

# YORK TOWNSHIP

December 23, 2024

Trustees – Chairman Richard Monroe, Todd Zieja, and Christopher Kosman  
Fiscal Officer Margaret (Peggy) Russell

## Present:

Trustee Rick Monroe  
Trustee Todd Zieja  
Trustee Chris Kosman  
Chief Jason Creamer

Administrative Assistant, Kristy McElroy  
Guests  
Residents

## Not Present:

Fiscal Officer Peggy Russell

Chairman Rick Monroe called the meeting to order at 7:00pm and led the pledge of allegiance. Trustee Monroe stated the meeting is being recorded for transcription purposes only.

## **Approval of Minutes**

**MOTION** to approve minutes from Regular Meeting November 27, 2024 and Special Meeting, Work Session December 4, 2024, **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.

## **TOWNSHIP ADMINISTRATION, ZONING, & CEMETERY/TOWN HALL**

- No reports

## **TRUSTEES**

### **TRUSTEE KOSMAN**

- Need to rescind and make a new motion to accept the retirement of Rick Monroe from the fire department for voting purposes. Trustee Kosman stated that per the information he received from the prosecutor's office, Trustee Monroe cannot vote on his own retirement from the fire department.
- **MOTION** to rescind original motion made on November 27, 2024, accepting the retirement of Rick Monroe from Erhart-York Fire Department; **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.
- **MOTION** to accept the retirement of Rick Monroe from the Erhart-York Fire Department effective October 7, 2024; **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, abstain.

### **TRUSTEE MONROE**

- No report

### **TRUSTEE ZIEJA**

- No report

### **FISCAL OFFICER (read by Trustee Monroe)**

- **MOTION** to approve Financial Reports for November 2024 including Appropriation Status, Revenue Status & Summary, Fund Status & Summary and Bank Reconciliation. December Appropriation Supplemental, Payroll, Bills/invoices, PO's, BC's as submitted;

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**moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.

- **MOTION** to pay BWC Policy 2025 Invoice for \$5,943.00 – FD \$4,457.28, TWP \$1,485.72; pay Atlantic Fire Hose additional shipping of \$299.66; and pay \$1,009 to Paul Conway Shield for the purchase of helmet shields; **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.
- **RESOLUTION #24-12-01** Request all available Tax Advances for 2025, was signed by Trustee Monroe; **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.
- **MOTION** to accept payment from Don Ziegler for \$660 for rental of 11 acres for 2024; **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.
- Trustees discussed when to hold the Organizational Meeting; set the date for Wednesday, January 8, 2025, at 5:30pm.
- **RESOLUTION #24-12-02** Approve Temporary Appropriations in the Amount of \$2,566,531.00 for expenses in first quarter of 2025; **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.

### FIRE DEPARTMENT – Chief Jason Creamer

#### Operations/Alarm Report

- 41 incidents since the last Trustees Meeting.
- Year to date incidents 463. Last year at the same time we were at 461.
- Mutual aid was given 8 times and received 5 times.

#### Administration

- **MOTION** to approve department officer recommendations for 2025 as follows: Assistant Chief Patrick Barrett, Captain Dan Sparks, Lieutenants John Creamer, Matt Behner, and Zach Lohr; approve to add one Lieutenant position and appoint Tal Lewis; **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.
- 2025 pay rates including a 2.4% department-wide raise matching the Ohio 2025 raise on minimum wage tabled and will be discussed at the Organizational Meeting.
- **MOTION** to approve ESO renewal for \$9,341.26, this is our department management software for fire and EMS reports, scheduling, vehicle checks, and tracking repairs and inventory; **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.
- The department was awarded the State Fire Marshals MARCS Grant for part of our radio user fees totaling \$840.
- We submitted for the FEMA Assistance to Firefighters grant to replace our Self-Contained Breathing Apparatus (SCBA) totaling \$210,000 for 15 air packs with masks and bottles.
- **MOTION** to accept Alex Miller's resignation effective December 20, 2024, **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.

