

Required Documents for Each Type of Structure

If you do not see the structure type listed below or have questions call Township Zoning at (330)722-0185

Type of Structure	Site Review Application	Zoning Application	AG Exempt Form	Appeals and Variance Request A/B	Conditional Home Application type 1 or 2	Letter of Intent	Storm Water Permit	Driveway Apron Permit	Sewer/Septic Permit	Identified Water Source	Elevation Drawings	Topo Drawing	*HOA Approval Letter
	New Home		X				X	X	X	X	X	X	X
	Addition		X						X		X	X	X
	Accessory Building		X				X				X	X	X
	Commercial Structures	X	X				X	X	X	X	X	X	
	Industrial Structures	X	X				X	X	X	X	X	X	
	New Business within existing Structure	X									X	X	
	Swimming Pools		X								X	X	X
	Ponds		X								X	X	X
	Home Occupation					X						X	X
	Signs		X								X	X	X
	Gazebo/Pergolas		X								X	X	X
	Decks		X								X	X	X
	Covered Patio		X								X	X	X
Ground Mounted Solar Panels		X				X				X	X	X	
Agricultural Exempt Structure			X							X	X		
Variance Request		X		X		X				X	X	X	

* HOA Approval Letters are only required for properties the reside in a subdivision

Where form/permit can be obtained

•Site View Application	York Township Office 6609 Norwalk Road - (330)722-0185 -one can be mailed out upon request
•Zoning Application	York Township Office 6609 Norwalk Road - (330)722-0185 -one can be mailed out upon request
•AG Exempt Form	York Township Office 6609 Norwalk Road - (330)722-0185 -one can be mailed out upon request
•Appeals and Variance Request	York Township Office 6609 Norwalk Road - (330)722-0185 -one can be mailed out upon request
•Conditional Home Application	York Township Office 6609 Norwalk Road - (330)722-0185 -one can be mailed out upon request
•Storm Water Management	Medina County Engineer 791 West Smith Road, Medina, OH 44256 - Permit -(330) 764-8769 - http://engineer.medinaco.org/
•Driveway Apron Permit	Medina County Engineer 791 West Smith Road, Medina, OH 44256 - Permit -(330) 764-8769 - http://engineer.medinaco.org/
•Sewer/Septic Permit	Medina County Health Department Permits - 4800 Ledgewood Drive Medina, OH 44256 - (330-723-9688) - https://medinahealth.org/business-environment/inspections-permits/
•Elevation Drawings	This will be provided by the builder, if you are the builder than you can provide this drawing. Needs to include height, length, width and square footage
•Topo Drawings	This will be provided by the builder, or yourself - needs to show the location of the new structure on your property and the distance to all other structures, including pools and ponds. You can use the County Auditors page to pull a topo down of your property by going to - https://www.medinacountyauditor.org/property-search.htm - type in your parcel or home address and then click on parcel viewer.
•HOA Approval Letter	HOA approval letters are only required for properties that reside in a subdivision and will be issued by the HOA Board or the Property Management Company.
•Medina County Building Department	https://www.medinaco.org/building-department/ - 791 West Smith Road Medina, OH 44256 (330)-722-9220

References - Zoning resolution of York Township - <https://w8b.c2f.myftpupload.com/wp-content/uploads/2022/02/Zoning-Resolution-December-2021.pdf>

•Site Plan Review	Section 207 Site Plan Review And Conformance
•Home Occupations Type 2	Section 206.04 Home Occupations
•Home Occupations Type 1	Section 506.08 Type 1 Home Occupations
•Variance Requests	Article VIII BOARD OF ZONING APPEALS