members may be appointed by the Trustees to serve a one (1) year term effective January 1<sup>st</sup> through December 31<sup>st</sup>. Alternate members are to be available to attend the monthly meetings and to act as a voting board member in the event a regular member is unable to attend the meeting or participate in matters before the Board of Zoning Appeals due to a conflict of interest.

### **Duties and Responsibilities**

The board's main function is to hear requests for Variances of specific zoning standards and requests for Conditional Use Permits, as defined in the York Township Resolution. Board Members also have the responsibility of providing judgement via a hearing for any requested zoning appeals. An appeal from a resident property owner can be made on a decision made by the Zoning Inspector on a zoning application or by the Zoning Commission after a site review.

### **Qualifications and Requirements**

- Resident of York Township
- At least 18 years of age
- High School Diploma or G.E.D.
- Time commitment of 3-5 hours per month
- Able to attend the monthly meeting on the second Thursday of each month at 6:30pm
- Ability to work with other board members to discuss and deliberate variances and land uses
- Able to attend at least one training session each year
- Verbal and written communication skills
- Familiar with the York Township Zoning Resolution

### **Working Conditions and Environment**

- Attend meetings, hearings, or trainings as required
- Business casual dress code

### **Pay Scale**

To be set and updated by York Township Trustees when necessary

### **Reports to**

York Township Trustees and Township Administrator