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### Fleet/ Station/ Equipment

- **MOTION** to approve \$2,357.79 for Bound Tree Medical to purchase Vacuum Splints, Vacuum Mattress and other EMS supplies (will be reimbursed by the Ohio EMS grant we were awarded in August); **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.
- **MOTION** to approve \$1,009.14 for Handtevy Pediatric Emergency for pediatric EMS bags (will be reimbursed by the Ohio EMS grant we were awarded in August); **moved by Trustee Zieja, second by Trustee Kosman.** Roll: Zieja, yes; Kosman, yes; Monroe, yes.
- **MOTION** to approve Stryker Procure for \$4,959.35, for service and repair of all six township and fire department AEDs, the fire department defibrillators, and LUCAS Mechanical CPR device; **moved by Trustee Kosman, second by Trustee Zieja.** Roll: Kosman, yes; Zieja, yes; Monroe, yes.

### Training

- Department training topics for the month consisted of fire search and rescue, EMS skill competencies, forcible entry, and ropes and knots.
- Thank you to the Erhart Firefighter's Association for purchasing and donating a forcible entry training door to the department. They spent \$9,000 dollars from several Swiss Steak dinners and other fundraisers to purchase the door that will undoubtedly better prepare our members.

### Erhart-York Fire Department Retirement Recognition

Chief Creamer recognized Rick Monroe and his retirement after serving 30 years with EYFD. Trustee Zieja shared that over his 6 years as a Trustee he has seen the commitment that Rick gave to the Fire Department and our community. He always put York Township first, and his experience cannot be replaced within the department. On behalf of all York Township and EYFD employees and township residents, thanked Rick for his many years of service that he donated to the township. Chief Creamer said that since joining the Explorers' program in 1999, he has been lucky to have spent a lot of time working with and under Rick when he was Assistant Chief. Chief Creamer presented Rick with an axe in honor of the 30 years he spent with the Erhart-York Fire Department.

Rick thanked his wife, children and family for their understanding of the time away from home and often having to leave family gatherings to respond to calls, as calls would come all hours of the day. He shared that he is a 4<sup>th</sup> generation firefighter, following in the footsteps of his great grandfather, both grandfathers, and dad. Rick oversaw the Explorers Program which five of his children went through. Rick shared several calls that he responded to, starting with his very first which was an OVI related car crash, and the many advancements in safety features that there have been over the past 30 years. There are less injuries and deaths due to the advancements in airbags, vehicle construction, and road improvements. Rick thanked the fire chiefs he worked under during his career, Chief Neumeyer, Chief Hill, Chief Barrett, and Chief Creamer.

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**PUBLIC COMMENT**

- **Dave Hull** – Curious on the damage to the squad from when it slid into a vehicle due to bad road conditions while responding to an accident? Chief Creamer said he was able to purchase a bumper from Amazon for \$237.73 and staff was able to do the replacement in-house.
- **Andy Kavc** – The opt-out needs to have a limit of how many forms a person can bring. During the opt-out he noticed that there were coats on chairs, but people went home and came back hours later; Trustee Zieja said that is not the case. He wants to see the Trustees ask their constituents what they want, because there’s at least 100 that don’t want Rumpke. Sue Monroe said the trustees are keeping the majority of residents in mind when discussing the contract and opt-out, suggested a numbering system for future opt-out. Trustee Zieja said that they understand the concerns and the cost for garbage pickup, there are communities around us paying double for the same service with Rumpke. Dave Hull asked what the numbers were for this year. Kristy said there were 105 total forms received to date, and there were 73 people turning in 101 forms, at the in-person opt-out.
- **Jessica Gerspacher** – There are people that own numerous properties and that is often why there are multiple forms turned in by one person. She thanked Kristy for the good job done on the day of the opt-out, it was well organized.
- **Bette Curtin** – We have the listing of payments, but do we have a list of the monthly income? Trustee Kosman stated that the township receives disbursements twice a year from property taxes, so we do not receive a monthly income. Bette asked what the “packets” are that are often mentioned during meetings. Trustees explained that it’s mostly the same as the information that is set out for residents, and occasionally there are other documents or pictures that may be referenced during meetings, if a resident would like to see something when it’s mentioned, please ask.
- **Richard Hill** – Has watched the opt-out process from the beginning, could save yourself the grief by just eliminating the need for opting-out.

**MOTION to Adjourn at 7:37 pm moved by Trustee Kosman, second by Trustee Zieja.**

Roll: Kosman, yes; Zieja, yes; Monroe, yes.

\_\_\_\_\_  
Trustee Richard Monroe, Chairman

\_\_\_\_\_  
Margaret Russell, Fiscal Officer

**Upcoming Trustee Meetings:**

Organizational Meeting – January 8, 2025 at 5:30pm

Regular Meeting – TBD

*Correspondence*

- First Energy Vegetation Maintenance (emailed 12/04/24)
- Medina County Auditor Review LGF formula for distribution meeting (emailed 12/17/24)
- Countywide EMA Advisory Group Annual Meeting (emailed 12/21/24)
- Dynegy – Medina County Electric Aggregation Program Transition (All Accounts) (Roundtable)

**Payment Listing**

December 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1021-2024	12/04/2024	12/04/2024	CH	Treasurer, State of Ohio	\$948.00	0
1022-2024	12/04/2024	12/04/2024	CH	Verizon Wireless	\$327.34	0
1023-2024	12/04/2024	12/04/2024	CH	Medina Co. Sanitary Engineer	\$230.96	0
1024-2024	12/13/2024	12/06/2024	EP	Tanner Aungst	\$762.69	0
1025-2024	12/13/2024	12/06/2024	EP	Travis Auth	\$18.72	0
1026-2024	12/13/2024	12/06/2024	EP	Patrick K Barrett	\$1,077.90	0
1027-2024	12/13/2024	12/06/2024	EP	Matthew M Behner	\$347.92	0
1028-2024	12/13/2024	12/06/2024	EP	Gary Bromley	\$824.79	0
1029-2024	12/13/2024	12/06/2024	EP	Jason D Creamer	\$1,400.16	0
1030-2024	12/13/2024	12/06/2024	EP	John Dean Creamer	\$536.01	0
1031-2024	12/13/2024	12/06/2024	EP	Ronald Michael Eckart	\$778.99	0
1032-2024	12/13/2024	12/06/2024	EP	Alexander Elioff	\$355.31	0
1033-2024	12/13/2024	12/06/2024	EP	Theresa Forlini-Petrey	\$330.54	0
1034-2024	12/13/2024	12/06/2024	EP	Dylan J Glavasevic	\$368.82	0
1035-2024	12/13/2024	12/06/2024	EP	Matthew K Hawthorne	\$160.99	0
1036-2024	12/13/2024	12/06/2024	EP	Brandon Hayner	\$695.67	0
1037-2024	12/13/2024	12/06/2024	EP	Adrienne J. Holliday	\$439.58	0
1038-2024	12/13/2024	12/06/2024	EP	Stephan Ibos	\$921.43	0
1039-2024	12/13/2024	12/06/2024	EP	Christopher R Kosman	\$553.31	0
1040-2024	12/13/2024	12/06/2024	EP	Jozsef J Lenarth	\$301.23	0
1041-2024	12/13/2024	12/06/2024	EP	Mary E Lenarth	\$198.23	0
1042-2024	12/13/2024	12/06/2024	EP	Tal Lewis	\$179.34	0
1043-2024	12/13/2024	12/06/2024	EP	Paul R Lindenberg Jr.	\$964.99	0
1044-2024	12/13/2024	12/06/2024	EP	Zachary Lohr	\$720.93	0
1045-2024	12/13/2024	12/06/2024	EP	Aiden Martin	\$366.49	0
1046-2024	12/13/2024	12/06/2024	EP	Amanda Mason	\$1,759.17	0
1047-2024	12/13/2024	12/06/2024	EP	Kristyne McElroy	\$576.37	0
1048-2024	12/13/2024	12/06/2024	EP	Richard M Monroe	\$501.14	0
1049-2024	12/13/2024	12/06/2024	EP	Kenneth Neumeyer	\$384.23	0
1050-2024	12/13/2024	12/06/2024	EP	Margaret M Russell	\$809.67	0
1051-2024	12/13/2024	12/06/2024	EP	Dean Smith	\$517.34	0
1052-2024	12/13/2024	12/06/2024	EP	Daniel C Sparks	\$123.95	0
1053-2024	12/13/2024	12/06/2024	EP	Patrick J Villeneuve	\$239.47	0
1054-2024	12/13/2024	12/06/2024	EP	Christian Vunderink	\$187.46	0
1055-2024	12/13/2024	12/06/2024	EP	Jesse R Yount	\$104.40	0
1056-2024	12/13/2024	12/06/2024	EP	Monica D Zieja	\$719.03	0
1057-2024	12/13/2024	12/06/2024	EP	Todd Anthony Zieja	\$419.50	0
1058-2024	12/13/2024	12/06/2024	EP	Gregory Zuehlke	\$1,186.96	0
1060-2024	12/13/2024	12/06/2024	EW	Internal Revenue Service	\$4,554.49	0
1061-2024	12/13/2024	12/06/2024	EW	Public Employers Retirement System	\$3,925.19	0
1062-2024	12/09/2024	12/11/2024	CH	Westfield Bank	\$75.00	0
1063-2024	12/13/2024	12/17/2024	CH	WEX Bank	\$821.40	0
1064-2024	12/17/2024	12/17/2024	CH	Columbia Gas	\$119.10	0
1065-2024	12/17/2024	12/17/2024	CH	Ohio Edison Co.	\$1,954.51	0
1066-2024	12/30/2024	12/21/2024	EP	Tanner Aungst	\$857.65	0
1067-2024	12/30/2024	12/21/2024	EP	Travis Auth	\$860.07	0

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1068-2024	12/30/2024	12/21/2024	EP	Patrick K Barrett	\$775.67	O
1069-2024	12/30/2024	12/21/2024	EP	Matthew M Behner	\$434.27	O
1070-2024	12/30/2024	12/21/2024	EP	Gary Bromley	\$695.85	O
1071-2024	12/30/2024	12/21/2024	EP	Jason D Creamer	\$729.49	O
1072-2024	12/30/2024	12/21/2024	EP	John Dean Creamer	\$152.73	O
1073-2024	12/30/2024	12/21/2024	EP	Ronald Michael Eckart	\$227.54	O
1074-2024	12/30/2024	12/21/2024	EP	Alexander Elioff	\$37.64	O
1075-2024	12/30/2024	12/21/2024	EP	Theresa Forlini-Petrey	\$330.54	O
1076-2024	12/30/2024	12/21/2024	EP	Dylan J Glavasevic	\$429.06	O
1077-2024	12/30/2024	12/21/2024	EP	Matthew K Hawthorne	\$496.79	O
1078-2024	12/30/2024	12/21/2024	EP	Brandon Hayner	\$1,289.34	O
1079-2024	12/30/2024	12/21/2024	EP	Adrienne J. Holliday	\$241.57	O
1080-2024	12/30/2024	12/21/2024	EP	Stephan Ibos	\$1,012.25	O
1081-2024	12/30/2024	12/21/2024	EP	Christopher R Kosman	\$553.31	O
1082-2024	12/30/2024	12/21/2024	EP	Jozsef J Lenarth	\$87.48	O
1083-2024	12/30/2024	12/21/2024	EP	Mary E Lenarth	\$198.23	O
1084-2024	12/30/2024	12/21/2024	EP	Tal Lewis	\$561.92	O
1085-2024	12/30/2024	12/21/2024	EP	Paul R Lindenberg Jr.	\$996.51	O
1086-2024	12/30/2024	12/21/2024	EP	Zachary Lohr	\$862.42	O
1087-2024	12/30/2024	12/21/2024	EP	Aiden Martin	\$538.76	O
1088-2024	12/30/2024	12/21/2024	EP	Amanda Mason	\$1,711.88	O
1089-2024	12/30/2024	12/21/2024	EP	Kristyne McElroy	\$666.05	O
1090-2024	12/30/2024	12/21/2024	EP	Richard M Monroe	\$501.14	O
1091-2024	12/30/2024	12/21/2024	EP	Ashton C Porec	\$278.15	O
1092-2024	12/30/2024	12/21/2024	EP	Dylan T Ratkowski	\$408.58	O
1093-2024	12/30/2024	12/21/2024	EP	David Rodriguez	\$30.52	O
1094-2024	12/30/2024	12/21/2024	EP	Margaret M Russell	\$575.70	O
1095-2024	12/30/2024	12/21/2024	EP	Spencer R Schrubb	\$334.29	O
1096-2024	12/30/2024	12/21/2024	EP	Dean Smith	\$853.96	O
1097-2024	12/30/2024	12/21/2024	EP	Daniel C Sparks	\$135.66	O
1098-2024	12/30/2024	12/21/2024	EP	Nathan M Stankovich	\$211.06	O
1099-2024	12/30/2024	12/21/2024	EP	Alexandria J Telatko	\$753.25	O
1100-2024	12/30/2024	12/21/2024	EP	Patrick J Villeneuve	\$222.07	O
1101-2024	12/30/2024	12/21/2024	EP	Christian Vunderink	\$317.98	O
1102-2024	12/30/2024	12/21/2024	EP	Jesse R Yount	\$126.35	O
1103-2024	12/30/2024	12/21/2024	EP	Monica D Zieja	\$731.24	O
1104-2024	12/30/2024	12/21/2024	EP	Todd Anthony Zieja	\$419.50	O
1105-2024	12/30/2024	12/21/2024	EP	Gregory Zuehlke	\$1,772.56	O
1109-2024	12/31/2024	12/21/2024	EW	Internal Revenue Service	\$6,043.89	O
1110-2024	12/31/2024	12/21/2024	EW	Ohio Department of Taxation	\$1,250.62	O
1111-2024	12/31/2024	12/21/2024	EW	Ohio Department of Taxation School	\$35.11	O
1112-2024	12/23/2024	12/23/2024	CH	Bureau of Workers Compensation	\$5,943.00	O
1113-2024	12/25/2024	12/23/2024	CH	Armstrong	\$223.90	O
22135	12/31/2024	12/21/2024	PR	Kenneth Barco	\$309.00	O
22136	12/31/2024	12/21/2024	PR	Christine Barnes	\$168.26	O
22137	12/31/2024	12/21/2024	PR	Colene S Conley	\$94.26	O

**Payment Listing**

December 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
22138	12/31/2024	12/21/2024	PR	Ronald W Fabich	\$169.18	O
22139	12/31/2024	12/21/2024	PR	Jessica Ann Gerspacher	\$178.97	O
22140	12/31/2024	12/21/2024	PR	Richard E Hill	\$212.53	O
22141	12/31/2024	12/21/2024	PR	David R. Hull	\$292.27	O
22142	12/31/2024	12/21/2024	PR	Eric Matyak	\$159.40	O
22143	12/31/2024	12/21/2024	PR	Roger J Mittler	\$49.87	O
22144	12/31/2024	12/21/2024	PR	Rachel M Nagle	\$119.32	O
22145	12/31/2024	12/21/2024	PR	Guy Roach	\$293.86	O
22146	12/31/2024	12/21/2024	PR	Jonathan M Steingass	\$318.79	O
22147	12/31/2024	12/21/2024	PR	Lowell E Wolff	\$243.99	O
22148	12/27/2024	12/23/2024	RW	Dorothy Crouch	\$200.00	O
22149	12/23/2024	12/23/2024	AW	Mallet Creek 4-H	\$200.00	O
22150	12/23/2024	12/23/2024	AW	Amazon Capital Services, INC	\$1,694.85	O
22151	12/23/2024	12/23/2024	AW	Creamer, Jason	\$405.90	O
22152	12/23/2024	12/23/2024	AW	ESO Solutions, Inc.	\$9,341.26	O
22153	12/23/2024	12/23/2024	AW	Fire Smart Promotions	\$5,232.60	O
22154	12/23/2024	12/23/2024	AW	NAPA	\$183.56	O
22155	12/23/2024	12/23/2024	AW	Life Force Management, Inc.	\$2,156.77	O
22156	12/23/2024	12/23/2024	AW	Linde Gas North America LLC	\$77.79	O
22157	12/23/2024	12/23/2024	AW	Mack's Inc	\$5.53	O
22158	12/23/2024	12/23/2024	AW	Mack Industries, Inc.	\$365.00	O
22159	12/23/2024	12/23/2024	AW	Ohio Business Machines	\$233.36	O
22160	12/23/2024	12/23/2024	AW	Ohio Insurance Services Agency, INC.	\$6,836.10	O
22161	12/23/2024	12/23/2024	AW	Ohio Public Entity Consortium	\$16.50	O
22162	12/23/2024	12/23/2024	AW	Sherman & Sons Lawn Care LLC	\$6,464.25	O
22163	12/23/2024	12/23/2024	AW	TerraGenesis,LLC	\$600.00	O
22164	12/23/2024	12/23/2024	AW	Atlantic Emergency Solutions	\$4,854.66	O
22165	12/23/2024	12/23/2024	AW	Bound Tree Medical LLC	\$2,357.79	O
22166	12/23/2024	12/23/2024	AW	Handtevy	\$1,009.14	O
22167	12/23/2024	12/23/2024	AW	Amazon Capital Services, INC	\$273.31	O
22168	12/23/2024	12/23/2024	AW	Credit Card Services	\$2,158.22	O
22169	12/23/2024	12/23/2024	AW	Treasurer, State of Ohio	\$695.00	O
Total Payments:					\$116,675.56	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$116,675.56	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.